**Agile activity and assignment**

**Problem statements : Plan a 10 day trip for your project team**

**Activity**

So this will be the broad sections that should be considered while planning for a trip:

* Dates and Places to visit
* Number of people and their Bookings of hotel
* Medium of Travelling and their ticket bookings
* Breakfast , Lunch and dinner menu and places
* Expenditure

**Milestone 1:**

After making the high level draft we should consider the questions which can be asked by stakeholders, So these questions can be like:

1.How many people are coming?

2.How many night and day stays are you planning for?

3.How many places will you visit and which are these places?

4.What is the arrangment of food?

5.Which travelling medium will be used throughout?

6.What will be the maximum scope of places to be visited in this trip?

7.At how many places will the team stay in these 10 day trp?

8.What will be the medical arrangement with team if needed?

9.Is the date of flying back is fixed ?

10.What will be the overall estimate cost ?

**Milestone 2**

Okay so after considering all the questions from the stakeholders and making changes as per their requirements it is needed to breakdown the overall plan into small chunks as per the requirements/planning:

1.Dates and Places to visit- So this we will breakdown into two parts like checking of flexible dates and preparing a list of places for visiting.

2.Number of people and their Bookings of hotel- Now total number of people which are ready to come that will be decided and depending on that bookings of hotel will be done.

3.Medium of Travelling and their ticket bookings- Depending upon distance of travelling and number of peoples travelling medium will be decided and then their bookings will get done.

4.Breakfast , Lunch and dinner and Some special places-It will get breakdown into breakfast depending upon morning places, Lunch depends on where we will be on that time and Dinner depends on where our day ends(it may be in the hotel or any other place).

**Milestone 3**

Sprint 1: Time (2 days)

Sprint planning:

1.Firstly check the calender and decide the 10 days depending upon the teams’ schedule and if there is something to do at that timings get it done before or take the permissions for that work to be done later.

2.Now depending upon all the factors like reviews on that places , how many people visit t hat place every year and availability of networks or picture spots decide the list of places to be visited. While listing it out take reviews from members also. And make the list as per the priorities.

**Milestone 3.1**

Sprint 2 :Time (2 days)

1.First part after fixing of dates and visiting places is to confirm that how many members are coming. In this those who can confirm is best but there can be number of people who are about to confirm about theirs so considering both the things next part can be executed.

2.Next part of planning is Hotel booking. As we are done with dates , places and number of members coming , now it is easy to confirm hotel. While booking the hotel ,the things can be consider like reviews for that hotel , price per room ,facilities that they are providing and also the distance from your visiting place.

**Milestone 3.2**

Sprint 3:Time (1 day)  
 1.Now the medium of travelling will be decided depending upon availability of seats ,and consideration of price factor. That is for example if we consider Flyte is a major travelling medium then it should also be consider that who is nearby airport and who need to get picked up from their places to airport via cab or traveller. Also after landing off how to travel to the hotel is also manged.

2.After considering all these factors all the bookings should get confirm before 5 days of take off so that they can arrage their things like packing and all.

**Milestone 3.3**

Sprint 4: Time (2 days)

1.After all these the thing remaining is food availibity. For breakfast ,Lunch and Dinner suitable hotels list should be prepared considering choices of people , Availability of all type of foods , and quality also.(This can vary depending upon members)

2.Next thing can be consider here that is excluding members interest ,Visting to some oldage hotels or the places where culture is shown through their cooking.(optional)

**Milestone 3.4**

sprint 5: Time( 10 days)

1.After all this planning the overall cost can be estimated.

**Milestone 4** Review and Retrospective

After all this planning , all the chunks/ sprints will be examine or reviewed and check whether they fullfill all the requrements or not. If it fulfills all requirements then it will pass and if not may be asked to make changes somewhere.

So reviews may include:

1.Which task will take more time and why?

2.Which task have possibility to go fail? (For example non-availability of flytes on you decided timings)

3.What if on the spot number of members change? Do you have any arrangments for that?

4.Can we reduce cost if needed?

So will have reserved seats for 2-3 people if number of people will change.

If any task have possibility of going fail will keep plan B for that.

If reduction of cost comes can also be done by changing the list of visiting places.