

SOP for Dispatch DI and Receiving Material from TKC site store

After Approval of DI contractor will logged in

- 1) Open website <https://qcportal.mpcz.in> choose user login click on submit

Energy Department
Government Of Madhya Pradesh

☐ RCA Vendor Login

☒ User Login (Vendor/Contractor/NABL Accredited Lab)

☐ User Registration (Vendor/Contractor/NABL Accredited Lab)

☐ Roof Top Vendor Registration

☐ Officer Login

☐ Collection Agent

SUBMIT

Register Your Complaint

- 2) Login Using Mobile No->Select User Type (Contractor)->Enter Registered Mobile No.->Submit

qcportal.mpcz.in:8080 says
Your otp has been sent to your registered mobile number

Vendor/Contractor/NABL Accredited Lab
All (*) marked fields are mandatory

Select User Type *

CONTRACTOR

Mobile Number *

9630612184

SUBMIT

Don't have an account? [Sign up](#)

- 3) Enter the otp which was generated on your registered mobile number and click on SIGN-IN button

IMPORTANT DOCUMENTS

- Quality Control Circular And Manual Guidelines For Goods And Works
- Important Documents For Contractor
 - Contractor Declaration format **New**
 - Experience certificate format **New**
 - Description of documents to be uploaded **New**
 - Guidelines for Registration Process for Contractor on QC Portal
 - 3F श्रेणी विद्युत ठेकेदारों के सुरक्षानिधि/ परफॉर्मेंस गारंटी रिलीज़ किये जाने की प्रक्रिया
 - पंजीकृत विद्युत ठेकेदारों द्वारा रजिस्ट्रेशन निरस्त करवाने की प्रक्रिया
- Other Documents
 - Undertaking by Solar Vendor regarding Black listing/ Debarring of the firm, serving Officer(s) or Employee(s) of the MPMKVCL, Bhopal
 - Undertaking of A/B-Class Electrical License for Solar Vendor
- Registered & Blacklisted Users Info

Welcome! Vendor/Contractor/NABL Accredited Lab

All (*) marked fields are mandatory

OTP/Password *

417794

Please fill the required details

Resend Otp in 0:13

Captcha *

ellC0D

Enter Captcha *

ellC0D

SIGN IN

- 4) After DI created contractor will dispatch DI

Supplier (TKC)

Contractor Details

- Basic Info
- Rejected Document
- Update Profile
- Profile Status
- All Transaction's
- Activation
- Up-gradation
- GIS Survey
- Work Order
- Add Site Store
- View Site Store
- Invoicing
- Materials Vendor Approval
- Material Offer
- DI/Dispatch**
- Work Progress

