MINUTES OF MEETING: **MEETING-2**

Date: 17-12-2021   **Venue:** MS Teams

Attendees: K.Shiva Kalyan Kumar   **Minutes Taken By**: P.Bindu

   P.Bindu Madhavi

   G.Bharath Sai

Issues	By	Discussions & Decisions	Responsible	Deadline
Data cleaning and data preprocessing	G.Bharath Sai	Presented his completed work done on data cleaning.	G.Bharath Sai	-------------
Data Analysis	K.Shiva Kalyan Kumar	Need to analyze a dataset, which is modified by data scientist	K.Shiva Kalyan Kumar	18-12-2021
Documentation	P.Bindu Madhavi	Showed MOM of the first meeting and prepared project report layout.	P.Bindu Madhavi	18-12-2021

NEXT MEETING: 18/12/2021

Signatures of Attendees: *K.Shiva Kalyan kumar*
P.Bindu Madhavi
G.Bharath Sai