

# Index

---

- **Introduction Online Process**
- **How to active UAN?**
- **Login to UAN**
- **Check Personal Details**
- **Update KYC Details**
- **Apply Online Claims (Form-31,19 & 10C)**
- **Apply PF Final Settlement (Full PF withdrawal)**
- **Pension Withdrawal Benefit (EPS withdrawal)**
- **Apply Online PF Transfer (One Member One PF Account)**
- **UAN Activated Don't have Password**
- **Correction in Name**

# Introduction online Procedure

---

- Online EPF Withdrawal facility has been one of the long-pending requests from the EPF members. At present, the turnaround time to settle EPF withdrawal claims is around 30 days. In some cases, it goes beyond 30 days.
- Online PF withdrawal facility can end the tedious paper work that it presently needs and make the process a lot simpler for EPF members. The EPFO has been planning to launch the online PF withdrawal facility for the last one year or so.
- Good news is finally out.. Today, EPFO has released a press notice that henceforth all EPF Member's who have activated their UAN and seeded their KYC (Aadhaar) with EPFO will be able to apply for below claims through employees UAN interface / portal directly;

✓ **PF Final Settlement (Full PF withdrawal)**

✓ **Pension Withdrawal Benefit (EPS withdrawal) &**

✓ **PF Part Withdrawal (PF Loan / advance)**

## **Below are the pre-requisites to submit online pf claims ;**

---

**UAN & Mobile Number:** To avail online EPF withdrawal facility, you should have activated your UAN (Universal Account Number) and the mobile number which is linked to your UAN should be in working condition.

**Aadhaar :** Your Aadhaar number should have been seeded in EPFO website.

**Bank Account:** Your bank account and its applicable IFSC Code should have been seeded with your UAN.

**PAN :** Permanent Account Number (PAN) should also been seeded in EPFO database for PF Final settlement claims in case your service is less than 5 years. (Read : 'EPF Withdrawals & new TDS rules').

# How To Withdraw EPF & EPS Balance Online?


---

## **Steps :**

- ☐ Ask your Local HR for UAN. (For every employee it is created already by employer)
- ☐ First of all you should have activated your Universal Account Number (UAN).
- ☐ You need to login to UAN portal (member interface) with your credentials.
- ☐ You have to update KYC i.e.(Bank Account details, Pan card, Aadhaar card)


# How to Active UAN?

- You need to visit to UAN portal (member interface) <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>
- Select Option **Activate UAN**



**EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

**Universal Account Number (UAN)**  
**MEMBER e-SEWA**



UAN

Password


1Y Z M L

Captcha


Sign in

Reset


Forgot Password




**Benefits of Registration**

- ▶ Download/Print your Updated Passbook anytime.
- ▶ Download/ Print your UAN Card.
- ▶ Update your KYC information.

**NOTE**


- ✓ Members with authenticated Aadhaar and Bank details seeded against their UAN can now submit their PF Withdrawal/Settlement/Transfer claims online.
- ✓ One mobile number can be used for one registration only.
- ✓ A member can view the passbooks of the EPF accounts which has been tagged with UAN.

**Important Links**

-  **Activate UAN**
-  Know your UAN status
-  Online Aadhaar Verified UAN Allotment

# How to Active UAN

- For active UAN Enter below fields  
**UAN (Universal Number given by employer), Name, Date of Birth, Mobile No.(which should be linked with Aadhaar), Email ID(Optional), Captcha**
- Click on Get Authorization Pin
- Verified received OTP (One time Password)
- Once done, will receive Password though text Message on entered mobile no.



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)

MEMBER e-SEWA

[GO TO HOME](#)

Activate Your Uan

☒ UAN

☐ Enter Member ID

-- Select State --

-- Select Office --

RegionOfficeEst IdEst ExtMember Id

☐ AADHAAR

☐ PAN

Name \*

Date of Birth \*

Mobile No. \*

Email Id

Captcha \*

WVTEZ


Get Authorization Pin

Back



## Check Personal Details

➤ Check Personal Details : Name, Date of Birth, Male




**EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN :


[-A](#) [A](#) [A+](#) [Logout](#)

[Home](#)
[View](#)
[Manage](#)
[Account](#)
[Online Services](#)




UAN Card

[More Info](#)




Account Settings

[More Info](#)



