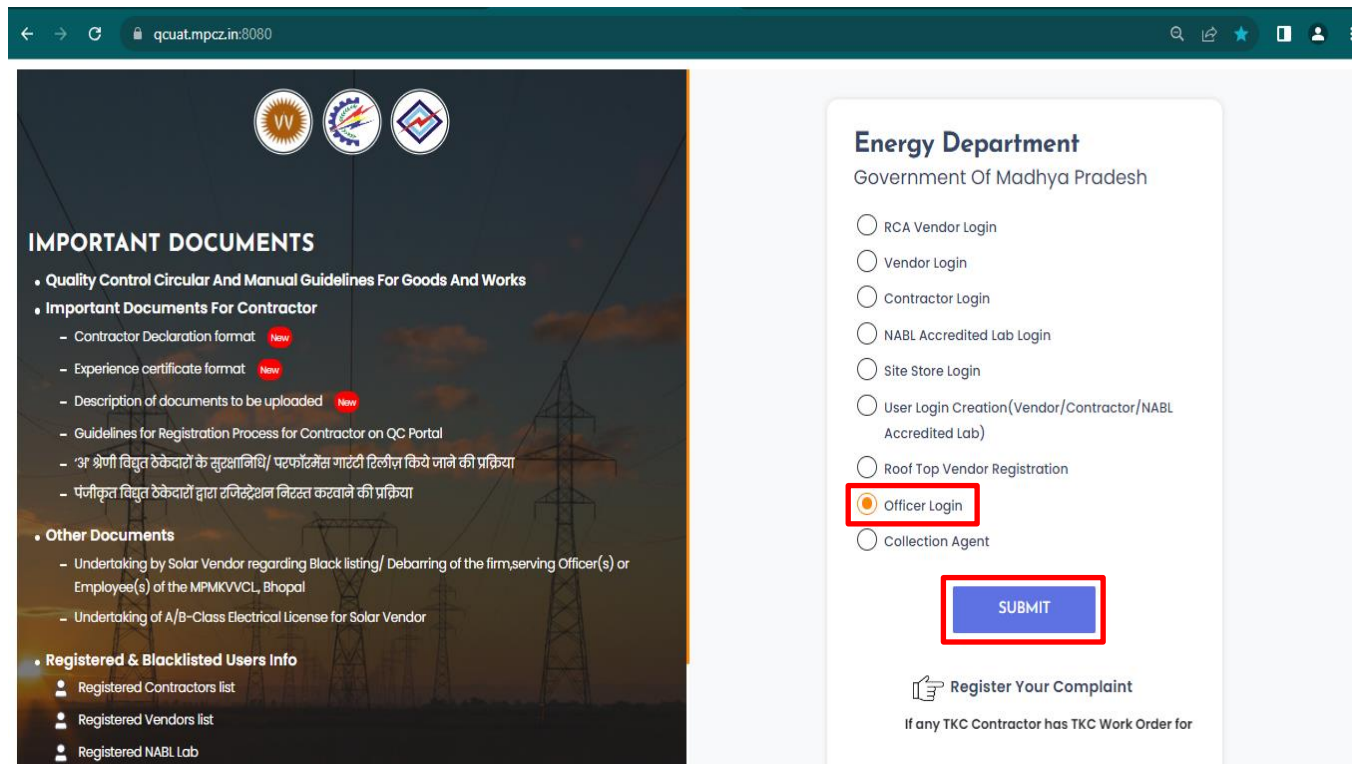


SOP for Creator side for create Purchase Order

1. Open Quality Control Portal using link <https://qcportal.mpcz.in/> and select “Officer Login” option and then click on “Submit”




The screenshot shows the Quality Control Portal (qcportal.mpcz.in) with the following content:

- IMPORTANT DOCUMENTS**
 - Quality Control Circular And Manual Guidelines For Goods And Works
 - Important Documents For Contractor
 - Contractor Declaration format **New**
 - Experience certificate format **New**
 - Description of documents to be uploaded **New**
 - Guidelines for Registration Process for Contractor on QC Portal
 - ‘A’ श्रेणी विद्युत ठेकेदारों के सुरक्षाविधि/ परफॉर्मेंस गारंटी टिलीग किये जाने की प्रक्रिया
 - पंजीकृत विद्युत ठेकेदारों द्वारा रजिस्ट्रेशन निरस्त करवाने की प्रक्रिया
 - Other Documents
 - Undertaking by Solar Vendor regarding Black listing/ Debarring of the firm, serving Officer(s) or Employee(s) of the MPMKVCL, Bhopal
 - Undertaking of A/B-Class Electrical License for Solar Vendor
 - Registered & Blacklisted Users Info
 - Registered Contractors list
 - Registered Vendors list
 - Registered NABL Lab

