

## Education

### The University of Nairobi

Master of Business Administration

Bachelor's Degree in Commerce- Finance Major. **Second class-Upper Division**

#### Activities and societies:

Committed 2 hours per week to the Kenya Model United Nations Finance Bureau.

Nairobi, Kenya

Class of 2023

Class of 2020

### Zalego Academy

Certification in Software Development.

Westlands, Kenya

Class of 2017

### St. Francis Girls High School Mang'u

Kenya Certificate of Secondary Education. A-

Thika, Kenya

Class of 2016

## Certifications

Google Data Analytics Professional Certificate By Google

Analyzing Data with Microsoft Power BI by Microsoft

## Work Experience

### United Nations Environment Programme

#### Administration intern

Nairobi, Kenya

October 2021 – March 2022

- Supported the programme manager in coordinating meetings in preparation for the UN Environment Assembly (UNEA.5.2) and UNEP@50
- Supported the programme manager in preparing the documentation for UNEA.5.2 and UNEP@50
- Screen edited during the negotiations of draft resolutions at the 73/333, and UNEA
- Conference support during the CPR and Bureau meetings towards UNEA

### Mars Wrigley

#### Customer Marketing intern

Nairobi, Kenya

July 2021 – September 2021

- Maintaining display & deploying the POS Tracker with periodic view of demand, delivery, warehouse & dispatch.
- Periodic Promo analysis (by channel vs forecast).
- Full 360 Activation Plan for activities as assigned.
- Updating CP & DE Budget Tracker per market.

## Projects

### Build For SDGS I & II

#### Facebook & Andela

Kenya

April - October 2020

- Worked on data analysis with developers to create an [application](#) to enable farmers to get international donor funding.

## Volunteer

### Kenya Model United Nations

#### Finance Analyst

Kenya

February 2020 -April 2021

- Projected estimated costs, prepared the budget and provided ideas on partnerships and donor funding

### Facebook Developer Circles Nairobi

Nairobi, Kenya

- Planned webinars & on-campus based events for developers to enrich tech skills for the University of Nairobi students.

### Greenpeace Africa

Climate Action Campaigner, and Technical assistant in Greenpeace Booster Webinars

Nairobi, Kenya

## Skills

Microsoft Tools, Data Analysis, Adobe Tools, Python, SQL, Communication, AR, Problem Solving & Critical Thinking

## Languages

English, Kiswahili, and French

## Honors & Awards

- Duke of Edinburgh Award - Bronze, Silver, and Gold
- Facebook Circles Nairobi Women in Tech 2020 Speaker on Augmented Reality.

## Referees

1. Aline Umotoni, Special Assistant to the Executive Director, UNEP • email: [aline.nsengimana@un.org](mailto:aline.nsengimana@un.org) • Phone: +254715618780
2. Margaret Wambiru, Customer Marketing Manager, Mars • email: [margaret.wambiru@effem.com](mailto:margaret.wambiru@effem.com) • Phone: +254725292261