**Member Profile**

UAN	<input type="text"/>
Name	<input type="text"/>
Birth Date	<input type="text"/>
Gender	<input type="text"/>
AADHAAR	<input type="text"/>
PAN	<input type="text"/>
Bank Account No.	<input type="text"/>
Mobile No.	<input type="text"/>
E-mail	<input type="text"/>
<a href="#">More information</a>	



**Alert**


Passbook is available at [www.epfindia.gov.in](http://www.epfindia.gov.in) >> Our Services >> For Employees >> Member Passbook

**Note: To Approve KYC your details (Name, Date of Birth, Gender) Should be same in all records i.e.( Pan card, Aadhaar card, Bank and UAN)**



# Update KYC Details

✓ Menu Option [Manage>>KYC](#)



**EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : [REDACTED]

[-A](#) [A](#) [A+](#) [Logout](#)

[Home](#) [View](#) [Manage](#) [Account](#) [Online Services](#)

UAN Card

CONTACT DETAILS

**KYC**

MODIFY BASIC DETAILS

[More Info](#) [More Info](#)

Member Profile


UAN	[REDACTED]
Name	[REDACTED]
Birth Date	[REDACTED]
Gender	[REDACTED]
AADHAAR	[REDACTED]   Verified ( DEMOGRAPHIC )
PAN	[REDACTED]   Failed
Bank Account No.	[REDACTED]
Mobile No.	[REDACTED]
E-mail	[REDACTED]
<a href="#">More information</a>	

 Alert

# Update KYC Details

- ✓ Enter KYC Details
  - Bank: Document Number (Account No), Name, IFSC Code
  - Pan: Document Number (Pan No), Name
  - Aadhaar: Document Number (Aadhaar No), Name
- ✓ Click on Save

Secure | https://unifiedportal-mem.epfindia.gov.in/memberinterface/kyc/viewKYCRegistrationForm?\_HDIV\_STATE\_=12-8-86AA1060AAAA0AC8E7A55D3C0483E842



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 

-A A A+ Logout

Home View Manage Account Online Services

Add KYC

Select	Document Type	Document Number	Name as per Document	Other
<input type="checkbox"/>	Bank	DOCUMENT NUMBER	NAME AS PER DOCUMENT	IFSC
<input type="checkbox"/>	PAN	DOCUMENT NUMBER	NAME AS PER DOCUMENT	
<input type="checkbox"/>	AADHAAR	DOCUMENT NUMBER	NAME AS PER DOCUMENT	
<input type="checkbox"/>	Passport	DOCUMENT NUMBER	NAME AS PER DOCUMENT	EXPIRY DT
<input type="checkbox"/>	Driving License	DOCUMENT NUMBER	NAME AS PER DOCUMENT	EXPIRY DT
<input type="checkbox"/>	Election Card	DOCUMENT NUMBER	NAME AS PER DOCUMENT	
<input type="checkbox"/>	Ration Card	DOCUMENT NUMBER	NAME AS PER DOCUMENT	
<input type="checkbox"/>	National Population Register	DOCUMENT NUMBER	NAME AS PER DOCUMENT	


Save Cancel

KYC Pending for Approval

# Apply Online to Claims(Form-31,19 &10C)

✓ Apply PF Withdrawal, Click [Online Services >> Clam\(Form-31,19&10C\)](#)

Secure | [https://unifiedportal-mem.epfindia.gov.in/memberinterface/home?\\_HDIV\\_STATE\\_=13-2-1A1801E84D14981AB7C4188892673A29](https://unifiedportal-mem.epfindia.gov.in/memberinterface/home?_HDIV_STATE_=13-2-1A1801E84D14981AB7C4188892673A29)



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 

-A A A+ Logout

Home View Manage Account Online Services

CLAIM (FORM-31,19&10C)

ONE MEMBER - ONE EPF ACCOUNT (TRANSFER REQUEST)

TRACK CLAIM STATUS

UAN Card

Account Settings

Member Profile


UAN	
Name	
Birth Date	
Gender	
AADHAAR	
PAN	
Bank Account No.	
Mobile No.	
E-mail	
More information	

Alert

Passbook is available at [www.epfindia.gov.in](http://www.epfindia.gov.in) >> Our Services >> For Employees >> Member Passbook

# PF Final Settlement (Full PF withdrawal)

✓ Verify Last 4 digit of Account No Updated in KYC, Click [Verify](#)



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 1[REDACTED]

-A A A+

Logout

Home

View

Manage

Account

Online Services

ONLINE CLAIM (FORM 31,19 & 10C)

