

SHIVAKUMAR AITHARAJU

DATA ANALYST

CONTACT

+91 9867062153

shivakumaraitharaju@gmail.com

Goregaon, Mumbai

LinkedIn

SKILLS

- Power BI | Adv. Excel
- Data Analytics
- Python & SQL
- Process Automation
- HTML & CSS
- IT Support & System Integration
- Internal Training

LANGUAGES

- English
- Hindi
- Telugu
- Marathi (Intermediate)
- French (Basic)

ACHIEVEMENTS

- MS Excel Certified
- MS Azure Fundamentals
- Data Analytics certified (Keerti Institute Mumbai)



PROFILE

Eager to contribute strong analytical and problem solving skills to uncover insights and support data driven decision making. Dedicated to driving growth and efficiency in collaborative environments.



WORK EXPERIENCE

Ashish Shah & Associates

2024 MAR - PRESENT

Data Analyst Executive

- Designed and delivered tailored dashboards using BI tools, addressing business problems with actionable insights to improve operational efficiency and drive strategic decision-making.
- Generated in-depth reports, such as Sales Performance, Budget Forecasts, Revenue Analysis, Income Statements, Petty Cash Management and Business reports enabling US clients to make data-driven decisions that align with their goals.
- Developed automated reporting solutions and data refresh schedules, significantly reducing manual effort and enhancing data accuracy across key metrics.
- Automated repetitive tasks to save time for employees, improving efficiency and productivity across daily operations.
- Led training sessions on Power Query and Power BI for internal teams, enabling employees to independently create and manage data visualizations and analyses.
- Pioneered the launch of an internal Power BI community within the consulting firm, fostering collaboration, sharing best practices, and building technical expertise among analysts.
- Provided IT support to employees, resolving daily queries to ensure seamless operations and uninterrupted workflow.
- Implemented Zoho People across the organization, creating an intuitive platform for timesheets, leave requests, daily attendance and more to improve employee engagement and operational efficiency.



EDUCATION

BSc. Information Technology

2020-2023

ML Dahanukar College

GPA: 7.8