Dashboard

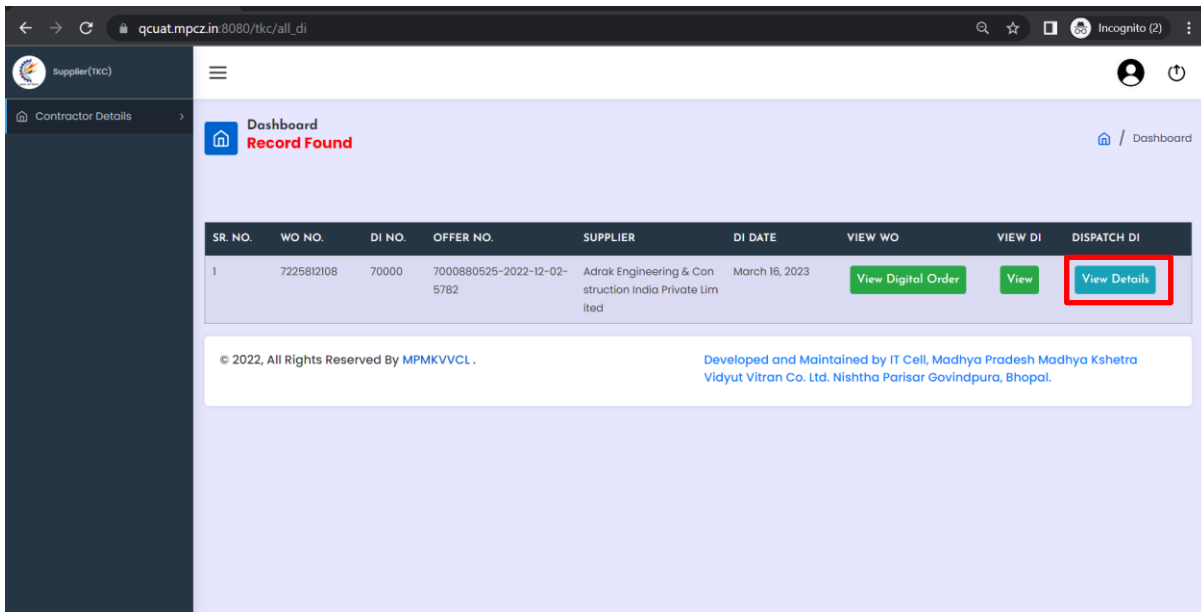
Basic Information Contractor

S.NO.	DOCUMENT NAME	VALUE
1	Type of Business	Company
2	Authorised Person Name	Vyas kumar Jhariya
3	Company Name	Adrak Engineering & Construction India Private Limited
4	Contact Number	7225812108
5	Email ID	mr.mumbai@adrakindia.com
6	Type	TKC
7	Registration Certificate	WZC0201237382

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5) After that list of DI will display click on view details

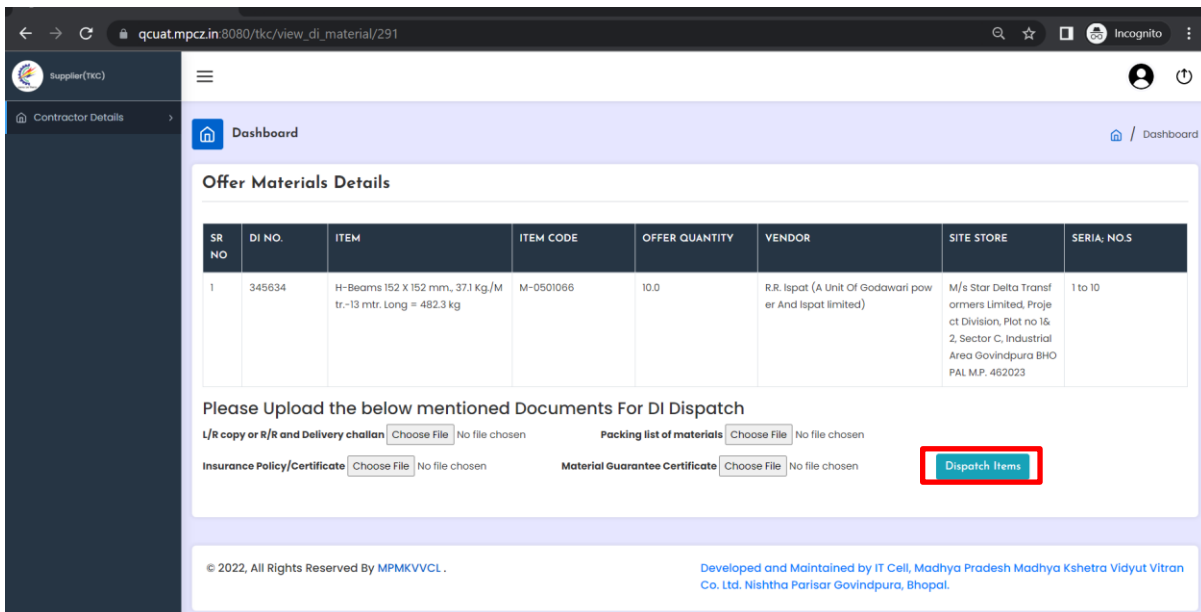


The screenshot shows a web application interface for a supplier. The top navigation bar includes a logo, a menu icon, and a user profile icon. The main content area displays a 'Dashboard' with a 'Record Found' message. Below this is a table listing Digital Items (DI) with columns for SR. NO., WO NO., DI NO., OFFER NO., SUPPLIER, DI DATE, VIEW WO, VIEW DI, and DISPATCH DI. A red box highlights the 'View Details' button in the DISPATCH DI column for the first row.

SR. NO.	WO NO.	DI NO.	OFFER NO.	SUPPLIER	DI DATE	VIEW WO	VIEW DI	DISPATCH DI
1	7225812108	70000	7000880525-2022-12-02-5782	Adrak Engineering & Construction India Private Limited	March 16, 2023	View Digital Order	View	View Details

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6) offer material details page will get open upload all the documents and then click on dispatch item



The screenshot shows the 'Offer Materials Details' page. It features a table with columns for SR NO., DI NO., ITEM, ITEM CODE, OFFER QUANTITY, VENDOR, SITE STORE, and SERIAL NO. Below the table, there are four document upload fields: 'L/R copy or R/R and Delivery challan', 'Packing list of materials', 'Insurance Policy/Certificate', and 'Material Guarantee Certificate'. A red box highlights the 'Dispatch Items' button at the bottom right.

