

From	GLOCEM PVT LTD GCM			<b>GLOCEM PVT LTD</b> ROAD NO 5,SRINAGAR COLONY,Secendrabad, Telangana State, India-5000084. <b>Phone-9876543210</b> <b>Fax-123456789</b>
To	KMM INDUSTRIES			
Tel No.				
Fax No.				
Email	kmm_indus@yahoo.com			
Subject	Sample Subject			
Ref No.&Dt	ADM/1/DCT-001 - 11/09/2014			Project/ Dept: Accounts
Date :	11/09/2014	Due Date :	14/09/2014	No. of Pages Including This : 1

### PURCHASE ENQUIRY

Dear Sir/Madam,

We have an urgent export enquiry for the following. Please offer your most competitive quotation for the same and oblige.

SI No.	Item Description	Quantity
1	ABCD...	1213.00 No(s)
2	controller; PartNo : 4578	34.00 Can(s)

Please send your quotation per return by e-mail / Fax

Thanking you,

Yours truly,

**For GLOCEM PVT LTD.**

**GLOCEM PVT LTD GCM**

**Partner**



**GLOCEM PVT LTD**  
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