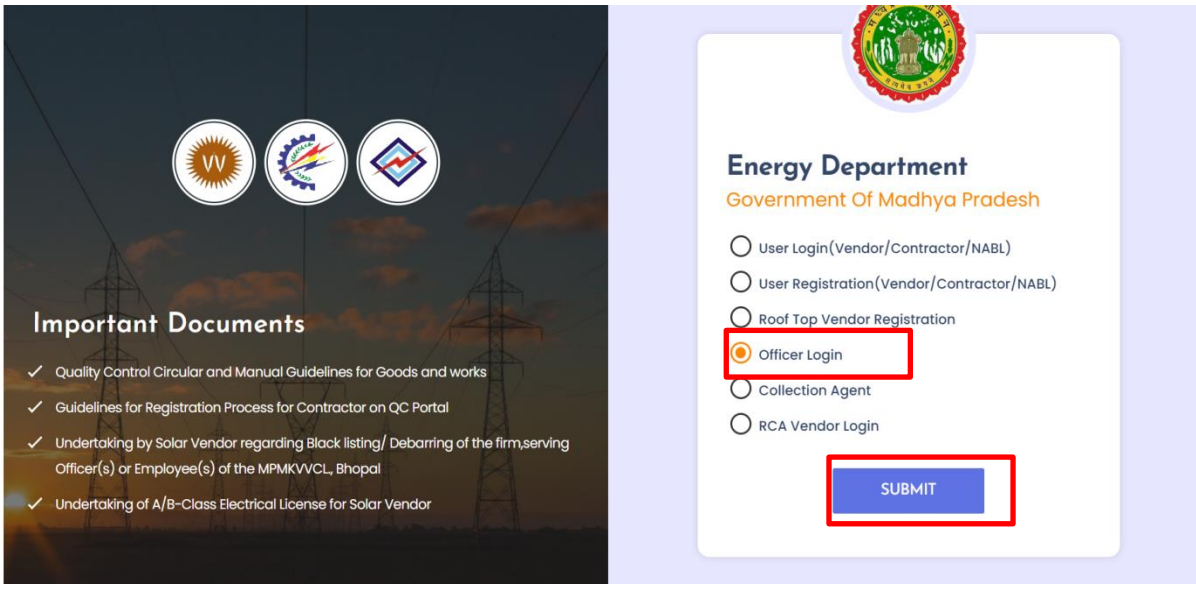
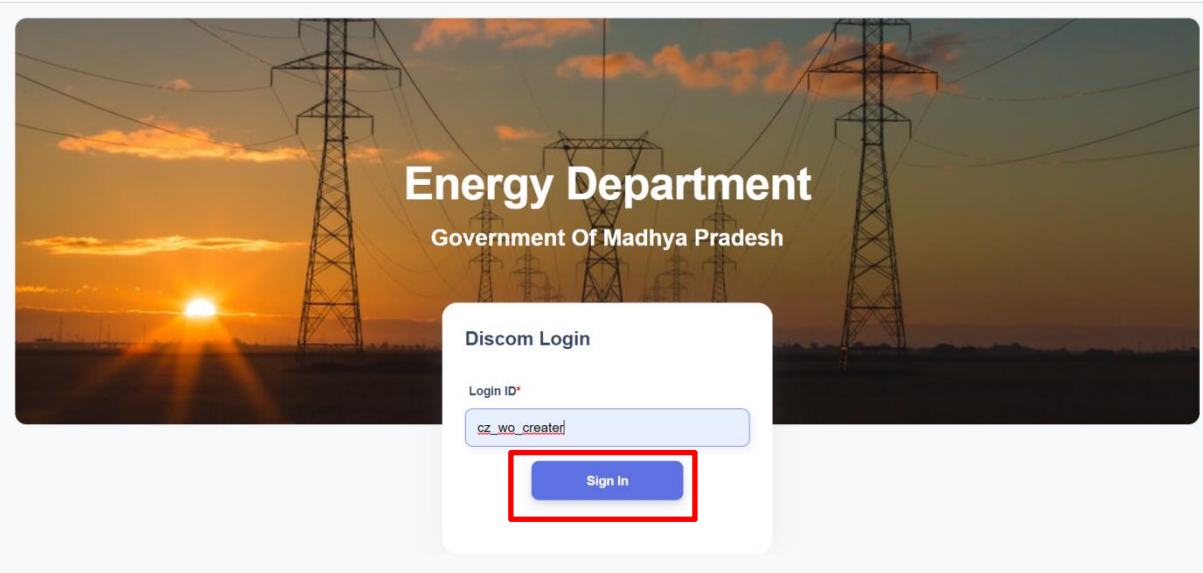
SOP for work order creation

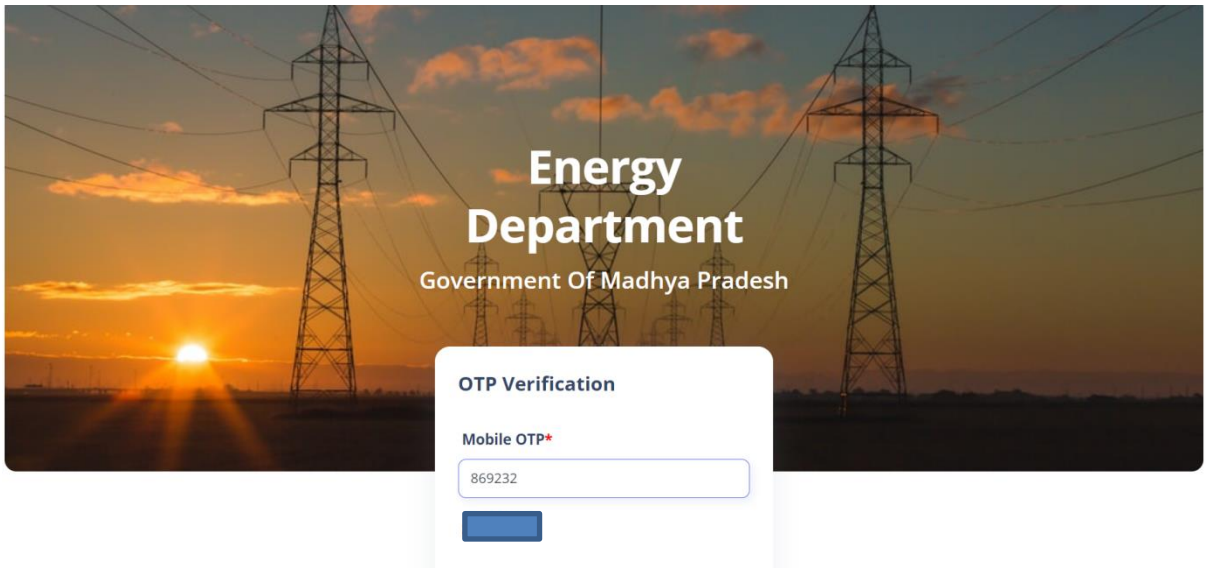
1)Click on the url:- https://qcportal.mpcz.in/ for log in page and go for officer log on and click on submit button.



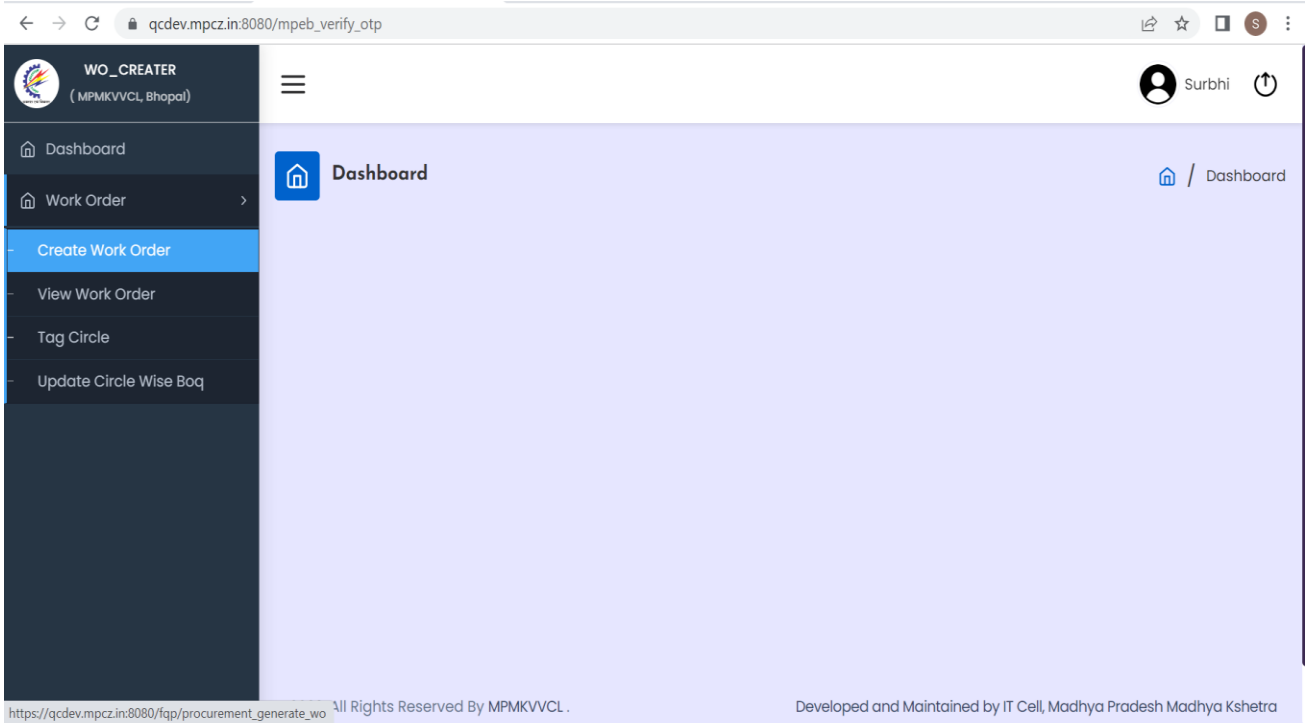
2)After clicking on submit button login page should open for officer, Enter the valid user id and click on sign in button.



