

SHEM OKUMA

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Re: Application for ICT Officer Position

Dear [Hiring Manager 's Name],

I am writing to express my interest in the ICT Officer position at [Company Name]. As a passionate and results-driven ICT professional with a Bachelor of Science in Information Communication and Technology from Laikipia University, I bring hands-on experience across software development, networking, system maintenance, and cybersecurity.

In my recent internship with the Judiciary (Siaya Law Courts) under the ICT Authority of Kenya, I supported system installations, network upgrades, and secure VPN configurations, ensuring reliable connectivity for critical operations. Previously, at Imexolution Limited, I was involved in technical system deployment, troubleshooting, and ICT support for solar technology projects. These experiences strengthened my ability to adapt, innovate, and deliver practical technology solutions in fast-paced environments.

I am particularly drawn to [Company Name] for its focus on leveraging technology to solve real-world challenges. I am confident that my diverse ICT background, proactive mindset, and commitment to continuous learning will make me a valuable addition to your team. My goal is to contribute to your organization 's digital efficiency by ensuring robust system performance and seamless IT operations.

I would welcome the opportunity to discuss how my skills and experience align with your ICT objectives. Thank you for considering my application — I look forward to contributing to your team 's success.

Warm regards,

Shem Okuma