

Background Verification Form

Employees Code:	Date of Joining: <u>7-4-2021</u>	Employee Location: <u>Pune</u>
<b>PERSONAL DETAILS</b>		
Name of the Employee:	<u>Trupti</u>	<u>Ajay</u> <u>Vaidya</u>
	First Name	Middle Name Surname
Have you been known by another Name? (If Applicable)	Yes No <input checked="" type="checkbox"/>	If Yes, Please specify the other name:
Date of Birth: <u>28-6-1996</u>	Gender: <u>Female</u>	

<b>EMPLOYMENT RECORD: Please specify the name of the company on whose payroll you were listed.</b>		
<b>Employer 1 (Company prior to joining Cybage)</b>		
Name of the Payroll Company:		Employee ID/Code:
Address:		Phone No.(Landline):
City:	State:	Country:
Period of Employment:	From (mm/yyyy)	To (mm/yyyy)
Name of HR Manager:	Direct Contact No:	E-mail ID:
Final Salary ( <u>Annual CTC</u> ):		Designation:
Were you employed on contractual basis?		Client Company Name (If applicable):
Reason for leaving :		Exit Formalities Completed (Yes/No):

<b>EMPLOYMENT RECORD: Please specify the name of the company on whose payroll you were listed.</b>		
<b>Employer 2 (Company prior to joining Employer 1, if applicable)</b>		
Name of the Payroll Company:		Employee ID/Code:
Address:		Phone No.(Landline):
City:	State:	Country:
Period of Employment:	From (mm/yyyy)	To (mm/yyyy)
Name of HR Manager:	Direct Contact No:	E-mail ID:
Final Salary ( <u>Annual CTC</u> ):		Designation:
Were you employed on contractual basis?		Client Company Name (If applicable):
Reason for leaving :		Exit Formalities Completed (Yes/No):

Acceptance of Information Release

To Whomsoever It May Concern

I Trupti

First Name

Ajay

Middle Name

Vaidya

Surname

I hereby authorize Cybage Software Pvt. Ltd. or their representatives to verify information presented on my employment application/resume and to procure an investigative report or consumer report for that purpose.

I hereby grant authority for the bearer of this letter to access or be provided with full details:

- Of my previous employment record held by any Company or Business for whom I previously worked. This information should include the dates of employment, the nature of the position held [details of my salary upon departure] and an appraisal of my performance, capabilities and character. In addition, please provide any other pertinent information requested by the individual presenting this authority. I hereby release from liability all persons or entities requesting or supplying such information.
- Of my Qualification/Degree (copy of my certificates attached)
- Information in respect to my character from the records maintained by local authorities.

Signature

T. Vaidya

Date (dd/mm/yy)

6-4-2021