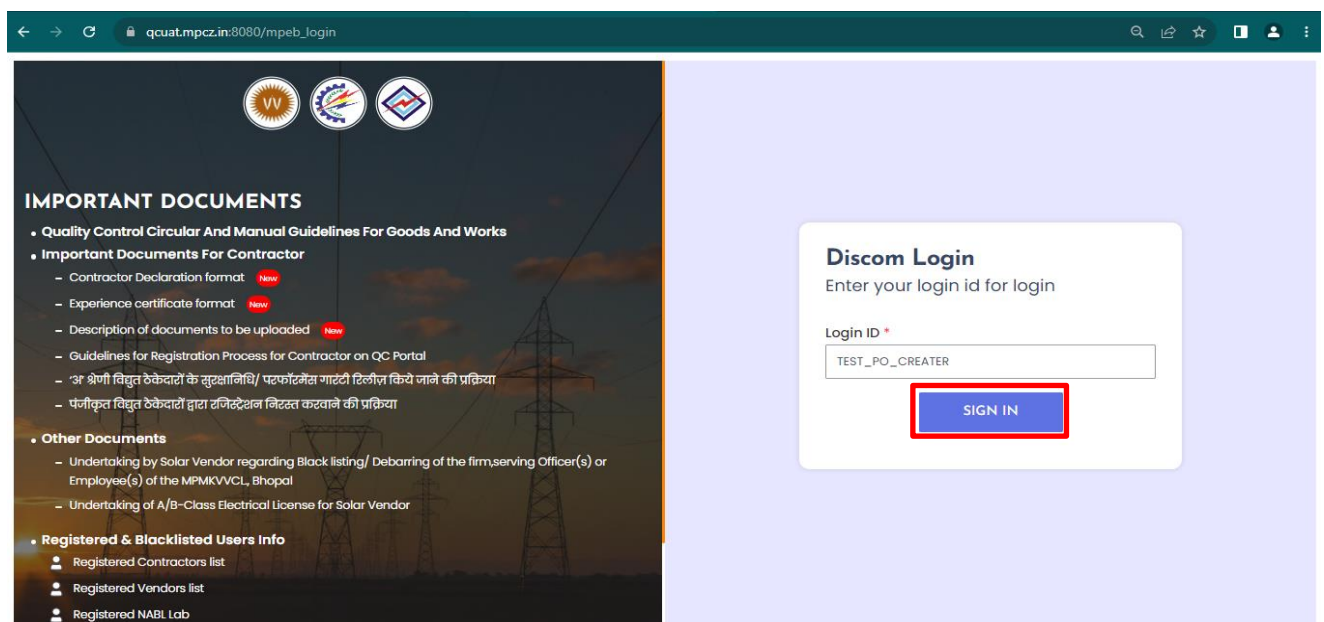
Energy Department
Government Of Madhya Pradesh

- ☐ RCA Vendor Login
- ☐ Vendor Login
- ☐ Contractor Login
- ☐ NABL Accredited Lab Login
- ☐ Site Store Login
- ☐ User Login Creation (Vendor/Contractor/NABL Accredited Lab)
- ☐ Roof Top Vendor Registration
- ☒ **Officer Login**
- ☐ Collection Agent

SUBMIT

 **Register Your Complaint**
If any TKC Contractor has TKC Work Order for

2. Enter PO Creator ID in “Login ID” textbox then click on “Sign In” button.



The screenshot shows the Quality Control Portal (qcportal.mpcz.in) with the following content:

- IMPORTANT DOCUMENTS**
 - Quality Control Circular And Manual Guidelines For Goods And Works
 - Important Documents For Contractor
 - Contractor Declaration format **New**
 - Experience certificate format **New**
 - Description of documents to be uploaded **New**
 - Guidelines for Registration Process for Contractor on QC Portal
 - ‘A’ श्रेणी विद्युत ठेकेदारों के सुरक्षाविधि/ परफॉर्मेंस गारंटी टिलीग किये जाने की प्रक्रिया
 - पंजीकृत विद्युत ठेकेदारों द्वारा रजिस्ट्रेशन निरस्त करवाने की प्रक्रिया
 - Other Documents
 - Undertaking by Solar Vendor regarding Black listing/ Debarring of the firm, serving Officer(s) or Employee(s) of the MPMKVCL, Bhopal
 - Undertaking of A/B-Class Electrical License for Solar Vendor
 - Registered & Blacklisted Users Info
 - Registered Contractors list
 - Registered Vendors list
 - Registered NABL Lab