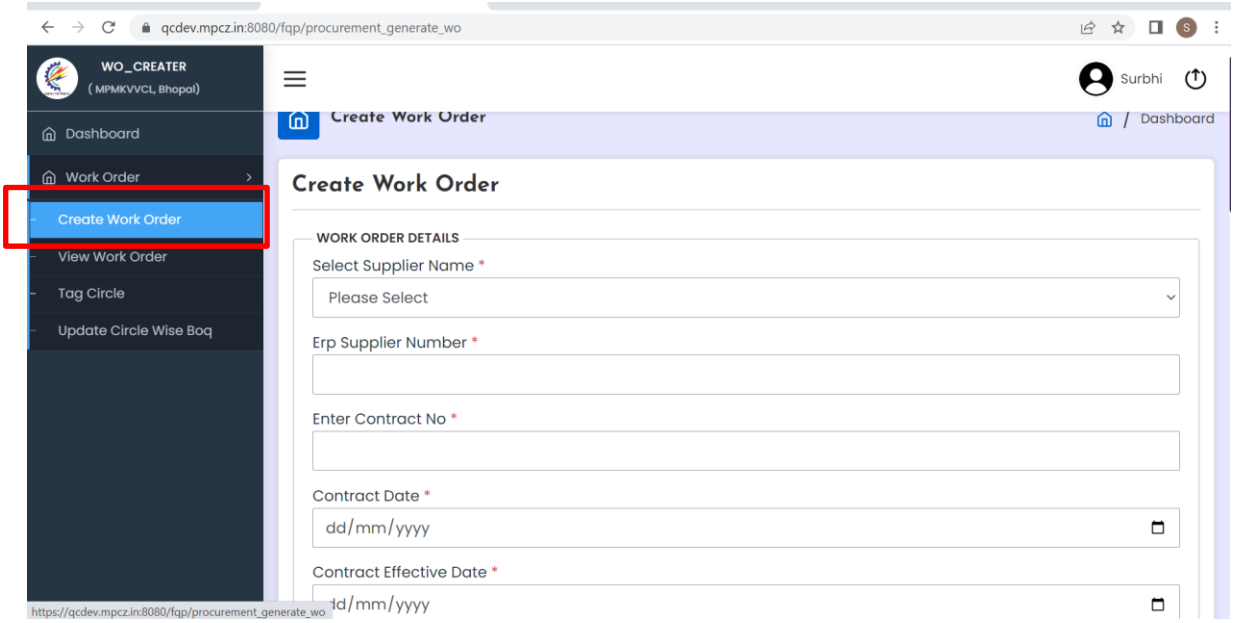
3)After clicking on signin button OTP will come up on registered mobile no and otp verification window will open enter the correct OTP and press enter or click on submit code.



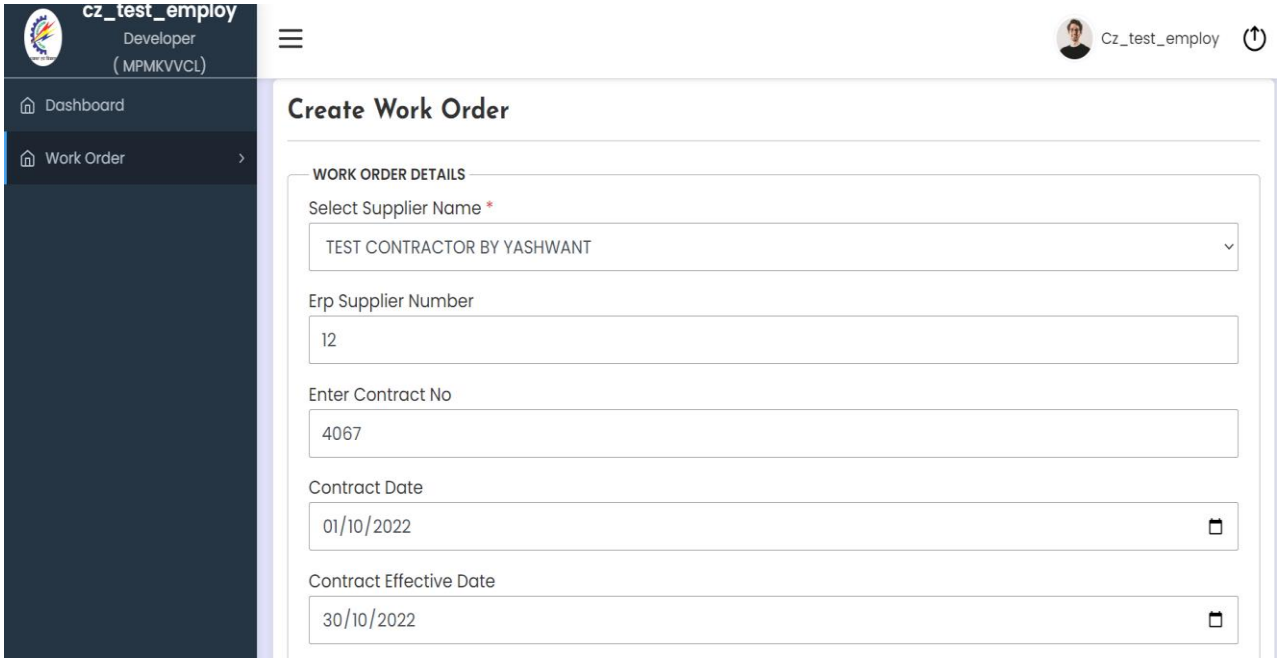
4) After final sign in Officers dashboard will get opened.



5) Than go to the menu sub tab links and click on create work order



6) Fill the all mandatory details and click on next button



cz_test_employ
Developer
(MPMKVVCL)

Dashboard
Work Order

Cz_test_employ

Scheme Code *
180

Scheme Name *
REVAMPED DISTRIBUTION SECTOR SCHEME(RDSS)

Select Payment Mode *
RTGS

Payment Term *
100% Payment on Immediate Basis

Quotation No *
112

Contract Offer No *
12

Contract Offer Date *
01/10/2022

cz_test_employ
Developer
(MPMKVVCL)

Dashboard
Work Order

Cz_test_employ

Order Description *
ORDER NO.MD/EZ/CGM/RDSS/CB/NoA/480 jabalpur,dated: 02.09.2022 Award of contract for supply,installation,tes

Letter Number Prefix *
12

Work Order Approval Date *
01/10/2022

NIT No *
23

Document Sale Open Date *
01/10/2022

Document Sale Closed Date *
31/10/2022

qcdev.mpcz.in:8080/fqp/procurement_generate_wo

WO_CREATER
(MPMKVVCL, Bhopal)

Dashboard
Work Order

Surbhi

Bid Submission Date *
05/02/2023

Bid Opening Date *
05/02/2023

Tender Date *
27/01/2023

NIT Date *
26/12/2022

Next

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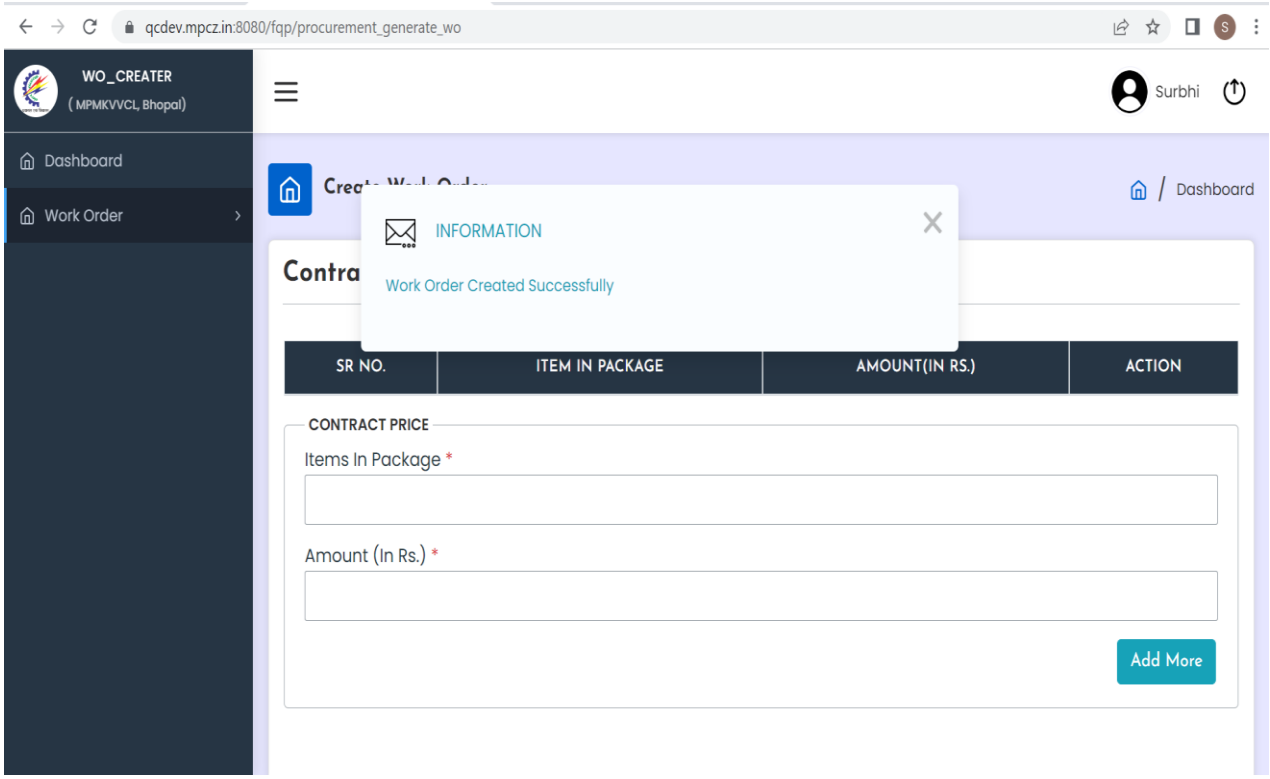
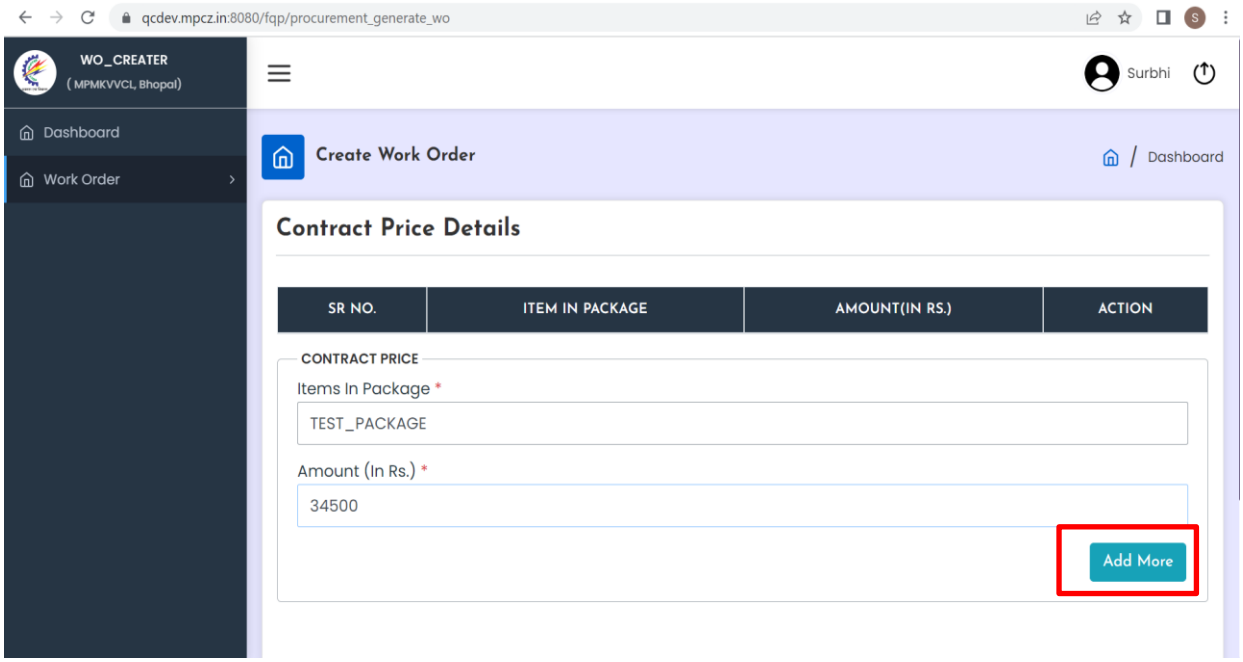
Developed and Maintained by IT Cell, Madhya Pradesh Madhya Kshetra Vidyut Vitran Co. Ltd. Nishtha Parisar Govindpura, Bhopal.