SR NO.	DI NO.	ITEM	ITEM CODE	OFFER QUANTITY	VENDOR	SITE STORE	SERIAL NO.
1	345634	H-Beams 152 X 152 mm, 37.1 Kg/M tr.-13 mtr. Long = 482.3 kg	M-0501066	10.0	R.R. Ispat (A Unit Of Godawari power And Ispat limited)	M/s Star Delta Transformers Limited, Project Division, Plot no 1& 2, Sector C, Industrial Area Govindpura BHO PAL M.P. 462023	1 to 10

Please Upload the below mentioned Documents For DI Dispatch

L/R copy or R/R and Delivery challan No file chosen

Packing list of materials No file chosen

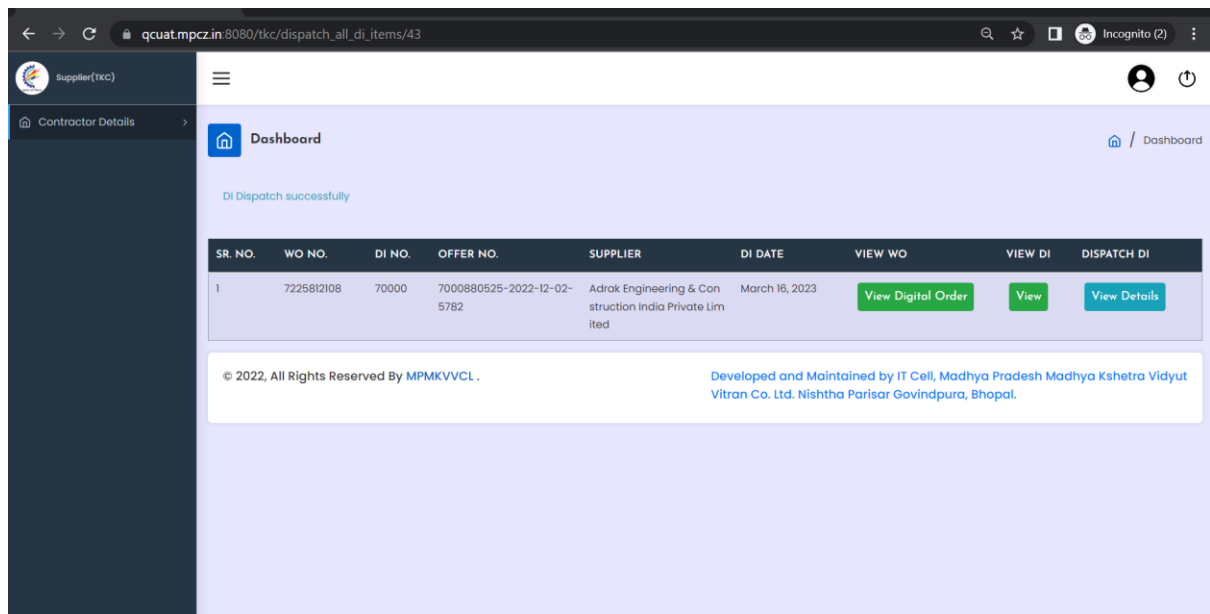
Insurance Policy/Certificate No file chosen

Material Guarantee Certificate No file chosen

[Dispatch Items](#)

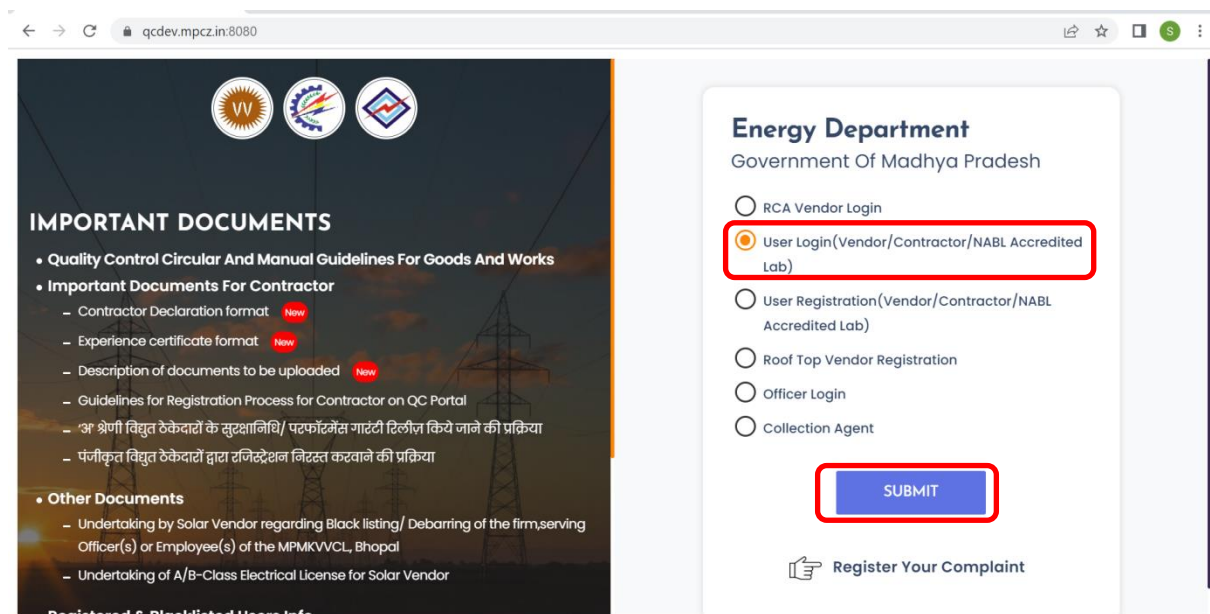
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7) After clicking on Dispatch Item user will get a message “DI Dispatch successfully”



