< College letter head >

Date: xx/Month/2025

To: Whom so it May Concern:

**Sub: Smart India Hackathon 2025 – Appointment of College SPOC**

This is to inform that the following Principal/ Dean/ official/ faculty member from our institute has been appointed as College Single Point of Contact (College SPOC) for Smart India Hackathon 2025.

**Name of Official:**

**Designation:**

**Mobile no:**

**Email id:**

*(Only 1 SPOC per institute is allowed.)*

We understand that, the SPOC will be:

* Single Point of Contact to reach out to regarding any SIH2025 related communication to the institute/ student teams from SIH organizers.
* SPOC will be responsible for nominating top 50 teams - 45 Shortlisted and 05 Waitlist teams inclusive of both software and hardware.

Sincerely,

< Principal’s Name >

Sign/-

The Principal < College Stamp >