

SUTD Student Organisation
Purchase Award Form (for purchases \$300 and above)

A. Project Code: SLCLUB099

B. Student Organisation: Ice Hockey

C. Name of Project/Purchase: Ice Hockey Exhibition

D. Purchase Information:

Item	Quantity	Reason for Purchase	Cost (\$\$)
Cone Markers	1000	For ice hockey clinics and booths	481.50
Total Cost (\$\$)			481.50

E. Recommended Vendor

1) 3 Quotations

s/n	Item	Details	
1	Vendors and Schedule of Offers (Please enclose details of 3 vendor quotations.)	Name of Vendor	Offer (\$)
		Company A	481.50
		Company B	567.50
		Company C	529.36 (USD 387.08)
2	Evaluation Conducted by	Ashraff Yusuf	
3	Name of Recommended Vendor	Company A	
4	Reasons For Recommending Vendor	Lowest quote	

(total amount, including GST and other charges such as shipping, delivery)

2) Waiver of Quotation

s/n	Item	Details	
1	Vendors and Schedule of Offer	Name of Vendor	Offer (\$)
2	Reasons For Waiver of Quotation		

F. Prepared By:

 (handwritten signature)

Signature

Name: Ashraff Yusuf

Student ID: 1003321

Designation: President

Date: 01/05/2018

SUTD Student Organisation



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G. Approved By:

Note: Approval should be sought from the Treasurer and the President. If one of the claimants is either the Treasurer or President, one of the approving authorities can be another member of the Executive Committee other than the claimant.

Fund: OSL Seed Fund/ Income/ ~~Donation~~ * please indicate

Balance in the above fund as at date of signature: OSL Seed Fund - \$100
Income - \$1000

	
Signature	Signature
Name: <u>Raj Johar</u>	Name: <u>Joseph Barker</u>
Student ID: <u>1003789</u>	Student ID: <u>1003357</u>
Designation: <u>Treasurer</u>	Designation: <u>Vice-President</u>
Date: <u>02/05/2018</u>	Date: <u>02/05/2018</u>

(please ensure the approvals are done before purchase date)

H) For Purchases \$1,000 and Above

Approved by Office of Student Life:

Signature

Name: _____

Designation: _____


Date: _____

Example of a quotation:

From: Company A
Sent: Date, Time
To: SUTD Club/ Club Member
Subject: RE: Cone Marker Quotation

Hi SUTD Club Member

The item is in stock.

Item	Quantity	Price per pc
Cone markers (assorted) 	1000	\$0.30
Delivery charge (nil)	-	-
		Sub-total: 300 GST: 21 Total: 321

We accept 30 day payment terms and offer free delivery (with minimum purchase of \$300).

Regards,

Company A

Example of a quotation:

From:
Sent:
To:
Subject:

Company B
Date, Time
SUTD Club/ Club Member
RE: Cone Marker Quotation

Hi SUTD Club Member

Yes, we have 1000 markers.

Our price is \$0.45 per pc, delivery fee \$75.

The total amount will be \$561.75 (including GST), 30 day payment terms.

Regards,

Company B

Example of a quotation:

Company C

Departments -

Your Amazon.com

Today's Deals

Gift Cards & Registry

Sell

Help

EN

Hello, Sign in

Account & Lists -

Orders

Try Prime -

Cart

Sports & Outdoors

Sports & Fitness



Outdoor Recreation



Sports Fan Shop

Sports Deals

Outdoor Deals

< Back to search results for "marker cones"





Roll over image to zoom in

World Sport

World Sport Disc Cone Sets (50 or 100 Multi Color / 50 or 100 Half Orange Half Yellow)

★★★★☆ 194 customer reviews | 13 answered questions




Price: ~~\$69.99~~
Sale: **\$35.99** + \$27.18 Shipping & Import Fees Deposit to Singapore [Details](#)
You Save: **\$54.00** (60%)

In Stock.

This item ships to **Singapore**. **Want it Thursday, Mar 1** at checkout. [Learn more](#)

Sold by **World Sport Inc.** and Fulfilled by Amazon. Gift certificates are available for this item.

Color: **Orange Yellow**



Package Quantity: **100**





50

100

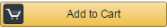
- Available in Sets of 50 or 100 Disc Cones
- Includes Cone Organizer
- Standard Size Cones 2.25" tall x 7 7/8"

New (3) from **\$35.99** & FREE shipping. [Details](#)

Share

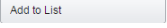


Qty: 10



[Turn on 1-Click ordering for this browser](#)

Ship to:
Singapore



New (3) from **\$35.99** & FREE shipping. [Details](#)

Have one to sell? 