Discom Login
Enter your login id for login

Login ID *

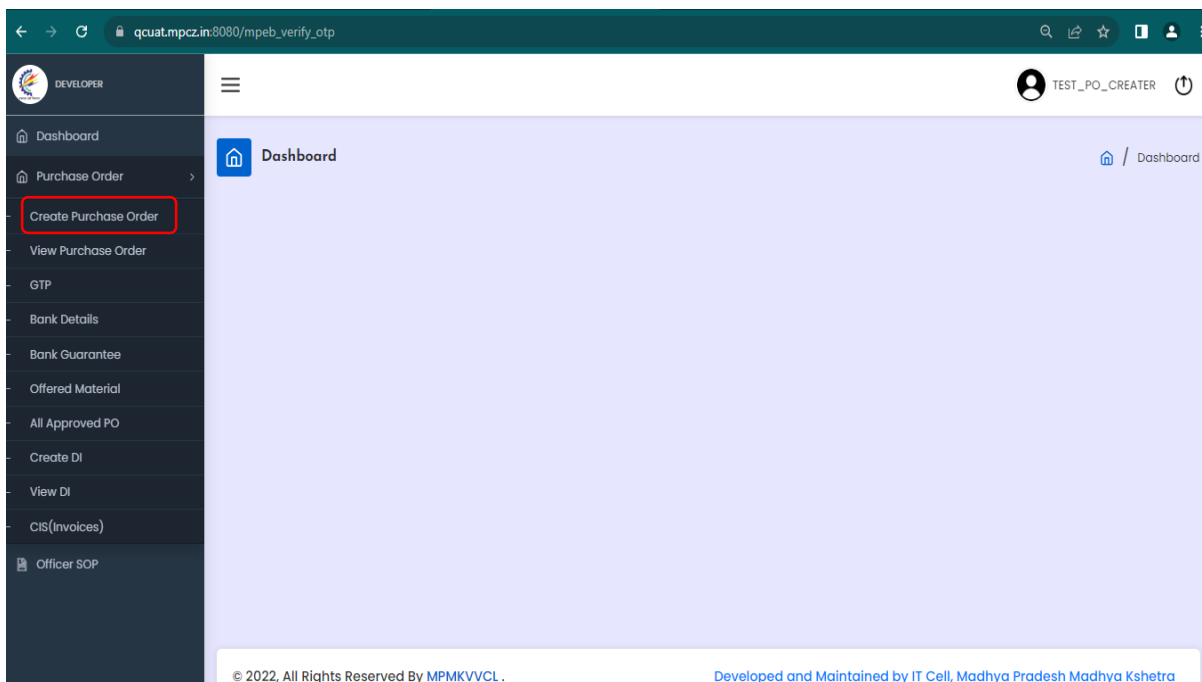
TEST_PO_CREATOR

SIGN IN

3. After that, “OTP” will be received on your registered mobile no. associated with login ID. Enter OTP and click on “Submit Code” button.

The screenshot shows a web browser window with the URL `quaat.mpcz.in:8080/mpeb_verify_otp`. The page header displays "Energy Department" and "Government Of Madhya Pradesh". On the left, there is an illustration of a power line tower and a person working on it, with a smartphone in the foreground showing an "OTP Verification" screen with a "Verified" button. On the right, a white box contains the "OTP Verification" form. The form includes the text "Please enter the one time password to verify your account.", a label "Mobile OTP *", an input field with the placeholder "Enter OTP", and a blue "SUBMIT CODE" button highlighted with a red rectangle.

4. After Login, click on “Create Purchase Order” option on left side menu to create purchase order.



5. PO Creation form will open, In this form only vendors name whose approval has been given from qcportals will appear for PO creation. Approval may be provided from any of the DISCOMs. "Select Vendor Name "from Drop down list, Enter ERP PO no. which is created in ERP for that vendor, PO Subject, Letter/ Order Dispatch premix no. and PO Approval date.

**Note: PO in ERP to be created first then create order in QC portal.
Letter No prefix along with PO number will be used as dispatch no.
in order and PO approval date will appear as order date.**

Developer: DEVELOPER

Dashboard

Purchase Order

Create Purchase Order

View Purchase Order

GTP

Bank Details

Bank Guarantee

Offered Material

All Approved PO

Create DI

View DI

CIS(Invoices)

Officer SOP

Create Purchase Order

TEST_PO_APPROVER

Dashboard

Create Purchase Order

VENDOR DETAILS

Select Vendor Name *

Please Select

ERP PO Number

PO Subject *

Letter Dispatch No *

PO Approval Date *

dd-mm-yyyy

Next

Developer: DEVELOPER

Dashboard

Purchase Order

Create Purchase Order

View Purchase Order

GTP

Bank Details

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Offered Material

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CIS(Invoices)

