



# **Assistance to Disabled Persons for Purchase/Fitting Of Aids And Appliances (ADIP)**

**User manual**

**For**

**Persons with Disabilities (Divyangjan)**

**Version 1.0**

**Release Date:**

**Centre for Development of Advanced Computing**

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## ACKNOWLEDGEMENTS

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We are thankful to the officers for their co-operation, support and guidance in providing the information to carry out the Systems Study & Analysis.

Thanks to:

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## 1. Introduction

The ADIP Scheme is in operation since 1981 with the main objective to assist the needy disabled persons in procuring durable, sophisticated and scientifically manufactured, modern, standard aids and appliances that can promote their physical, social and psychological rehabilitation by reducing the effects of disabilities and enhance their economic potential. Assistive devices are given to PwDs with an aim to improve their independent functioning and to arrest the extent of disability and occurrence of secondary disability. The aids and appliances supplied under the Scheme must have due certification. The scheme also envisages conduct of corrective surgeries, wherever required, before providing an assistive device. Under the Scheme, grants-in-aid are released to various implementing agencies (Artificial Limbs Manufacturing Corporation of India (ALIMCO)/National Institutes/Composite Regional Centre's/District Disability Rehabilitation Centre's/ State Handicapped Development Corporations/ NGOs, etc.) for purchase and distribution of aids and assistive devices

### 1.1 Purpose

The purpose of the document is to specify in detail the requirements & specification of the e-Governance system for ADIP. It details the functional & non functional requirements of the software to be developed. This document will be referred by the designers and developers of the software system for developing the web application, database, input & output forms and workflows

### 1.2 Scope

The scope of the portal is to develop the online processes for Department of Empowerment of Persons with Disabilities under Ministry of Social Justice and Empowerment, Government of India for This will enable the online user registration and online submit beneficiary/Camp wise utilisation details,

The system so conceived will have to fulfil the needs of the Department of Empowerment of Persons with Disabilities in terms of the following functional objectives:

- (A) To develop a web based application.
- (B) To maintain the various MIS using dashboards and drill down reports.
- (C) To keep track of the data and their status.
- (D) Analytical reports generations.
- (E) To have an integrated database, this will facilitate the processing of data available.
- (F) To maintain data integrity and data security.

## Homepage

### 1. Homepage

- Homepage is as shown in **Figure 1.1** and figure 1.2.



Figure 1.1



Figure 1.2

## 2. Login

Login/Register can be done by clicking on top right option as shown in figure 2.1 & 2.2



Figure 2.1

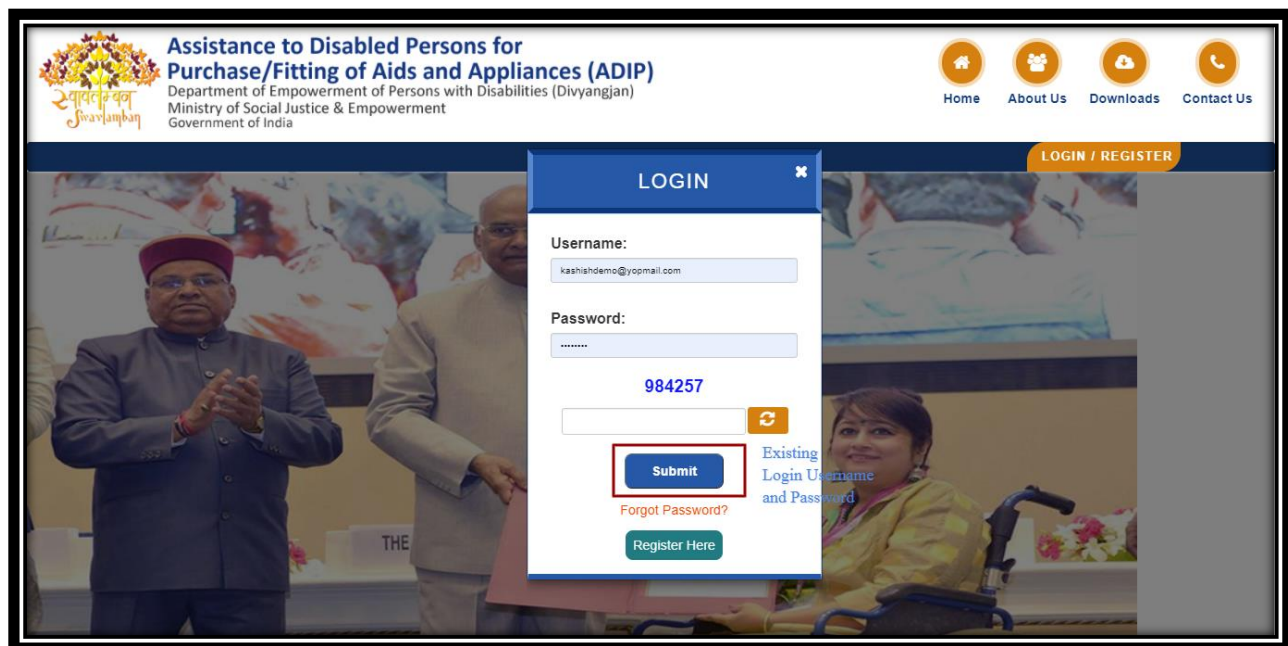


Figure 2.2





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### 3. Existing Registered Agencies

- Agency can login into the system with User Name and Password, as shown in the **Figure 2.2**

### 4. Registration of Agencies

#### New Agencies

- Agencies are required to register themselves by clicking the link “**Register Here**” as shown in **figure 2.2**.
- After clicking a new window will open where you can register, as shown in **Figure 4.1**.



**Assistance to Disabled Persons for Purchase/Fitting of Aids and Appliances (ADIP)**  
Department of Empowerment of Persons with Disabilities (Divyangjan)  
Ministry of Social Justice & Empowerment  
Government of India

Home

About Us

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Contact Us

### Agency Registration

**Note:**

- Authorized Signatory / Responsible person of the organization should fill the form.
- All fields marked with asterisk (\*) are mandatory.
- Registration Steps**
  - You cannot edit the details, once you have continue to the next step.
  - After submitting the Registration Form, an E-Mail verification link will be sent to your Registered E-Mail id.
  - After successful verification of your E-Mail, the registration request will be sent to organization for final verification.
  - Once organization approves your request, you will get an mail as your **Registration is Approved**.
  - On the first login you will be required to change the Login Password.

Create User Account Details to access the portal

**User-Name:\*** (must be a working E-Mail id)

**Password:\***

**Confirm Password:\***

Registered Address Details

**Organization Type:\***

**Organization Name:\***

**Address:\***

**Country:\***

**State:\***

**District:\***

**Pin Code:\***

**Contact Number:\***

**Fax Number:**

**PAN Number:**

**Website:**

**CIN No**

Contact Person Details

**Name:\***

**Designation:\***

**Mobile Number:\***

**E-Mail Id:\***

Certificate of corporate address proof detail

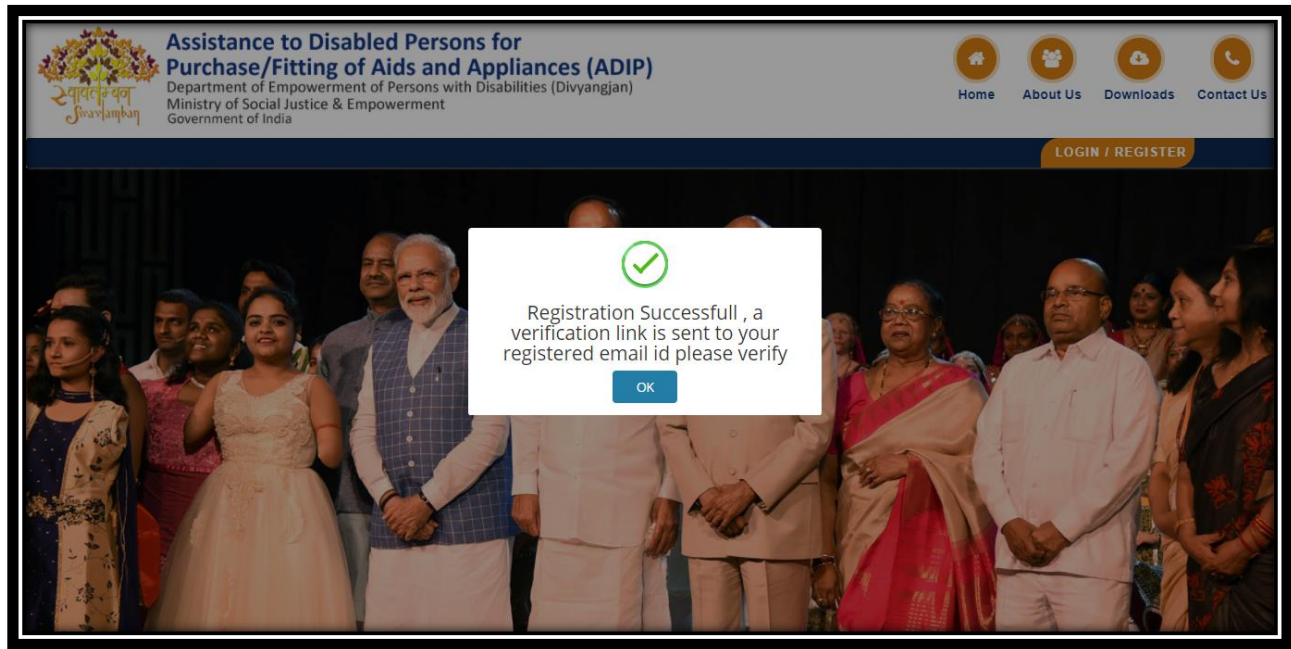
Upload your corporate address proof detail:

Figure 4.1

## 5. Registration Form

- Agencies will register for ADIP online portal by filling up details and submitting the registration form with valid Email-id details, after verified an automated email verification link will be generated this send it to the user's

registered email-id/username, they need to click on verified link and then their request send to officials for approval and rejections process for access to login the system as shown in figure 5.1



