

## ROAST Meeting Agenda

**Date:** 30. July 2025

**Time:** 12:05

**Facilitator:**

**Referent:** Elektro Victor

**Attendees:** Louise, Oliver, Mekaniktor, Emil Oest, Elektro Victor

### 1. Agenda points

- [Topic 1: Reminder to use Discord for communication ]
- [Topic 2: How do we get more students on ROAST ]
  - Open house September 11.
  - Special course
  - Recurring 5 ECTS course in spring and fall for Electro students?
- [Topic 3: KanBan board. ]
  - Louise sends list with all tasks needed done for the solar car.
  - Must include deadlines

### 2. Project Updates

- Status Updates from Team Members
  - Louise – CEO
    - Louise står for at stock up på komponenter
  - ?? – Mechanics Management
    - Mekaniktor træder af
  - Victor and Emil – Electric Management
    - Telemetry system – Needs attachment to car, we have documented how to improve distance if insufficient.
    - Working on steering wheel
  - Mekaniktor – PR
    - Introductory projects spent more money than allocated.

### 3. Open Discussion Items

- [Topic 1: Solar car needs to be moved back]
- [Topic 2: E-forms]
  - Nye retningslinjer:
    - Før e-form bliver godkendt, skal mail sendes til Mekaniktor
    - Retningslinjer bliver klistret på skabet (inklusiv QR kode)
- [Topic 4: GitLab]
  - Elektro Vctor sender til Oliver

### 4. Next Steps

- Next management meeting  
[20 Aug. 13.00] [Responsible: Mekaniktor]
- **Oliver** will ask Nanna and Alex for a handover report on SoMe

- **Elektro Victor** sets up git repository, and Oliver tests it as a guinea pig.
- **Mekaniktor** will get update from Anders, on handover from Claus

Regarding

- Wiki
- Teams is replaced by Discord
- Budget
- Possibility of a 5 ECTS recurring special course.
- **Elektro Victor** and **Emil** is responsible for sign-up for open house September 11.
- **Louise** will update us with task list

## 5. Closing

- Thank participants
- Thank you