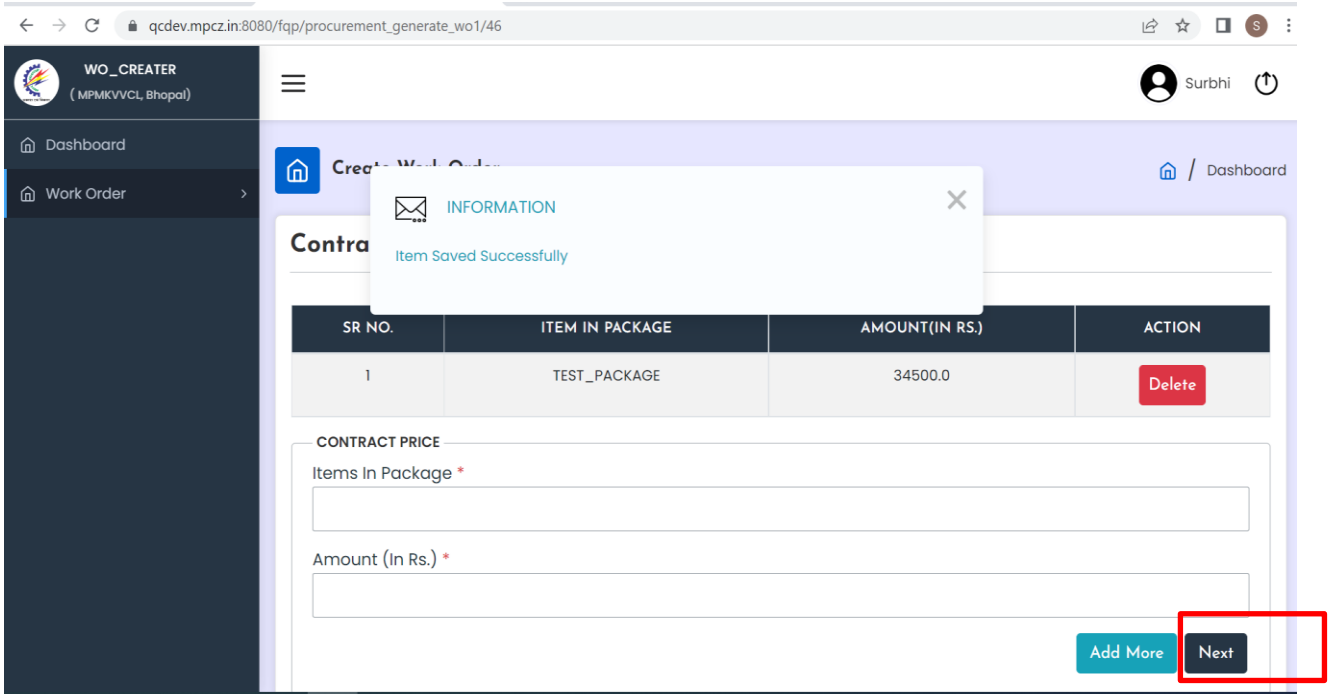


You will get the message

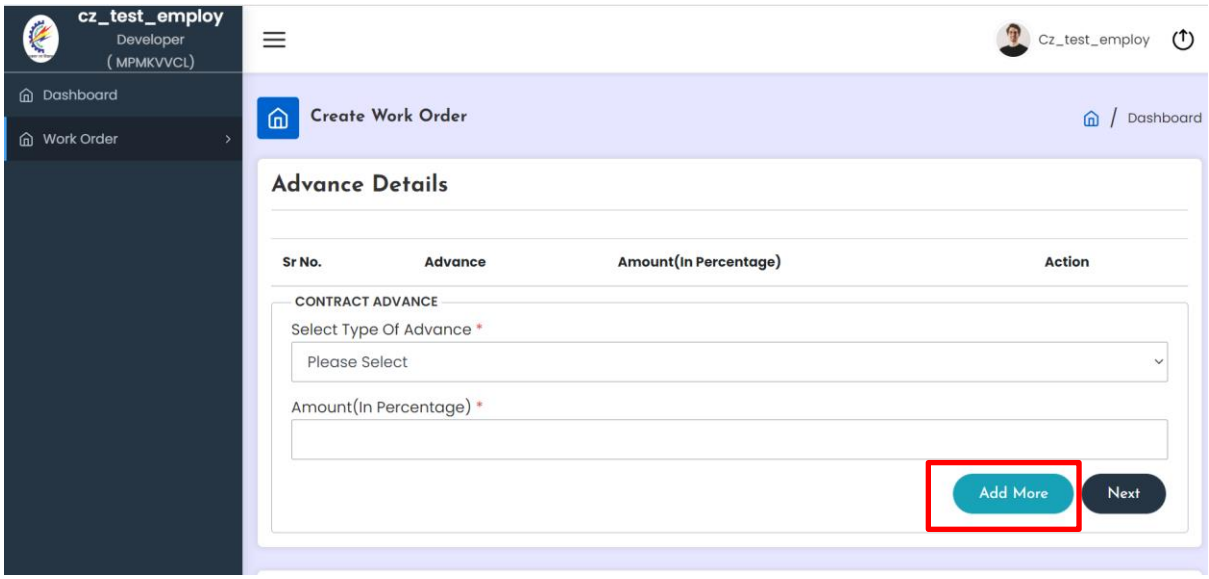
7) After clicking next contract price details page will open fill all the details click on add more