MEMBER DETAILS

EMPLOYEE NAME	[REDACTED]	FATHER NAME	[REDACTED]
DATE OF BIRTH	[REDACTED]	MOBILE	[REDACTED]

KYC DETAILS

AADHAAR No.	[REDACTED]	PAN No.	[REDACTED]
BANK ACCOUNT No.	[REDACTED] <div>Last 4 Digit <div>Verify</div></div>	IFS CODE	[REDACTED]
BRANCH NAME & ADDRESS	[REDACTED]		

SERVICE DETAILS


MEMBER ID	DOJ EPF	DOJ EPS	DOE EPF	DOE EPS	Reason Of Leaving
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Note:- Please verify your Bank Account Number by entering last 4 digit other than already shown. If displayed bank account doesn't belongs to you or is closed , please update bank details(KYC) with latest Bank Account Number through Unified Portal / Your Employer before proceeding with Online claim.

**Note:** To apply full PF withdrawal Service Details should be updated. If its not updated contact to employer for get it done.

# Apply Online to Claims(Form-31,19 &10C)

✓ Undertake: Click **Yes**



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 1003 1381 7561 /Mr. RIPUNJAY GADGE

-A A A+

Logout

HomeViewManageAccountOnline Services

ONLINE CLAIM (FOR

MEMBER DETAILS

EMPLOYEE NAME

DATE OF BIRTH

KYC DETAILS

AADHAAR No.

BANK ACCOUNT No.

BRANCH NAME & ADDRESS

SERVICE DETAILS

MEMBER ID

DOJ EPF

DOJ EPS

DOE EPF

DOE EPS

Reason Of Leaving

100313817561

15-AUG-2015

16-AUG-2016

Note:- Please verify your Bank Account Number by entering last 4 digit other than already shown. If displayed bank account doesn't belongs to you or is closed , please update bank details(KYC) with latest Bank Account Number through Unified Portal / Your Employer before proceeding with Online claim.

WARNING(s):-Certificate of Undertaking

I hereby undertake that:

1. I have verified the displayed Bank Account details of mine and I understand that the claimed amount will be credited to this Bank Account by EPFO.

2. As my previous/old PF accounts are also linked to this UAN, I understand that the eligibility criteria and the authorized claim amount will be decided by EPFO based on available service particulars and the extant rules and the claim will accordingly be either settled or rejected.


I agree to the terms and conditions.

Yes

No

# Apply Online to Claims(Form-31,19 &10C)

✓ Click on: [Proceed For Online Claim](#)



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 10012001300000000000

A A A+

Logout

Home

View

Manage

Account

Online Services

ONLINE CLAIM (FORM 31,19 & 10C)

MEMBER DETAILS

EMPLOYEE NAME	XXXXXXXXXX	FATHER NAME	XXXXXX
DATE OF BIRTH	01 OCT 1980	MOBILE	9888888888

KYC DETAILS

AADHAAR No.	10012001300000000000	PAN No.	XXXXXX4385 (PAN NOT VERIFIED)
BANK ACCOUNT No.	XXXXXXXXXXXXXX	IFS CODE	XXXXXX00
BRANCH NAME & ADDRESS		XXXXXX	

SERVICE DETAILS


MEMBER ID	DOJ EPF	DOJ EPS	DOE EPF	DOE EPS	Reason Of Leaving
10012001300000000000	XXXXXX	XXXXXX			

Note:- Please verify your Bank Account Number by entering last 4 digit other than already shown. If displayed bank account doesn't belongs to you or is closed , please update bank details(KYC) with latest Bank Account Number through Unified Portal / Your Employer before proceeding with Online claim.

Proceed For Online Claim

# PF Final Settlement (Full PF withdrawal)

- ✓ Select Claim Option: [Only PF Withdrawal Form-19](#)
- ✓ Check personal details and click : [Apply](#)



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 1000 0000 7554 0000

-A A A+

Logout

HomeViewManageAccountOnline Services

Please choose claim form type: PF Withdrawal / PF Advance / Pension Withdrawal


मोबाइल नंबर/Mobile Number	9876543210
यूनिवर्सल खाता संख्या/Universal Account Number (UAN)	1000 0000 7554 0000
बड़े अक्षरों में नाम/Name (In capital letters)	MINI T. SHARMA GADGE
*स्थायी खाता संख्या (पैन)/Permanent Account Number (PAN)	XXXXXXXXXX
Date Of Joinng	10/01/2018
I want to apply for	--Select Claim Option--

Contact UsFAQs

©2015. Powered by EPFO Mon 08, Jan 2018 ( PV 1.2.12 )

