



# Milos IVANIS

## BSc Economics = Web dev trainee

A committed and hardworking individual with a strong interest in self-improvement. After gaining extensive experience in the private sector, I am currently dedicated to pursuing my goal of becoming a full stack web developer. In the past year, I completed a nine month web development course and I am currently enrolled in two additional courses to continue expanding my skills.

## Contact

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- 🖱️ [www.github.com/shile88](https://www.github.com/shile88)

## Skills

- HTML - competent
- CSS - competent
- ReactJS - advanced begginer

## Web dev courses

- [www.paragon.ba](https://www.paragon.ba)  
(full stack dev) - finished Feb 2023
- <https://akademija.amplitudo.me>  
(winter session coding) - active
- <https://academy.ictcortex.me>  
(back-end PHP) - active

## Language

- English - Professional working proficiency
- Spanish - Elementary proficiency

## Experience

### *Assistant Project Manager*

Cijevna Komerc doo 2018-present

- Collaborated with Project Manager to define project goals, establish a timeline and plan to achieve them
- Created detailed plans, monitored progress regularly, including cost/benefit reports and ensure project goals are met
- Advised project managers on financial decisions related to product costs
- Performed monthly settlements and maintained daily communication with main contractors of the Bar-Boljare highway project
- Managed, organized and coordinated the administration office consisting of five people

### *Retail Supervisor*

Tobacco S Press - Roksped doo 2013-2017

- Supervised the application of prescribed procedures and guidelines for the proper functioning of 40 stores
- Monitored staff requirements and changes, provided regular reports on employee training
- Managed, organized and coordinated business processes and regularly assessed the work of 90 employees

## Education

### *Faculty of Economics, University of Montenegro*

Bachelor of Economics

2007-2012