

# **Job Application Tracking System - (Developer) - (Shortterm):-**

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**Team Leader : V SHILPA**

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## **Dashboard**

Dashboards provide more insights than reports as they combine the data from many reports and show a summarized result. Looking at many reports at a time gives the flexibility of combining the results from them quickly. Also summaries in dashboards help us decide on action plans quicker. The dashboards can contain charts, graphs and Tabular data.

## **Create A Dashboard**

1. Click the Dashboards tab.
2. Click New Dashboard.
3. Name the dashboard Job application with candidate name and click Create.
4. Click +Component.
5. Select the Job application with candidate name and click Select.
6. Select the Gauge chart and click Add.
7. Click Save and then Done.

Job Application Tra... Recruiters ▾ Jobs ▾ Candidates ▾ Job Applications ▾ Reports ▾ Dashboards ▾

+ Component + Filter ↶ ↷ ⚙ Save Dor

New Dashboard

1

\*Name

Job application wth candidate name

Description

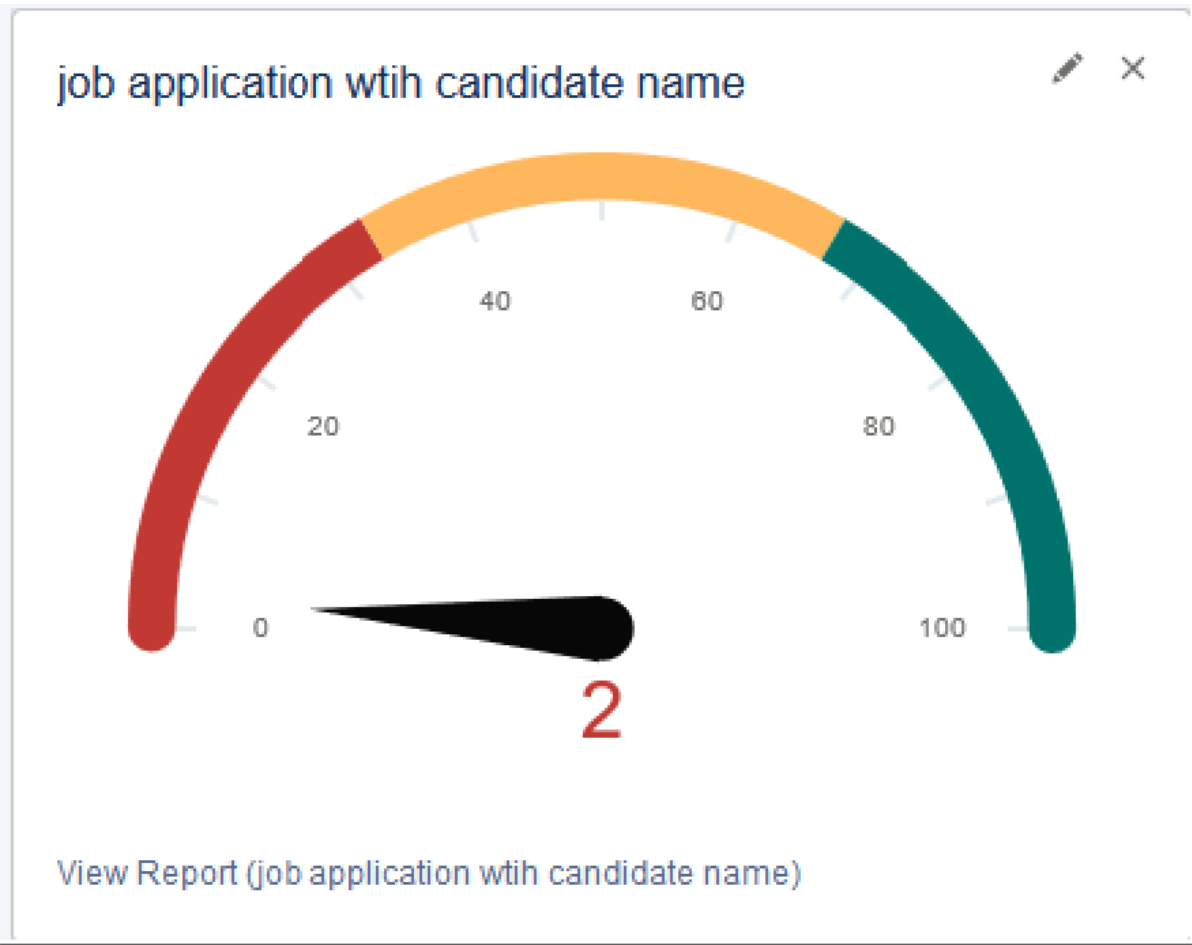
Folder

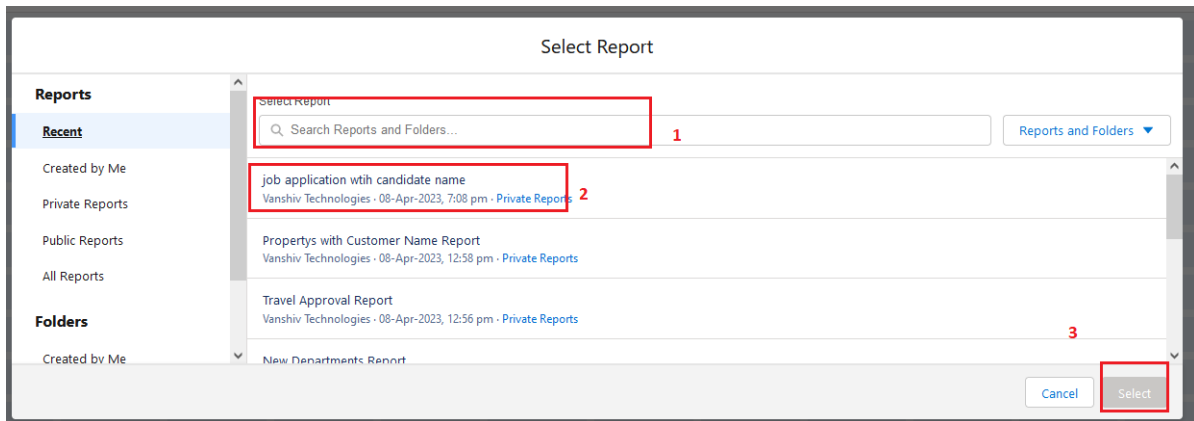
Private Dashboards

Select Folder

2

Cancel Create





## View Report And Dashboard

### Report

- Click on App Launcher on left side of screen.
- Search Job Application & click on it.
- Click on Reports Tab.
- Click on job application with candidate name & see records

Description	Folder	Created By	Created On	Subscribed
	Private Reports		9/4/2023, 7:57 pm	
	Private Reports		8/4/2023, 7:08 pm	
	Private Reports		8/4/2023, 12:48 pm	
	Private Reports		8/4/2023, 12:56 pm	
	Private Reports		8/4/2023, 12:17 pm	
	Private Reports		6/4/2023, 4:35 pm	
	Private Reports		4/4/2023, 1:54 am	
	Private Reports		3/4/2023, 7:12 pm	
Sample Flow Report: Screen Flows	Public Reports	Automated Process	3/4/2023, 1:27 pm	



job application wtih candidate name



[View Report \(job application wtih candidate name\)](#)