Officer SOP

Create Purchase Order

TEST_PO_CREATOR

Dashboard

Create Purchase Order

VENDOR DETAILS

Select Vendor Name *

Lan Engineering & Technologies

ERP PO Number

6397

PO Subject *

Purchase Order for supply of Distribution box for 25 KVA transformer/LT Dead End Clamp for L.T.A.B Cable, 25 KVA Conventional Distribution Transformers and Cable ag

Letter Dispatch No *

MD/MK/04/P-IV/852

PO Approval Date *

08-08-2023

Next

6. After that, Order/Letter content along with terms and condition and Schedule to be entered. Entered content may be formatted using tool provided in text box or you can also set in word document and simply just copy and paste here. After fill Terms & condition click on “Next” button.

qcuat.mpcz.in:8080/po/procurement_generate_po

DEVELOPER

Dashboard

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Officer SOP

TEST_PO_APPROVER

Create Purchase Order

Dashboard

TERMS & CONDITIONS/ORDER CONTENT

Next

qcuat.mpcz.in:8080/po/procurement_generate_po

DEVELOPER

Dashboard

Purchase Order

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Offered Material

All Approved PO

Create DI

View DI

CIS(Invoices)

Officer SOP

TEST_PO_CREATOR

Create Purchase Order

TERMS & CONDITIONS/ORDER CONTENT

Delivery: The bidder shall require to complete the delivery in 4 instalments. The first Lot/ Installation shall be supplied within 60 days from the date of issue of order (including the date of issue of purchase order send through mail) and subsequent Lot (s) within next 45 days thereafter as under.

Acceptance Of Material (Random Testing): Testing of the transformer selected at random from the supplies made to the Area Stores shall be done in the following manner for verification of technical details, design, acceptance test and losses as per approved G.T.P., drawings and technical specification of the order.

In case lot comprises of more than 100 DTRs the same shall be divided in sub lot of 100 DTRs or part thereof for issue of Dispatch Instructions (DI)

body p span span

Next

7. After that, material information to be added from drop-down list, only material for which vendor is registered will appear here. Enter “Quantity”, “UnitAmount” and “Tax Percentage” given in from.

Dashboard

Purchase Order

Create Purchase Order

View Purchase Order

GTP

Bank Details

Bank Guarantee

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All Approved PO

Create DI

View DI

CIS(Invoices)

Officer SOP

Create Purchase Order

SR NO.	MATERIAL SPECIFICATION	UNIT	QUANTITY	AMOUNT	TAX(IN %)	UNIT AMOUNT INCLUDING FREIGHT CHARGES	ACTION
--------	------------------------	------	----------	--------	-----------	---------------------------------------	--------

MATERIAL DETAILS

Material Specification *

LT XLPE Air Bunch cable 3x35 sq. mm+1x35 sq.mm Bare neutral cum messenger+1x16 sq.mm street light phase, 1100 Volts

Unit Of Measure(UOM)

Number

Quantity *

Amount Per Unit(In Rs) *

Tax(In Percent) *

Tax Amount(In Rs) *

Unit Amount Including Freight Charges*

Add More

Dashboard

Purchase Order

Create Purchase Order

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GTP

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Offered Material

All Approved PO

Create DI

View DI

CIS(Invoices)

Officer SOP

Create Purchase Order

SR NO.	MATERIAL SPECIFICATION	UNIT	QUANTITY	AMOUNT	TAX(IN %)	UNIT AMOUNT INCLUDING FREIGHT CHARGES	ACTION
--------	------------------------	------	----------	--------	-----------	---------------------------------------	--------

MATERIAL DETAILS

Material Specification *

Distribution box for 25 KVA transformer

Unit Of Measure(UOM)

NOS

Quantity *

28

Amount Per Unit(In Rs) *

4390

Tax(In Percent) *

8

Tax Amount(In Rs) *

9833.60


Unit Amount Including Freight Charges*

132753.60

Add More

8. After Entering all information, click on “Add More” button to insert the record. If you want to add more material to click on “Add More” button to add more material details.