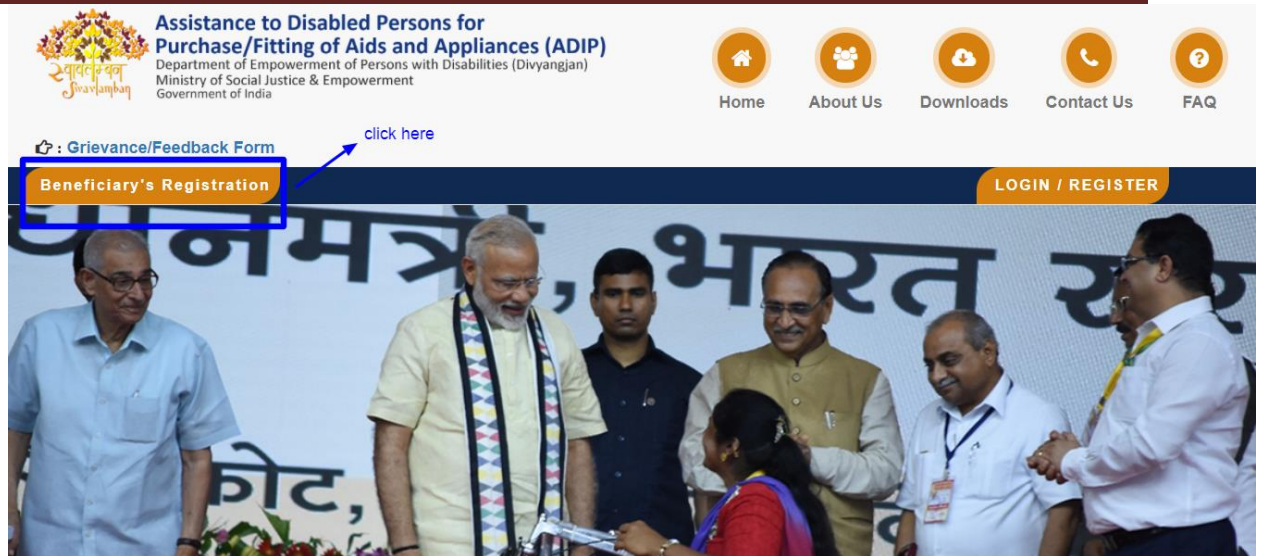
**Figure 5.1**

- Agencies will now click on the link they will get on their respective mail id inbox after that their application will submit to officials ADIP Admin once he/she approves/reject application an email has been send to agencies after that they can directly log into their system.

## 6. Beneficiary Registration

- Beneficiaries are required to register themselves by clicking the link “**Beneficiary Registration**” under login/register tab as shown in **figure 6.1**.





**Figure 6.1**

- After clicking a new window will open where you can register, as shown in **Figure 6.2, Figure 6.3 and Figure 6.4.**
- After successful registration selected agencies will approved and reject their request and beneficiary get confirmation via mobile SMS on their registered mobile number.

### Beneficiary Registration

**Note:**

- Responsible person should fill the form.
- All fields marked with asterik (\*) are mandatory.
- Registration Steps
  - You cannot edit the details, once you have continue to the next step.
  - After submitting the Registration Form, an OTP verification will be sent to your Entered Mobile no.
  - After successful verification of your OTP, the registration request will be sent to Agency for final verification.
  - Once Agency approves your request, you will get a message as your Registration is Approved.

### Beneficiary Details

Submit to Agency (Agency name)\*

Select

Agency Address

[Select Registered agencies](#)

### Personal Details

Salutation\*

Select

Beneficiary's first Name \*

Enter First Name

Father Name\*

Enter Name

Date of Birth\*

Enter DOB

House no\*

House no

Tehsil/Block

Enter Tehsil/Block

Pincode\*

0

Type of Disability\*

☐ Low-vision  
☐ Leprosy Cured persons  
☐ Hearing Impairment (deaf and hard of hearing)  
☐ Locomotor Disability  
 (Multiple option can be selected)

Beneficiary's middle Name

Enter Middle Name

Mother Name \*

Enter name

Age(in year)

Street\*

Street

State\*

Select

Occupation\*

Select

Percentage of Disability(in %)\*

Enter Percentage

Beneficiary's last Name\*

Enter Last Name

Gender\*

Select Gender

Category\*

Select

Village/Area\*

Village/Area

District\*

All District

Family Income(monthly in Rs)\*

0

Applying for Assistive device\*

Select

### Upload Certificates and Image

Disability Certificate\*

[Choose File](#) No file chosen

(Only .pdf allowed)

Upload Photo\*

[Choose File](#) No file chosen

(Only .jpg image allowed)

Income Certificate\*

[Choose File](#) No file chosen

(Only .pdf allowed)



UDID Number/Disability ID \*

Enter UDID Number

Aadhaar Card Number

Enter Aadhaar Number

Mobile Number \*

Enter No

Continue Reset

After clicking on continue you will get otp on your mentioned mobile no

**Figure 6.2**

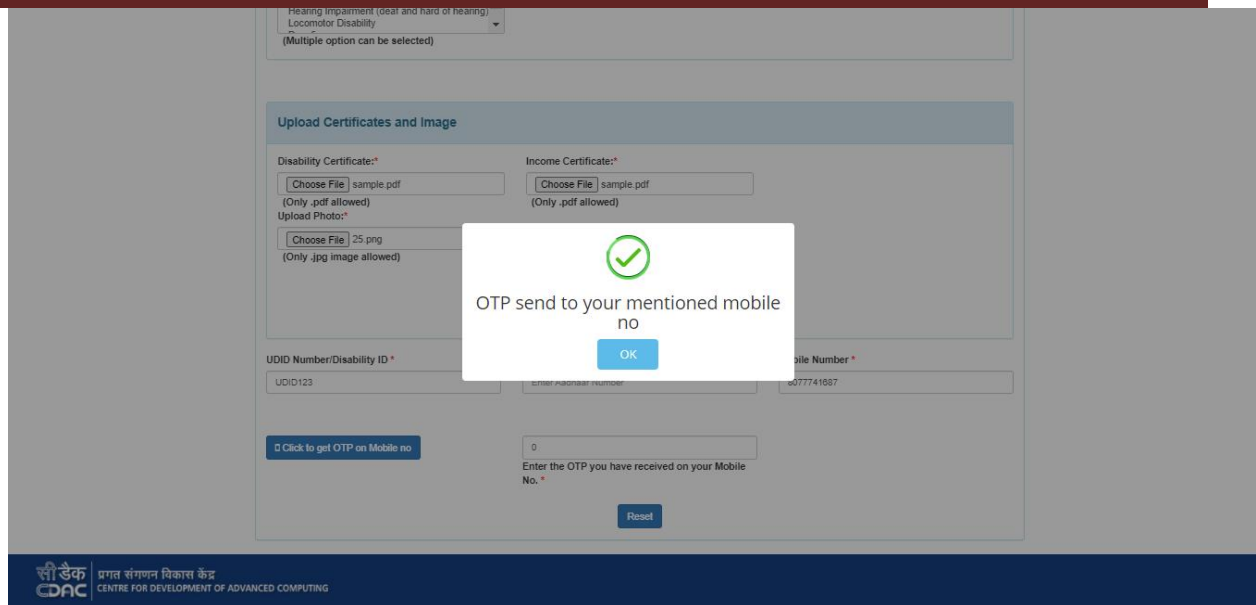


Figure 6.3 shows a screenshot of the CDAC registration form. A modal message box is displayed in the center, indicating that the OTP has been sent to the user's mobile number. The background form includes fields for selecting a disability type, uploading certificates and photos, and entering a UDID number and mobile number.

Figure 6.3

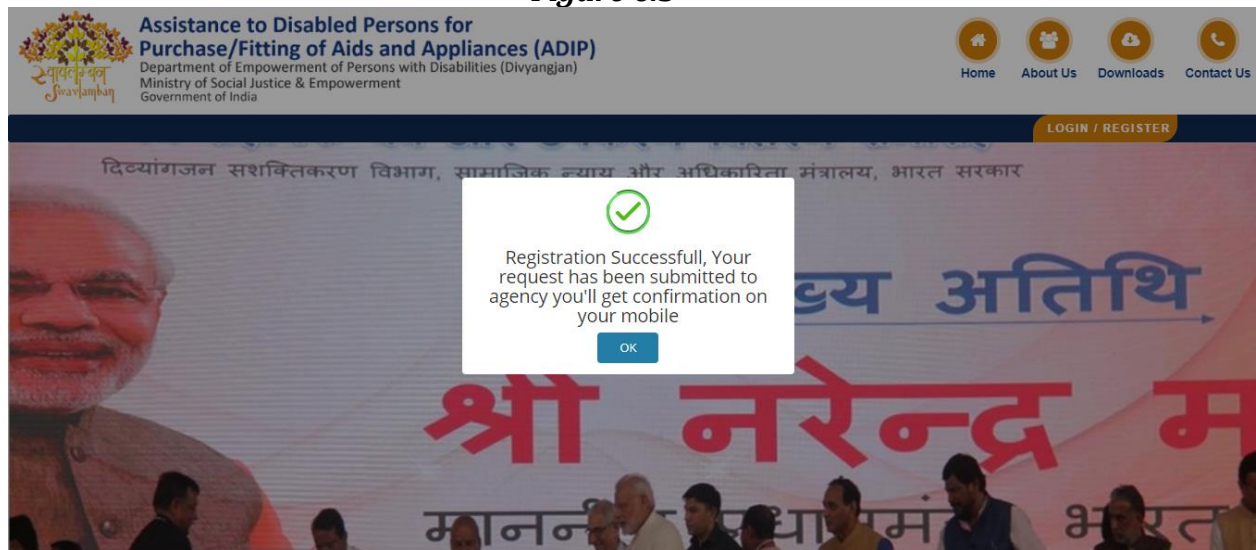
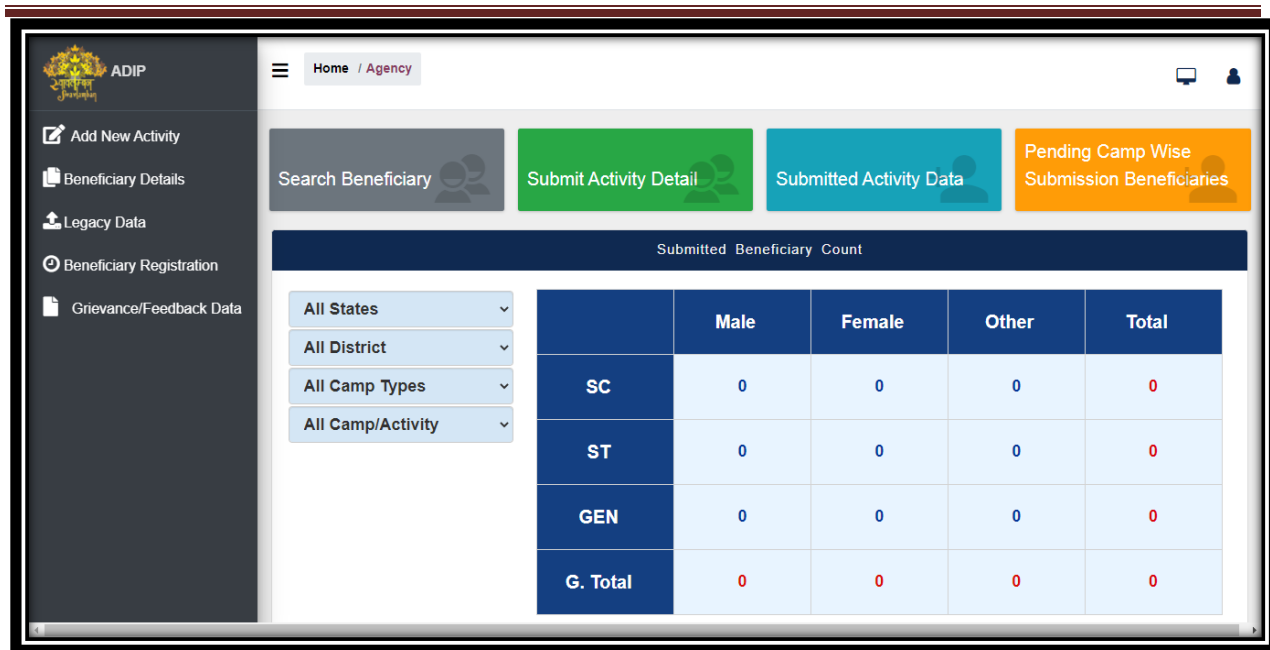


