

**Excise Details Requisition**

RRG/ADM/98/fpo/8989/14-15

07-01-2015

<b>TO :</b>	Suv	<b><u>Contact Details :</u></b>
<b>Kind Attn :</b>		
<b>Fax No. :</b>		
<b>Tel :</b>	/	
<b>Subject :</b>	Excise Details for supply of	
<b>Ref No. :</b>	Plnv/APT/26/14-15	
<b>Date :</b>	07-01-2015	<b>No. of pages including this :</b> 1

Dear Sir/Madam,

This has reference to the above referred Purchase Order, we request you to kindly provide the following details to arrange for CT -1 and ARE -1 Forms to facilitate to despatch the material from your factory for Export without paying Excise Duty.

1. Central Excise Duty Amount.
2. Manufacturing Plant address.
3. Excise Registration No.
4. Complete address of your Excise Range, Division and Commissionerate.
5. Exact description of the material which you will mention in your Excise Gate Pass & Invoices.
6. Central Excise **Tariff Heading and Sub Heading numbers** of the material for which we have placed the order.
7. Date of readiness of the material for despatch.
8. Proforma Invoice with **Stamp & Sign.**

Your immediate reply will be highly appreciated.

Thanking you,

Yours truly,

**For VOLTA IMPEX PVT.LTD**

Apollo Admin