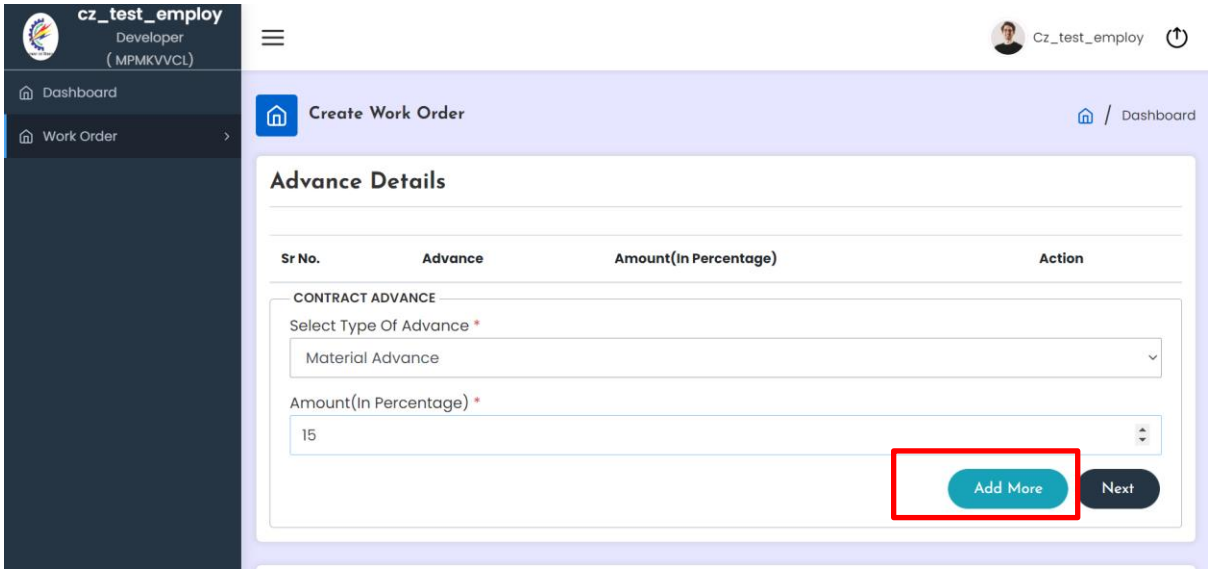


If you don't want to add any detail than click on the next button

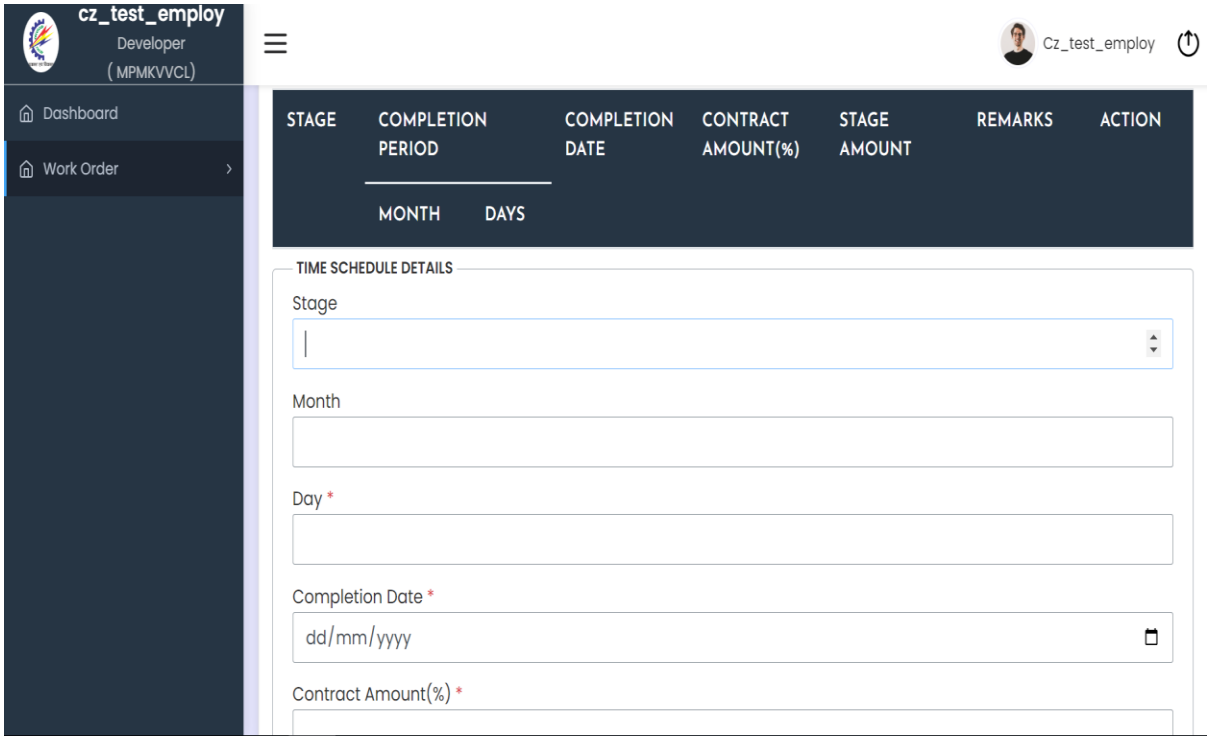


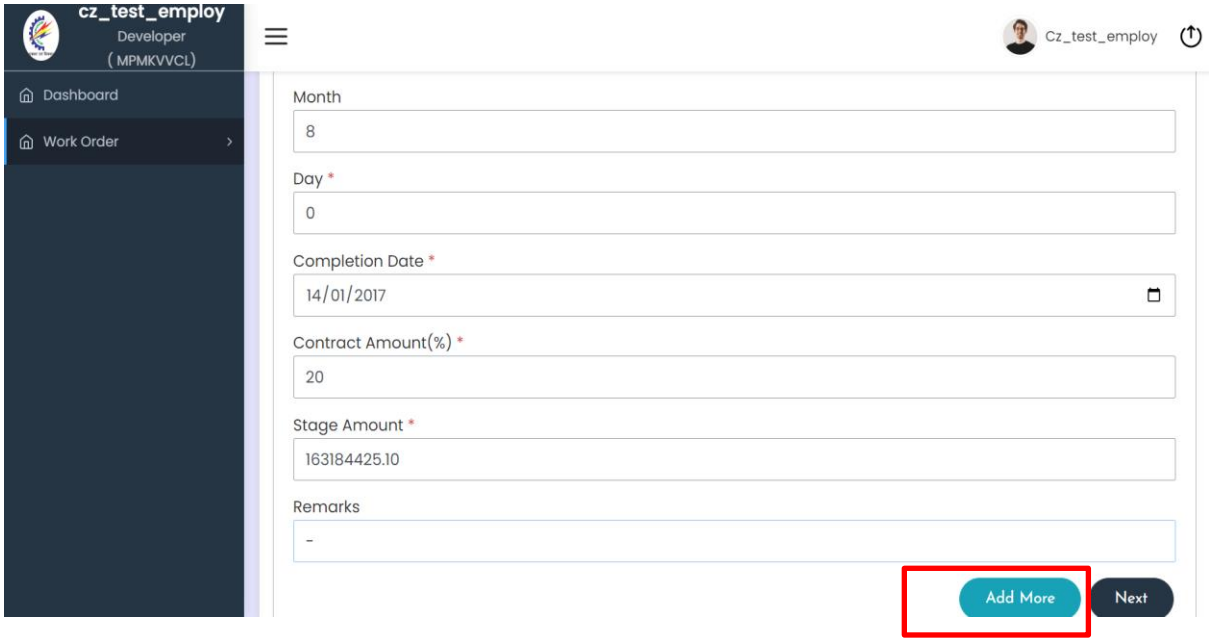
8) After clicking add more details will be added and Advance Details page will open fill all the required details and click on add more button. If you don't want to add any detail than you have to click on next button



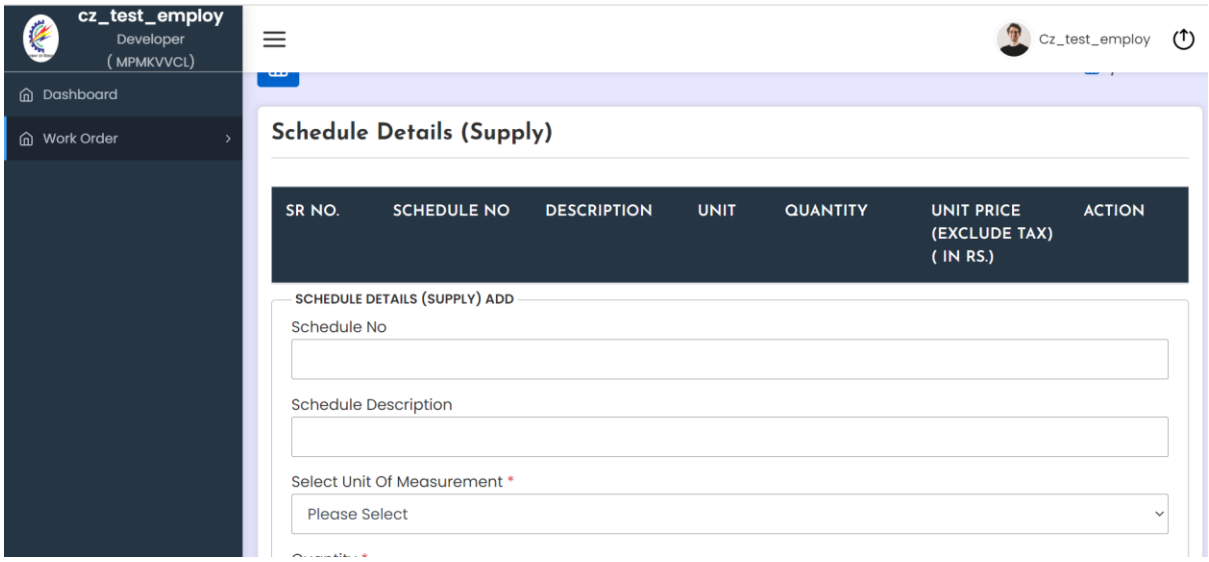


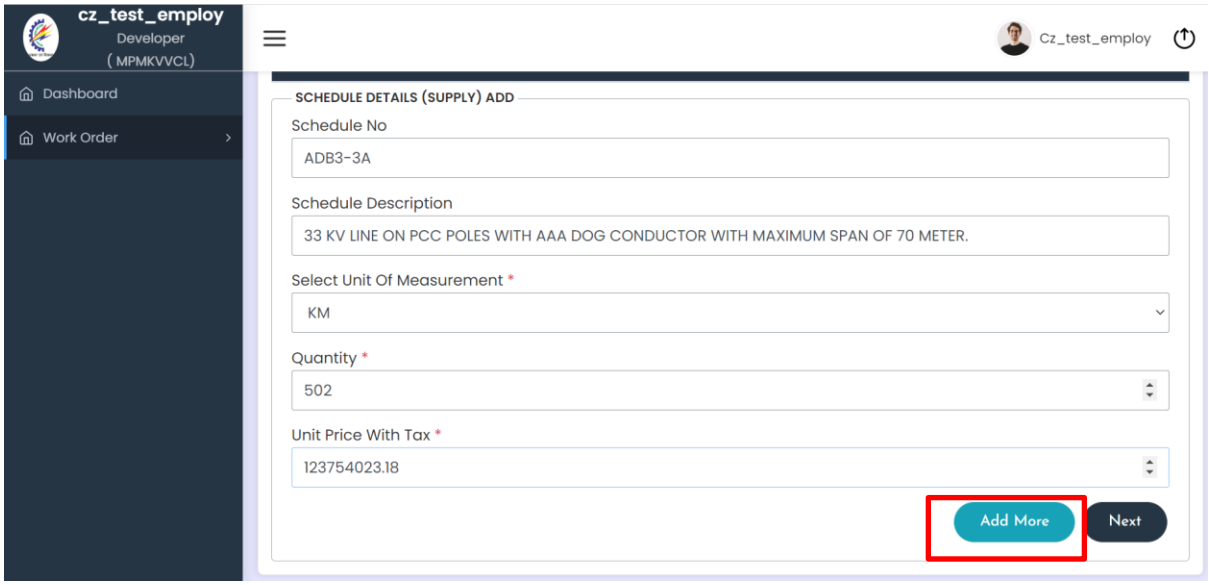
9) After adding previous details time schedule details page will open fill all the required details and click on add more button





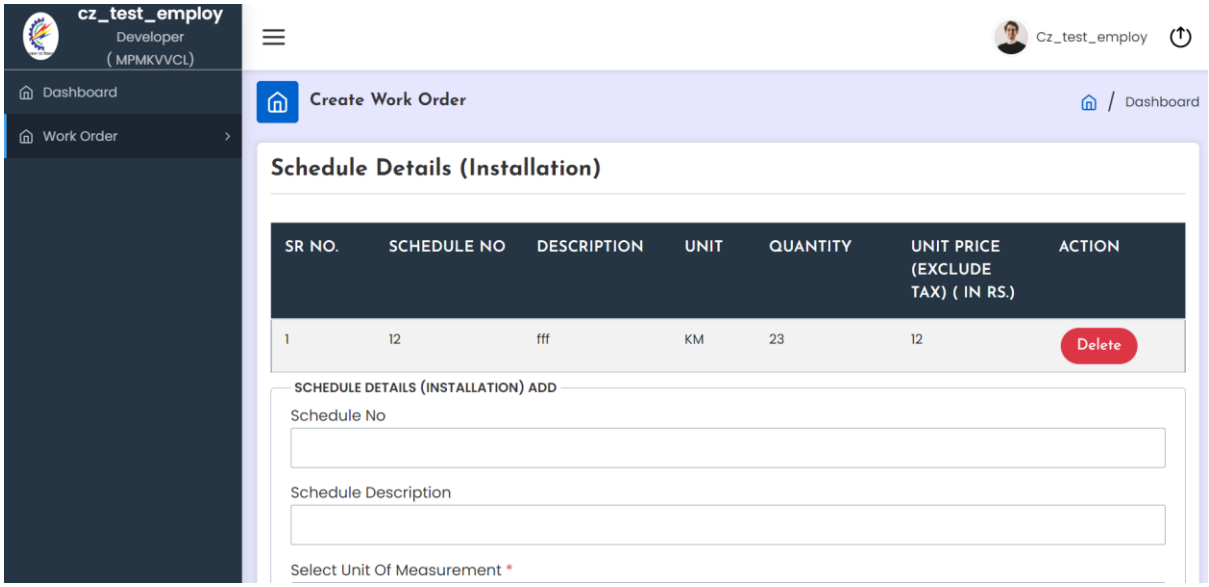
10) Schedule Details (Supply) page will open