Figure 6.4

## 7. Agencies Dashboard

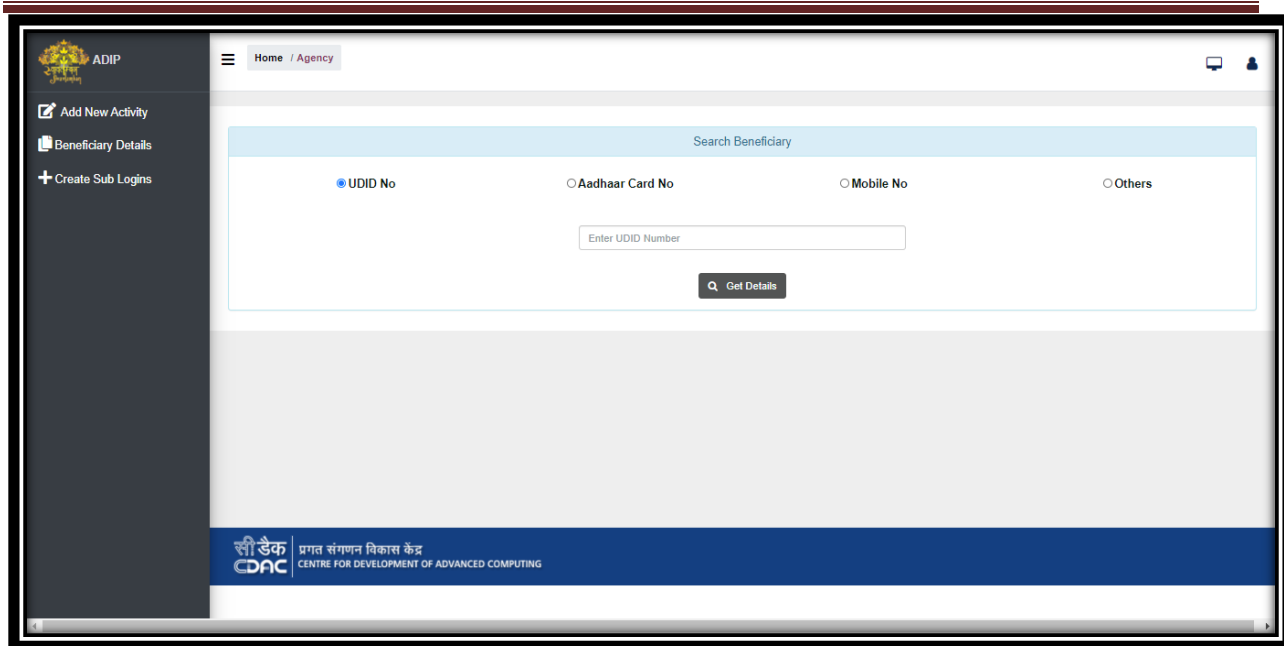
- After successful login, the system will be re-directed to the agencies dashboard, as shown in **figure 7.1**.



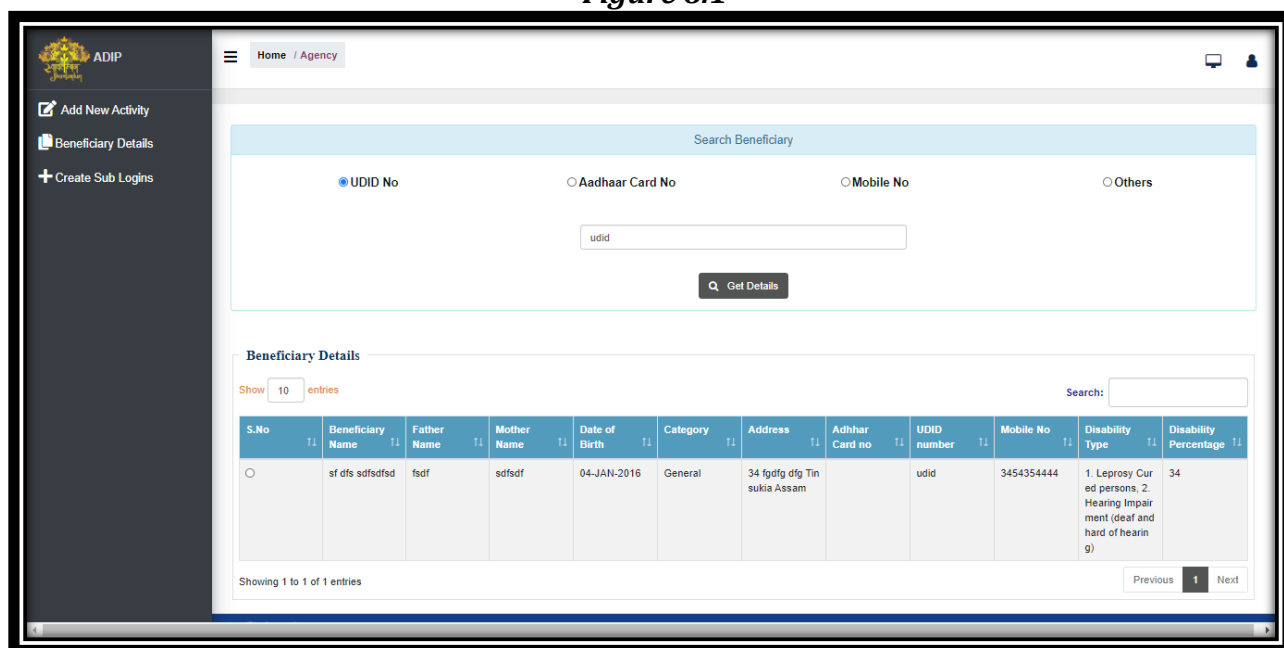
**Figure 7.1**

## 8. Search beneficiary (Global Search)

- Here agencies will search to get details of beneficiary by entering their UDID no mobile no and aadhaar card no and click on get details button as shown n **figure 8.1 and 8.2**



**Figure 8.1**

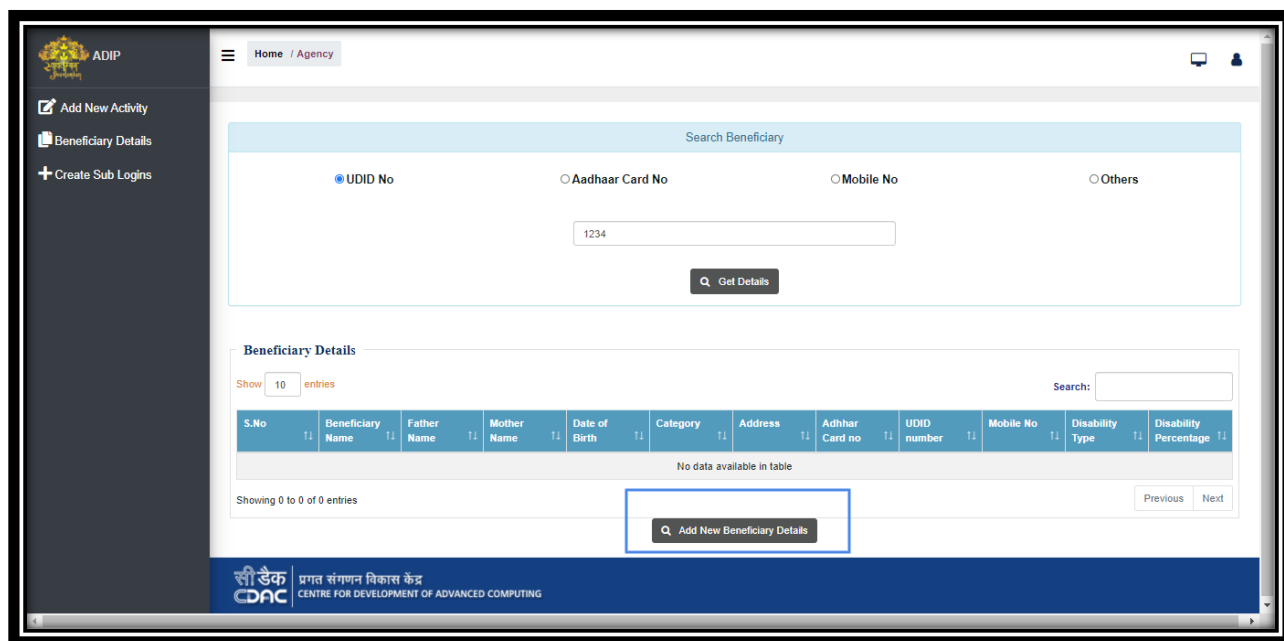


S.No	Beneficiary Name	Father Name	Mother Name	Date of Birth	Category	Address	Adhaar Card no	UDID number	Mobile No	Disability Type	Disability Percentage
1	sf dfs sdfsd	fsdf	sdfsd	04-JAN-2016	General	34 fgdfg dfg Tinsukia Assam		udid	3454354444	1. Leprosy Cured persons, 2. Hearing Impairment (deaf and hard of hearing)	34

