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| **Date:** | 2/9/2019 |
| **Time:** | 1230-1530 |
| **Venue:** | SIS GSR 2.1 |
|  |  |
| **Attendees:** | Giles  Yizhou  Sherman  Joshua  Sue-Anne |
|  |  |
| **Agenda:** | 1. Reading of Project Wiki |

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|  |  |  | **Due Date** |
| 1 | Block off every Mon 1230-1530pm slot for project meetings | All | NA |
| 2 | Think about what tasks you would like to contribute and how long you might need to do them. | All | NA |
| 3 | Book room for next meeting | Sherman | NA |

The meeting was adjourned at 1900. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Sue-Anne TAN

Vetted and edited by,

Sue-Anne TAN