After dispatching the DI from tkc side tkc site store will logged in

8) Open website <https://qcportal.mpcz.in> choose user login click on submit



9) Login Using Mobile No->Select User Type (TKC Site store)->Enter Registered Mobile No.->Submit

qcuat.mpcz.in:8080

qcuat.mpcz.in:8080 says
Your otp has been sent to your registered mobile number

Vendor/Contractor/NABL Accredited Lab
All (*) marked fields are mandatory

Select User Type *
TKC SITE STORE

Mobile Number *
7225812108

SUBMIT

Don't have an account? [Sign up](#)

IMPORTANT DOCUMENTS

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- Important Documents For Contractor
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 - Experience certificate format **New**
 - Description of documents to be uploaded **New**
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 - अश्रेणी विद्युत ठेकेदारों के सुरक्षानिधि/ परफॉर्मेंस गारंटी रिलीज़ किये जाने की प्रक्रिया
 - पंजीकृत विद्युत ठेकेदारों द्वारा रजिस्ट्रेशन निरस्त करवाने की प्रक्रिया
- Other Documents
 - Undertaking by Solar Vendor regarding Black listing/ Debaring of the firm, serving Officer(s) or Employee(s) of the MPMKVCL, Bhopal
 - Undertaking of A/B-Class Electrical License for Solar Vendor

Registered & Blacklisted Users Info

10) Enter the otp and captcha click on SIGN-IN button

qcuat.mpcz.in:8080

Welcome! Vendor/Contractor/NABL Accredited Lab
All (*) marked fields are mandatory

OTP/Password *
123456

Please fill the required details [Resend Otp in 0:14](#)

Captcha *
TPUEhg

Enter Captcha *
TPUEhg

SIGN IN

IMPORTANT DOCUMENTS

- Quality Control Circular And Manual Guidelines For Goods And Works
- Important Documents For Contractor
 - Contractor Declaration format **New**
 - Experience certificate format **New**
 - Description of documents to be uploaded **New**
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 - पंजीकृत विद्युत ठेकेदारों द्वारा रजिस्ट्रेशन निरस्त करवाने की प्रक्रिया
- Other Documents
 - Undertaking by Solar Vendor regarding Black listing/ Debaring of the firm, serving Officer(s) or Employee(s) of the MPMKVCL, Bhopal
 - Undertaking of A/B-Class Electrical License for Solar Vendor

Registered & Blacklisted Users Info

11) After log in user will click on material receiving from side bar and list will display of materials and click on view button

← → ↻ qcuat.mpcz.in:8080/tkc/receiving_wo_material 🔍 ☆ 🏠 👤 ⌛ Incognito

SITE STORE

- Site Store Details
- Material Receiving**
- Select NABL
- Create TRF For NABL
- Received Material From NABL
- Outward Gatepass
- Gatepass History

