

## **Minutes of Meeting**

Meeting Date: August, 24, 2023

Meeting Time: 01:00 PM

Meeting Location: Azea Botanica, Lucknow.

Attendees:

1- Mr. Anirudh

2- Mr. Shivam Singh Chauhan

3- Mr. Ayush

4- Mr. Shikhar

### **Agenda:**

Discussion: To conduct a comprehensive review of the entire S3 application module, encompassing the S3 Resident App, S3 Security App, and the S3 Web version portal.

### **Meeting Notes:**

On the date mentioned above, a meeting was convened to assess the development status of the features for the S3 App. Mr. Shikhar delivered a succinct presentation of the feature list (**Annexure-1**) that has been released up to this point.

### **Action Items- 1 CAM (common area maintenance) invoice enhancement:**

The CAM invoice will be revised according to the attached format. (**Annexure-2**)

*\* If billing is conducted within the state, the invoice will feature two GST columns: SGST (9%) and CGST (9%).*

*\* If billing is conducted outside the state, the invoice will include a single GST column: IGST (18%)*

### **GST amount Round off example**

The rounding off must be done for every part of the tax contained in the invoice.

≥ 50 paise: Must be increased to one rupee.

< 50 paise: Part to be ignored.

### Example-1

If we purchase something 5.25per kg (GST 18%),

Weight of the product being 121 kg,

So the Bill be  $121 * 5.25 = 635.25$

CGST 9% = 57.17

SGST 9% = 57.17

Total Amount = 749.59

Round off = (+) 0.41

Gross Amount = 750.00

### Example-2

Lounge Booking = 4,237.29

CGST @9% = 381.36

CGST @9% = 381.36

Total Amount = 5000.01

Round off = (-) 0.01

Gross Amount = 5000.00

### Action Item-2 Invoice screen enhancement in the resident app.

The invoice screen will be enhanced in accordance with the provided pictorial diagram. **(Annexure-3)**

Flow of the above-mentioned screen will be as following:

**Step-1** Resident will open the Invoice screen.

**Step-2** Resident will see all his dues consolidated and month wise within the card.

**Step-3** Resident will click on PAY NOW button.

**Step-4** Resident could see the two buttons "Pay Total Dues" and "Pay Minimum Outstanding".

*\* If a resident selects the 'Pay Total Dues' option, they will settle all outstanding dues at once. This includes the principal amount and the 18% GST on late payment interest.*

*\* "If a resident selects the 'Pay Minimum Outstanding' option, they will settle the entire outstanding balance from the previous months, excluding the current month. This includes the principal amount from all previous months except the current one, as well as the late payment interest accumulated at a rate of 18% GST."*

**Step-5** If a resident opts for the 'Pay Total Dues' alternative, they will be able to view the breakdown of the consolidated outstanding amount.

**Step-6** If a resident clicks on the interest amount, they will gain access to a month-wise breakdown of the calculated interest.

**Step-7** If a resident opts for the 'Pay Minimum Outstanding' alternative, they will be able to view the breakdown of the consolidated minimum payable outstanding amount.

**Step-8** Residents can initiate payment by clicking on the 'PROCEED TO PAYMENT' option.

**Action Item-4**

S3 iOS version 1.0.26 App shall be released.

**Action Item-5**

If a resident has pending CAM invoice dues, the features for Service Requests and Amenities will be disabled.

**Action Item-6**

Eye Button required on forgot password screen.

***Prepared By: Team Nortcele Systems.***

Attachments: List any attached documents or materials discussed during the meeting.

1. List of features released to date (Annexure-1).
2. CAM invoice revised format (Annexure-2).
3. Resident App Invoice Screen (Annexure-3).