**Figure 8.2**

- For add new beneficiaries agencies need to click on theses as shown in figure 8.3 and 8.4





**Figure 8.3**



**Figure 8.4**

## 9. Place of distribution/Activity details entered

- You need to entered Activity/place of distribution details under which you need to entered beneficiaries details as shown in fig 9.1and 9.2

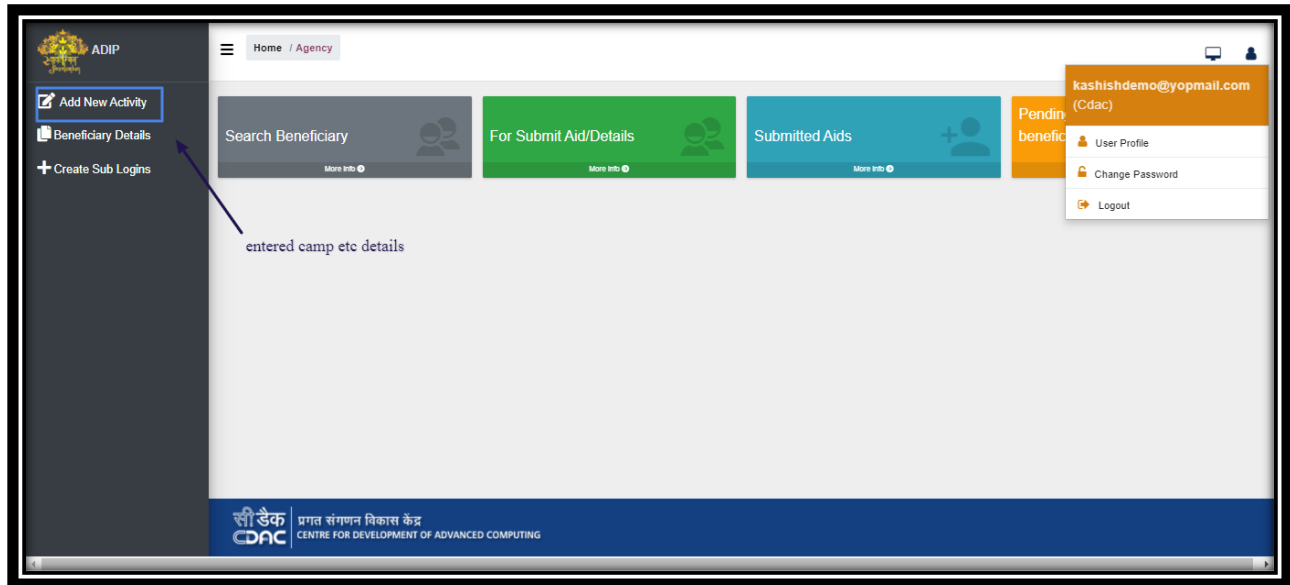
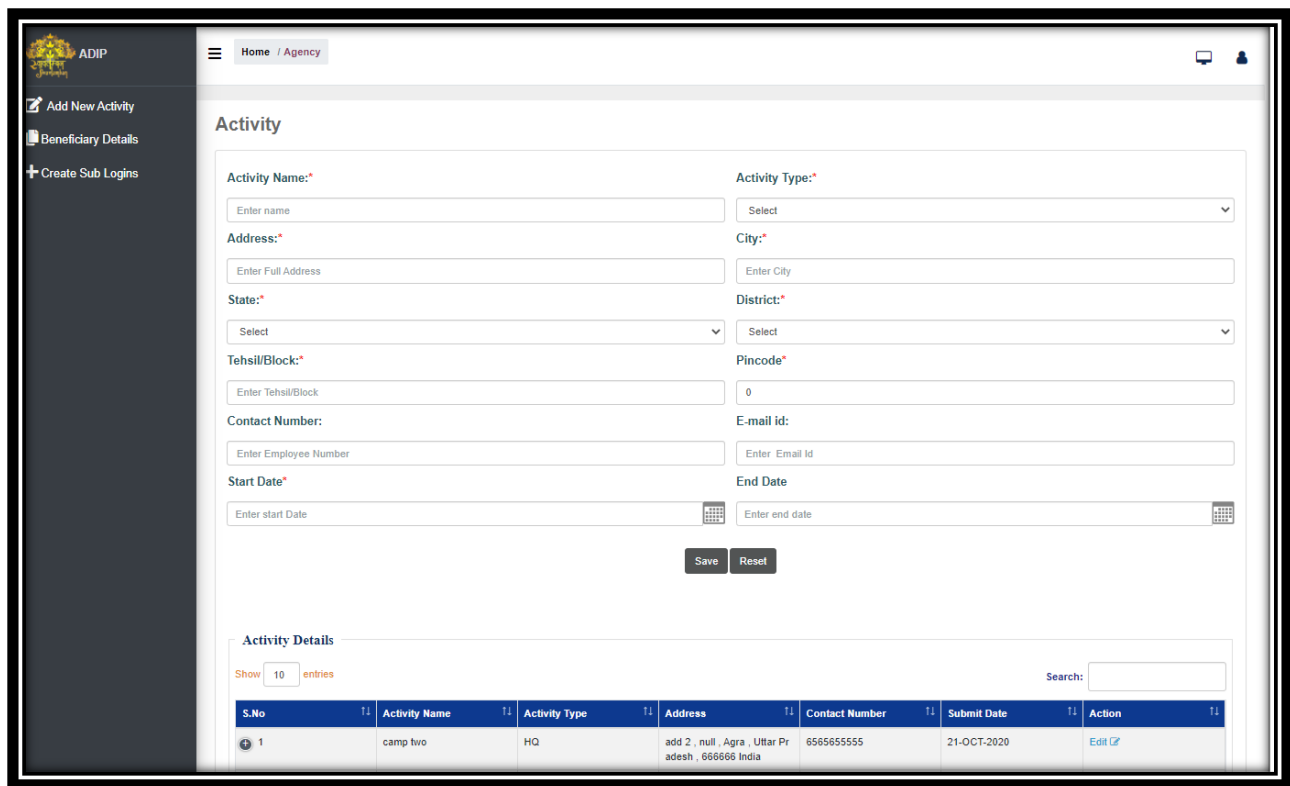


Figure 9.1



**Activity**

Activity Name:\*

Activity Type:\*

Address:\*

City:\*

State:\*

District:\*

Tehsil/Block:\*

Pincode:\*

Contact Number:

E-mail id:

Start Date\*

End Date

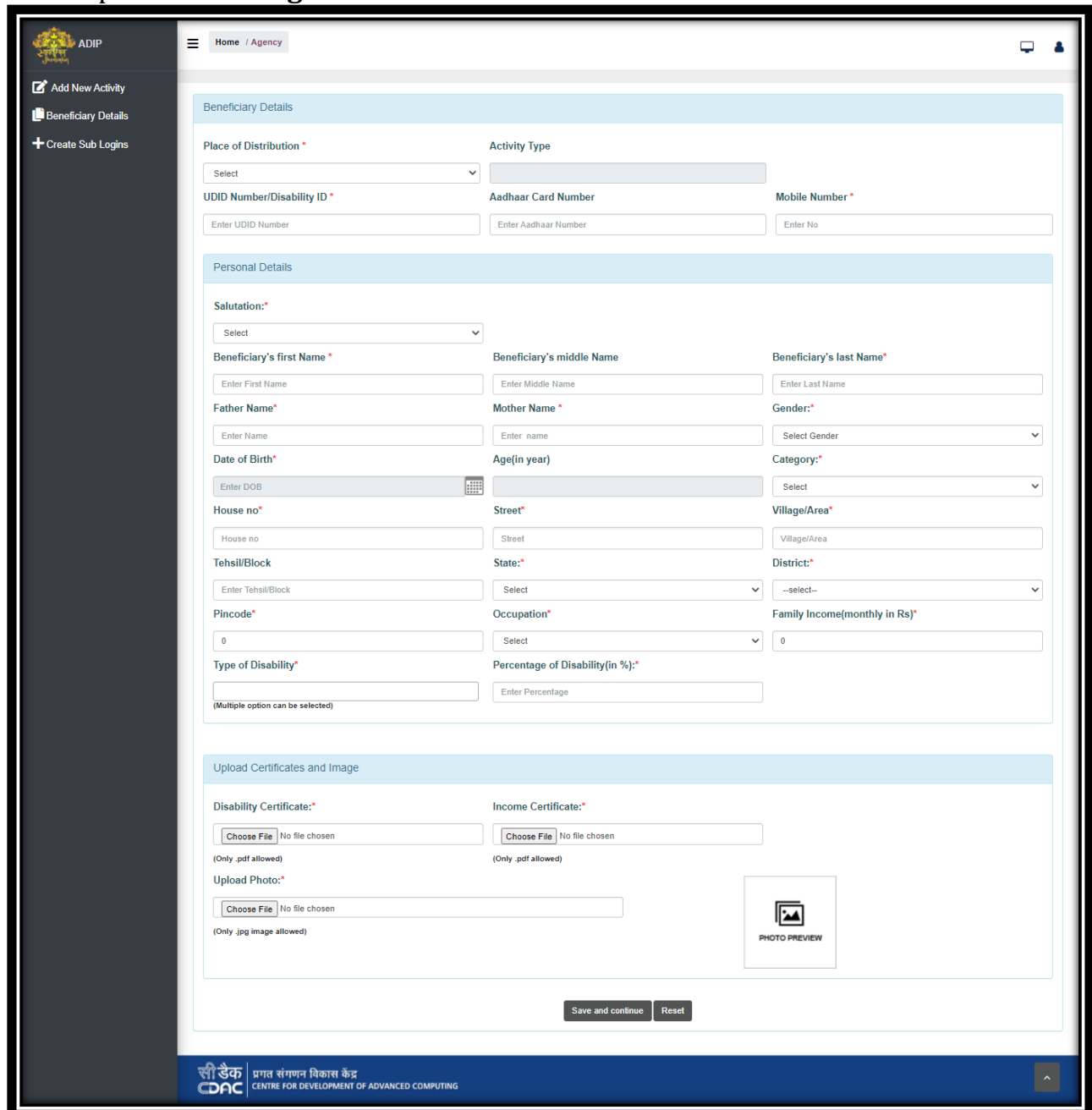
**Activity Details**

Show  entries

S.No	Activity Name	Activity Type	Address	Contact Number	Submit Date	Action
1	camp two	HQ	add 2 , null , Agra , Uttar Pr adesh , 666666 India	6565655555	21-OCT-2020	<a href="#">Edit</a>