Received Material

Received Material Details

WORK ORDER NO	DI NO	DI DESCRIPTION	VIEW DI	CONTRACTOR	ITEM NAME	CHECK RECEIVING	OFFICER CHECK RECEIVING	OFFICER DETAILS	SEND FOR SAMPLING
MD/CZ/RDSS/Pck-II (Aug & Addl)/No A/118	692	Dispatch Instruction for various size control cable at the work place of vendor M/s NEC Wire & Cables Pvt. Ltd., GB Nagar I or Package-II (Additional/Augmentation of PTR) under RDSS.	View	STAR DELTA TRANSFORMERS LIMITED	COPPER CONTROL CABLE 2 CORE, 2.5 SQMM PVC UNARMED	View	Physically Not Checked	Physically Not Checked	Physically Not Checked
MD/CZ/RDSS/Pck-II (Aug & Addl)/No A/118	691	Dispatch Instruction for 140 Kg., 8.0 Mtrs. Long PC C Pole at the works of vendor M/s Malwa Concrete	View	STAR DELTA TRANSFORMERS LIMITED	140 Kg., 8.0 Mtrs. Long PC C Pole	View	Physically Not Checked	Physically Not Checked	Physically Not Checked

https://qcuat.mpcz.in:8080/tkc/receiving_wo_material

12) choose all the items from listing and click on submit

← → ↻ qcdev.mpcz.in:8080/tkc/site_store_item_received/110 🔍 ☆ 🏠 👤 ⌛ S

SITE STORE

- Site Store Details

Dashboard

Select Received Material

S No.	Select Received Materials	Item Name	Serial Number	Side Store
1	<input type="checkbox"/>	33 KV Single Phase PTs.	DI_511	TEST_SITE_STORE
2	<input type="checkbox"/>	33 KV Single Phase PTs.	DI_611	TEST_SITE_STORE
3	<input type="checkbox"/>	33 KV Single Phase PTs.	DI_711	TEST_SITE_STORE

[Submit](#)

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qcdev.mpcz.in:8080/tkc/site_store_item_received/110

SITE STORE

Site Store Details

Dashboard

Select Received Material

S No.	Select Received Materials	Item Name	Serial Number	Side Store
1	<input checked="" type="checkbox"/>	33 KV Single Phase PTs.	DI_511	TEST_SITE_STORE
2	<input checked="" type="checkbox"/>	33 KV Single Phase PTs.	DI_611	TEST_SITE_STORE
3	<input checked="" type="checkbox"/>	33 KV Single Phase PTs.	DI_711	TEST_SITE_STORE

Submit

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13) Fill all the entries and Accept/Reject the materials with remark and click on submit

qcdev.mpcz.in:8080/tkc/site_store_wo_pdi_material_view/110

SITE STORE

Site Store Details

Dashboard

DRR Date (mm/dd/yyyy): *

Challan No: *

Challan Date:(mm/dd/yyyy)*

Vehicle No: *

Quantity: *

Receive Material

S No.	Item Name	Serial Number	Physically Status	Remark
1	33 KV Single Phase PTs.	DI_511	<input checked="" type="radio"/> Accept <input type="radio"/> Reject	

qcdev.mpcz.in:8080/tkc/site_store_wo_pdi_material_view/110

SITE STORE

Site Store Details

Receive Material

S No.	Item Name	Serial Number	Physically Status	Remark
1	33 KV Single Phase PTs.	DI_511	<input checked="" type="radio"/> Accept <input type="radio"/> Reject	<input type="text" value="Remark"/>
2	33 KV Single Phase PTs.	DI_611	<input checked="" type="radio"/> Accept <input type="radio"/> Reject	<input type="text" value="Remark"/>
3	33 KV Single Phase PTs.	DI_711	<input checked="" type="radio"/> Accept <input type="radio"/> Reject	<input type="text" value="Remark"/>

[Submit](#)

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14. Click on officer details

qcdev.mpcz.in:8080/tkc/receiving_wo_material

SITE STORE


Site Store Details

II (Aug & Addl)/No A/118		at the work place of vendor M/s NEC Wire & Cables Pvt. Ltd., GB Nagar for Package-II (Additional/Augmentation of PTR) under RDSS.			NTROL CABLE 2 COR E, 2.5 SQMM PVC U NARM OURE D			Details Added	amplifying
MD/CZ/RDSS/Pck-II (Aug & Addl)/No A/118	691	Dispatch Instruction for 140 Kg., 8.0 Mtrs. Long PC C Pole at the works of vendor M/s Malwa Concrete Udyog, Sehore for Package-II (Additional/Augmentation of PTR) under RDSS.	View	STAR DELTA TRANSFORMERS LIMITED	140 Kg., 8.0 Mtrs. Long PC C Poles	View	Officer Details	Physically Not Checked	Officer Not Checked
MD/CZ/RDSS/Pck-II (Aug & Addl)/No A/118	1	1	View	STAR DELTA TRANSFORMERS LIMITED	11 KV VCB, OUTDOOR PO RCELA IN CLAD TYPE	View	Officer Details	Officer Details Added	Sent To C GM


mpcz.in:8080/.../MD-CZ-RDSS-Pck-II (Aug & Addl)-NoA-118-2022-11-07-6...

