WEEKLY REPORT and MEETING AGENDA

Report #: 3   Project Name: <u>Traffic Light Detection and Tracking</u>
Date: 2/21/2023   Prepared by: Clayton Gowan

Agenda for the weekly meeting

1. Discuss our proposal with the professor and TAs as well as any follow-up questions we may have.
2. Decide who will work on which parts of the first development phase and assign tasks.
3. Discuss new Trello board.
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8.

Accomplishments during this period

1. Proposal presentation completed.
2. Proposal document completed.
3. Created a Trello board for tasks.
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Plans for next period

1. Get started with the first phase of development.
2. Start doing standups every meeting.
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Project management status

1. We are looking to begin the first stage of development and distribute tasks.
2. The team is going to start using Trello to keep track of tasks. We will start doing standups every meeting to keep each other up to date on progress.
3. We met up on Monday, Tuesday, and Thursday to work on/present the proposal.
4. There were no purchases during this period.
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Weekly Report Form. CSCE 482 & CSCE 483

Minutes from previous meeting

- The previous meeting time was designated for proposal presentations, so no real meeting minutes were there to record. We gave our presentation and received some feedback which we factored into our document. We should have specified why we decided to pick YOLO, Deepsort, etc. over other options. We should also look into developing an aggregate measurement for comparing model performance. We got complimented on the impact section and overall completeness of the presentation.