**Figure 9.2**

- After entering camp details They need to entered beneficiaries details under campas shown in **figure 9.3**

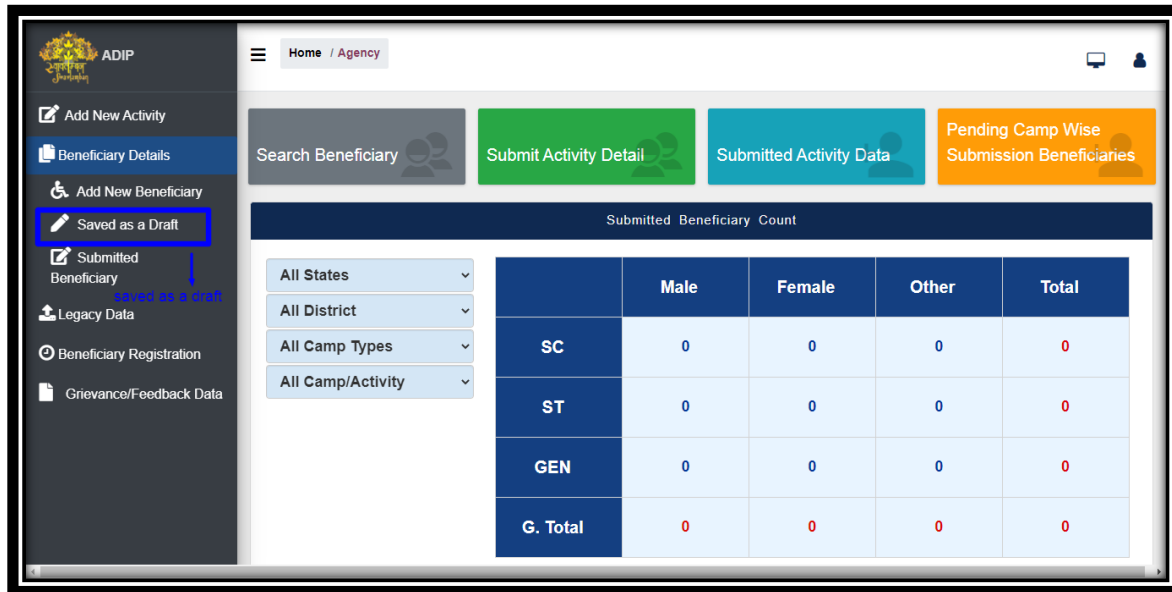


The screenshot displays the 'Beneficiary Details' form within the ADIP (Advanced Development Initiative Platform) interface. The form is organized into several sections:

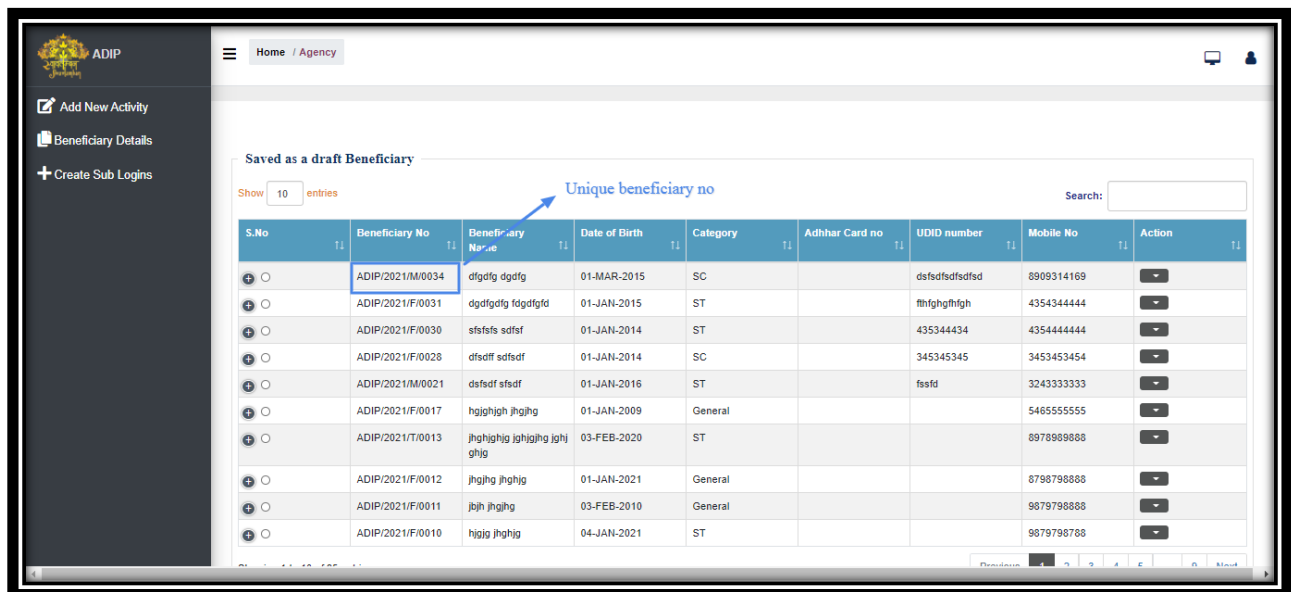
- Header:** Includes the ADIP logo and navigation links: 'Add New Activity', 'Beneficiary Details', and 'Create Sub Logins'.
- Beneficiary Details Section:**
  - Place of Distribution \***: A dropdown menu.
  - Activity Type**: A text input field.
  - UDID Number/Disability ID \***: A text input field with a placeholder 'Enter UDID Number'.
  - Aadhaar Card Number**: A text input field with a placeholder 'Enter Aadhaar Number'.
  - Mobile Number \***: A text input field with a placeholder 'Enter No'.
- Personal Details Section:**
  - Salutation \***: A dropdown menu.
  - Beneficiary's first Name \***: A text input field with a placeholder 'Enter First Name'.
  - Beneficiary's middle Name**: A text input field with a placeholder 'Enter Middle Name'.
  - Beneficiary's last Name \***: A text input field with a placeholder 'Enter Last Name'.
  - Father Name \***: A text input field with a placeholder 'Enter Name'.
  - Mother Name \***: A text input field with a placeholder 'Enter name'.
  - Gender \***: A dropdown menu.
  - Date of Birth \***: A date picker.
  - Age(in year)**: A text input field.
  - Category \***: A dropdown menu.
  - House no \***: A text input field with a placeholder 'House no'.
  - Street \***: A text input field with a placeholder 'Street'.
  - Village/Area \***: A text input field with a placeholder 'Village/Area'.
  - Tehsil/Block**: A text input field with a placeholder 'Enter Tehsil/Block'.
  - State \***: A dropdown menu.
  - District \***: A dropdown menu.
  - Pincode \***: A text input field with a placeholder '0'.
  - Occupation \***: A dropdown menu.
  - Family Income(monthly in Rs) \***: A text input field with a placeholder '0'.
  - Type of Disability \***: A text input field with a placeholder '(Multiple option can be selected)'.
  - Percentage of Disability(in %): \***: A text input field with a placeholder 'Enter Percentage'.
- Upload Certificates and Image Section:**
  - Disability Certificate \***: A file upload button 'Choose File' with a placeholder 'No file chosen' and a note '(Only .pdf allowed)'.
  - Income Certificate \***: A file upload button 'Choose File' with a placeholder 'No file chosen' and a note '(Only .pdf allowed)'.
  - Upload Photo \***: A file upload button 'Choose File' with a placeholder 'No file chosen' and a note '(Only .jpg image allowed)'.
  - PHOTO PREVIEW**: A placeholder for the uploaded photo.
- Footer:** Includes the CDAC logo and text: 'प्रगत संगणन विकास केंद्र CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING'.