15. Check all the check box and click on submit

← → ↻ [qcuat.mpcz.in:8080/tkc/site_store_item_received_officer/MD-CZ-RDSS-Pck-II%20\(Aug%20&%20Addl\)-NoA-118-2022-11-07-602550](https://qcuat.mpcz.in:8080/tkc/site_store_item_received_officer/MD-CZ-RDSS-Pck-II%20(Aug%20&%20Addl)-NoA-118-2022-11-07-602550) 🔍 ☆ 🏠 Incognito

 SITE STORE


Site Store Details >

 Dashboard / Dashboard

Select Received Material

S No.	Select Received Materials	Item Name	Serial Number/Betch Number	Circle Name
1	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_603	City circle Bhopal
2	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_604	City circle Bhopal
3	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_605	City circle Bhopal
4	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_606	City circle Bhopal
5	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_607	City circle Bhopal
6	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_608	City circle Bhopal
7	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_609	City circle Bhopal
8	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_610	City circle Bhopal

← → ↻ [qcuat.mpcz.in:8080/tkc/site_store_item_received_officer/MD-CZ-RDSS-Pck-II%20\(Aug%20&%20Addl\)-NoA-118-2022-11-07-602550](https://qcuat.mpcz.in:8080/tkc/site_store_item_received_officer/MD-CZ-RDSS-Pck-II%20(Aug%20&%20Addl)-NoA-118-2022-11-07-602550) 🔍 ☆ 🏠 Incognito

 SITE STORE

Site Store Details >

613	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_807	City circle Bhopal
614	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_816	City circle Bhopal
615	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_834	City circle Bhopal
616	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_843	City circle Bhopal
617	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_861	City circle Bhopal
618	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_870	City circle Bhopal
619	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_897	City circle Bhopal
620	<input type="checkbox"/>	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_915	City circle Bhopal

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Again click on Submit after this status will get change into “Physically ok”

Receive Material				
S No.	Item Name	Serial Number/Batch Number	Physically Status	Remark
1	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_604	Accpected	<input type="text" value="Remark"/>
2	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_605	Accpected	<input type="text" value="Remark"/>
3	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_606	Accpected	<input type="text" value="Remark"/>
4	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_607	Accpected	<input type="text" value="Remark"/>
5	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_608	Accpected	<input type="text" value="Remark"/>
6	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_609	Accpected	<input type="text" value="Remark"/>
7	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_610	Accpected	<input type="text" value="Remark"/>


Receive Material				
S No.	Item Name	Serial Number/Batch Number	Physically Status	Remark
614	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_1168	Accpected	<input type="text" value="Remark"/>
615	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_1184	Accpected	<input type="text" value="Remark"/>
616	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_1219	Accpected	<input type="text" value="Remark"/>
617	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_601	Accpected	<input type="text" value="Remark"/>
618	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_924	Accpected	<input type="text" value="Remark"/>
619	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_1135	Accpected	<input type="text" value="Remark"/>
620	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_888	Accpected	<input type="text" value="Remark"/>

Submit

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16) Click on officer details button

