

SOP for Selection of NABL and creation of Gatepass and TRF

1. Open website <https://qcportal.mpcz.in> choose user login click on submit

The screenshot shows the website qcportal.mpcz.in:8080. On the left, there is a section titled "IMPORTANT DOCUMENTS" with links to various guidelines and documents. On the right, under the "Energy Department Government Of Madhya Pradesh" header, there are several login options. The "User Login(Vendor/Contractor/NABL Accredited Lab)" option is highlighted with a red box. Below the options is a "SUBMIT" button, also highlighted with a red box. At the bottom right, there is a link to "Register Your Complaint".

2) Login Using Mobile No->Select User Type (TKC Site store)->Enter Registered Mobile No.->Submit

The screenshot shows the login form for "Vendor/Contractor/NABL Accredited Lab". A notification box at the top says "Your otp has been sent to your registered mobile number". The form has two main fields: "Select User Type" and "Mobile Number". The "Select User Type" field has "TKC SITE STORE" selected. The "Mobile Number" field has "7225812108" entered. Both fields are highlighted with red boxes. Below the fields is a "SUBMIT" button, also highlighted with a red box. At the bottom, there is a link to "Don't have an account? Sign up".

3) Enter the otp and captcha click on SIGN-IN button

IMPORTANT DOCUMENTS

- **Quality Control Circular And Manual Guidelines For Goods And Works**
- **Important Documents For Contractor**
 - Contractor Declaration format New
 - Experience certificate format New
 - Description of documents to be uploaded New
 - Guidelines for Registration Process for Contractor on QC Portal
 - 'अ' श्रेणी विद्युत ठेकेदारों के सुरक्षानिधि/ परफॉरमेंस गारंटी रिलीज किये जाने की प्रक्रिया
 - पंजीकृत विद्युत ठेकेदारों द्वारा रजिस्ट्रेशन निरस्त करवाने की प्रक्रिया
- **Other Documents**
 - Undertaking by Solar Vendor regarding Black listing/ Debarring of the firm, serving Officer(s) or Employee(s) of the MPMKVCL, Bhopal
 - Undertaking of A/B-Class Electrical License for Solar Vendor

Welcome! Vendor/Contractor/NABL Accredited Lab

All (*) marked fields are mandatory

OTP/Password *

123456

Please fill the required details Resend Otp in 0:14

Captcha *

TPUEhg

Enter Captcha *

TPUEhg

SIGN IN

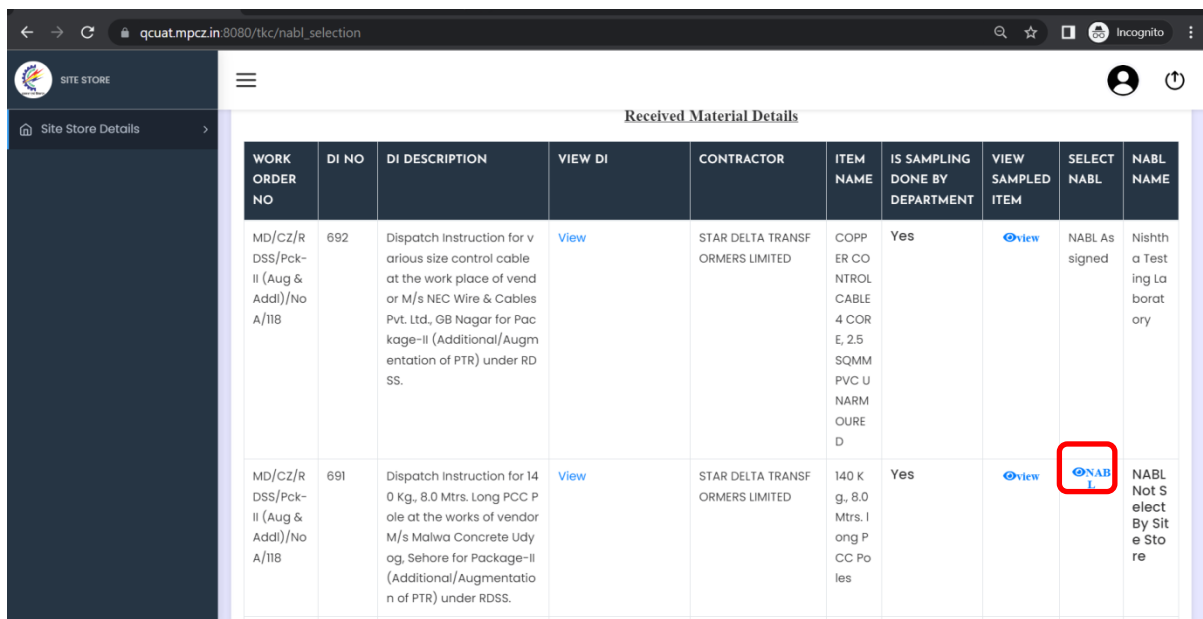
4. Click on Select NABL from Side Bar Received material Details page will get open

