

## Hyun Jin Jeong

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### Professional Experience

**Aoba Japan International School**—Hikarigaoka, Tokyo, Japan

*K-12, international school in Japan accredited by the CIS and NEASC*

**AJE Program Manager**

2017 April – present

- Management of seasonal camps held by AJE and the Action Saturday program for the Bilingual Preschools

**AJE Camp Operations Manager**

2016 June – 2016 August

- Management of Summer Camp (~300 students) and its staff

**AJE Afternoon Program Coordinator**

2014 July – 2015 September

- Coordination and curriculum planning for the program, *Inquirers & Thinkers* and *Explorers & Entrepreneurs*

**Chang Academy**—Shinjuku, Tokyo, Japan

2014 June – 2017 February

*Korean cram school for students preparing for standardised tests and matriculation in Korean universities*

**Teacher:** *SAT essay composition and reading comprehension; TOEFL; AP subjects*

- Improved scores in average from 80th to 90th percentiles through logical writing skills and critical reading.

**7MEDIA**—Motomachi, Yokohama, Japan

2013 July – 2013 August

*Influencing the 7 spheres of Media to reach the next generation*

**Project Assistant**

- Launched YoungProfessionals (7MEDIA branch) opening event and homepage
- Created and translated content integrated with social networking (LinkedIn and Facebook)

**CRASH Japan**—Tokyo, Japan

2011 March – 2011 May

*A non-profit Christian disaster relief organisation based in Tokyo, officially recognised by the Japanese government.*

**Social Media, Communications**

- Collected +1.6 million hits on CRASH Japan's homepage and +3,000 Facebook subscribers in the first month

### Education

**Bachelor of Liberal Arts**

2016 April – est. 2019 September

Waseda University—Tokyo, Japan

- Concentration in Mathematical Sciences
- Vice-president at WKGK

**Bachelor of Business Administration** (finished 2nd year)

2013 October – 2016 June

Hult International Business School—London, United Kingdom

- International Global Scholarship (2013) — 50% of tuition
- Concentration in Management and Finance

**High School Diploma**

2010 September – 2013 June

Christian Academy in Japan—Tokyo, Japan

- GPA 4.00/4.00 (weighted)
- EARCoS Global Citizen Award (2012)

### Key Skills

**Languages:** English (native); Japanese (native); Korean (native); French (DEL F B2)

**Technology:** Python, Javascript, Illustrator