Download the latest version of Python: <https://www.python.org/downloads/>

1) Open ‘Cover Letter Generator.’

2) A file window will open, select resume of your choice. Must be PDF format

3) Enter the LinkedIn job URL – Make sure to copy the link following this screenshot. Sometimes won’t work if using the URL at the top of the browser.

A screenshot of a computer

Description automatically generated

4) Give it a few seconds then enter your name etc (only used for the header of the cover letter) - Once those details are entered the cover letter will appear in the same folder.

5) (Optional) Rename or move cover letters to a different folder after they’re made if you want them for later - otherwise when the script runs again it’ll be overwritten with whatever new cover letter you’re trying to make.