Received Material

Received Material Details

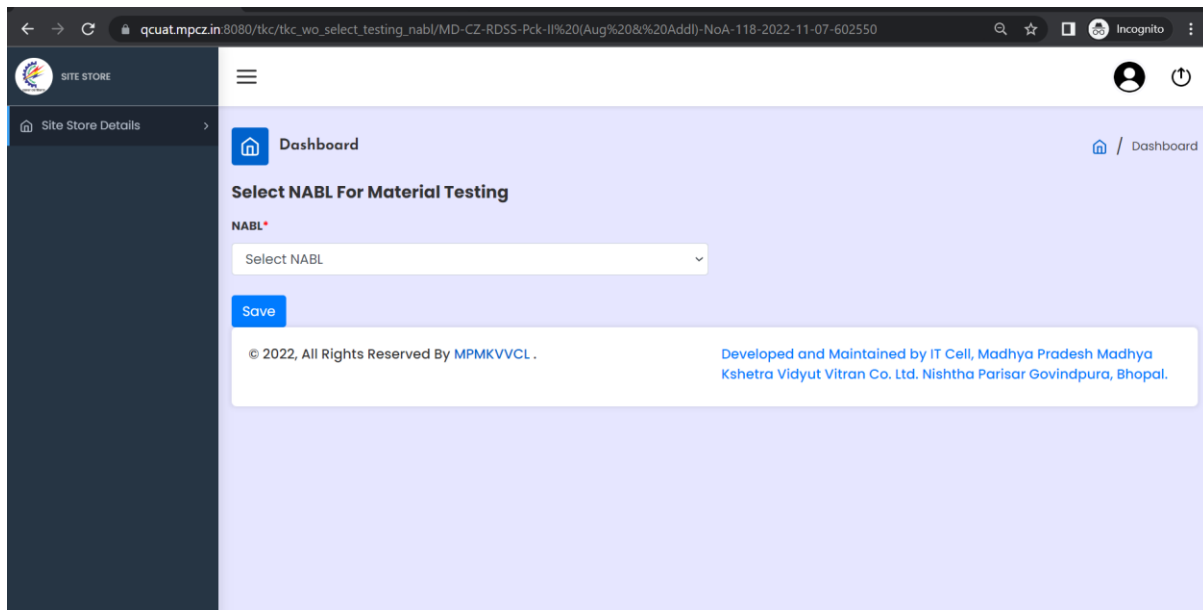
WORK ORDER NO	DI NO	DI DESCRIPTION	VIEW DI	CONTRACTOR	ITEM NAME	CHECK RECEIVING	OFFICER CHECK RECEIVING	OFFICER DETAILS	SEND FOR SAMPLING
MD/CZ/R DSS/Pck-II (Aug & Addl)/No A/118	692	Dispatch Instruction for various size control cable at the work place of vendor M/s NEC Wire & Cables Pvt. Ltd., GB Nagar for Package-II (Additional Augmentation of PTR) under RDSS.	View	STAR DELTA TRANSFORMERS LIMITED	COPPER CONTROL CABLE 2 CORE, 2.5 SQMM PVC UNARMED	View	Physically Ok	Officer Details Added	Send For Sampling

