



PROFILE:

Creative Freelance Designer with experience in Graphic Design and Front-end Web Development. Successfully rebranded an organization, which increased exposure and created a social media following. Positioned well to provide unique perspectives on problem solving for clients from a variety of industries including educational institutions, small businesses, community-based organizations and entrepreneurs. Recent graduate of University of Pennsylvania Full-stack Coding Bootcamp, seeking to help clients achieve their business development and growth goals by using creative design solutions that transform the concept and vision and make it speak to customers and competitors alike.

TECHNICAL SKILLS:

HTML 5	jQuery	MySQL	React.js
CSS 3	Ajax	MERN Stack	Node.js
JavaScript	Firebase	MongoDB	Handlebars
Bootstrap	WordPress	Express.js	Git

ADDITIONAL SKILLS:

- Adobe Creative Suite – Photoshop, Dreamweaver, Illustrator, Adobe Acrobat Professional
- 15+ years in Program Coordination
- Excellent Interpersonal Communication

EDUCATION:

- **Penn LPS Full-Stack Coding Bootcamp** **October 2019**
- **Manna Bible Institute - Chester Campus** **May 2016**
- **Professional Career Development Institute, PCDI** **May 2005**
Website Design Certification Program
- **Johnson C. Smith University - Charlotte, NC** **May 1997**
BA - Political Science w/ International Affairs Concentration
Honors College Program. Cum laude

PROFESSIONAL EXPERIENCE:

UNIVERSITY OF PENNSYLVANIA

2016 - PRESENT

FREELANCE WEB DEVELOPER

DIVISION OF ENDOCRINOLOGY, DIABETES, & METABOLISM

- Created and maintain mobile responsive website for The Institute for Diabetes, Obesity and Metabolism (IDOM), Penn Medicine Academic website and several laboratories within the division.
- Developed responsive web design with on-line registration for Annual Spring Symposium and two named lecture events.
- Designed print materials including flyers, posters, and event programs for division events and programs.

SHERARD M. GRAHAM



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<https://github.com/sherardg>



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PROFESSIONAL EXPERIENCE:

UNIVERSITY OF PENNSYLVANIA

2003 – 2016

WEB AND PROGRAM COORDINATOR

DIVISION OF ENDOCRINOLOGY, DIABETES, & METABOLISM

- Designed, updated and maintained websites for The Institute for Diabetes, Obesity and Metabolism (IDOM), Penn Diabetes and Research Center (DRC), and several laboratories within the division.
- Designed print materials including flyers, posters, event programs, and rack cards for division events and special programs.
- Provided Executive level administrative support for Associate Chief of the Division of Endocrinology, Diabetes and Metabolism.
- Coordinated all aspects of the ACGME accredited Endocrinology Fellowship Training Program.
- Coordinated annual John G. Haddad Memorial Lecture.
- Coordinated weekly Clinical Case Conference and Grand Rounds Series for Continuing Medical Education certification and credits.

GRAHAM GRAPHICS

2003 – PRESENT

PRESIDENT AND C.E.O.

- Website Development for educational institutions, community-based organizations, and entrepreneurs.
- Produced Graphic design and print materials including business cards, letterhead, flyers, posters, event programs, banners, book covers, invitations and T-shirts.

REFERENCES:

Available upon request