← → ↻ [qcuat.mpcz.in:8080/po/procurement_generate_po2/260](#) 🔍 📄 ☆ 🗄 ⚙

 DEVELOPER

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TEST_PO_APPROVER ⌚

SR NO.	MATERIAL SPECIFICATION	UNIT	QUANTITY	AMOUNT	TAX(IN %)	UNIT AMOUNT INCLUDING FREIGHT CHARGES	ACTION
1	Distribution box for 25 KVA transformer	NOS	28.0	4390.0	8.0	132753.6	Delete

MATERIAL DETAILS

Material Specification *
LT Dead End Clamp for LT.A.B Cable

Unit Of Measure(UOM)
Meter

Quantity *
34.74

Amount Per Unit(In Rs) *
7830


Tax(In Percent) *
18

Tax Amount(In Rs) *
48962.56

Unit Amount Including Freight Charges*
320976.76

Add More Next

← → ↻ [qcuat.mpcz.in:8080/po/procurement_generate_po2/260](#) 🔍 📄 ☆ 🗄 ⚙

 DEVELOPER

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Purchase Order
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All Approved PO
Create DI
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Officer SOP

TEST_PO_APPROVER ⌚

SR NO.	MATERIAL SPECIFICATION	UNIT	QUANTITY	AMOUNT	TAX(IN %)	UNIT AMOUNT INCLUDING FREIGHT CHARGES	ACTION
1	Distribution box for 25 KVA transformer	NOS	28.0	4390.0	8.0	132753.6	Delete