## Pension Withdrawal Benefit (EPS withdrawal)

- ✓ Select Claim Option: **Only Pension Withdrawal- Form 10C**
- ✓ Check personal details and click : **Apply**



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 10000000000000000000

-A A A+

Logout

Home

View

Manage

Account

Online Services

Please choose claim form type: PF Withdrawal / PF Advance / Pension Withdrawal

मोबाइल नंबर/Mobile Number	9876543210
यूनिवर्सल खाता संख्या/Universal Account Number (UAN)	100000000000000000
बड़े अक्षरों में नाम/Name (In capital letters)	ANIL KUMAR SHARMA
*स्थायी खाता संख्या (पैन)/Permanent Account Number (PAN)	ABCDEFGHIJ
Date Of Joining	10-01-2018
I want to apply for	--Select Claim Option--

Contact Us

FAQs

©2015. Powered by EPFO Mon 08, Jan 2018 ( PV 1.2.12 )



# Apply Online PF Transfer (One Member One PF Account)


---

There are advantages of UAN number that employee can transfer funds from one PF account to another quickly and easily using UAN number. One can also link your Aadhaar number to UAN which reduces the need for a signature for transfer or withdrawal of PF funds. If you have two PF accounts you need to merge them into one account

Steps Follow :

- ✓ **Login to UAN**
- ✓ **Online Services>> One Employee One EPF Account(Transfer Claim)**
- ✓ **Check Mark for Attestation through (Previous /Present Employer)**
- ✓ **Member ID/UAN (If don't have click Get MID)**
- ✓ **Select Employer (Wants to Transfer PF)**
- ✓ **Authenticate OTP & Submit Request**


# Apply Online PF Transfer (One Member One PF Account)



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

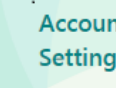
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN Card



More Info

Account Settings



More Info

Home

View

Manage

Account

Online Services

CLAIM (FORM-31,19&10C)

ONE MEMBER - ONE EPF ACCOUNT (TRANSFER REQUEST)

TRACK CLAIM STATUS

UAN : [redacted]

-A

A

A+

Logout

Member Profile


UAN	[redacted]
Name	[redacted]
Birth Date	[redacted]
Gender	[redacted]
AADHAAR	[redacted] (EPF & PF) (M)
PAN	[redacted]
Bank Account No.	[redacted]
Mobile No.	[redacted]
E-mail	[redacted]
<div>More information</div>	

Alert

Passbook is available at [www.epfindia.gov.in](http://www.epfindia.gov.in) >> Our Services >> For Employees >> Member Passbook

# Check Mark for Attestation through

- ✓ Select Attestation Through
- ✓ Enter Member ID/UAN
- ✓ To Generated Member ID Click >> Get MID



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

10031381/561

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 10031381/561

-A

A

A+

Logout

Home

View

Manage

Account

Online Services

Date of joining :

Member Name :

Father/Spouse Name :

PF Account Held By :

Date of Birth :

Relationship :

Step 1 : Select details of previous accounts (which are to be transferred)

Note : Member has the option to choose claim form attestation by present or previous employer, based on availability of DSC authorized signatory.

Attestation through : \*

☒ Previous Employer

☐ Present Employer

Member ID / UAN : \*

Enter MID/UAN

To generate Member ID in required format, click

Get MID

Get Details

Reset

Step 2 : Authenticate OTP & Submit

Note : OTP will be sent on UAN registered mobile number.

Get OTP

Enter OTP

Submit

# Get MID

- ✓ Enter State (PF Account Belongs)
- ✓ Enter office (PF Account Belongs)
- ✓ Member ID Click (Establishment code), Ext(if any), Member ID

Secure

https://unifiedportal-mem.epfindia.gov.in/memberinterface/otcpMemberInterface/loadTxClaimHome?\_HDIV\_STATE\_=4-12-4422156F87E9B5E68AE23CAD6B47C192

☆

EMPLOYEES' PROVISIONAL

MINISTRY OF LABOUR

Home

View

Ma

Date of joining :

Member Name :

Father/Spouse Name :

Step 1 : Select details

Note : Member has the o

Attestation through : \*

Previous Employer

Present Employer

Member ID / UAN : \*

Enter MID/UAN

Get Details

Reset

Step 2 : Authenticate OTP & Submit

Note : OTP will be sent on UAN registered mobile number.