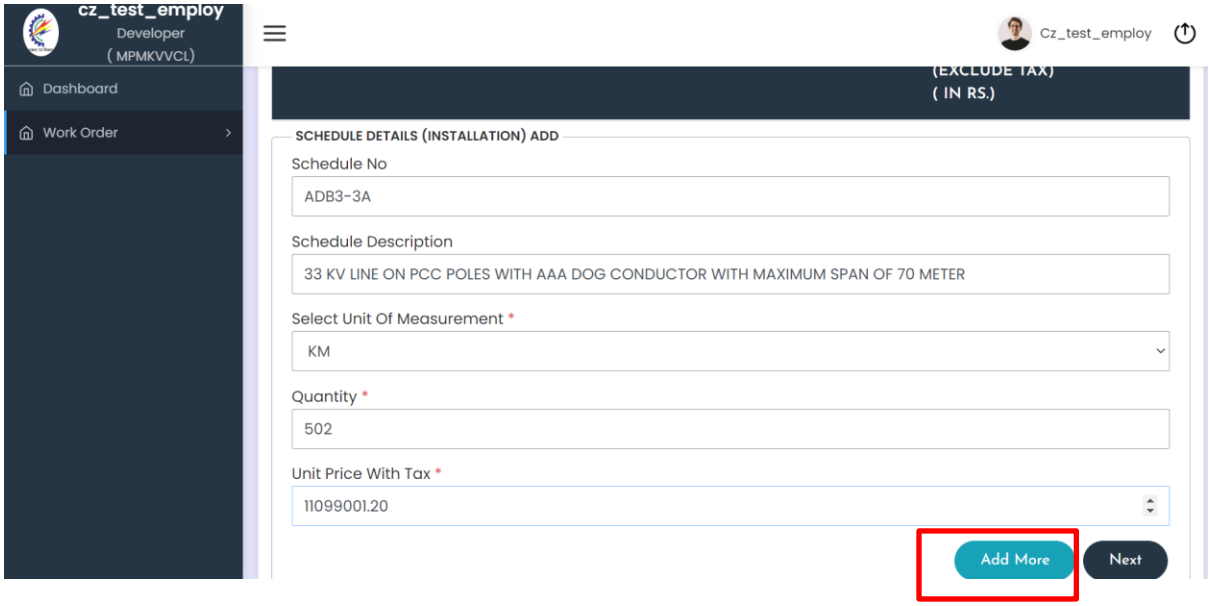


Click on add more button , after clicking next you can skip this page as well

11)Schedule Details (Installation) page will open.



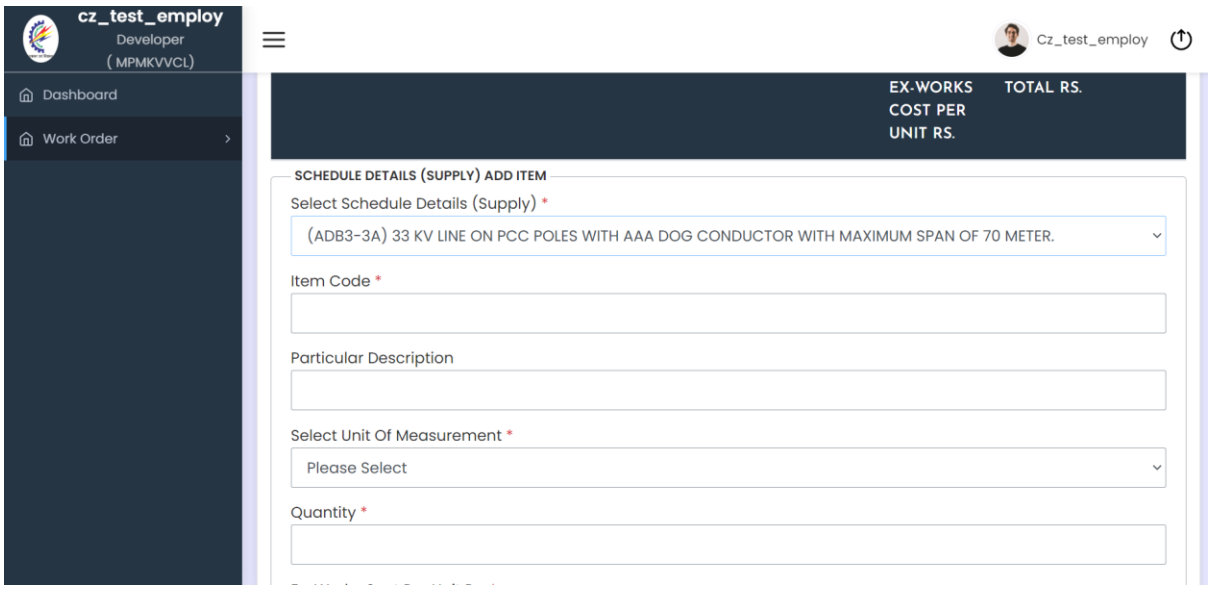
Fill all the requirements



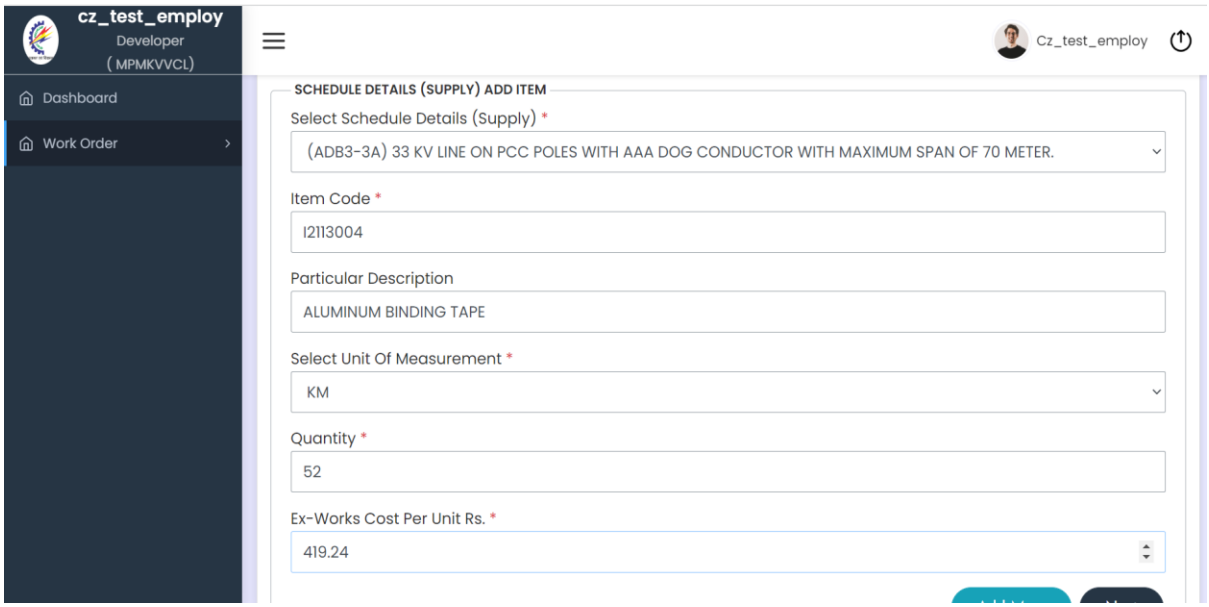
Click on add more button for adding 1 or more item.

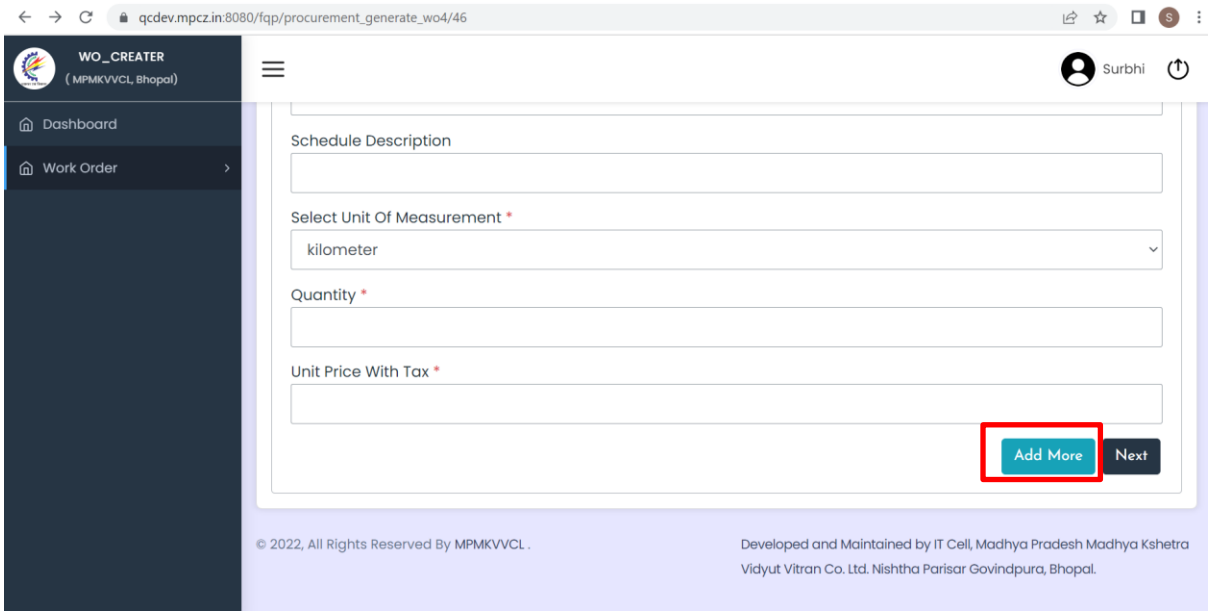
12) Schedule details (supply) add item page will open.

