

**Form F3: Enable/Update MEPS+ Authentication Administrator Account(s)**

To: Monetary Authority of Singapore  
Information Technology Department

Date: \_\_\_\_\_  
DD/MM/YYYY

From: Institution Code: 

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 SWIFT Live BIC: 

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Institution Name: \_\_\_\_\_

**This is a request to MAS to (tick all relevant boxes):**

- ☐ enable our Production MEPS+ Authentication Administrator Account(s)  
☐ update the SWIFTNet User Name for our Production MEPS+ Authentication Administrator Account(s)

**By signing this form, we confirmed we will adhere to the following instructions:**

- We have written clearly in all fields.
- We will email this form to MAS Information Technology Department at [meps@mas.gov.sg](mailto:meps@mas.gov.sg), and indicate the email title with “Form F3 from <SWIFT Live BIC>”.
- We will arrange for this form to be endorsed by the authorised signatories for the purpose of operating the Current Account maintained with MAS.
- We will put in place procedures to ensure there are at least two valid and active MEPS+ Authentication Administrator accounts at any one time.

**MEPS+ User ID:**

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**SWIFTNet User Name^ (Up to 20 lower case alphanumeric characters and hyphen are allowed):**

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**MEPS+ User Name:** \_\_\_\_\_**Name of Account Holder:** \_\_\_\_\_ **Mobile No.:** \_\_\_\_\_**Email Address:** \_\_\_\_\_**MEPS+ User ID:**

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**SWIFTNet User Name^ (Up to 20 lower case alphanumeric characters and hyphen are allowed):**

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**MEPS+ User Name:** \_\_\_\_\_**Name of Account Holder:** \_\_\_\_\_ **Mobile No.:** \_\_\_\_\_**Email Address:** \_\_\_\_\_

^ This should be the same as the “common name” setup in the SWIFT User Certificate.

\_\_\_\_\_  
Signature of Authorised Signatory(ies)\_\_\_\_\_  
Name of Authorised Signatory(ies)\_\_\_\_\_  
Date (DD/MM/YYYY)\_\_\_\_\_  
Email address of authorised signatory(ies):