

# AGREEMENT FOR GRANTHOLDER-LINKED STUDENT SUPPORT



THIS DOCUMENT MUST BE INITIALED (by all signatories), SIGNED AND UPLOADED TO THE NRF ONLINE SYSTEMS, TOGETHER WITH THE STUDENT NOMINATION FORM AS WELL AS OTHER RELEVANT DOCUMENTS AS PRESCRIBED FOR NOMINATIONS. NO NOMINATION WILL BE PROCESSED IF SUCH DOCUMENTS HAVE NOT BEEN MADE AVAILABLE TO THE NRF.

I, \_\_\_\_\_ (full names and surname) (hereinafter referred to as the **Bursar**), hereby accepts the terms and conditions set out in this Agreement should the Grantholder-linked student assistantship/bursary/fellowships/staff development grant (hereinafter referred to as 'Bursary') be awarded to me. I acknowledge that the Grantholder's 'Conditions of Grant' attached to the Grantholder's Grant Award Letter, and the 'NRF Bursary, Scholarships Values Rules and Guidelines', or such other terms and conditions as may be imposed by the NRF and of which I shall be advised in writing, by the Grantholder, shall form an integral part of this Agreement. I acknowledge that the Bursary is subject to the following terms and conditions:

## A. GRANTHOLDER-LINKED STUDENT SUPPORT CONDITIONS

1. The Bursary will be awarded for one year at a time only. It may, in the sole discretion of the NRF, be renewed on submission of annual nominations for the subsequent year(s), up to the allowable maximum period of support indicated below within the tenure of the Grant under which the Bursary is awarded, depending on the -

- duration of the Grant awarded to the Grantholder;
- availability of funds and/or change of priorities by the Government and/or other funders; and
- academic progress by the Bursar.

i. Nothing herein contained shall, however, create an expectation that the bursary shall be renewed for subsequent years.

LEVEL	MAXIMUM PERIOD OF SUPPORT
<b>Student Assistantships</b>	
Final-year Undergraduate degree/diploma (only full-time)	1 year
BTech/Honours (only full-time)	1 year
<b>Post-graduate Bursaries</b>	
Masters full-time	2 years
Masters part-time	3 years
Doctoral full-time	3 years
Doctoral part-time	5 years
Masters degree upgraded to Doctoral study	4 years
<b>Postdoctoral Fellowships</b>	2 years
<b>Staff Development Grants</b>	
Masters level	3 years
Doctoral level	5 years

- Concerning citizenship, the Bursar must comply with the conditions as applicable to each academic level as stated in the documents mentioned above.
- The Bursar (local or foreign) will be registered and based at the university as stipulated in the nomination form during the tenure of the Bursary. Foreign nationals, employed Full-time who have been awarded leave/sabbatical for the period of study and who receive a bursary from their employers do not qualify for full-time bursaries.
- The Bursar may not hold any bursaries, awards, assistantships concurrently with the NRF bursary, which bind him/her to enter the service of any organisation upon completion of his/her studies. The Bursary may also not be held concurrently with any other NRF or South African Government funded bursary scheme or organisations like the CSIR, MRC, etc.
- The Bursar registered on a full-time basis for the degree, may not hold full-time salaried employment during the tenure of the scholarship, but he/she will be allowed to undertake teaching, tutorials, assistance or demonstration duties and be remunerated for his/her services at the normal university tariff for services rendered.
- The following conditions will apply with regard to supplementary funding (top-ups/supplementation):
  - The bursary may be supplemented by other sources to the Institution's maximum value at Masters and Doctoral levels
  - Where the university does not have a maximum allowable amount, the Bursary may be topped up with half of the NRF allowable maximum value per level.
  - The Bursary may be supplemented by the NRF Grantholder's running costs up to a maximum value of R20 000 p.a.
- The Bursar must obtain the degree for which the Bursary was awarded within two (2) years after NRF funding has ceased and notify the NRF via the university authority, by that date, of the status of completion of the degree. Should the Bursar not obtain the degree for which the Bursary was awarded, relinquish his/her studies, or leave the university during the award, he/she will have to refund all payments of the Bursary already received for study towards the particular degree, plus interest at the prevailing prime rate charged by the NRF bankers.

Should he/she not complete the Doctoral degree, having been upgraded from a Masters degree during the period of funding, the NRF support awarded for both Masters and Doctoral studies will have to be refunded, in the same manner as specified in this Clause of the Agreement.

8. Should the Bursar fail to fulfil any of the aforesaid conditions or should it transpire that the Bursary was awarded on the basis of false information supplied to the NRF, the NRF is entitled to forthwith cancel the Bursary, in which event the Bursar will be liable to refund the scholarship plus interest at the prevailing prime rate charged by the NRF bankers.
9. If a Bursar wishes to change the research project or field of study, supervisor or institution for which the bursary was awarded, details must be submitted to the NRF through the appropriate university authority for consideration **prior** to such a change.
10. Upgrading of a Bursary from Masters to a Doctoral level is not automatic and Grantholders must apply to the NRF to have the Bursary upgraded providing proof of upgrading from the Institution, and provided that sufficient funds are available.
11. The Bursar will acknowledge the financial assistance of the NRF on the title page of the (mini) thesis/dissertation as well as in all articles and publications that emanate from the study funded by the NRF as follows:

