

Appendix 1

ENTITY FORMATION: PROPOSAL FORM

Club Name	
<i>Vision of Club [Must be in 4 Points]</i>	
1. 2. 3.	
<i>Proposed Flagship Event (Must be 1 to 3) in an Academic Year</i>	
1. 2. 3.	
<i>Proposed Activities /Workshops (Must be 5 to 10) in an Academic Year</i>	
1. 2. 3.	
<i>Proposed Collaboration, Sponsorship, Mentoring</i>	
1. 2. 3.	
<i>Optional List (Please refer the attached templates)</i>	
1. <i>Previous experience [faculty/student]</i> 2. <i>Proposed Student Members List</i> 3. <i>Proposed Activity Calendar for AY 2024-2025</i> 4. <i>Proposed Budget Requirement</i>	
<i>**If in case any discrepancy is found, the club formation request will be rejected.</i>	

Proposed Faculty Name

EID:

Signature.....

Proposed Student Name

UID:

Signature.....

Templates

Previous experience of Faculty [Mention any two best Activities and Events organized by you.]

Sr. No.	Name of Activity	Type of Activity	Participation Count	Level of Activity [University Level/ Department Level/ Institute Level]	Attach the Certificate as a Proof
1.					

Member List [Attach 100 Students Details]

Sr. No	Name of Students	UID	Cluster	Institute	Department
1.					

Proposed Calendar for AY 2024-25

Sr. No.	Name of Activity	Type of Activity	Proposed Date	Description	Objective	Outcome	Participation Count	Budget
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Budget Details

Sr. No.	Cluster	Total Annual Co curricular Budget Allocated to Dept.	Budget Required from University [Debit]	Budget [Credit]
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