Meeting #3

Agenda

* Introduction to Microsoft Teams
* Purpose
  + Project charter
  + Vision statement
  + Scope
* People
  + Org chart
  + Team building
  + Planning meeting
* Complexity
  + Requirements
  + Work breakdown structure
  + Critical path
  + Gantt chart
  + Milestones
* Uncertainty
  + Risk register
  + SWOT analysis
* Sponsor strategies
* Social media strategy

Summary

Decisions/Milestones

* Capacity of car (number of occupants)
* Find horsepower
* Motor + motor driver (2/4-wheel drive, front/back wheel drive, motor on each wheel or differential)
* Battery (type, capacity)
* Battery management system (BMS)
* PV (type)
* Brakes (hand, friction, regenerative)
* Suspension
* Steering
* Car layout
* Body work (PV, drag, sailing, lighting)
* Chassis
* Cabin design
* Cooling system (PV, battery, cabin)
* Sensor
* Fault management
  + Sensor
  + Conveying data (telemetry)
  + Redundancies

Possible sponsors (see sponsor file)