4. Click on NABL to choose NABL for testing



WORK ORDER NO	DI NO	DI DESCRIPTION	VIEW DI	CONTRACTOR	ITEM NAME	IS SAMPLING DONE BY DEPARTMENT	VIEW SAMPLED ITEM	SELECT NABL	NABL NAME
MD/CZ/RDSS/Pck-II (Aug & Addl)/No A/118	692	Dispatch Instruction for various size control cable at the work place of vend or M/s NEC Wire & Cables Pvt. Ltd., GB Nagar for Package-II (Additional/Augmentation of PTR) under RDSS.	View	STAR DELTA TRANSFORMERS LIMITED	COPPER CONTROL CABLE 4 CORE, 2.5 SQMM PVC UNARMED	Yes	view	NABL As signed	Nishtha Testing Laboratory
MD/CZ/RDSS/Pck-II (Aug & Addl)/No A/118	691	Dispatch Instruction for 140 Kg., 8.0 Mtrs. Long PCC Pole at the works of vendor M/s Malwa Concrete Udyog, Sehore for Package-II (Additional/Augmentation of PTR) under RDSS.	View	STAR DELTA TRANSFORMERS LIMITED	140 Kg., 8.0 Mtrs. Long PCC Poles	Yes	view	NABL	NABL Not Selected By Site Store

