# DAILY ACTIVITY UPDATE

|  |  |
| --- | --- |
| Name | Shibbir Ahmed |
| Date | Date goes here |
| Work Arena | Web Development |
| Reporting to | Engr Rony Debnath |

|  |  |
| --- | --- |
| Check in/Check out | |
| Log in | Log in time will go here |
| Log out | Log out time will go here |
| Late | Late time will go here |
| Early Leave | Early leave time will go here |

Daily Activity Log

|  |  |  |  |
| --- | --- | --- | --- |
| SL | Activity Log | Description | Status |
| Log in | Log in time will go here | Log in time will go here | Log in time will go here |