Elsie L. Lauzon  
Gen. Luna Mayorga Leyte

August 4, 2025

Dear Ma’am,

I am writing to formally tender my resignation. After thoughtful consideration, I believe this is the appropriate step at this time for both personal and professional reasons.

I am truly grateful for the opportunities and experiences I have gained during my time with the company. Thank you for the support and guidance you and the team have extended to me.

It has been a pleasure working with you, and I wish the company continued growth and success.

Sincerely,  
Elsie L. Lauzon