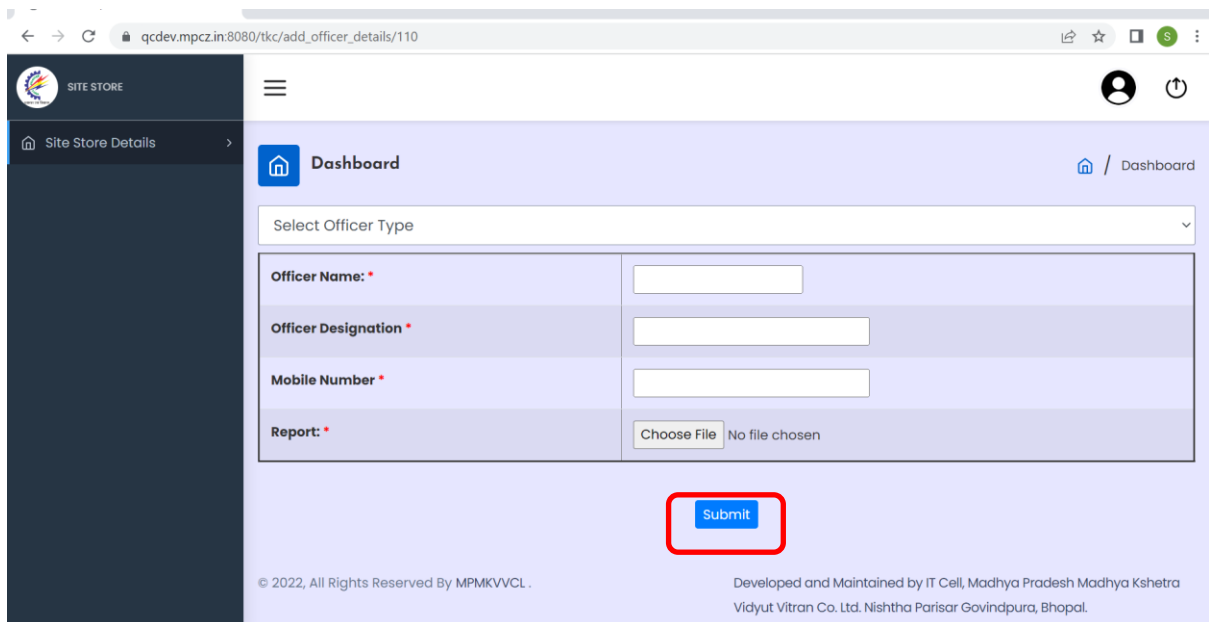


SITE STORE

Site Store Details

ORDER NO					NAME	RECEIVING	CHECK RECEIVING	DETAILS	SAMPLING
MD/CZ/R DSS/Pck-II (Aug & Addl)/No A/118	692	Dispatch Instruction for various size control cable at the work place of vendor M/s NEC Wire & Cables Pvt. Ltd., GB Nagar for Package-II (Additional/Augmentation of PTR) under RDSS.	View	STAR DELTA TRANSFORMERS LIMITED	COPPER CONTROL CABLE 2 CORE, 2.5 SQMM PVC UNARMED	View	Physically OK	Officer Details Added	Send For Sampling
MD/CZ/R DSS/Pck-II (Aug & Addl)/No A/118	691	Dispatch Instruction for 140 Kg., 8.0 Mtrs. Long PC Pole at the works of vendor M/s Malwa Concrete Udyog, Sehore for Package-II (Additional/Augmentation of PTR) under RDSS.	View	STAR DELTA TRANSFORMERS LIMITED	140 Kg., 8.0 Mtrs. Long PC Pole	View	Physically OK	Officer Details	Officer Not Checked
MD/CZ/R DSS/Pck-II (Aug & Addl)/No A/118	1	1	View	STAR DELTA TRANSFORMERS LIMITED	11 KV VCB, O	View	Officer Details	Officer	Sent To C

17) Enter the officer details click on submit



The screenshot shows the 'SITE STORE' application interface. The 'Dashboard' page is displayed, featuring a form to add officer details. The form includes fields for Officer Name, Officer Designation, Mobile Number, and Report. A 'Submit' button is highlighted with a red box.

Select Officer Type

Officer Name: *

Officer Designation: *

Mobile Number: *

Report: *

Choose File No file chosen

[Submit](#)

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18) After that user will get the popup message and click on OK button

The screenshot shows a web browser window with the URL `qcdev.mpcz.in:8080/tkc/add_officer_details/110`. A popup message from `qcdev.mpcz.in:8080` says "Test Request Form is submitted" and has an "OK" button highlighted with a red rectangle. The background page is a "Dashboard" for "Asst. Manager (I)". It contains a form with the following fields:

- Officer Name:** * (Text input: Name)
- Officer Designation:** * (Text input: Manager)
- Mobile Number:** * (Text input: 9630612100)
- Report:** * (File upload: Choose File, No file chosen)