5. Click on Dropdown to select NABL



Dashboard

Select NABL For Material Testing

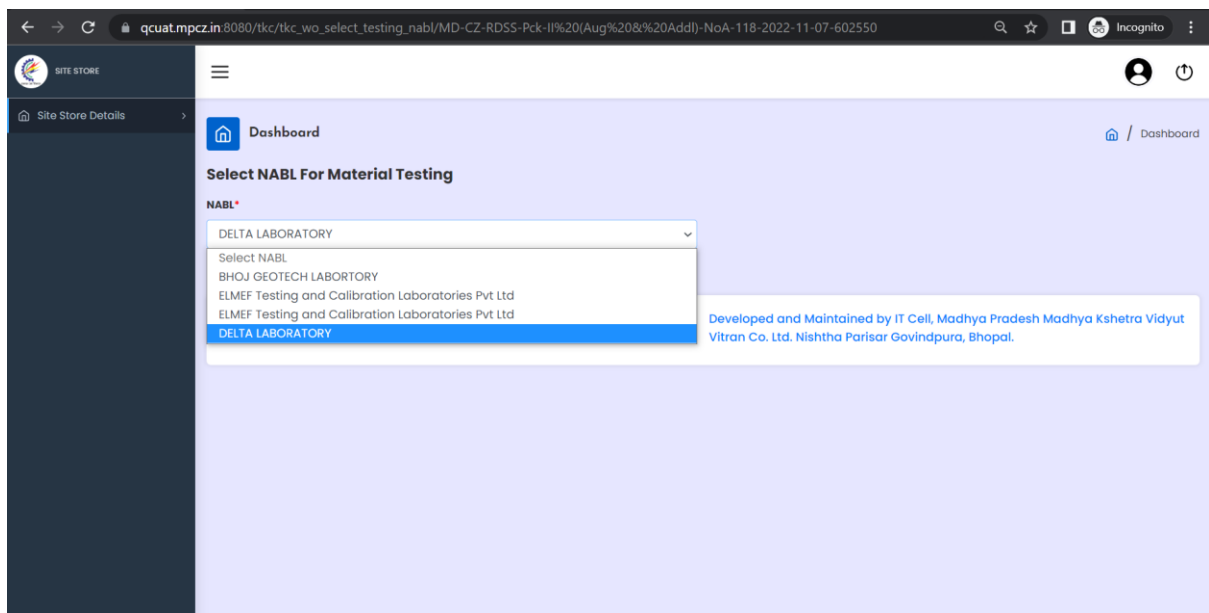
NABL *

Select NABL

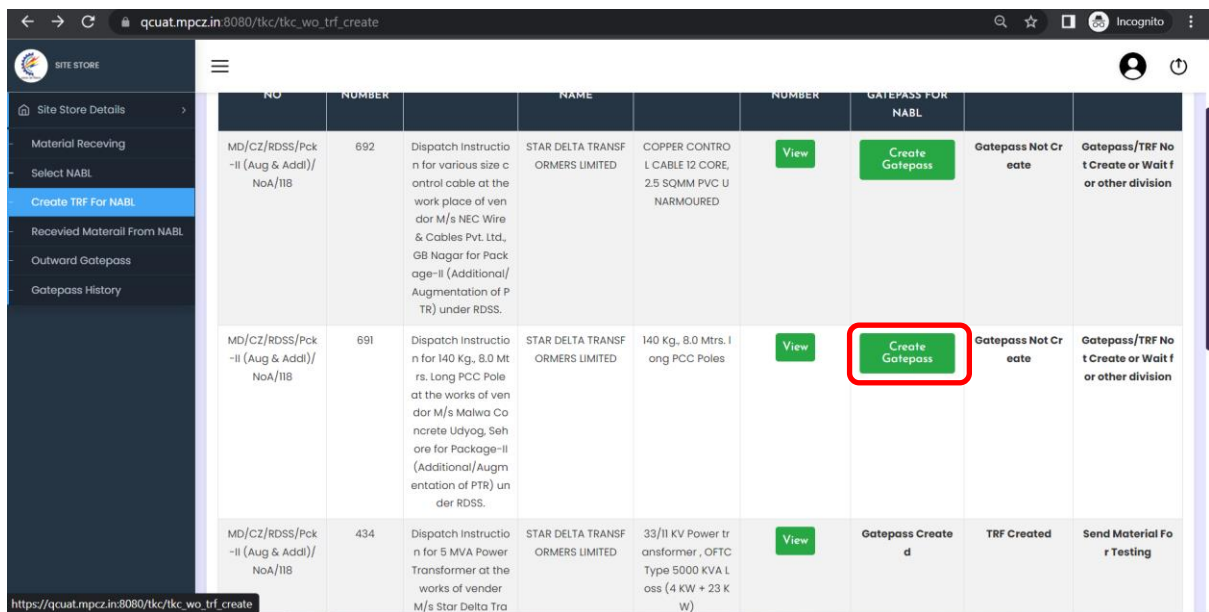
Save

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6. Select NABL and click on SAVE Button



7. After selection of NABL Click on create TRF for NABL from side bar click on create Gate pass



8. Enter All the Details to create gate pass and click on create Gate pass

The screenshot shows the 'WO Information' and 'Gatepass Material Details' section of the application. The 'WO Information' table contains the following data:

WO Information	
WO No	MD/CZ/RDSS/Pck-II (Aug & Addl)/NoA/118
Contractor name	STAR DELTA TRANSFORMERS LIMITED
Material	140 Kg., 8.0 Mtrs. long PCC Poles

The 'Gatepass Material Details' table contains the following data:

S NO.	Material Name	Material Serial Number/Batch Number
1	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_619
2	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_606
3	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_641
4	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_653
5	140 Kg., 8.0 Mtrs. long PCC Poles	PCC_678

The screenshot shows the 'Gatepass Details' form in the application. The form contains the following fields:

NABL Name: *	ELMEP Testing and Calibration Laboratories Pvt Ltd
Gatepass Date (mm/dd/yyyy): *	dd/mm/yyyy
Gatepass No: *	
Gatekeeper Name *	
Vehicle No. *	
Driver Name: *	
Driver Phone: *	
Material Received By: *	
Outward Quantity: *	
Driver Aadhar Upload	<input type="button" value="Choose File"/> No file chosen
Upload Upload Gatepass	<input type="button" value="Choose File"/> No file chosen

A red box highlights the 'Generate Gatepass' button at the bottom right of the form.

9 After Generation of gate pass user can print the gate pass by clicking on print gate pass

← → ↻ [qcuat.mpcz.in:8080/tkc/tkc_wo_nabl_gatepass_new/MD-CZ-RDSS-Pck-II%20\(Aug%20&%20Addl\)-NoA-118-2022-11-07-602550](https://qcuat.mpcz.in:8080/tkc/tkc_wo_nabl_gatepass_new/MD-CZ-RDSS-Pck-II%20(Aug%20&%20Addl)-NoA-118-2022-11-07-602550) 🔍 ☆ 🏠 Incognito

SITE STORE

Site Store Details

Dashboard

M.P.MADHYA KSHETRA VIDYUT VITARAN CO. LTD.
(Government of M.P.Undertaking)
Regd. Office : Nishtha Parisar, Bijlinagar, Govindpura, Bhopal-462023
☎ 0755-2602033-34, 2678325, 2678280-383-325, Fax No.2589821 Email -dgmproc2cz@gmail.com
Website:- <https://portal.mpcz.in> CIN Number:U40109MP2002SGC015119

