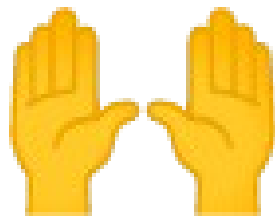


Abyde Facility Risk Assessment Policy



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FACILITY RISK ASSESSMENT POLICY

OSH ACT OF 1970 & 29 CFR 1910.132(d)(2)

PURPOSE

The purpose of the Facility Risk Assessment Policy and Procedure is to outline and establish ! e b . Te, & chno_logy &, .-'s process for completion, review, and ongoing revision of Facility Risk Assessment (FRA) requirements by the Occupational Safety and Health Administration (OSHA). ! e b . Te, & chno_logy &, .- understands the importance of the FRA in identifying, minimizing, and correcting hazards in ! e b . Te, & chno_logy &, .-'s workplace as well as providing a safe and healthful workplace for all employees, and utilizes the Abyde compliance software solution to assist in completing a continuous risk assessment.

POLICY

! e b . Te, & chno_logy &, .- completes an ongoing risk assessment as outlined in the OSHA Act of 1970 and applicable OSHA regulatory standards. Conducting a risk assessment is the first step in evaluating hazards present in ! e b . Te, & chno_logy &, .-'s environment and identifying reasonable and appropriate safety and health controls ! e b . Te, & chno_logy &, .- has or needs to take in order to protect against reasonably anticipated hazards in the workplace.

! e b . Te, & chno_logy &, .- conducts a thorough assessment of potential hazards through the Abyde OSHA compliance software, and ! e b . Te, & chno_logy &, .- has designated shivrajsinh rana, their OSHA Safety Officer, to complete this assessment within Abyde. ! e b . Te, & chno_logy &, .-'s OSHA Safety Officer, along with appropriate management personnel, are responsible for completing the FRA as well as reviewing their identified vulnerabilities in a timely manner and creating corrective action plans as appropriate to correct any risks noted in the analysis.

Additionally, the risk assessment should measure ! e b . Te, & chno_logy &, .-'s adherence to all applicable laws and regulations regarding workplace health and safety. This includes but is not limited to those published by the ANSI (American National Standards Institute), requirements of the OSH Act, applicable building codes related to ! e b . Te, & chno_logy &, .-'s facilities or processes, or other regulations related to health or safety.

Because the risk analysis process is ongoing, ! e b . Te, & chno_logy &, .- completes additional ongoing compliance review throughout each year, and updates their overall risk assessment accordingly. This is completed through the Ongoing Compliance section of Abyde, which provides additional prompts to ! e b . Te, & chno_logy &, .-'s OSHA Safety Officer, shivrajsinh rana, to complete ongoing review at designated time frames throughout each year. ! e b . Te, & chno_logy &, .- will also proactively update and review their risk analysis as new technologies,

processes or business operations are implemented to ensure any new risks are identified and corrected as necessary.

PROCEDURE

To complete the Facility Risk Assessment (FRA), ! e b . Te, & chno_logy &, .-'s OSHA Safety Officer, shivrajsinh rana, along with appropriate management personnel will review and complete all questions within the Abyde Facility Risk Assessment tool. Each question provides an opportunity for ! e b . Te, & chno_logy &, .- to include additional information, or notes, with their answers including planned corrective actions. ! e b . Te, & chno_logy &, .- will provide as much detail as possible to thoroughly answer each question and fully identify vulnerabilities to ! e b . Te, & chno_logy &, .-'s specific organizational structure.

As questions are answered, ! e b . Te, & chno_logy &, .- will also set a timeframe by which to review their answers, with any areas identified as high or very high risk being addressed as immediately as possible to implement the corresponding corrective action plan.

! e b . Te, & chno_logy &, .-'s FRA may require additional information to be collected from within ! e b . Te, & chno_logy &, .-'s organization, such as physical facility upkeep information, what operational procedures ! e b . Te, & chno_logy &, .- has in place, or specific information regarding patient care procedures. ! e b . Te, & chno_logy &, .-'s OSHA Safety Officer should contact additional personnel as necessary to collect this information, or involve appropriate departments in their RA completion in order to answer fully and accurately to best assess risk(s).

