

Mohammed A. Azad

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EDUCATION

University of California, Los Angeles (UCLA)

Bachelor of Arts, Public Affairs

- Summa Cum Laude, Dean's Honors, 4.00 GPA

WORK EXPERIENCE

Civil + Human Rights and Equity Department, City of Los Angeles

September 2022 - Present

Policy Fellow

Los Angeles, CA

- Analyze datasets to identify trends/statistics on equity impacts and outcomes in departmental policy reports
- Research current events and legislative measures to support departmental policymaking initiatives
- Summarize research findings and recommendations for stakeholders through policy memos and presentations
- Develop ArcGIS Online web maps featuring current metrics to highlight various areas of equity concern
- Utilize ArcGIS StoryMaps to effectively communicate research findings, GIS maps, and lived experiences related to digital inclusion to UCLA faculty and 24 non-technical colleagues for year-long capstone project
- Engage in community events with staff and senior officials to promote department programs and mission

Office of the Controller, City of Los Angeles

June 2022 – March 2023

Innovation Aide

Los Angeles, CA

- Created web maps, graphics, and data visualizations to accompany official reports on City finances, issues of equity and inclusion, and department activities using Tableau dashboards, ArcGIS Online, and the Socrata API
- Designed, managed and analyzed 180+ citywide Community Input Survey responses via Survey123
- Cleaned and joined datasets over 2GB in size for analysis in department project on City-collected fines and fees
- Utilized Excel and Pandas for exploratory analysis of City's billion-dollar payroll, revenue and spending data
- Collected relevant research, media clips, personal testimonials, and expert guidance to contextualize analyses
- Produced comprehensive project documentation articulating project objectives, research, and methodology

Office of Mayor Eric Garcetti, City of Los Angeles

January 2020 - June 2021

Public Engagement Intern

Los Angeles, CA

- Coordinated the Mayor's Youth Council designed to educate and empower youth civic participation
- Developed multiple outreach strategies to provide and reach out to all constituents and 50+ community organizations with updates, resources, public education, and assistance during the COVID-19 pandemic
- Engaged in and arranged meetings between community stakeholders, organizations and senior officials
- Responded to constituent needs by managing telephone, e-mail, and walk-in cases
- Drafted logistics for Mayor's official appearances with briefing papers, scheduling requests, and related letters

SKILLS

- **Language:** Fluent - Bengali; Basic - Spanish
- **Data Analysis:** Proficient in Excel, Tableau, Python (pandas), R, and ArcGIS Online
- **Technical:** Intermediate in HTML, CSS, Leaflet API, D3.js, and MapboxJS