June 17, 2018

«Hiring Manager»

«Street Address»

«City, Province, Postal Code»

Dear «Hiring Manager»:

«Company» has made great strides in revolutionizing in . Which is why, with great excitement, I am applying for the position at your company. A passion for «tech/field» and a strong background in makes me a great fit for a team focused on «team focus».

You require «Mechanical Engineer» with «Skill A». During my time as «Position A» at «Company A», I showed «Skill A» by «Task A». In addition, you require «Skill B». During my time as «Position B» at «Company B», I showed «Skill B» by «Task B». Moreover, you require «Skill C». During my time as «Position C» at «Company C», I showed «Skill C» by «Task C».

Now, I welcome the opportunity to discuss further how my qualifications, experience, energy, enthusiasm, and willingness to learn can make a considerable contribution to . You can reach me at (514) 816-6154 or by email at [shfqrkhn@gmail.com](mailto:shfqrkhn@gmail.com). Thank you for your time and consideration.

Sincerely,

Shafiqur Khan