MATERIAL DETAILS

Material Specification *
LT Dead End Clamp for LT.A.B Cable

Unit Of Measure(UOM)
Meter

Quantity *
34.74

Amount Per Unit(In Rs) *
7830

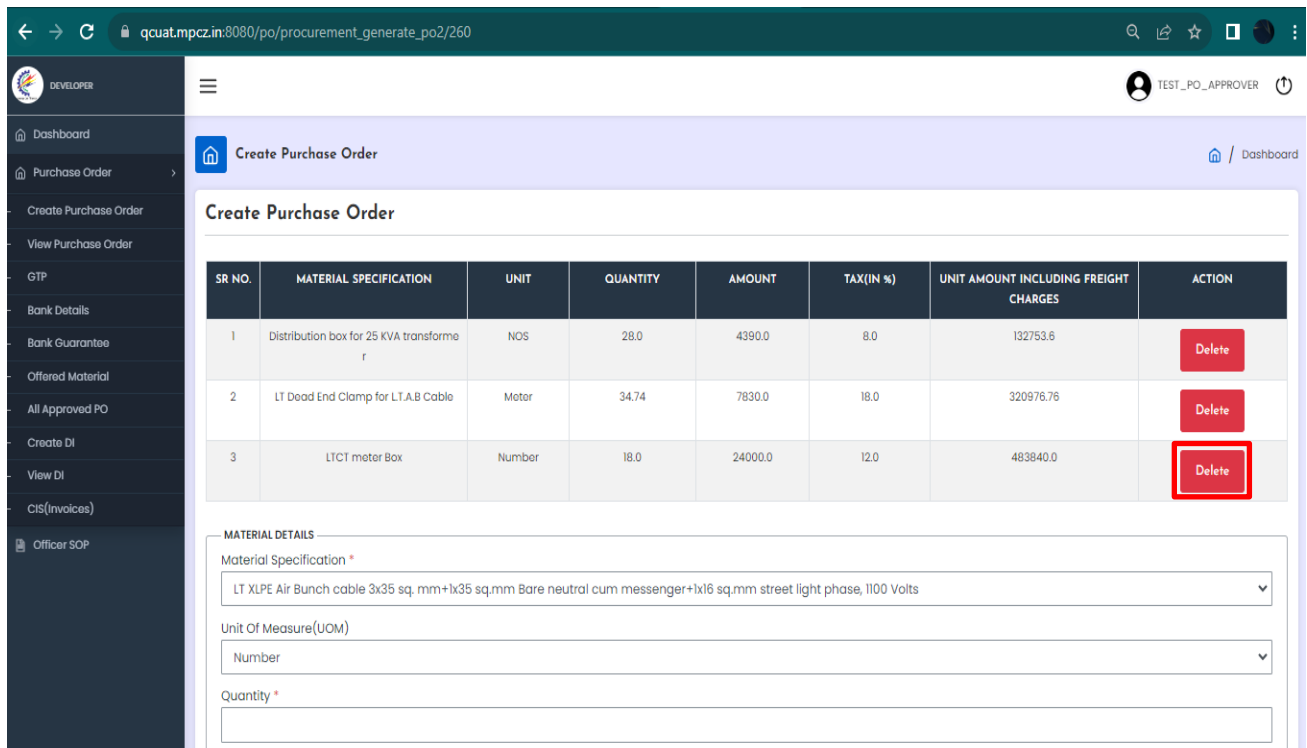
Tax(In Percent) *
18

Tax Amount(In Rs) *
48962.56

Unit Amount Including Freight Charges*
320976.76

Add More Next

9. Material record added will appear in page, if wrong entered deleted using “Delete” button.



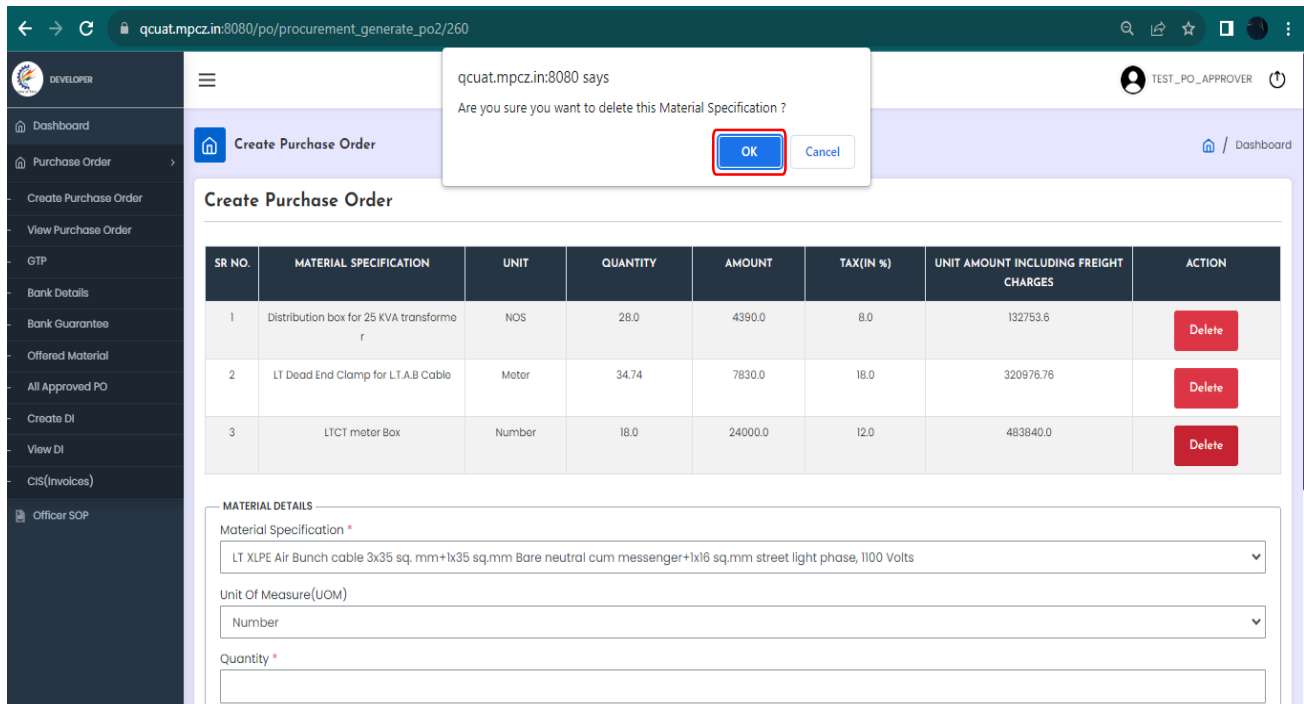
The screenshot shows the 'Create Purchase Order' page in a web application. The page has a sidebar with navigation links and a main content area. The main content area displays a table with three material records. The 'Delete' button for the third record is highlighted with a red box.

SR NO.	MATERIAL SPECIFICATION	UNIT	QUANTITY	AMOUNT	TAX(IN %)	UNIT AMOUNT INCLUDING FREIGHT CHARGES	ACTION
1	Distribution box for 25 KVA transformer	NOS	28.0	4390.0	8.0	132753.6	Delete
2	LT Dead End Clamp for LT.A.B Cable	Motor	34.74	7830.0	18.0	320976.76	Delete
3	LTCT motor Box	Number	18.0	24000.0	12.0	483840.0	Delete

Below the table, there is a 'MATERIAL DETAILS' section with the following fields:

- Material Specification *: LT XLPE Air Bunch cable 3x35 sq. mm+lx35 sq.mm Bare neutral cum messenger+lx16 sq.mm street light phase, 1100 Volts
- Unit Of Measure(UOM): Number
- Quantity *:

After clicking on the “Delete” button confirmation message will display, click on “ok” button. Material will not show here.



