

AXA China Region Insurance Company Limited

About the company

AXA Hong Kong and Macau is a member of the AXA Group, a leading global insurer with presence in 54 markets and serving 105 million customers worldwide.

As one of the most diversified insurers offering integrated solutions across Life, Health and General Insurance, our goal is to be the insurance and holistic wellness partner to the individuals, businesses and community we serve.

At the core of our service commitment is continuous product innovation and customer experience enrichment, which is achieved through actively listening to our customers and leveraging technology and digital transformation.

We embrace our responsibility to be a force for good to create shared value for our community. We are proud to be the first insurer in Hong Kong and Macau to address the important need of mental health through different products and services. For example, the Mind Charger function on our holistic wellness platform “AXA BetterMe”, which is available via our mobile app Emma by AXA, is open to not just our customers, but the community at large. We will continue to foster social progress through our product offerings and community investment to support the sustainable development of Hong Kong and Macau.

AXA is an equal opportunity employer. We are committed to promoting Diversity and Inclusion (D&I) by creating a work environment where all employees are treated with dignity, respect, and where individual differences are valued. We welcome and treasure diverse profiles to join our big family, and to build an inclusive culture together which allows everyone to maximise their personal potential.

Internship Information

In this internship, you will be able to learn how to:

- Support the implementation of business solutions by identifying business needs and building relationships and partnerships with key stakeholders

Name of Department(s) offering internship positions:
GI Business Solutions

Internship Duration: 6 months

Internship Period: Jun / 2023 – Dec / 2023

Intern's Job Description

Job Duties:

- Provide project level analysis – producing required project analysis documentation (business requirements, scope matrix, use cases, sequence diagrams, future state proposals, UAT plan)
- Assess business process and system inefficiencies
- Stay current with stakeholders needs and strategies; utilizing formal and informal written communication methods to communicate updates and findings; and facilitating project meetings and presentations to all types of diverse audiences
- Ability to analyse and synthesize business requirements, including recognizing patterns and conceptualizing processes
- Collaborate closely with developers to implement the requirements, provide necessary guidance to testers during QA process
- Support and align efforts to meet customer and business needs
- Manage customer relationships and expectations by developing a communication process to keep others up-to-date on project results
- Participate in multiple projects by completing and updating project documentation; managing project scope; adjusting schedules when necessary; determining daily priorities; ensuring

Requirements:

- (A) Education Background:
 - Undergraduate or Post Graduate students
- (B) Discipline Preferred:
 - Computer Science/Finance
- (C) Technical Skills:
 - MS Office/Knowledge of JIRA & Confluence would be an advantage
- (D) Language Proficiency:
 - Be fluent in English and Cantonese
- (E) Others:
 - A good Team Player, Self-driven and Strong desire to contribute to the organisation's vision/strategy.

efficient and on-time delivery of project tasks and milestones; following proper escalation paths; and managing customer and supplier relationships

- Elicit and clearly document business and systems requirements
- Understand and negotiate needs and expectations of multiple stakeholders
- Serve as a liaison between Operations and IT to assist or gather business requirements needed for system modifications, enhancement and implementations
- Meet with project team regularly to review project deliverables and deadlines

Enquiry email (if any):