Once the initial FRA has been completed, ! e b . Te, & chno_logy &, .- will review all answers by risk level to determine any additional safety measures required to reduce risk. Answers may be reviewed in the Scorecard section of Abyde where ! e b . Te, & chno_logy &, .- can sort by question category and risk level, view likelihood and impact levels, view education around each area including what OSHA requirements are and how to best meet these requirements, add additional notes to reflect their planned corrective actions, or adjust their answers as processes, systems or business operations change. ! e b . Te, & chno_logy &, .- may also download a PDF copy of their RA on the Scorecard page.

Within the documented PDF, each FRA answer will show the following information:

- The overall percentage of answers falling within each risk level category
- ! e b . Te, & chno_logy &, .-'s answer to each question
- Category type for each question and, if applicable, the OSHA regulation referenced
- The overall risk level indicated by each answer
- The impact indicated by the question and answer
- The likelihood indicated by the question and answer
- Education around OSHA requirements relating to the question

- Additional notes input by ! e b . Te, & chno_logy &, .-, relating to their corrective action plan or additional information around ! e b . Te, & chno_logy &, .-'s processes
- And, for questions whose answers change over time, the last updated date and previous answer

As ! e b . Te, & chno_logy &, .- accomplishes corrective actions to improve safety and reduce risk, ! e b . Te, & chno_logy &, .- will update their RA answers to reflect the new process or procedure.

DEFINITIONS

! e b . Te, & chno_logy &, .-, following guidance from the Occupational Safety and Health Administration, defines the below terminology as follows and utilizes these definitions in the completion, review and revision of their Risk Assessment.

Hazard

OSHA defines a hazard as a condition or set of circumstances that presents a potential for danger, peril, risk or difficulty to one's health or safety. In practical terms, a hazard often is associated with a condition or activity that, if left uncontrolled, can result in an injury or illness. Identifying hazards and eliminating or controlling them as early as possible will help prevent injuries and illnesses. Safety hazards can cause immediate accidents and injuries. Chemical hazards are gases, vapors, liquids, fumes or dusts that can result in acute and/or chronic health issues. Biological hazards are living organisms that can cause infectious diseases and allergies. Other hazards are those that cannot be classified into the other categories but can cause health or safety problems for workers. This can include stress, violence, and ergonomic hazards.

Controls

OSHA defines controls as ways in which to help avoid injuries, illnesses and incidents; minimize or eliminate safety and health risks; and protect workers from workplace hazards. Effective controls involve workers at all levels, proactively address hazard conditions, are reevaluated for effectiveness, and are selected according to the hierarchy of controls. Traditionally, a hierarchy of controls is used as a means of determining how to implement feasible and effective control solutions (starting at the most effective - elimination - and working down through substitution, engineering controls, administrative controls, and finally the least effective control of Personal Protective Equipment (PPE)).

Likelihood

! e b . Te, & chno_logy &, .- defines likelihood as the probability that a specific event will occur given the organization's operations, environmental factors, and human factors related to the specific event.

Impact

! e b . Te, & chno_logy &, .- defines impact as the criticality or magnitude of a specific event to the safety or health of employees.

Risk

Risk is defined as the probability that a specific hazard will result in a workplace injury or illness, or otherwise create unsafe working conditions. Overall risk related to questions within the Risk Assessment is therefore a combination of the likelihood of an event and the resulting impact of the event.

Corrective Action Plan

As risks are identified, the corrective action plan is defined as the specific steps ! e b . Te, & chno_logy &, .- will take to reduce or eliminate risks to the safety or health of employees. This could include a timeframe by which hazardous conditions will be removed, the date by which new policies to address unsafe administrative processes will be implemented, or other specific actions that will be taken within ! e b . Te, & chno_logy &, .-'s organization to implement appropriate controls.