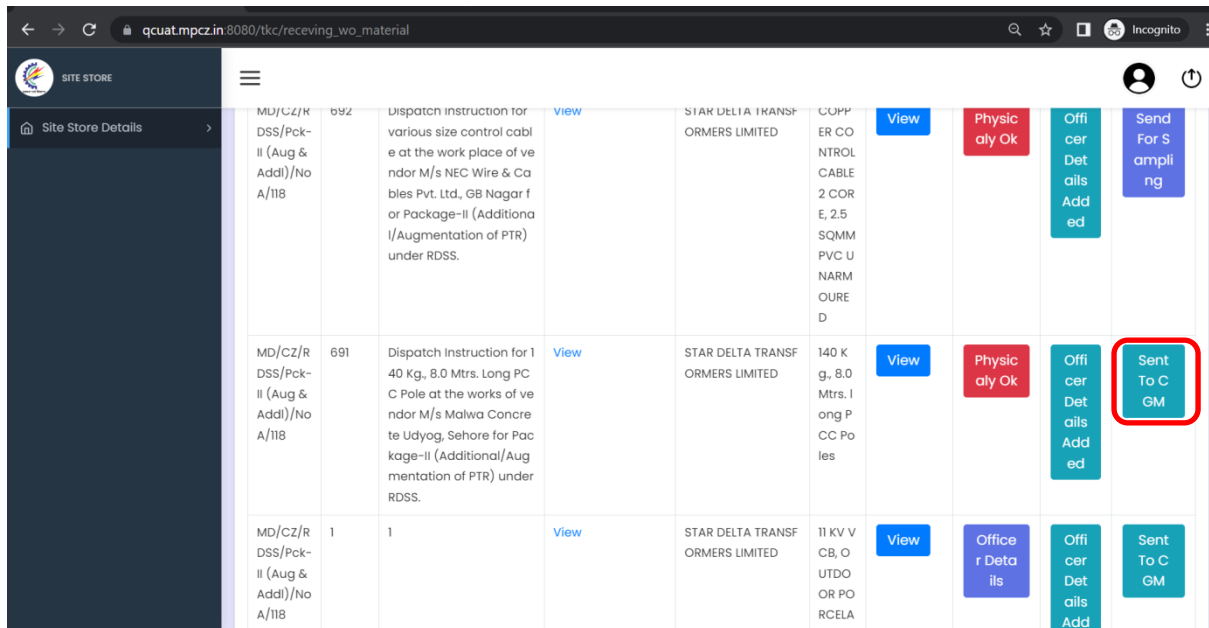
A "Submit" button is located below the form. The footer includes copyright information for 2022 and mentions "MPMKVVCL" and "Vidyut Vitran Co. Ltd. Nishtha Parisar Govindpura, Bhopal."

19. After submitting the officer details click on send for sampling

The screenshot shows a web browser window with the URL `qcdev.mpcz.in:8080/tkc/receiving_wo_material`. It displays a table of material requests. The "Send For Sampling" button in the second row is highlighted with a red rectangle.

Request ID	Material Description	Status	Supplier	Material Details	Action	Physical Status	Officer Status	Action
MD/CZ/RDSS/Pck-II (Aug & Addl)/No A/118	Dispatch Instruction for various size control cable at the work place of vendor M/s NEC Wire & Cables Pvt. Ltd., GB Nagar for Package-II (Additional/Augmentation of PTR) under RDSS.	View	STAR DELTA TRANSFORMERS LIMITED	COPPER CONTROL CABLE 2 CORE, 2.5 SQMM PVC UNARMED	View	Physically Ok	Officer Details Added	Send For Sampling
MD/CZ/RDSS/Pck-II (Aug & Addl)/No A/118	Dispatch Instruction for 140 Kg, 8.0 Mtrs. Long PC Pole at the works of vendor M/s Malwa Concrete Udyog, Sehore for Package-II (Additional/Augmentation of PTR) under RDSS.	View	STAR DELTA TRANSFORMERS LIMITED	140 Kg, 8.0 Mtrs. Long PC Pole	View	Physically Ok	Officer Details Added	Send For Sampling
MD/CZ/RDSS/Pck-II (Aug & Addl)/No A/118	1	View	STAR DELTA TRANSFORMERS LIMITED	11 KV VCB, OUTDOOR POLE	View	Office Details	Officer Details	Sent To CDM

20. Status will get changed "Sent to CGM"



MU/CZ/R DSS/Pck- II (Aug & Addl)/No A/118	692	Dispatch instruction for various size control cable at the work place of vendor M/s NEC Wire & Cables Pvt. Ltd., GB Nagar for Package-II (Additional/Augmentation of PTR) under RDSS.	View	STAR DELTA TRANSFORMERS LIMITED	COPPER CONTROL CABLE 2 CORE, 2.5 SQMM PVC UNARMED	View	Physically Ok	Officer Details Added	Send For Sampling
MD/CZ/R DSS/Pck- II (Aug & Addl)/No A/118	691	Dispatch instruction for 140 Kg., 8.0 Mtrs. Long PC Pole at the works of vendor M/s Malwa Concrete Udyog, Sehore for Package-II (Additional/Augmentation of PTR) under RDSS.	View	STAR DELTA TRANSFORMERS LIMITED	140 Kg., 8.0 Mtrs. Long PC Pole	View	Physically Ok	Officer Details Added	Sent To CGM
MD/CZ/R DSS/Pck- II (Aug & Addl)/No A/118	1	1	View	STAR DELTA TRANSFORMERS LIMITED	11 KV VCB, OUTDOOR PO RCELA	View	Office Details	Officer Details Added	Sent To CGM

NOTE:-

Further process will be done by CGM QC officer