***The financial assistance of the National Research Foundation (NRF) towards this research is hereby acknowledged. Opinions expressed and conclusions arrived at, are those of the author and are not necessarily to be attributed to the NRF.***

12. If statements concerning the research are made to the media, it should be stated explicitly that the Bursar initiated the research and that it should under no circumstances be regarded as research done on behalf of, or commissioned by, the NRF.
13. This Bursary must be used in compliance with all South African and international laws, where these do not contradict South African laws, and the research outputs must be used entirely and wholly for legal purposes.
14. All NRF awards are subject to the NRF Statement on Open Access to Research Publications. Please refer to the copy of this document on the NRF Website regarding terms and conditions around publications (<http://ir.nrf.ac.za/handle/10907/103>).
15. On having been awarded the degree to which this Bursary pertains, the Bursar must inform the institutional within 30 days after obtaining the qualification.
16. For postgraduate degrees (Masters and Doctoral) the Bursar is required to upload the final corrected version of the dissertation or thesis in an approved electronic format (single Adobe readable file (PDF)) to the NRF. The institutional office responsible for the award should ensure that the bursar submits the handle or link of the dissertation or thesis deposited in the University Library's digital repository to the NRF, either before or latest one month after their graduation ceremony to the following address, [http://www.nrf.ac.za/nrf\\_funded\\_thesis\\_dissertation\\_requirements](http://www.nrf.ac.za/nrf_funded_thesis_dissertation_requirements). Failure to comply with the requirement, will lead to the bursar being liable to refund all support provided by the NRF for the degree under which the funding was awarded.
17. **Notwithstanding the conditions referred to in the clauses of this Agreement, the NRF reserves the right to adjust or cancel the bursary, at any point of the award due to unavailability of funds and/or change of priorities by the Government and/or other funders.**

## **B. REGULATORY CLAUSES**

1. The Bursary will be cancelled if it is not claimed by the Grantholder, within the Grant Year of his/her Grant.
2. The Bursar will notify the NRF, via the institutional authorities, immediately of any change in the circumstances under which the Bursary was awarded that might affect the award. Should the Bursar fail to do this, the Bursary may be cancelled by the NRF with immediate effect.
3. The Bursar will notify the NRF, via the institutional authorities immediately of any change of residential address.
4. Should the Bursar not perform in terms of this Agreement, the NRF will be entitled to institute legal action for the recovery of any funds pertaining to this Bursary. The Bursar will be liable for all costs incurred on the scale of attorney and client and further agrees to the jurisdiction of the Magistrate's Court in accordance with Section 45 of Act 32 of 1944, as amended, for any action that may arise from this Agreement.
5. By signing this Agreement, the Bursar gives permission to the NRF to use his/her information as required from time to time for statistical purposes, beyond the date of completion of the bursary requirements.
6. The Bursar must register for ORCID ([www.orcid.org](http://www.orcid.org)) for integration into RISA processes and systems. This is a requirement in an effort to create and maintain a registry of unique researcher identifiers and a transparent method of linking research activities and outputs to these identifiers. Linking the identifier to institutional systems minimises the effort from institutions and researchers and ensures integrity of system content.
7. A unique identifier, as provided by ORCID, which the Bursar can associate with their name variations and their research works, is a way to ensure that these links can be made accurately and reliably. This will help the Bursar to uniquely identify him/her as the author of his/her work across all systems integrated with the ORCID registry. The aforementioned identifier must be provided to the NRF by the bursar on acceptance of the Agreement.
8. The Bursar hereby gives the NRF permission, in terms of the POPI Act, to process personal information received from him/her for funding or ORCID. For purposes of this sub-clause and any other sub-clause, "process" and "processing" shall have the meaning assigned to it in section 1 of the POPI Act.
9. The Bursar hereby elects the following address as his/her *domicilium citandi et executandi* for the service of all notices or court processes in terms of this Agreement:

NB: Please provide a residential address. PO Box numbers and university residence or departmental addresses are not acceptable.

### ACCEPTANCE OF AGREEMENT

Accepted and signed at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Bursar's signature: \_\_\_\_\_ Date: \_\_\_\_\_

### WITNESSES

(1) \_\_\_\_\_  
(Print name of Witness) Signature

(2) \_\_\_\_\_  
(Print name of Witness) Signature

Bursar's ID Number:

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ORCID Unique Identifier: \_\_\_\_\_

Grantholder's signature: \_\_\_\_\_ Date: \_\_\_\_\_

### ON BEHALF OF THE INSTITUTION:

The above Conditions of Grant apply to the named Grantholder. These Conditions of Grant must be read in conjunction with the signed Master Funding Administration Agreement. Both the Grantholder and the Institution are responsible to adhere to these Conditions of Grant.

As authorised signatory, I (print name of Institution's Designated Authority)

\_\_\_\_\_ in my capacity as \_\_\_\_\_ (print  
description of position) accept on behalf of

Student studying institution \_\_\_\_\_ the responsibility associated with this grant.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### WITNESSES

(1) \_\_\_\_\_  
(Print name of Witness) Signature

(2) \_\_\_\_\_  
(Print name of Witness) Signature