



**REQUEST FOR EXPRESSION OF INTEREST FOR**  
**PROCUREMENT OF CORE BANKING SYSTEM (CBS) VIA 5-**  
**YEAR TERM WITH YEARLY LICENSE AND MAINTENANCE**  
**SUPPORT AND CLOUD INFRASTRUCTURE SUBSCRIPTION**  
**SERVICE**

*(Bid Reference No: ITB-ITD-CBS-001-21-08-2024)*

1. The **UCPB Savings, Inc. (UCPBS)**, through the **Approved Project Cost**, intends to apply the sum of **One Hundred Twenty Million Pesos Only (Php120,000,000.00)**, inclusive of all applicable taxes and other charges, including insurance coverage (if applicable) for a 5-year subscription period with details as follows:
  - a. One-time implementation cost + CBS License + Cloud infrastructure subscription on hardware/ infrastructure for year 1 amounting to not more than the Approved Budget for the Contract (ABC) of Fifty-two Million Pesos Five Hundred Eighty-two Thousand Three Hundred Ninety-Nine Pesos (Php 52,582,399.00, VAT inclusive).
  - b. CBS License, Maintenance/Support + Cloud Yearly Subscription for succeeding years up to five (5) years.
  - c. The total Approved Project Cost is Php 120,000,000.00, VAT inclusive, covering a 5-year term.

Refer to the table below:

General Requirement	Year 1	Year 2	Year 3	Year 4	Year 5	Total Project Cost (Php)
Implementation Cost + CBS License + Cloud SaaS + Infrastructure	52,582,399.00					120,000,000.00 (including all applicable taxes)
Maintenance Support + CBS License + Cloud SaaS + Infrastructure		16,854,400.25	16,854,400.25	16,854,400.25	16,854,400.25	

Proposal received in excess of the ABC shall be automatically rejected at the opening of financial proposals.

2. The **UCPB Savings, Inc. (UCPBS)**, now calls for the submission of eligibility documents for the Procurement of Core Banking System (CBS) via 5-Year Term with Yearly License and Maintenance Support and Cloud infrastructure subscription Service. **Eligibility documents and duly accomplished shortlisting criteria** of interested Consultants must be received by the BAC Secretariat on or before **October 8, 2024, 11:00AM** at 7th Floor, Robinsons Cybergate Magnolia, Aurora Blvd corner Doña Hemady Street, New Manila,

Quezon City, Philippines. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.

3. Interested bidders may obtain further information from **UCPB Savings, Inc. (UCPBS)**, and inspect the Bidding Documents at the address given below during office hours from 8:30AM to 3:00PM.
4. A complete set of Bidding Documents may be bought and acquired by shortlisted Bidders on **October 8, 2024 to November 19, 2024**, from 8:30AM to 3:00PM, from the address below and upon payment of the applicable bid fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Fifty Thousand Pesos (Php50,000.00)**.

Instructions to bidders on payment of bid documents:

- a. The payment for the bid documents shall be made at the UCPB Savings Kalayaan Branch, 106 Neptune Street, Kalayaan Avenue corner Makati Avenue, Makati City. It shall be received by the Senior Teller or Branch Officer.
- b. The mode of payment shall be strictly limited to Cash or Manager's/ Cashier's Check payable to UCPB Savings (UCPBS). Personal checks shall not be accepted.
- c. The Bidder is required to enclose the cover page of this Invitation to Bid (ITB) in order to properly determine which, bid document, the bidder is paying for.
- d. The Bidder shall be issued a validated official receipt (OR), a copy of which should be provided to BAC Secretariat upon submission of the bid documents.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of Consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of Top 3 prospective bidders, from the highest rated bidders, who will be entitled to submit bids provided they meet the minimum qualifications and the passing score of 70%. The criteria and rating system for short listing are: (Also refer to Annex A)