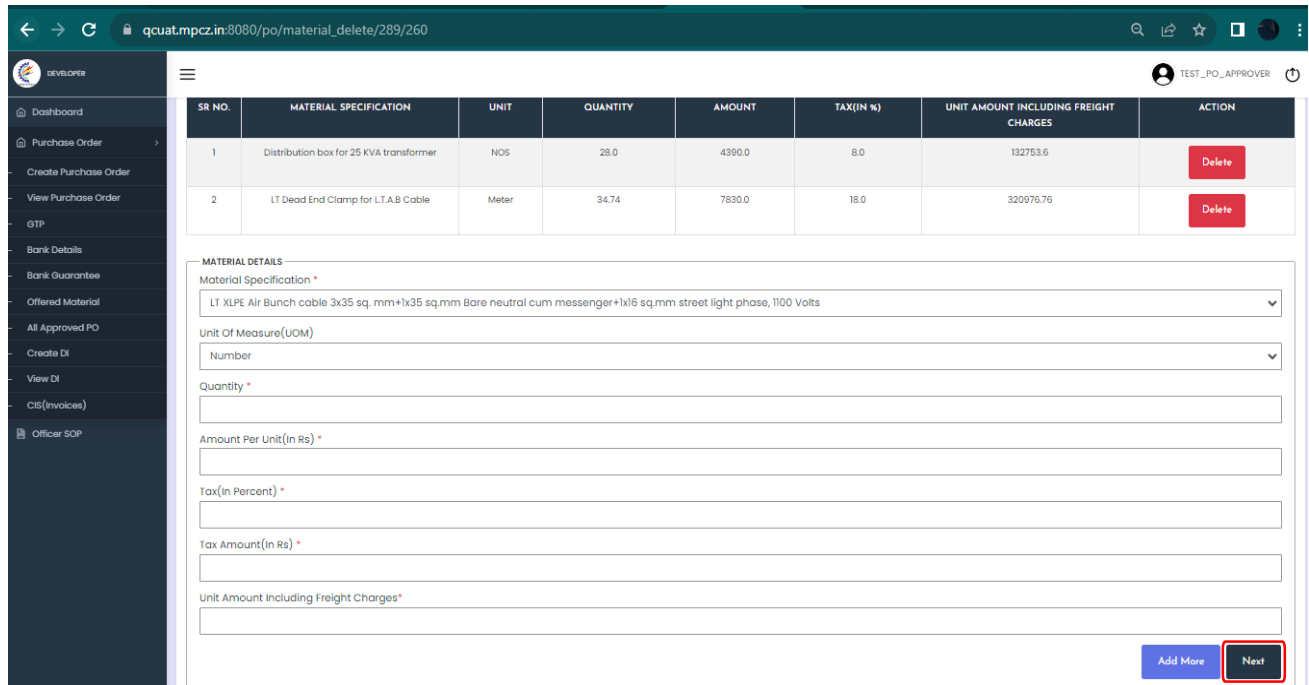
The screenshot shows the 'Create Purchase Order' page with a confirmation dialog box displayed over the table. The dialog box contains the text: 'qcuat.mpcz.in:8080 says Are you sure you want to delete this Material Specification ?'. The 'OK' button is highlighted with a red box.

SR NO.	MATERIAL SPECIFICATION	UNIT	QUANTITY	AMOUNT	TAX(IN %)	UNIT AMOUNT INCLUDING FREIGHT CHARGES	ACTION
1	Distribution box for 25 KVA transformer	NOS	28.0	4390.0	8.0	132753.6	Delete
2	LT Dead End Clamp for LT.A.B Cable	Motor	34.74	7830.0	18.0	320976.76	Delete
3	LTCT motor Box	Number	18.0	24000.0	12.0	483840.0	Delete

Below the table, there is a 'MATERIAL DETAILS' section with the following fields:

- Material Specification *: LT XLPE Air Bunch cable 3x35 sq. mm+lx35 sq.mm Bare neutral cum messenger+lx16 sq.mm street light phase, 1100 Volts
- Unit Of Measure(UOM): Number
- Quantity *:

10. If another material to be added in PO, Fill the form above and click on “Add more” button to add otherwise click on “Next” button to go to next form.



Developer

Dashboard

Purchase Order

Create Purchase Order

View Purchase Order

GTP

Bank Details

Bank Guarantee

Offered Material

All Approved PO

Create DI

View DI

CIS(Invoices)

Officer SOP

TEST_PO_APPROVER

SR NO.	MATERIAL SPECIFICATION	UNIT	QUANTITY	AMOUNT	TAX(IN %)	UNIT AMOUNT INCLUDING FREIGHT CHARGES	ACTION
1	Distribution box for 25 KVA transformer	NOS	28.0	4390.0	8.0	132753.6	Delete
2	LT Dead End Clamp for LT.A.B Cable	Meter	34.74	7830.0	18.0	320076.76	Delete

