

Thankyou Email To Microsoft

From: computerdoctor@gmail.com
To: contact@Microsoftsupport.com
Subject: Grateful Thanks for Your Prompt Resolution

Dear Microsoft Team,

I am truly thankful for the prompt and effective resolution of the issue I experienced. Your support staff handled the matter with great care, competence, and professionalism, and I deeply value the assistance I received.

It is a great comfort to know that Microsoft stands by its customers with such reliable and dedicated service. Your help made a real difference and is sincerely appreciated.

Thank you once again.

Best regards,
[Shivam Dwivedi]

Letter Of Apology

From: CloudEra.Tech@gmail.com
To: bm@globaltechsolutions.com
Subject: Apology for My Unplanned Extended Leave

Respected [Kapil Bachani],

Please accept my heartfelt apologies for taking an unplanned extended leave. I understand that my absence may have caused difficulties for you and the team, and for that, I am genuinely sorry.

It was never my intention to disrupt the workflow or place additional burden on my colleagues. I deeply value my role in the organization and the trust placed in me. I am committed to making amends by ensuring that such a lapse does not occur again.

I sincerely hope for your understanding, and I thank you for your continued support and patience.

With deepest respect,
Shivam Dwivedi
[Marketing Manager]

Quotation Email

From: CloudEra.Tech@gmail.com

To: contact@trackwayfreight.com

Subject: Quotation for Server Solution – [Cloud era Technologies]

Dear [Anil Saharan],

Thank you for considering [Cloud Era Technologies

] for your server infrastructure needs.

Please find attached the detailed quotation for the server configuration discussed. We have prepared this proposal keeping in mind your performance expectations, budget, and future scalability.

Highlights of the Quotation:

- **Model:** [e.g., Dell T-150 server]
- **Processor:** Intel Xeon [E-2413 2.8Ghz 8M Cache]
- **Memory:** 4 DIMM 64 Gb
- **Storage:** 512 GB SSD, 2 TB HDD 6 MBPS Enterprise
- **OS:** Windows Server 2019 Standard (licensed)
- **Support:** 3-Year Onsite Warranty + 24x7 Support

Total Quoted Price: [e.g., ₹1,51,000 + Tax]

This quotation is valid for 15 days from the date of issue. Should you require adjustments to the configuration or additional services such as data migration or rack setup, feel free to let us know.

Looking forward to your response.

Warm regards,

Shivam Dwivedi

Business Development Manager

[CloudEra Technologies]

[CloudEra.Tech@gmail.com] | [+91 7574959746] | [www.clouderatechnologies.com]

Introduction Email

From: CloudEra.Tech@gmail.com

To: info@northstarcarriers.com

Subject: Shivam from CloudEra Technologies (Referred by [Jitendra Shah From Orbit Electricals])

Dear [Vicky Mehta],

I hope you are doing well.

I was recently referred to you by [Jitendra Shah From Orbit Electricals], and I wanted to take a moment to formally introduce myself. I am **Shivam Dwivedi**, Business Manager at **CloudEra Technologies**.

We specialize in providing customized IT and server infrastructure solutions, and I would be happy to discuss how we can add value to your business.

Let me know a convenient time for a quick call, or feel free to reach out directly with any queries.

Sincerely,

Shivam Dwivedi

Business Manager | CloudEra Technologies

Reminder Email

From: CloudEra.Tech@gmail.com

To: Info@menslab.com

Subject: Friendly Reminder: Payment for Invoice #[0143]

Dear [Ravi Patel],

I hope this message finds you well.

Just a quick reminder regarding **Invoice #[0143]**, which was due on **[09/04/2025]**. The total amount of ₹[35,200] is still pending.

We completely understand that things get busy, and this might have slipped through. Please let us know if there's any update or if you need us to resend the invoice or payment details.

Looking forward to your response.

Warm regards,

Shivam Dwivedi

[Cloud Era Technologies]