Follow these steps to add, set up, or continue setting up a domain.

1. Go to the admin center at https://admin.microsoft.com.

2. Go to the **Settings** > **Domains** page.
3. Select **Add domain**.
4. Enter the name of the domain you want to add, then select **Next**.
5. Choose how you want to verify that you own the domain.
    1. If your domain is registered at GoDaddy or 1&1, select **Sign in** > **Next** and Microsoft will set up your records automatically.
    2. You can have an email sent to the registered contact for the domain with a verification code. If you don't recognize or have access to the email on record, you can use the third option.
    3. You can use a TXT record to verify your domain. Select this and select **Next** to see instructions for how to add this DNS record to your registrar's website. This can take up to 30 minutes to verify after you've added the record.
6. Choose how you want to make the DNS changes required for Office to use your domain.
    1. Choose **Add the DNS records for me** if you want Office to configure your DNS automatically.
    2. Choose **I'll add the DNS records myself** if you want to attach only specific Microsoft 365 services to your domain or if you want to skip this for now and do this later. **Choose this option if you know exactly what you're doing.**
7. If you chose to *add DNS records yourself*, select **Next** and you'll see a page with all the records that you need to add to your registrars website to set up your domain.

    If the portal doesn't recognize your registrar, you can follow these general instructions.

    Check our list of host-specific instructions to find your host and follow the steps to add all the records you need.

    If you don't know the DNS hosting provider or domain registrar for your domain, see Find your domain registrar or DNS hosting provider.

    If you want to wait for later, scroll to the bottom and select **Skip this step**.

8. Select **Finish** - you're done!

Add or edit custom DNS records

Follow the steps below to add a custom record for a website or 3rd party service.

1. Sign in to the Microsoft admin center at https://admin.microsoft.com.
2. Go to the **Settings** > **Domains** page.
3. On the **Domains** page, select a domain.
4. Under **DNS settings**, select **Custom Records**; then select **New custom record**.

5. Select the type of DNS record you want to add and type the information for the new record.
6. Select **Save**.

Registrars with Domain Connect

Domain Connect enabled registrars let you add your domain to Microsoft 365 in a three-step process that takes minutes.

In the wizard, we'll just confirm that you own the domain, and then automatically set up your domain's records, so email comes to Microsoft 365 and other Microsoft 365 services, like Teams, work with your domain.

Note

Make sure you disable any popup blockers in your browser before you start the setup wizard.

Domain Connect registrars integrating with Microsoft 365

- 1&1 IONOS
- 123Reg
- Cloudflare
- GoDaddy
- WordPress
- Plesk
- MediaTemple
- SecureServer or WildWestDomains (GoDaddy resellers using SecureServer DNS hosting)
    - MadDog Domains
    - CheapNames

What happens to my email and website?

After you finish setup, the MX record for your domain is updated to point to Microsoft 365 and all email for your domain will start coming to Microsoft 365. Make sure you've added users and set up mailboxes in Microsoft 365 for everyone who gets email on your domain!

If you have a website that you use with your business, it will keep working where it is. The Domain Connect setup steps don't affect your website.

Link: https://docs.microsoft.com/en-us/microsoft-365/admin/setup/add-domain?view=o365-worldwide