PO Information

WO No	MD/CZ/RDSS/Pck-II (Aug & Addl)/NoA/118
Contractor name	STAR DELTA TRANSFORMERS LIMITED
Material	140 Kg., 8.0 Mtrs. long PCC Poles

Gatepass Material Details

S NO.	Material Name	Material Serial Number/Batch Number
1	140 Kg., 8.0 Mtrs. long PCC Poles	PCC-80

← → ↻ [qcuat.mpcz.in:8080/tkc/tkc_wo_nabl_gatepass_new/MD-CZ-RDSS-Pck-II%20\(Aug%20&%20Addl\)-NoA-118-2022-11-07-602550](https://qcuat.mpcz.in:8080/tkc/tkc_wo_nabl_gatepass_new/MD-CZ-RDSS-Pck-II%20(Aug%20&%20Addl)-NoA-118-2022-11-07-602550) 🔍 ☆ 🏠 Incognito

SITE STORE

Site Store Details

Gatepass Date (mm/dd/yyyy): *

Gatepass No: *

Gatekeeper Name *

Vehicle No. *

Driver Name: *

Driver Phone: *

Material Received By: *

Outward Quantity: *

print gatepass

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10. Again click on create TRF for NABL than click on Send to NABL button

SITE STORE

Site Store Details

Material Receiving

Select NABL

Create TRF For NABL

Received Material From NABL

Outward Gatepass

Gatepass History

← → ↻	qcuat.mpcz.in:8080/tkc/tkc_wo_trf_create	🔍 ☆ 📄 Incognito
	<div>☰</div> <div>👤 ⏰</div>	
Site Store Details		

11. After clicking on Send to NABL TRF will open fill all the details and click on Submit

TEST REQUEST FORM

1. Name of Customer Organization: _____

2. Address of Customer Organization: _____

3. Contact Person's Name: _____ Designation: _____

Contact Person's Mobile No.: _____ Email Id: _____

4. Item Code Sample/Product : M-0501004

5. Gate pass no. 1 _____ dated March 28, 2023

6. Upload test request form : No file chosen

After Clicking On Submit user will get a POPUP click on "OK"

qcuat.mpcz.in:8080 says
Test Request Form is submitted

TEST REQUEST FORM

1. Name of Customer Organization: name customer

2. Address of Customer Organization: address customer

3. Contact Person's Name: contact name Designation: designation

Contact Person's Mobile No.: 547676768457687 Email Id: _____

4. Item Code Sample/Product : M-0501004

5. Gate pass no. 1 _____ dated March 28, 2023

6. Upload test request form : No file chosen

12. User can print the TRF by Clicking on print Button

qcuat.mpcz.in:8080/tkc/tkc_wo_test_request_form_submit/MD-CZ-RDSS-Pck-II%20(Aug%20&%20Addl)-NoA-118-2022-11-07-602550

SITE STORE

Site Store Details

Dashboard

TEST REQUEST FORM

1. Name of Customer Organization: **name customer**
2. Address of Customer Organization: **address customer**
3. Contact Person's Name: **contact name** Designation: **designation**
Contact Person's Mobile No.: **5476768457687** Email Id:
4. Item Code Sample/Product : **M-0501004**
5. Gate pass no **1** dated: **March 28, 2023**
6. Upload Test Request Form [View](#)

Print

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qcuat.mpcz.in:8080/tkc/tkc_wo_test_request_form_submit/MD-CZ-RDSS-Pck-II%20(Aug%20&%20Addl)-NoA-118-2022-11-07-602550

TEST REQUEST FORM

1. Name of Customer Organization: **name customer**
2. Address of Customer Organization: **address customer**
3. Contact Person's Name: **contact name** Designation: **designation**
Contact Person's Mobile No.: **5476768457687** Email Id:
4. Item Code Sample/Product : **M-0501004**
5. Gate pass no **1** dated: **March 28, 2023**
6. Upload Test Request Form [View](#)

