

## SUTD Student Organisation Income Deposit Form

(financial year) (club number) (deposit count)  
A. Income Deposit No.: INC17 - 099 - 0001  
B. Student Organisation: Ice Hockey  
C. Name of Event/Project: Training Fees  
D. Date of Event/Project: -  
E. Description of Income: -

### F. Amount Received:

	(S\$)	Deposit Code
a. Amount w/o GST	500	01 - INC - SL - SL <sup>(sports)</sup> 05 - <sup>(club code)</sup> SLCLUB099
b. GST	35	01 - 0 - 0 - 0 - 0 - 0 - 0 - 302104 - 0
c. Total amount with GST c = a + b	535	

### Breakdown:

Description	Price Per Pax (inc. GST)	Quantity	Sub-total (inc. GST)
Training Fees	21.40	25	535
Total (inc. GST)			535

### G. Additional Attachments (List Below):

- ☐ Cash/ cheque (bank and cheque number: \_\_\_\_\_) \*please delete accordingly
- ☐ Carbon copy receipts (Receipt number: from <sup>(the 7 digits at the top right corner of receipt)</sup>0000001 to 0000025)/  
ticket stubs/ coupons \*please delete accordingly
- ☐ Event Financial Report (if applicable)

### H. Submitted by:

 07/07/2017 (handwritten signature and date)  
\_\_\_\_\_  
Signature & Date  
Name: Raj Johar  
Student ID: 1003789  
Designation: Treasurer

### I. Acknowledged by Office of Student Life

\_\_\_\_\_  
Signature & Date  
Name: \_\_\_\_\_

### J. Received by Office of Finance

\_\_\_\_\_  
Signature & Date  
Name: \_\_\_\_\_

**SUTD Student Organisation**  
**Income Deposit Form**

**K. Cash**

Denomination	Quantity	Sub-Total	Verification
\$ 100			
\$ 50	5	250	
\$ 10	20	200	
\$ 5	17	85	
\$ 2			
\$ 1			
\$ 0.50			
\$ 0.20			
\$ 0.10			
\$ 0.05			
Total		535	

\* SAMPLE \*



Office of Student Life  
8, Somapah Road, Building 3, Level 1, Singapore 487372  
Co. Reg No./GST Reg. No.: 200913519C

OFFICIAL RECEIPT

NO.: SL00000001

Date: 28 / 04 / 2016

Received from John Smith

The sum of Dollars FOUR DOLLARS ONLY S\$ 4 00

Being payment of Flowers

\*Inclusive of GST where applicable

Issued by: Dance club  
John Doe [Signature]  
Name & Signature

\* Please cancel and counter-sign if there are errors



Office of Student Life  
8, Somapah Road, Building 3, Level 1, Singapore 487372  
Co. Reg No./GST Reg. No.: 200913519C

VOID [Signature]  
OFFICIAL RECEIPT

NO.: SL0000101

Date: / /

Received from Jane Smith

The sum of Dollars FOUR DOLLARS ONLY S\$

Being payment of Flowers

\*Inclusive of GST where applicable

Issued by: [Signature]  
Name & Signature