Already added up item will display in select Schedule details (supply) dropdown



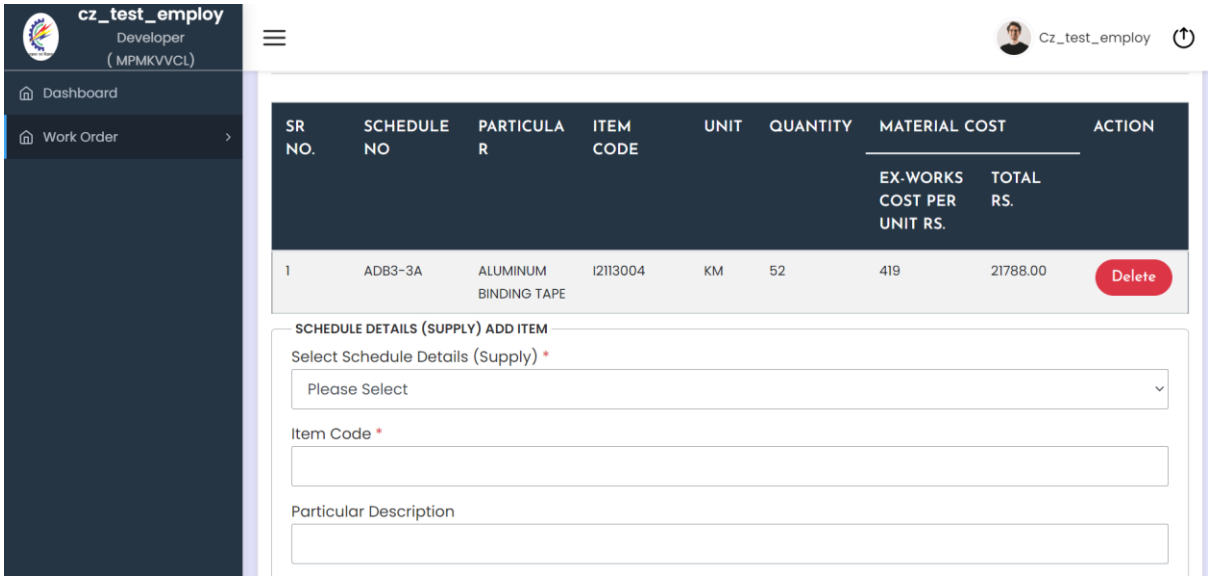
Fill all the details



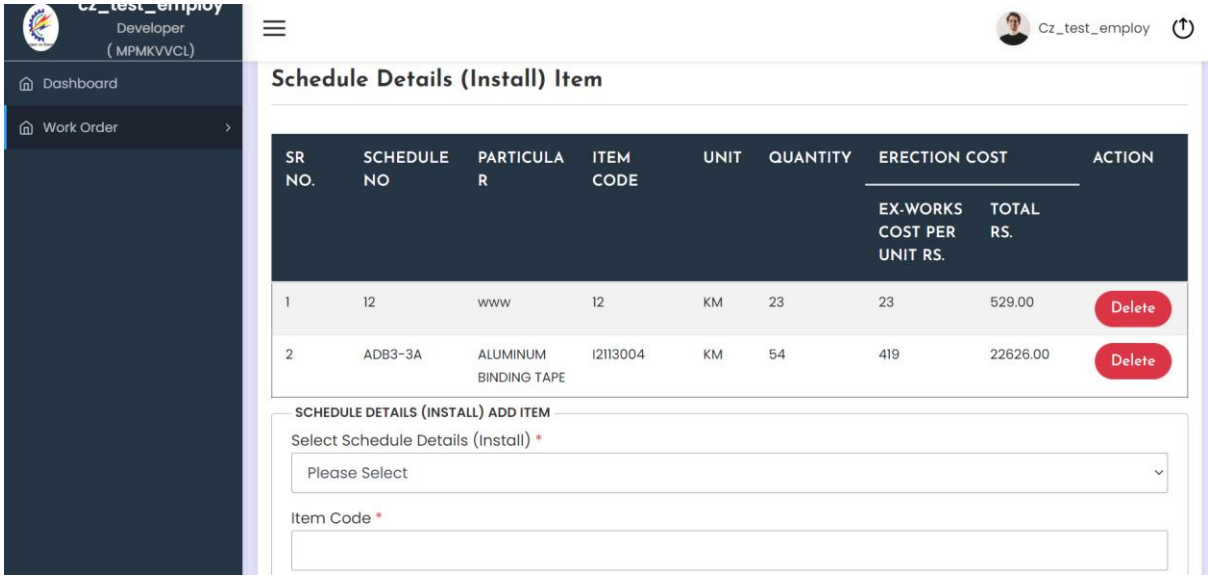


Click on add more button for adding the item.

13) Added item will display on next page.

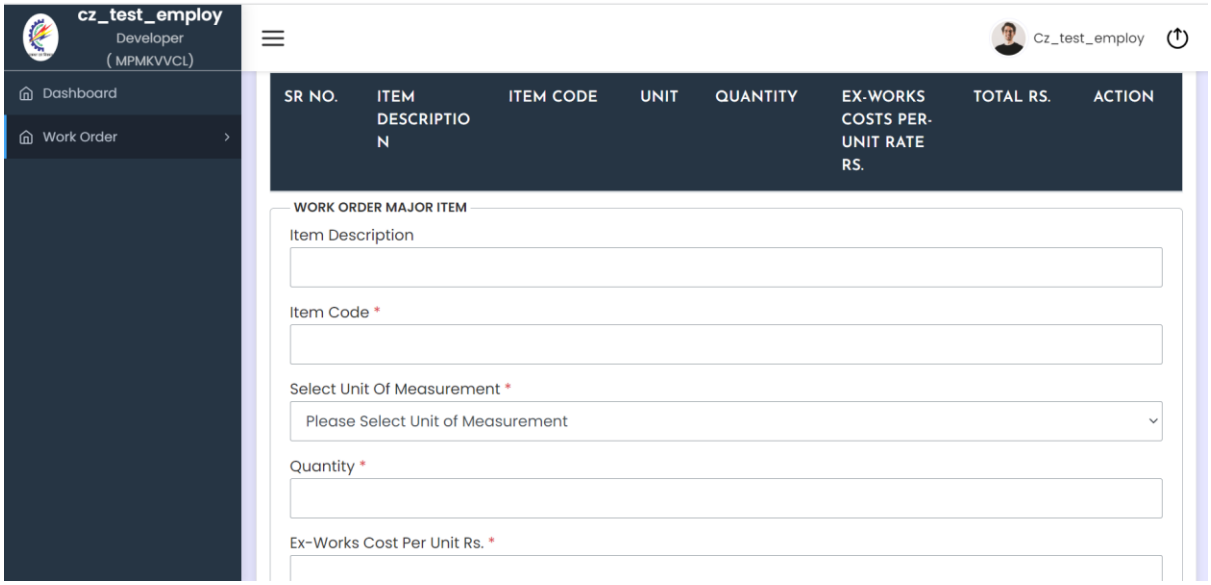


Same process goes with install items

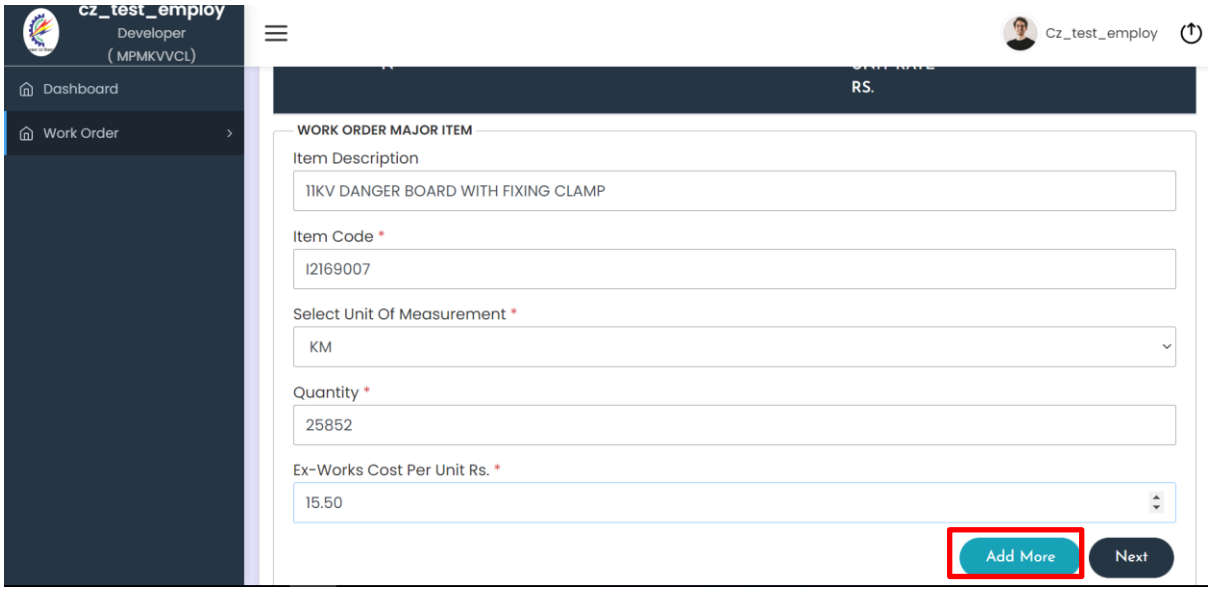


Click on next button.