### **CORE BANKING SYSTEM - SHORT LISTING CRITERIA**

Criteria	% Weight
A. Applicable experience and capability of bidder	40%

<b>a. Years of Experience</b>	
Number of years of relevant experience in successfully implementing the proposed solution via the Cloud/ Software-as-a-Service (SaaS)	<b>15%</b>
<b>b. Customer Satisfactory Ratings</b>	
Fully filled-out Customer Satisfaction Survey with overall rating (1-5 rating where 5 being the highest) such as, but not limited to, timeline of service, customer support, service performance from previous successful engagements of similar project	<b>15%</b>
<b>c. Successful Implementation</b>	
Total number of successful implementations of the proposed solution	<b>6%</b>
<b>d. Local Implementation</b>	
With local implementation of the proposed solution with a Philippine bank or financial institution	<b>4%</b>
<b>B. Quality of key personnel to be assigned to the project</b>	<b>50%</b>
<b>a. Project Manager</b>	<b>15%</b>
i. Years of Experience in IT as Project Manager	<b>10%</b>
ii. No. of successful implementation of proposed solution	<b>5%</b>
<b>b. Business Analyst</b>	<b>12%</b>
i. Years of Experience in IT as Business Analyst	<b>8%</b>
ii. No. of successful implementation of proposed solution	<b>4%</b>
<b>c. Technical Team Lead</b>	<b>13%</b>
i. Years of Experience in IT as Technical Team Lead	<b>9%</b>
ii. No. of successful implementation of proposed solution	<b>4%</b>
<b>d. Technical Support Staff</b>	<b>10%</b>
i. Years of Experience in IT as Technical Support Staff	<b>6%</b>
ii. No. of successful implementation of proposed solution	<b>4%</b>
<b>C. Current workload relative to capacity</b>	<b>10%</b>
Current workload relative to capacity (Ratio) shall be computed based on the following:  <b>No. of Professional Staff/ No. of Ongoing Projects</b>	<b>10%</b>

Note: Criteria Passing Rate = 70%

6. *Bidding will be conducted through procurement of consulting services using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184.*

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA-9184.

7. The Procuring Entity shall evaluate bids using the **Quality-Cost Based Evaluation/Selection (QCBE/QCBS)**, procedure. The technical proposal (i.e., Functional and Non-Functional, 70%) together with the financial proposal (30%) shall be considered in the ranking of bidders.

The technical proposals shall be evaluated first using the criteria below. The financial proposals of the bidders who meet the minimum technical score **[total weighted score of 70% of 100% of the combined Functional and Non-Functional]** shall then be opened. Refer to **Annexes B and C** for the detailed criteria and rating system for the Functional and Non-Functional Evaluation and **Annex D** for the Financial Evaluation Procedure.

The BAC shall rank the bidders in descending order based on the combined numerical ratings of their technical and financial proposals and identify the Highest Rated Bid (HRB). Ratings shall be subject to the approval of the HoPE through the BAC. After approval by the HoPE of the Highest Rated Bid, the BAC shall notify and invite the bidder with the Highest Rated Bid for Negotiation.

#### Quality-Cost Based Evaluation / Selection

CRITERIA	WEIGHTS
Technical Requirements	70%
Functional Requirements	80%
Deposit	25%
Loans	25%
General Ledger	15%
Client Information	15%
Non-Functional Requirements	20%
	20%
FINANCIAL	30%
The technical proposal together with the financial proposal shall be considered in the evaluation of consultants	
TOTAL PERCENTAGE (%):	100%

8. The contract shall be completed in Five (5) years upon signing of the contract
9. The **UCPB Savings (UCPBS)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with

Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

**CHRISTOPHER L. SUNTAY**

BAC Secretariat

**UCPB Savings, Inc.**

7th Floor, Robinsons Cybergate Magnolia

Aurora Blvd corner Doña Hemady Street


New Manila, Quezon City, Philippines

Telephone number: (+632) 8555-1018 Loc. 1005

E-mail address: [bacsecretariat@ucpbsavings.com](mailto:bacsecretariat@ucpbsavings.com)

Website: [www.ucpbsavings.com](http://www.ucpbsavings.com)

*[Date of Issue]*

  
Mr. Dante R. Cortez  
BAC Chairperson  
UCPB Savings, Inc.