

FAMSHIN PK

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Location: Bangalore, India

PROFESSIONAL SUMMARY

Highly skilled Senior Accountant with over 5 years of experience in financial reporting, tax compliance, and auditing. Expertise in managing financial statements, budgeting, and regulatory compliance. Proficient in accounting software such as Tally ERP, QuickBooks, SAP Business One, and Sage 50. Adept at process optimization and stakeholder management.

WORK EXPERIENCE

Senior Accountant

Fuelife Explorers Pvt Ltd, Bangalore | *Mar 2024 – Present*

- Prepare, analyze, and present monthly, quarterly, and annual financial statements in compliance with **GAAP, Ind-AS, and IFRS**.
- Develop and monitor **budgets and financial forecasts**, conducting variance analysis to optimize expenses.
- Ensure **GST, TDS, and income tax** filings meet statutory deadlines and compliance requirements.
- Oversee **accounts payable (AP) and accounts receivable (AR)**, ensuring timely reconciliation and dispute resolution.
- Design and implement **internal control policies** to enhance financial efficiency.
- Manage **payroll processing** for 200+ employees, ensuring full compliance with labor laws.

Senior Accounts Manager

KPR Associates, Bangalore | *Sept 2022 – Feb 2024*

- Led **statutory, tax, and internal audits**, ensuring compliance with regulatory frameworks.
- Finalized **financial statements** for clients, adhering to **Ind-AS, IFRS, and GAAP** standards.
- Managed **direct and indirect tax** filings, including GST, TDS, and income tax.
- Provided **financial advisory services**, including business restructuring and compliance guidance.
- Prepared **Management Information System (MIS) reports**, offering actionable insights into financial performance.
- Served as the primary liaison between **clients and external auditors**.

Accounts Executive

NCMK & Associates Chartered Accountants, Bangalore | *May 2021 – Aug 2022*

- Analyzed **business reports** from the Dubai office and provided strategic financial insights.
- Managed **GCC VAT compliance**, ensuring accurate tax filings.
- Ensured **ROC and statutory filings** compliance.
- Assisted in **GST, TDS, and income tax return preparation**.

Chief Accounts Executive

Happy Trails Travel Partners, Bangalore | *Feb 2019 – Mar 2021*

- Managed corporate **client financial accounts** and reconciliations.
- Processed invoices and ensured **tax compliance** for transactions.
- Negotiated vendor rates and streamlined the **billing process**.
- Prepared **MIS reports** to aid strategic planning.

Accounts Assistant (Internship)

Stepping Stone Accounting Consultancy, Calicut

- Generated **E-way bills** and maintained bank reconciliation statements.
- Computed taxes and assisted in **tax return preparation**.
- Specialized in **digital media accounting**.

CERTIFICATIONS

- **Certified Professional in Indian & Foreign Accounting (CPFA)** – IPA Kerala (2015)
- **SAP Business One & QuickBooks Certification**
- **Gulf VAT Certification**
- **Tally ERP 9.0, Saral Accounting Software, Sage 50 Accounting Software**
- **Cyber Crime Seminar Certification**
- **MS Office – Micro Excel Global Certification (2015)**

EDUCATION

- **Diploma in Certified Industrial Accounting** – IPA Institute of Professional Accountants
- **Bachelor of Commerce (CA)** – CM College of Arts and Science

SKILLS

Financial & Accounting Expertise:

- Financial Reporting & Analysis
- Budgeting & Forecasting
- Tax Compliance (GST, TDS, Income Tax)
- Audit & Internal Controls
- Payroll Processing
- Stakeholder & Client Management

Technical Proficiency:

- **Accounting Software:** Tally ERP, QuickBooks, SAP Business One, Sage 50
- **Financial Tools:** MS Excel (Pivot Tables, VLOOKUP, Macros), Power BI

ADDITIONAL INFORMATION

- Languages: English, Malayalam, Tamil, Hindi
- Available for relocation and travel