

hyunjin jeong

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education

Bachelor of Liberal Arts

2016 April – est. 2020 March

Waseda University—Tokyo, Japan

- Concentration in Mathematical Sciences
- Vice-president at school club, WKGK

Bachelor of Business Administration (finished 2nd year)

2013 October – 2014 June

Hult International Business School—London, United Kingdom

- International Global Scholarship (2013)
- Concentration in Management and Finance

High School Diploma

2010 September – 2013 June

Christian Academy in Japan—Tokyo, Japan

- EARCoS Global Citizen Award (2012)

professional experience

adidas Japan K.K.—Minato, Tokyo, Japan
eCommerce UX Intern

2018 May – present

- KPI & site optimization analytics
- Key City Project

Aoba Japan International School—Hikarigaoka, Tokyo, Japan

K-12, international school in Japan accredited by the CIS and NEASC

AJE Program Manager

2017 April – 2018 June

- Management of seasonal camps held by AJE and the Action Saturday program for the Bilingual Preschools

AJE Camp Operations Manager / Afternoon Program Coordinator

2014 July – 2016 August

- Management & operations of Summer Camp (~300 students) and its staff
- Coordination and curriculum planning for the program, Inquirers & Thinkers and Explorers & Entrepreneurs

Chang Academy—Shinjuku, Tokyo, Japan

Cram school for students preparing for standardised tests and matriculation for Korean universities

Teacher (SAT I & II, TOEFL, AP, IB)

2014 June – 2017 February

- Improved scores in average from 80th to 90th percentiles through logical writing skills and critical reading

7MEDIA—Motomachi, Yokohama, Japan

Influencing the 7 spheres of Media to reach the next generation

Project Assistant

2013 July – 2013 August

- Launched YoungProfessionals (7MEDIA branch) opening event and homepage
- Created and translated content integrated with social networking (LinkedIn and Facebook)

CRASH Japan—Tokyo, Japan

A non-profit Christian disaster relief organisation based in Tokyo, officially recognised by the Japanese government.

Social Media, Communications

2011 March – 2011 May

- Collected +1.6 million hits on CRASH Japan's homepage and +3,000 Facebook subscribers in the first month

key skills

Languages: English (native), Japanese (native), Korean (native), French (DELTA B2)

Technology: Python, Javascript, Illustrator, MS Office, iWorks