



# **FIRST in Michigan**

## **PERSONAL REIMBURSEMENT REQUEST FORM**

(Not for business invoices to be paid directly)

Date: 11/05/2018

Pay to: Gabriel Meyerson

Address: 710 East Lake Street  
Petoskey, MI 49770

Program: FTC



Event: Great Lake Bay Region FTC Qualifier

Vendor	Budget line item #	Amount
Marathon Gas Station	FIM FRC Volunteer travel ex	\$45.08
	Choose one	
	Choose one	
	Choose one	
	Choose one	
	Choose one	
	Choose one	
	Choose one	
	Choose one	
	Choose one	
	Choose one	
	Choose one	
<b>TOTAL</b>		<b>\$45.08</b>

***Please attach all supporting documentation.***

*Large amounts must be pre-approved. Personal vehicle travel expenses are reimbursed for significant distances using IRS charitable rate of \$0.14/mile. Please see FIM website for the full reimbursement policy.*

Approved by:

Email forms and documents to **bills@FirstInMichigan.org**