

SUTD Student Organisation
Purchase Request Form (for less than \$300)

A. Project Code: SLCLUB099

B. Student Organisation: Ice Hockey

C. Name of Project/Purchase: Cone Markers

D. Purchase Information:

Item	Quantity	Reason for Purchase	Cost (S\$)
Cone Markers	30	Training Use	40
Total Cost (S\$)			

E. Prepared By:



(handwritten signature)

Signature

Name: Peter Koh Jun Jie

Student ID: 1003555

Designation: Quartermaster

Date: 08/08/2017

F. Approved By:

Note: Approval to be sought from Treasurer. If Treasurer is the claimant, approval should be sought from the President.

OSL Seed Fund - \$10, Income - \$30 (which account(s) are you using for the purchase?)

Fund: OSL Seed Fund/ Income/ ~~Donation~~ * please indicate

Balance in the above fund as at date of signature: OSL Seed Fund - \$10 (How much funds are there in the chosen account(s)?)
Income - \$150



(handwritten signature)

Signature

Name: Raj Johar

Student ID: 1003789

Designation: Treasurer

Date: 10/08/2017

(please ensure the approval is done before purchase date)