

SOP for Sampling process by CGM Side

1. Open Quality Control Portal using link <https://qcportal.mpcz.in/> and select “Officer Login” option and then click on “Submit” button.

The screenshot shows the Quality Control Portal (qcportal.mpcz.in) with the following content:

- IMPORTANT DOCUMENTS**
 - Quality Control Circular And Manual Guidelines For Goods And Works
 - Important Documents For Contractor**
 - Contractor Declaration format **New**
 - Experience certificate format **New**
 - Description of documents to be uploaded **New**
 - Guidelines for Registration Process for Contractor on QC Portal
 - ‘A’ श्रेणी विद्युत ठेकेदारों के सुस्थापित/ परफॉर्मंस गारंटी दिलीज किये जाने की प्रक्रिया
 - पंजीकृत विद्युत ठेकेदारों द्वारा रजिस्ट्रेशन निटर्स करवाने की प्रक्रिया
 - Other Documents**
 - Undertaking by Solar Vendor regarding Black listing/ Debaring of the firm/serving Officer(s) or Employee(s) of the MPMKVCL, Bhopal
 - Undertaking of A/B-Class Electrical License for Solar Vendor
 - Registered & Blacklisted Users Info**
 - Registered Contractors list
 - Registered Vendors list
 - Registered NABL Lab
 - Blacklisted Vendors

Energy Department
Government Of Madhya Pradesh

- ☐ RCA Vendor Login
- ☐ Vendor Login
- ☐ Contractor Login
- ☐ NABL Accredited Lab Login
- ☐ Site Store Login
- ☐ User Login Creation (Vendor/Contractor/NABL Accredited Lab)
- ☐ Roof Top Vendor Registration
- ☒ **Officer Login**
- ☐ Collection Agent

SUBMIT

Register Your Complaint
or has TKC Work Order for more than 1 Discom and he

2. After clicking on Submit button, login page will open for officer, now enter valid “login ID” and login by clicking on “SIGN IN “button.

The screenshot shows the Discom Login page with the following content:

Discom Login
Enter your login id for login

Login ID *

TEST_CGM_QC

SIGN IN

3. After clicking on SIGN IN button, you will get OTP on your register mobile number, enter the correct OTP and click on "SUBMIT CODE".

The screenshot shows a web browser at the URL qcuat.mpcz.in:8080/mpeb_verify_otp. The page header includes navigation links: New Tab, IRTC Next Generat..., Maps, YouTube, Gmail, Translate, Sign In, Quality Monitoring..., Procurement | Dash..., and Area Store | Dashbo... The main content area has a light purple background. On the left, there is an illustration of a smartphone displaying the 'Energy Department' logo and 'OTP Verification' text, with a 'Verified' button below it. To the right of the illustration is a white box titled 'OTP Verification' containing the text 'Please enter the one time password to verify your account.' Below this text is a text input field labeled 'Mobile OTP' with the value '113369' entered. A red box highlights the input field. To the right of the input field is a blue button labeled 'SUBMIT CODE', also highlighted with a red box.

4. After login CGM (QC) dashboard is showing and click on "Vendor" and click on "Sampling".

The screenshot shows the CGM (QC) dashboard in a web browser at the URL https://qcuat.mpcz.in:8080/po/po_sample_list. The dashboard has a dark blue sidebar on the left with a menu. The menu items are: Dashboard, Vendor, All Vendor, Approval In Progress, Approval In Progress New Material, Approved Vendor, Approval Rejected, Certificate Pending for-Digital Sign, Signed Certificate, Firm Inspection Pending, Firm Inspection Assigned, Sampling, NABL, TKC PDI INSPECTION, Inspecting Officer, and Payments. The 'Vendor' and 'Sampling' items are highlighted with red boxes. The main content area is white and currently empty. The top right of the dashboard shows a 'TO DO' button, a user profile icon labeled 'TEST_CGM_QC', and a refresh icon.

5. After that Material sampling detail is showing on dashboard and click on “Sampling” button.

The screenshot shows the 'Material Sampling' dashboard in the CGM(QC) system. The left sidebar contains a menu with options like Dashboard, Vendor, NABL, TKC PDI INSPECTION, Inspecting Officer, Payments, ERP Push, Approval Of RCA(New)Vendor, Approval Of RCA(Regular) Vendor, RCA Factory Inspection, Pending For Digital, All Approved/Pending From Discom Vendor List, Factory Payment Waiver Request, and New Material Vendor. The main content area displays a table with the following data:

SR NO.	PO NO.	VENDOR	DI NO.	ACTION	SELECT NABL FOR TESTING	VIEW SAMPLED MATERIAL	STATUS	VIEW RESAMPLED MATERIAL
1	8102023	REMI INDUSTRIAL PRODUC TS	810202300100	Sampling	Pending	Pending	Pending	

6. After clicking on sampling button dashboard is showing “Items for Sampling” details according to Annexure List and click on “Submit” button.