**Figure 9.3**

- Agency can Edit/Delete beneficiaries details here, and a unique number will be generated for each beneficiary details entry as shown in **figure 9.4& 9.5**

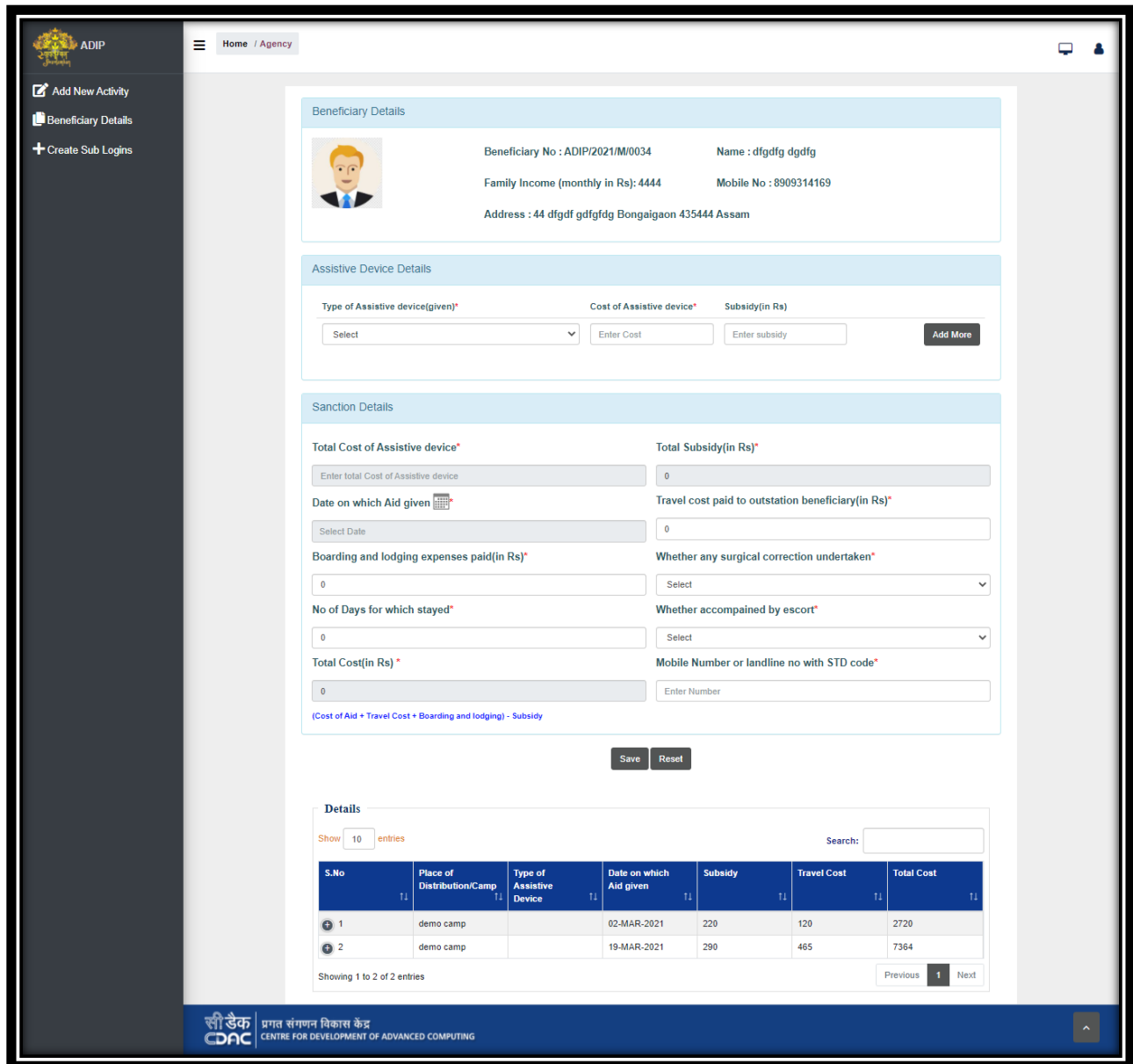


**Figure 9.4**



**Figure 9.5**

- After entering beneficiaries details agency will be redirected to their utilization and assistive device detail page as shown in figure 9.6



**Beneficiary Details**

Beneficiary No : ADIP/2021/M/0034      Name : dfgdfg dfgdfg  
 Family Income (monthly in Rs): 4444      Mobile No : 8909314169  
 Address : 44 dfgdf dfgdfg Bongaigaon 435444 Assam

**Assisted Device Details**

Type of Assisted device(given)\*      Cost of Assisted device\*      Subsidy(in Rs)  
 Select      Enter Cost      Enter subsidy      Add More

**Sanction Details**

Total Cost of Assisted device\*      Total Subsidy(in Rs)\*  
 Enter total Cost of Assisted device      0

Date on which Aid given\*      Travel cost paid to outstation beneficiary(in Rs)\*  
 Select Date      0

Boarding and lodging expenses paid(in Rs)\*      Whether any surgical correction undertaken\*  
 0      Select

No of Days for which stayed\*      Whether accompanied by escort\*  
 0      Select

Total Cost(in Rs) \*      Mobile Number or landline no with STD code\*  
 0      Enter Number

(Cost of Aid + Travel Cost + Boarding and lodging) - Subsidy

Save      Reset

**Details**

Show 10 entries      Search:

S.No	Place of Distribution/Camp	Type of Assisted Device	Date on which Aid given	Subsidy	Travel Cost	Total Cost
1	demo camp		02-MAR-2021	220	120	2720
2	demo camp		19-MAR-2021	290	465	7364

Showing 1 to 2 of 2 entries      Previous 1 Next

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Figure 9.6



- Here Agencies can enter multiple assistive device details for the beneficiaries.

## 10. Submit entered beneficiaries camp wise

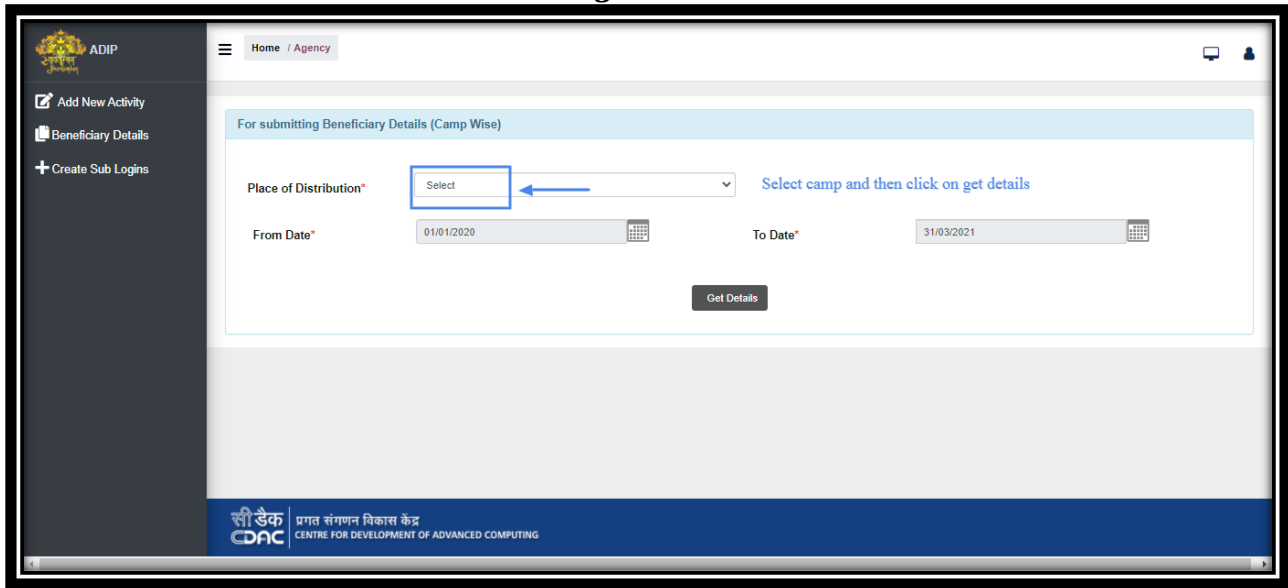
- Agencies can submit by clicking on submit aid detail page tile as shown in figure 10.1 ,10.2,and 10.3



The screenshot shows the ADIP dashboard with a sidebar on the left containing navigation options like 'Add New Activity', 'Beneficiary Details', 'Add New Beneficiary', 'Saved as a Draft', 'Submitted Beneficiary', 'Legacy Data', 'Beneficiary Registration', and 'Grievance/Feedback Data'. The main content area has a breadcrumb 'Home / Agency' and a 'click here' link. Below this are three tiles: 'Search Beneficiary', 'Submit Activity Detail' (highlighted with a blue box), 'Submitted Activity Data', and 'Pending Camp Wise Submission Beneficiaries'. A table titled 'Submitted Beneficiary Count' is displayed below the tiles.

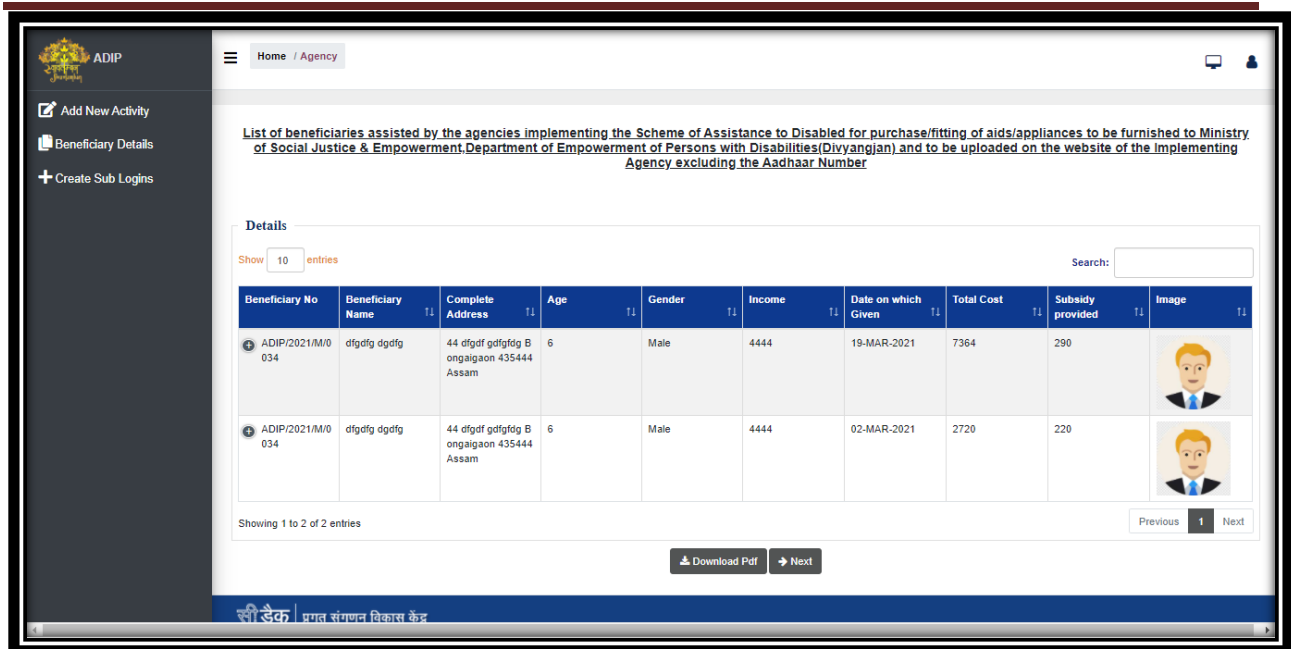
	Male	Female	Other	Total
SC	0	0	0	0
ST	0	0	0	0
GEN	0	0	0	0

**Figure 10.1**



The screenshot shows the ADIP dashboard with a sidebar on the left containing navigation options like 'Add New Activity', 'Beneficiary Details', and 'Create Sub Logins'. The main content area has a breadcrumb 'Home / Agency' and a 'For submitting Beneficiary Details (Camp Wise)' form. The form includes a 'Place of Distribution\*' dropdown menu with a 'Select' button, a 'From Date\*' field with a calendar icon, and a 'To Date\*' field with a calendar icon. A 'Get Details' button is located below the form. A footer bar at the bottom contains the CDAC logo and the text 'प्रगत संगणन विकास केंद्र CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING'.