Get OTP

Enter OTP

Submit

UAN : 1003 1381 7561 /Mr. RIPUNJAY GADGE

A

A

A+

Logout

Get MID

State :

MAHARASHTRA

Office :

PUNE

Member ID :

120613

000

12345

Get MID


Reset

Close

# Authenticate OTP & Submit Request

- ✓ After Getting MID
- ✓ Click on : Get Details
- ✓ Check Mark for employer which you wanted to transfer
- ✓ Click Get OTP
- ✓ After verifying OTP click : Submit

Secure | https://unifiedportal-mem.epfindia.gov.in/memberinterface/otcpMemberInterface/loadTxClaimHome?\_HDIV\_STATE\_=4-12-4422156F87E9B5E68AE23CAD6B47C192



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 

-A A A+ Logout

Home View Manage Account Online Services

Note : Member has the option to choose claim form attestation by present or previous employer, based on availability of DSC authorized signatory.

Attestation through : \*

Previous Employer

Present Employer

Member ID / UAN : \*

To generate Member ID in required format, click

Get MID

Get Details

Reset

<input type="checkbox"/>	Member Name	Member ID	Establishment/Trust Details	Date of Joining	Date of Exit	Date of Birth	Submit To	PF Acc No.(Trust)
<input checked="" type="checkbox"/>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div>NA</div>

Delete

Step 2 : Authenticate OTP & Submit

Note : OTP will be sent on UAN registered mobile number.


Get OTP

Enter OTP

Submit


## UAN Activated Don't have Password

Visit >> <https://unifiedportal.epfindia.gov.in/> >> click on 'UAN Member e-Sewa' >> 'Forgot Password' >> Enter UAN >> Enter Captcha >> If Mobile No Correct click 'Yes' else 'No'.




**EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)  
**MEMBER e-SEWA**




**Dear EPF Members !!**

- Member Passbook service is available at [www.epfindia.gov.in](http://www.epfindia.gov.in) [ Our Services >> For Employees >> Member Passbook ]
- Aadhaar Based Online Claim Submission
- Seeded Aadhaar against activated UAN is mandatory for online claim submission.
- Other frequently used services are available at [www.epfindia.gov.in](http://www.epfindia.gov.in)



UAN:


Password:

Captcha: 

[Forgot Password](#)

**Important Links**

- [Activate UAN](#)
- [Know your UAN status](#)



**Benefits of Registration**

- Download/Print your Updated Passbook anytime.
- Download/ Print your UAN Card.
- Update your KYC information.


**NOTE**

- Members with authenticated Aadhaar and Bank details seeded against their UAN can now submit their PF Withdrawal/Settlement/Transfer claims online.
- One mobile number can be used for one registration only.
- A member can view the passbooks of the EPF accounts which has been tagged with UAN.
- The facility of passbook is not available for members of establishments having exemption under the EPF Scheme 1952.



## UAN Activated Don't have Password

Visit >> <https://unifiedportal.epfindia.gov.in/> >> click on 'UAN Member e-Sewa' >> 'Forgot Password' >> Enter UAN >> Enter Captcha >> If Mobile No Correct click 'Yes' else 'No'.




**EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)  
**MEMBER e-SEWA**


**Dear EPF Members !!**

- Member Passbook service is available at [www.epfindia.gov.in](http://www.epfindia.gov.in) [ Our Services >> For Employees >> Member Passbook ]
- Aadhaar Based Online Claim Submission
- Seeded Aadhaar against activated UAN is mandatory for online claim submission.
- Other frequently used services are available at [www.epfindia.gov.in](http://www.epfindia.gov.in)



UAN:

Password:

Captcha: 

[Sign in](#) [Reset](#)

[Forgot Password](#)

**Important Links**

- [Activate UAN](#)
- [Know your UAN status](#)

**Benefits of Registration**

- Download/Print your Updated Passbook anytime.
- Download/ Print your UAN Card.
- Update your KYC information.

**NOTE**

- Members with authenticated Aadhaar and Bank details seeded against their UAN can now submit their PF Withdrawal/Settlement/Transfer claims online.
- One mobile number can be used for one registration only.
- A member can view the passbooks of the EPF accounts which has been tagged with UAN.
- The facility of passbook is not available for members of establishments having exemption under the EPF Scheme 1952.



# Change in Personal Details

## Steps :

- Login to UAN Menu **Manage>>Modify Basic Details**
- Enter details as per Aadhaar Card
- Employer will approve request
- Local PF office will do changes in UAN data base



Name Change  
Process