

# SEAN HELTSLEY

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My objective is to secure a challenging role that will utilize my computer, leadership, and organizational skills while also offering the potential for advancement within the organization.

## EXPERIENCE

**08/16/2021 – CURRENT**

### **FIELD INSPECTOR III/CLIENT SOLUTIONS SPECIALIST, COX AUTOMOTIVE**

- Verify vehicle information, identify and disclose damage and mechanical problems, and grade vehicles according to Manheim Express guidelines.
- Complete all necessary documentation, operate vehicles safely at dealer locations, help with pricing, and secure new listings from dealers.
- Hit and maintain sales goals across my territory.
- Top Sales Producer for the region in 2022.
- Manage a 470+ dealer count book of business.

**11/01/2020 – 08/11/2021**

### **YARD SUPERVISOR, COPART**

- Manage yard staff, complete service orders and seller requests, receive new vehicles, load vehicles, and maintain yard inventory.

**06/01/2015 – 06/16/2020**

### **REGIONAL ASSISTANT BRANCH MANAGER, IAA**

- Responsible for multiple locations in Florida.
- Verify and approve employee time, approve deposits, train new employees, prepare locations for audit, preview auction vehicles and set minimum bids, manage live and online auctions, employee reviews, and work title reports.
- Process new vehicles, manage yard inventory, and load vehicles for transporters.

## EDUCATION

**MAY 2015**

### **ASSOCIATE DEGREE IN COMPUTER SCIENCE, SOUTH CENTRAL KENTUCKY COMMUNITY AND TECHNICAL COLLEGE**

- Focus on network administration/security

## SKILLS

- Territory Management
- Proficient in MS Word, Excel, and PowerPoint
- UltiPro, Time Force, Workday and Salesforce
- Planning and organizing/problem solving