**Figure 10.2**



**ADIP**

Home / Agency



[Add New Activity](#)  
[Beneficiary Details](#)  
[Create Sub Logins](#)

List of beneficiaries assisted by the agencies implementing the Scheme of Assistance to Disabled for purchase/fitting of aids/appliances to be furnished to Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan) and to be uploaded on the website of the Implementing Agency excluding the Aadhaar Number

Details

Show 10 entries

Search:

Beneficiary No	Beneficiary Name	Complete Address	Age	Gender	Income	Date on which Given	Total Cost	Subsidy provided	Image
ADIP/2021/M/0034	dfgdfg dgdgfg	44 dfgdf gdfgdfg B ongaigaon 435444 Assam	6	Male	4444	19-MAR-2021	7364	290	
ADIP/2021/M/0034	dfgdfg dgdgfg	44 dfgdf gdfgdfg B ongaigaon 435444 Assam	6	Male	4444	02-MAR-2021	2720	220	

Showing 1 to 2 of 2 entries

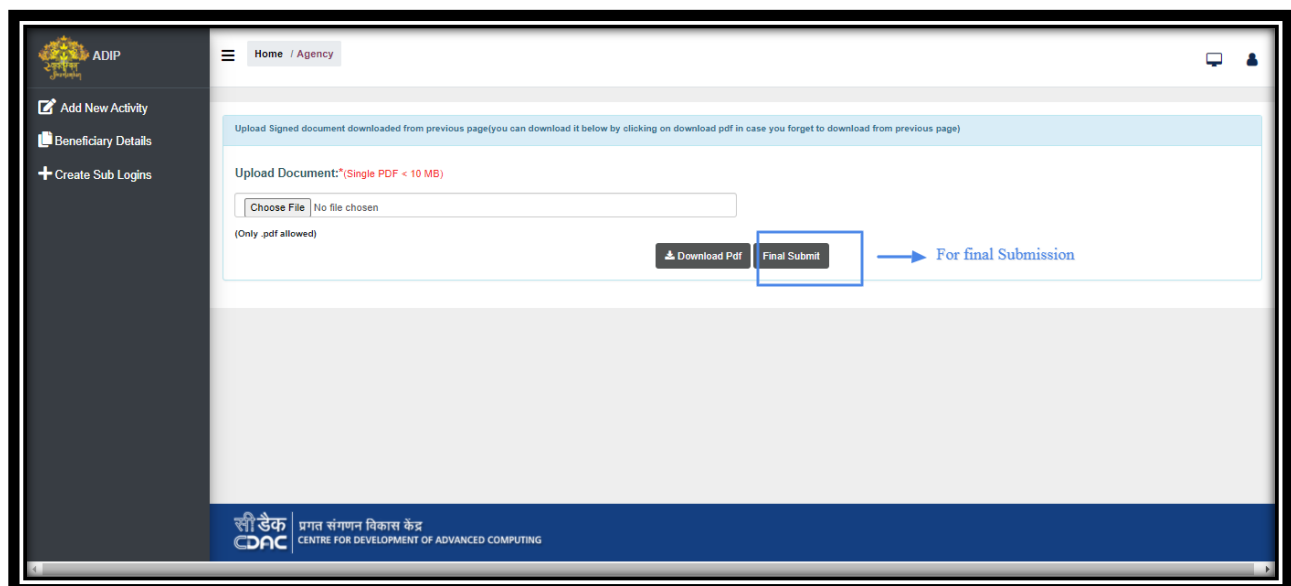
Previous 1 Next

[Download Pdf](#) [Next](#)

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Figure 10.3

- Agencies Preview page with selected beneficiaries then click on next as shown in fig 10.4



**ADIP**

Home / Agency

[Add New Activity](#)  
[Beneficiary Details](#)  
[Create Sub Logins](#)

Upload Signed document downloaded from previous page(you can download it below by clicking on download pdf in case you forget to download from previous page)

Upload Document:\*(Single PDF < 10 MB)

Choose File No file chosen

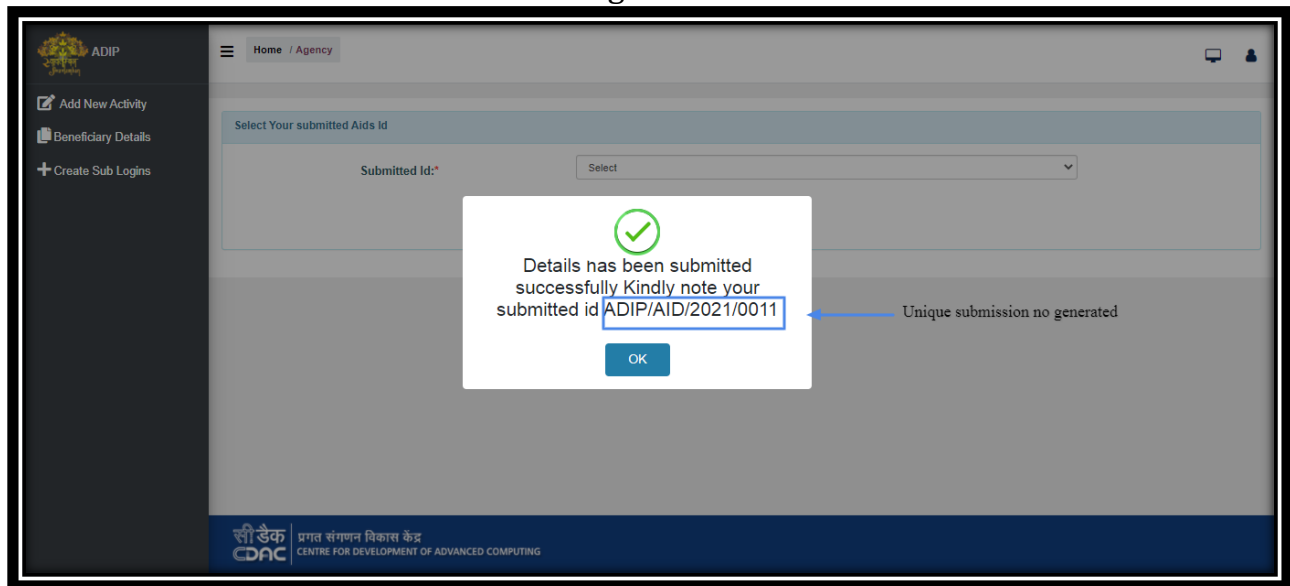
(Only .pdf allowed)

[Download Pdf](#) [Final Submit](#) → For final Submission

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Figure 10.4

- Upload Document if any otherwise submit beneficiary details by clicking on final submit button as shown in figure 10.5



**Figure 10.5**

## **11. View Submitted beneficiaries details and upload test check report**

- Agencies can view their submitted beneficiaries by clicking submitted aid details tile an upload their test check report as shown in figure 11.1 , 11.2 ,11.3 and 11.4