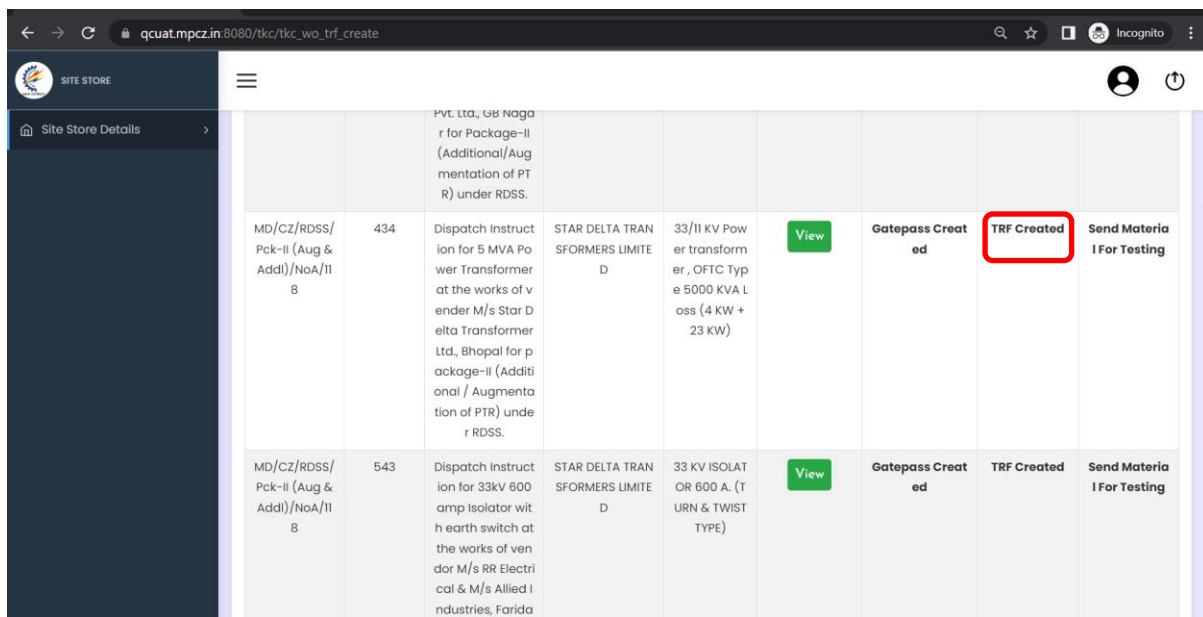
Print 1 sheet of paper

Destination: **Microsoft Print to PDF**
Pages: **All**
Color: **Color**

More settings

Print Cancel

13. Status will get change into TRF Created



The screenshot shows a web application interface with a sidebar on the left containing a logo and a 'Site Store Details' link. The main area displays a table with two rows of project data. The first row is highlighted, and the 'TRF Created' status in the eighth column is enclosed in a red rectangular box. The browser's address bar shows the URL 'qcuat.mpcz.in:8080/tkc/tkc_wo_trf_create'.

		Pvt. Ltd., GB Naga r for Package-II (Additional/Aug mentation of PTR) under RDSS.						
MD/CZ/RDSS/ Pck-II (Aug & Addl)/NoA/II 8	434	Dispatch Instruct ion for 5 MVA Po wer Transformer at the works of v ender M/s Star D elta Transformer Ltd., Bhopal for p ackage-II (Additi onal / Augmenta tion of PTR) unde r RDSS.	STAR DELTA TRAN SFORMERS LIMITE D	33/11 KV Pow er transform er, OFTC Typ e 5000 KVA L oss (4 KW + 23 KW)	View	Gatepass Creat ed	TRF Created	Send Materia l For Testing
MD/CZ/RDSS/ Pck-II (Aug & Addl)/NoA/II 8	543	Dispatch Instruct ion for 33kV 600 amp Isolator wit h earth switch at the works of ven dor M/s RR Electri cal & M/s Allied I ndustries, Farida	STAR DELTA TRAN SFORMERS LIMITE D	33 KV ISOLAT OR 600 A. (T URN & TWIST TYPE)	View	Gatepass Creat ed	TRF Created	Send Materia l For Testing

NOTE:

Further Process will be done by NABL