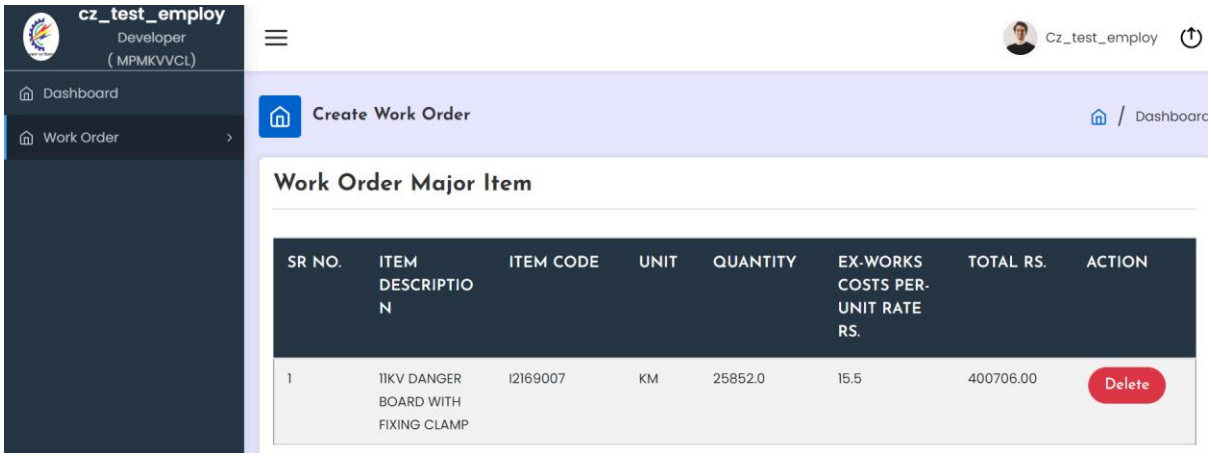
14)work order major item page will open



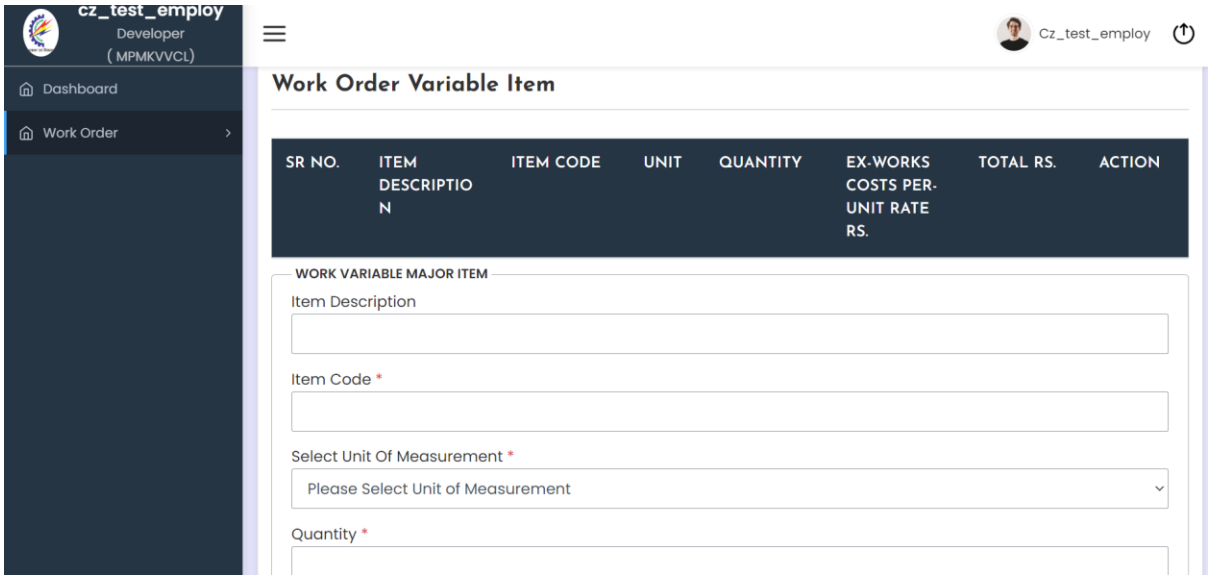
Fill the details



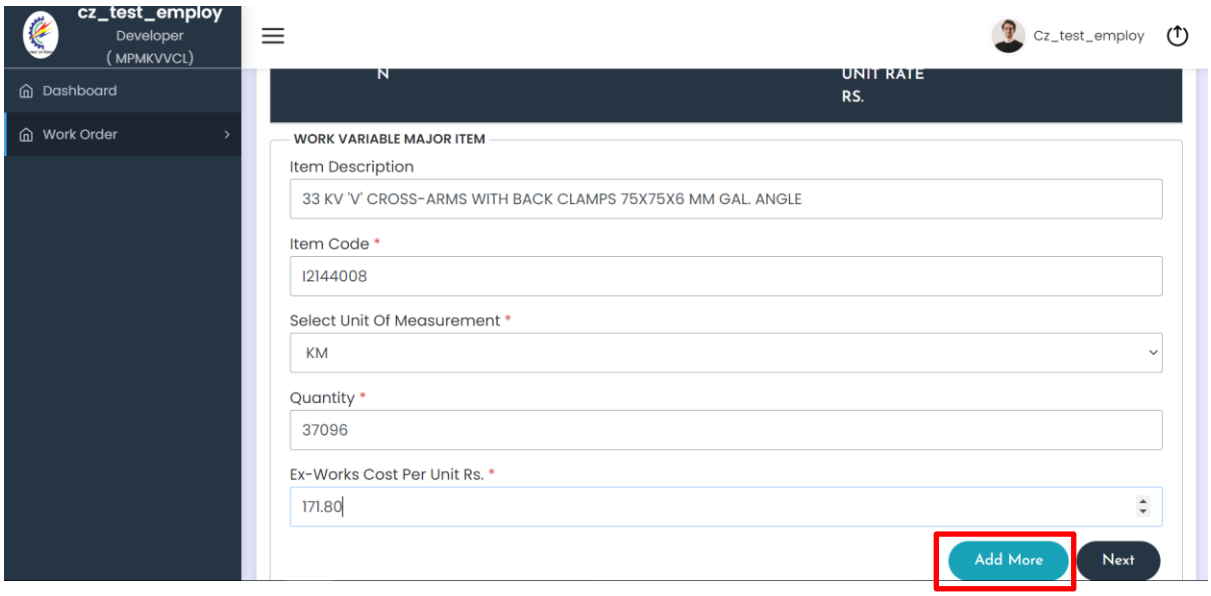
Click on add more



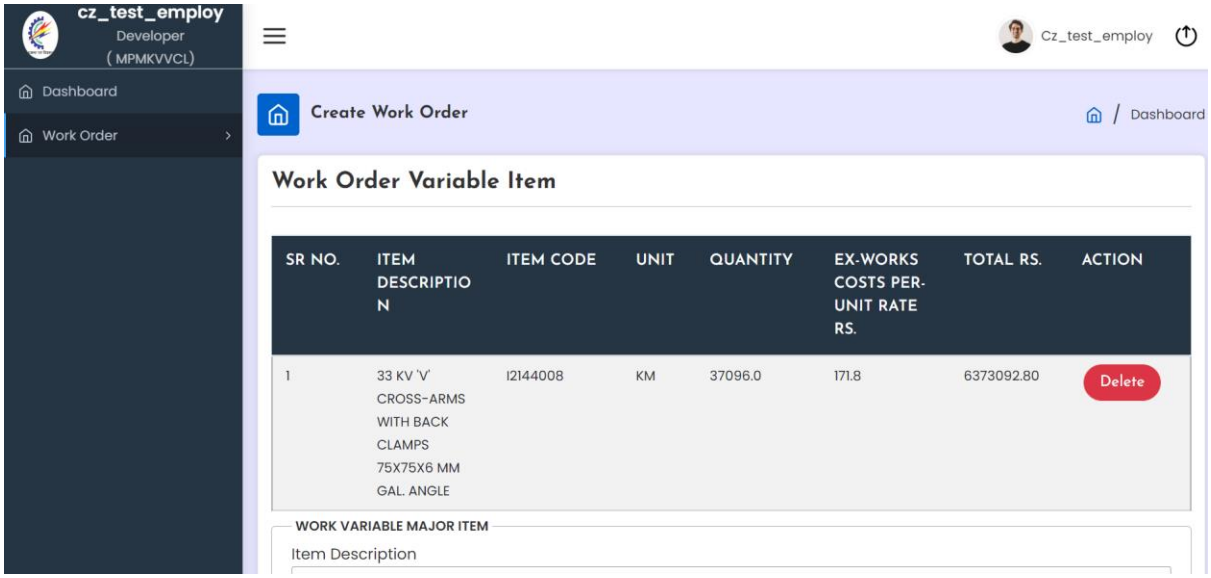
15) Work order variable item page will open



Fill all the details

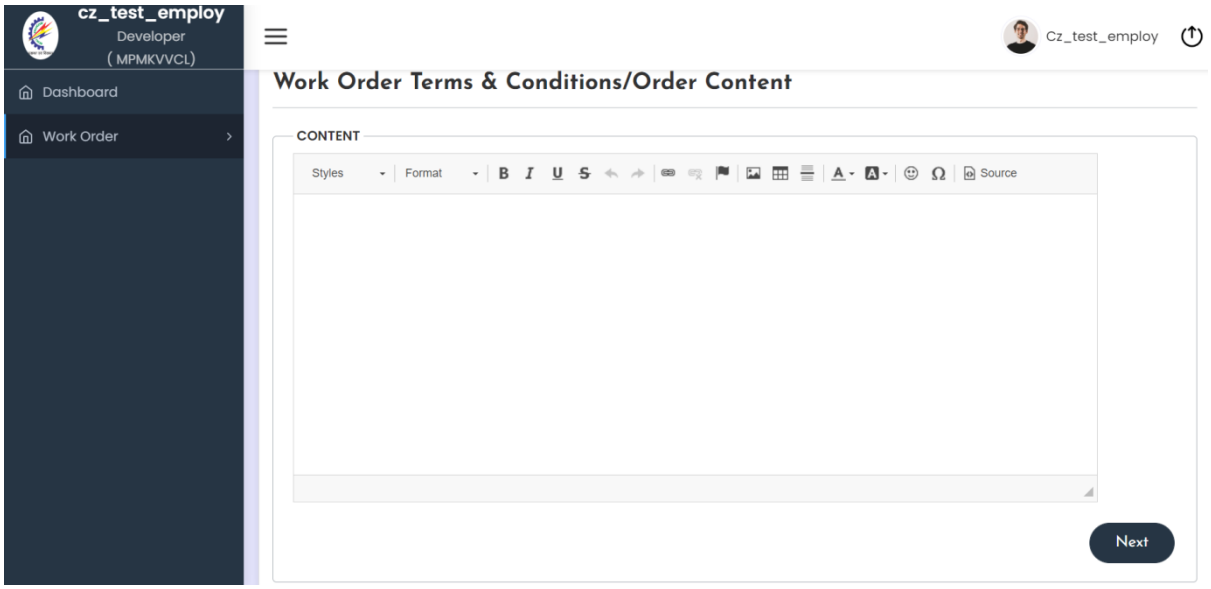


Click on add more

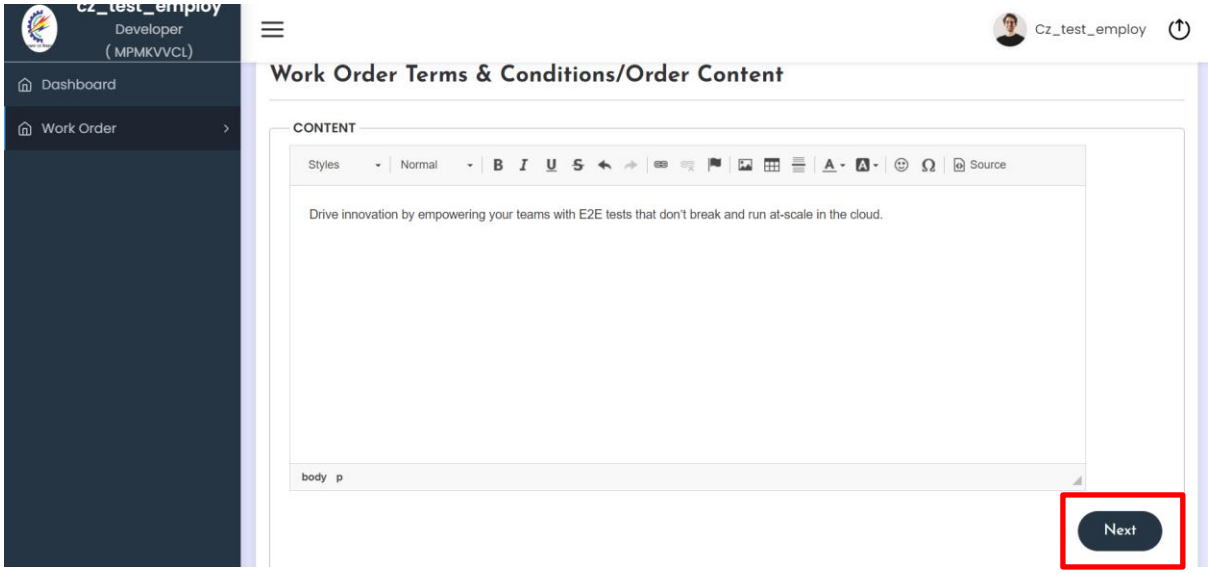


Added item will display here

16) Work order terms and conditions content page will open.