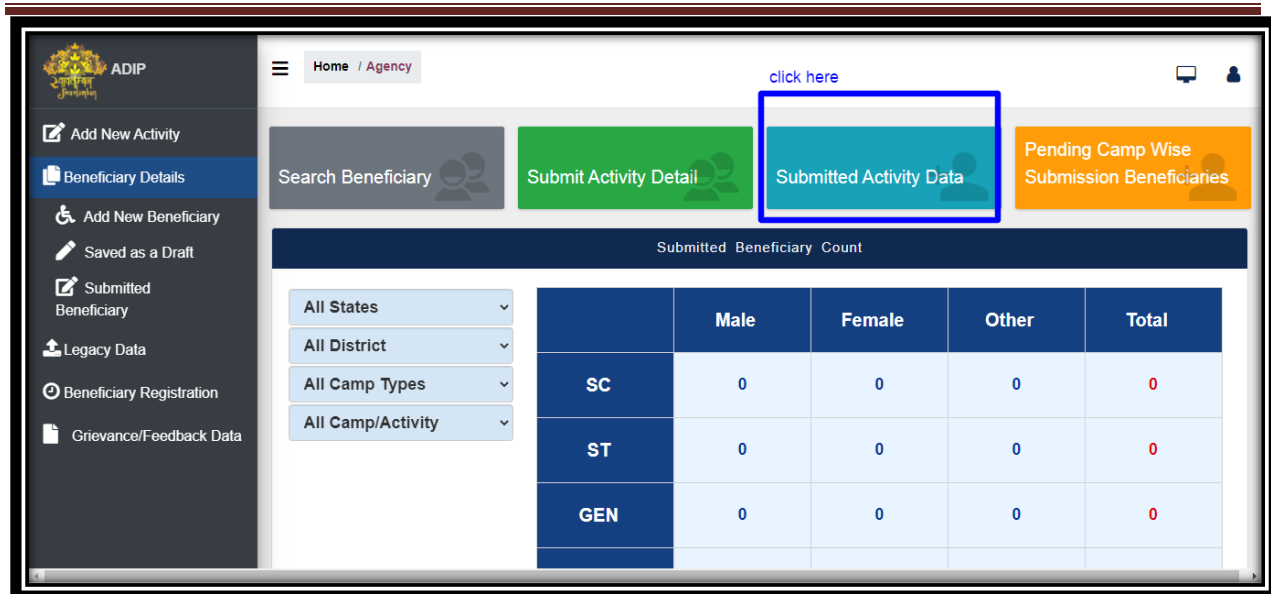


Figure 11.1

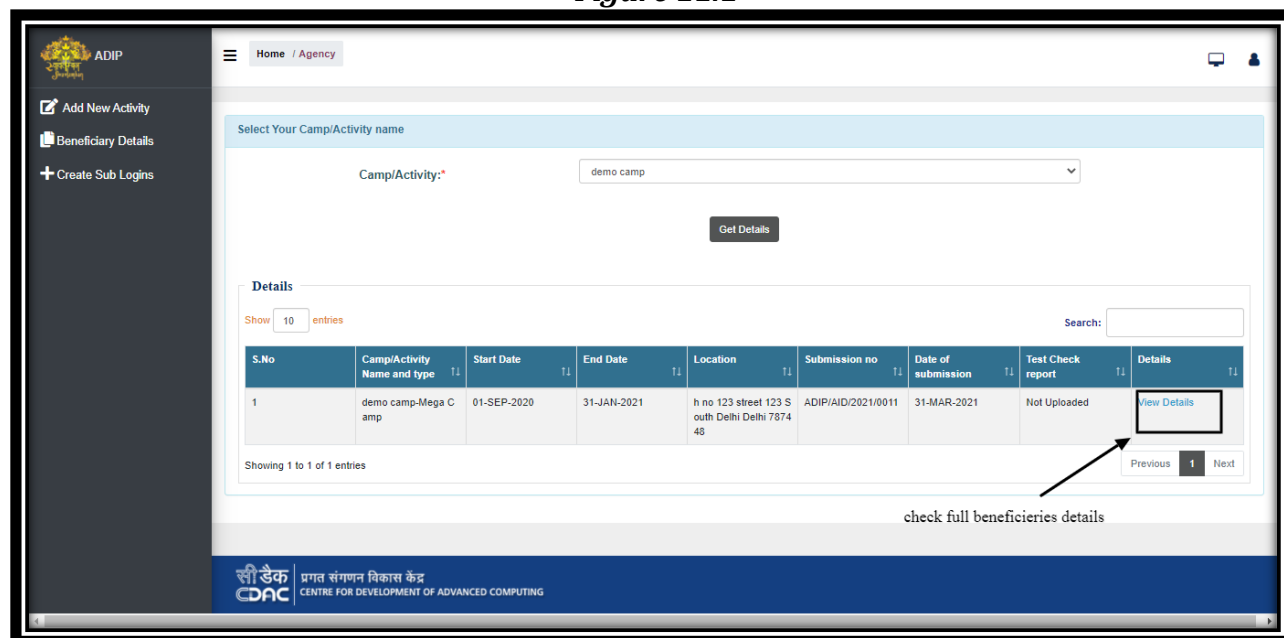


Figure 11.2

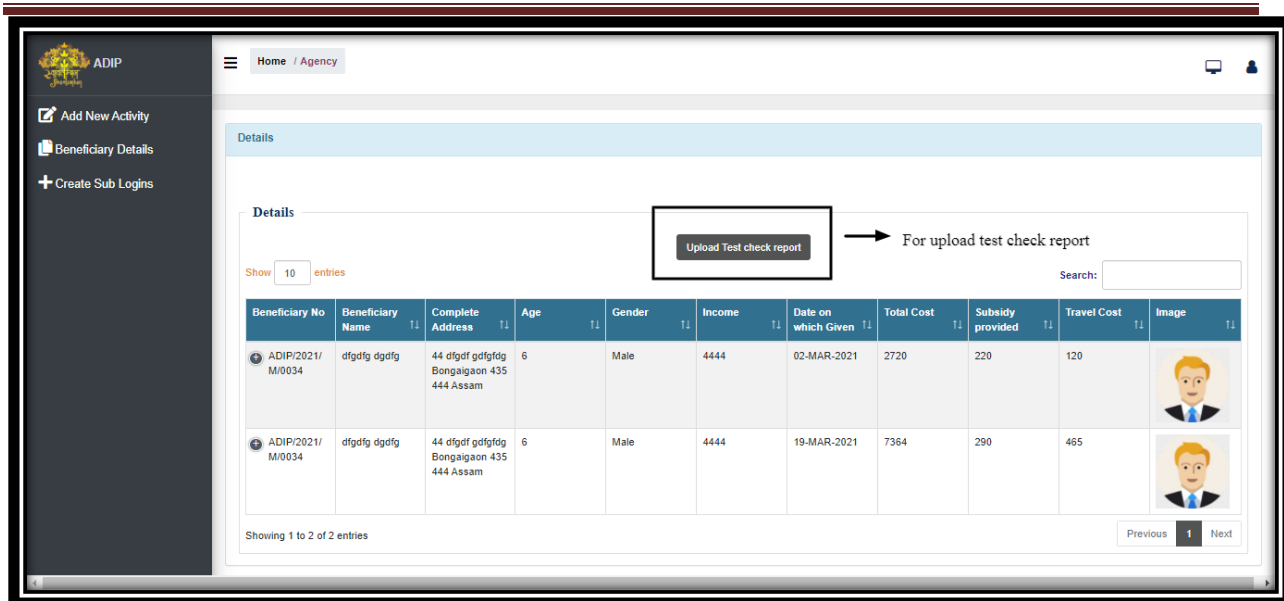


Figure 11.3

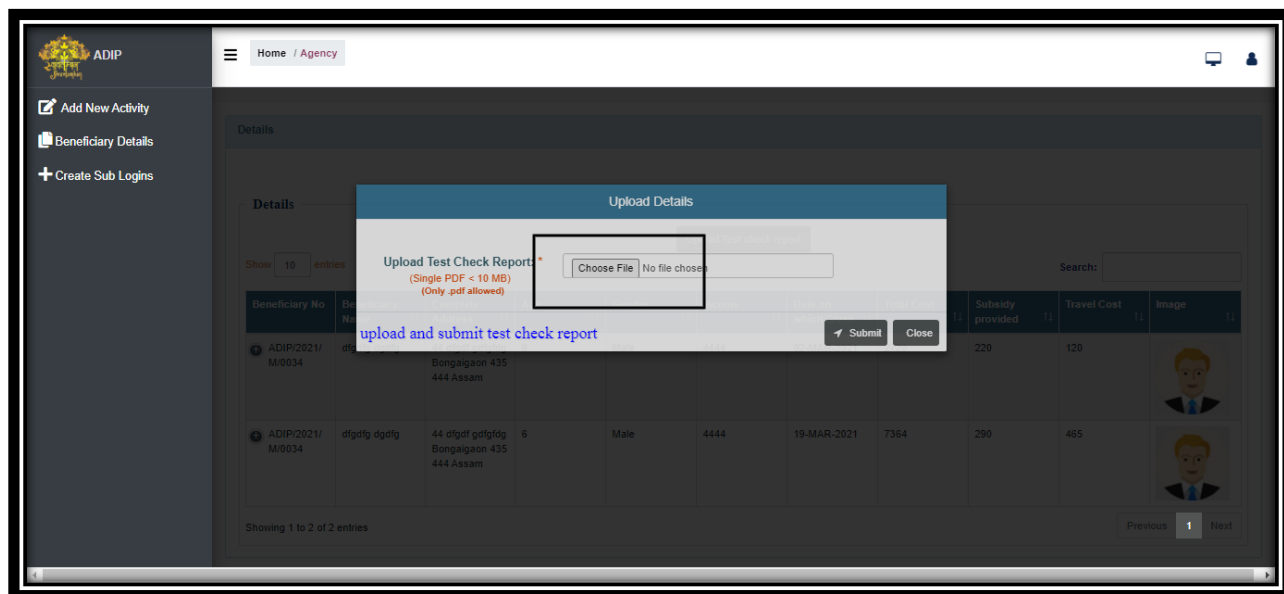
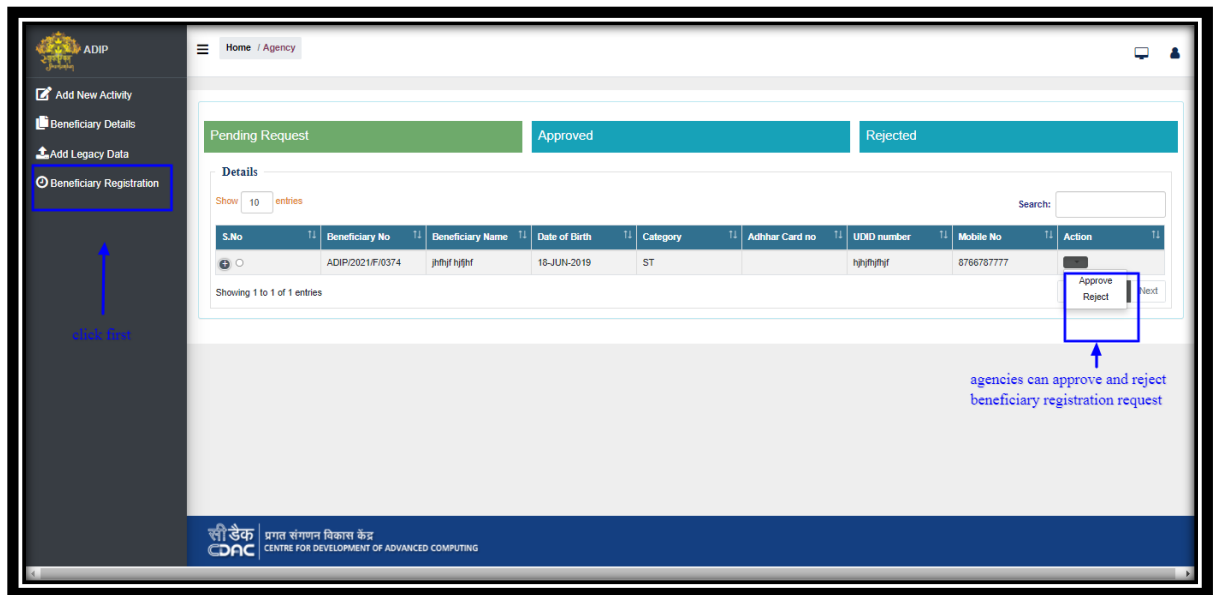


Figure 11.4



## 12. Approval and rejection of Beneficiary Registration by agencies

- Agencies can approve and reject registration request as shown in figure 12.1



**Figure 12.1**

**\*\*\*Thank You\*\*\***