The screenshot shows the 'Items for Sampling' dashboard in the CGM(QC) system. The left sidebar is the same as in the previous screenshot. The main content area displays a table with the following data:

S.No	Item Name	Item Code	Item For Sampling	Area Store
1	DTR 200 kVA, BIS certified, EE Level-II	M-0106028	Test-14	Area Store Bhopal
2	DTR 200 kVA, BIS certified, EE Level-II	M-0106028	Test-3	Area Store Bhopal
3	DTR 200 kVA, BIS certified, EE Level-II	M-0106028	Test-20	Area Store Bhopal
4	DTR 200 kVA, BIS certified, EE Level-II	M-0106028	Test-6	Area Store Bhopal

A [Submit](#) button is located at the bottom right of the table.

7. After that status will changed and click on SELECT NABL FOR TESTING “NABL”button.

Material Sampling

SR NO.	PO NO.	VENDOR	DI NO.	ACTION	SELECT NABL FOR TESTING	VIEW SAMPLED MATERIAL	STATUS	VIEW RESAMPLED MATERIAL
1	8102023	REMI INDUSTRIAL PRODUCT S	810202300100	Sampled	NABL	Pending	Pending	Pending

8. Select NABL for Material Testing and click on “Save” button.

Select NABL For Material Testing

Experience in The Field (in Years)*

ELECTRICAL POWER RESEARCH LABORATORY

Select NABL

Nishtha Testing Laboratory

ELMEF Testing and Calibration Laboratories Pvt Ltd

GWALIOR TESTING LABORATORY MPMKVCL GWALIOR

CENTRAL POWER RESEARCH INSTITUTE BANGLORE

DELTA LABORATORY

ELECTRICAL POWER RESEARCH LABORATORY

Save

Developed and Maintained by IT Cell, Madhya Pradesh Madhya Kshetra Vidyut Vitran Co. Ltd.
Nishtha Parisar Govindpura, Bhopal.

9. And status will changed “NABL Assigned”.

The screenshot shows the CGM(QC) interface with a sidebar menu on the left and a main content area titled "Material Sampling". The sidebar menu includes options like Dashboard, Vendor, NABL, TKC PDI INSPECTION, Inspecting Officer, Payments, ERP Push, Approval Of RCA(New)Vendor, Approval Of RCA(Regular) Vendor, RCA Factory Inspection, Pending For Digital, All Approved/Pending From Discom Vendor List, Factory Payment Waiver Request, and New Material Vendor. The main content area displays a table with the following data:

SR NO.	PO NO.	VENDOR	DI NO.	ACTION	SELECT NABL FOR TESTING	VIEW SAMPLED MATERIAL	STATUS	VIEW RESAMPLED MATERIAL
1	8102023	REMI INDUSTRIAL PRODUCT S	810202300100	Sampled	NABL Assigned	View	Pending	Pending

10. After that click on View Sampled Material “View”.

This screenshot is identical to the previous one, showing the same CGM(QC) interface and "Material Sampling" table. The difference is that the "View" button in the "VIEW SAMPLED MATERIAL" column for the first row is now highlighted with a red box, indicating the next step in the process.

11. After clicking on View button dashboard is showing on Material Sampling Data.

The screenshot shows a web application interface for CGM(QC). The left sidebar contains a menu with items: Dashboard, Vendor, NABL, TKC PDI INSPECTION, Inspecting Officer, Payments, ERP Push, Approval Of RCA(New)Vendor, Approval Of RCA(Regular)Vendor, RCA Factory Inspection, Pending For Digital, All Approved/Pending From Discom Vendor List, Factory Payment Waiver Request, and New Material Vendor. The main content area is titled "Material Sampling Data" and features a search bar. Below the search bar is a table with 9 columns: S. NO., DI NO., DI SUBJECT, NABL NAME, AREA STORE NAME, MATERIAL NAME, PO NO, SAMPLE CODE, and SERIAL NUMBER. The table contains 4 rows of data. Below the table, it says "Showing 1 to 4 of 4 entries" and has pagination controls: First, Previous, Next, and Last.

S. NO.	DI NO.	DI SUBJECT	NABL NAME	AREA STORE NAME	MATERIAL NAME	PO NO	SAMPLE CODE	SERIAL NUMBER
1	810202300100	TEST SAMPLING	DELTA LABORATORY	Area Store Bhopal	DTR 200 kVA, BIS certified, EE Level-II	8102023	M-0106028	Test-20
2	810202300100	TEST SAMPLING	DELTA LABORATORY	Area Store Bhopal	DTR 200 kVA, BIS certified, EE Level-II	8102023	M-0106028	Test-14
3	810202300100	TEST SAMPLING	DELTA LABORATORY	Area Store Bhopal	DTR 200 kVA, BIS certified, EE Level-II	8102023	M-0106028	Test-3
4	810202300100	TEST SAMPLING	DELTA LABORATORY	Area Store Bhopal	DTR 200 kVA, BIS certified, EE Level-II	8102023	M-0106028	Test-6

Note:-Further process will be done by LAS (local area store).