* Tableau exporting data

→ you can get your data back if you go to

    Data → data name → Export as csv.

→ you can also download visualizations as
png, pdf, powerpoint, etc. using tableau
public website.

* Grouping the fields

→ In tableau, you can group the fields
together by creating the folders.

→ Automatically, the fields are sorted
by data source. You need to
sort them into folder then you'll
be able to create the folders to
sort them into.

*   Colors

      →   In tableau, the colors are usually shown differently for discrete and continuous fields.

      →   for discrete fields, the colors are also discrete (default). But we can also use continuous color gradients.

      →   for continuous fields, the colors are continuous.