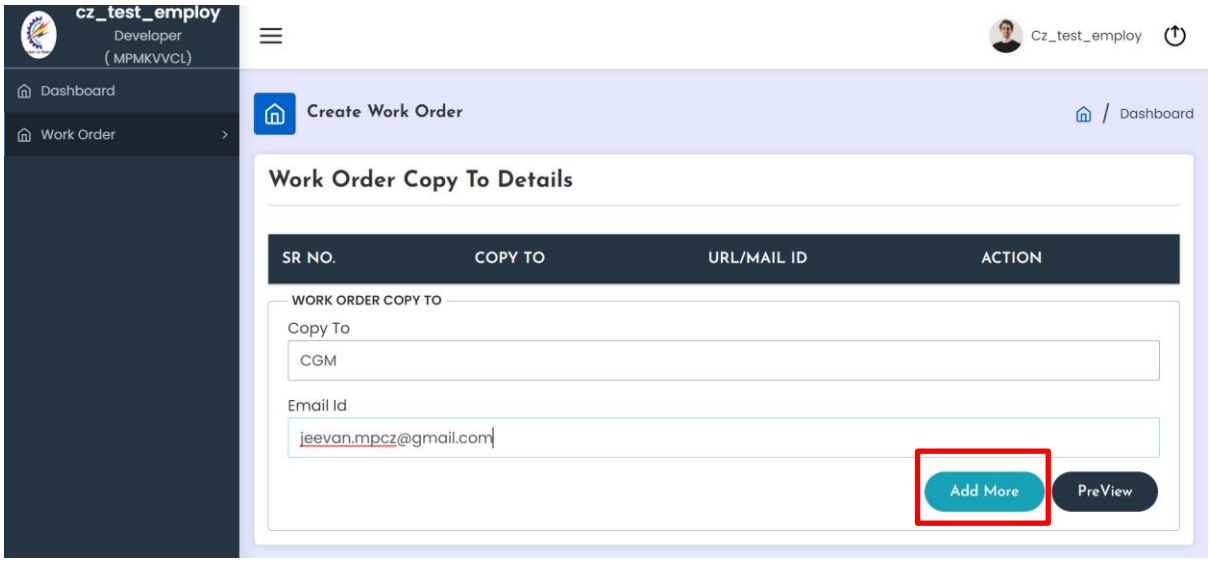


Fill this detail

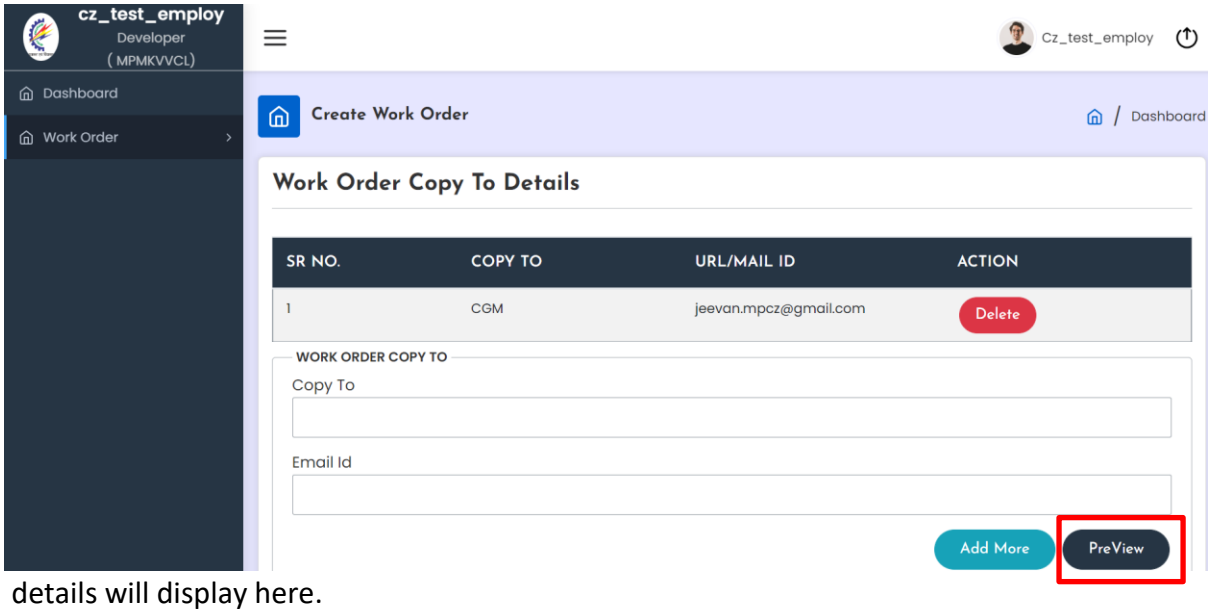


Click on next button

17) Work order copy to details page will open fill the required details and click on add more button



Click on add more button



details will display here.

18) if you click on preview button than all the details will display in this pattern

cz_test_employ
Developer
(MPMKVVCL)

Dashboard

Work Order

Cz_test_employ

		Contractor Name :	TEST CONTRACTOR BY YASHWANT
Quotation No :	112	**Contractor Site :**	TEST CONTRACTOR BY YASHWANT
Contract Offer Number :	34	**Contractor Address :**	HIG 214 D SECTOR AYODHYA NAGAR BHOPAL MADHYA PRADESH Pincode:462041
Contract Offer Date :	Sept. 12, 2022		

Communication :

Phone: 6232913174

Email: yash.want.mpcz@gmail.com

Order Description : ORDER NO.MD/EZ/CGM/RDSS/CB/NoA/480 jabalpur,dated: 02.09.2022 Award of contract for supply,installation,testing and commissioning of capacitor bank in mppkvvcl,jabalpur company area under RDSS

Drive innovation by empowering your teams with E2E tests that don't break and run at-scale in the cloud.

Contract Prices

S.No	Items in Package	Amount (In Rs.)

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Dashboard

Work Order

Cz_test_employ

Stage	Completion Period		Completion Date	Contract Amt (%)	Stage Amount	Remarks
	Months	Days				

BG Details

BG Number	BG Type	Completion Date	Issue Date	Expiry Date	Amount	Status

LC Details

LC Number	Issue Date	Expiry Date	LC Amount	Status

List of Schedule : Supply

Sch. No.	Description	Unit	Qty	Unit price (Excl Tax) (in Rupees)
1	2	3	4	5
ADB3-3A	33 KV LINE ON PCC POLES WITH AAA DOG CONDUCTOR WITH MAXIMUM SPAN OF 70 METER.	KM	502	123754023

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Work Order

Cz_test_employ

List of Schedule : Installation

Sch. No.	Description	Unit	Qty	Unit price (Excl Tax) (in Rupees)
1	2	3	4	5
ADB3-3A	33 KV LINE ON PCC POLES WITH AAA DOG CONDUCTOR WITH MAXIMUM SPAN OF 70 METER.	KM	502	11099001

Schedule Details (Supply) Item

Sch. No.	Particulars	Item Code	Unit	Qty	Material Cost	
					Ex-works Cost per unit Rs.	Total Rs.
1	2	3	4	5	6	7
ADB3-3A	ALUMINUM BINDING TAPE	I2113004	KM	52	419	21788.00
	Grand Total					21788.00

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Dashboard

Work Order

Cz_test_employ

ADB3-3A	ALUMINUM BINDING TAPE	I2113004	KM	52	419	21788.00
	Grand Total					21788.00

Schedule Details (Install) Item

Sch. No.	Particulars	Item Code	Unit	Qty	Material Cost	
					Ex-works Cost per unit Rs.	Total Rs.
1	2	3	4	5	6	7
12	www	12	KM	23	23	529.00
ADB3-3A	ALUMINUM BINDING TAPE	I2113004	KM	54	419	22626.00
	Grand Total					23155.00

List of Major Items of Plant and services

S. No.	Particular	Item Code	Unit	Qty	Ex-works Cost Per-Unit	Total Rs.

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(MPMKVVCL)

Dashboard

Work Order

Cz_test_employ

List of Major Items of Plant and services

S. No.	Particular	Item Code	Unit	Qty	Ex-works Cost Per-Unit Rs.	Total Rs.
1	2	3	4	5	6	7
1	11KV DANGER BOARD WITH FIXING CLAMP	I2169007	KM	25852.0	15.5	400706.00
	Grand Total					400706.00

List of Price Variable Items

S. No.	Particular	Item Code	Unit	Qty	Ex-works Cost Per-Unit Rs.	Total Rs.
1	2	3	4	5	6	7
1	33 KV 'V' CROSS-ARMS WITH BACK CLAMPS 75X75X6 MM GAL. ANGLE	I2144008	KM	37096.0	171.8	6373092.80
	Grand Total					6373092.80

Copy to :-

1 CGM

cz_test_employ
Developer
(MPMKVVCL)

Dashboard

Work Order

Cz_test_employ

1	33 KV 'V' CROSS-ARMS WITH BACK CLAMPS 75X75X6 MM GAL. ANGLE	I2144008	KM	37096.0	171.8	6373092.80
	Grand Total					6373092.80

Copy to :-

1 CGM

CHIEF GENERAL MANAGER
MPMKVVCL

cz_test_employ
Developer
(MPMKVVCL)

Dashboard

Work Order

Cz_test_employ

CHIEF GENERAL MANAGER
MPMKVVCL

PreView

Send To Approval

Note: -

Click on send to approval, further process will be done by approver officer