MATERIAL DETAILS

Material Specification *

LT XLPE Air Bunch cable 3x35 sq. mm+1x35 sq.mm Bare neutral cum messenger+1x16 sq.mm street light phase, 1100 Volts

Unit Of Measure(UOM)

Number

Quantity *

Amount Per Unit(In Rs) *

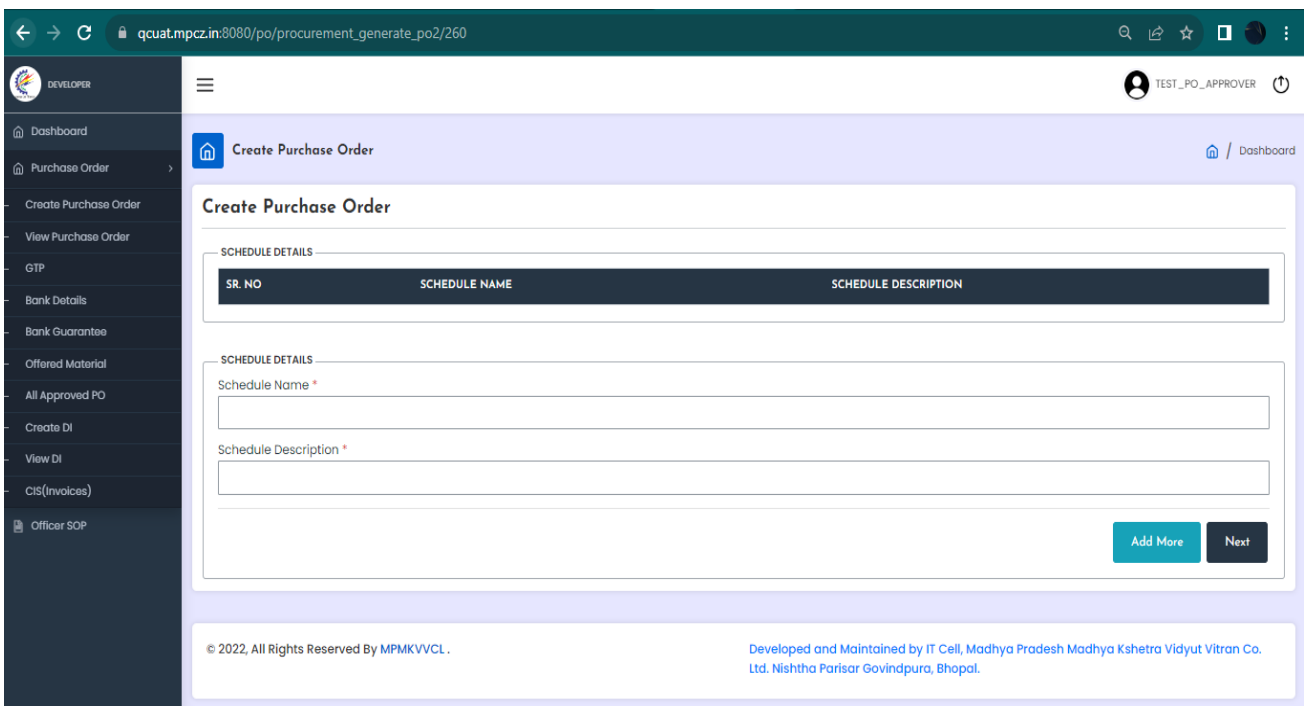
Tax(In Percent) *

Tax Amount(In Rs) *

Unit Amount Including Freight Charges*

Add More Next

11. Enter Schedule buttons which you want to mention in the PO. Enter “Schedule Name” in text box and description in “Schedule Description” text box and the click on “Add More” button to insert the record.



Developer

Dashboard

Purchase Order

Create Purchase Order

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GTP

Bank Details

Bank Guarantee

Offered Material

All Approved PO

Create DI

View DI

CIS(Invoices)

Officer SOP

TEST_PO_APPROVER

Create Purchase Order

Dashboard

Create Purchase Order

SCHEDULE DETAILS

SR. NO	SCHEDULE NAME	SCHEDULE DESCRIPTION

SCHEDULE DETAILS

Schedule Name *

Schedule Description *

Add More Next

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Developed and Maintained by IT Cell, Madhya Pradesh Madhya Kshetra Vidyut Vitran Co. Ltd. Nishtha Parisar Govindpura, Bhopal.

12. Added schedule will appear on page, enter another schedule and click on “Add More” button to add another schedule or click on “Next” to go to next page.

The screenshot shows the 'Create Purchase Order' form. The 'SCHEDULE DETAILS' section contains a table with the following data:

SR. NO	SCHEDULE NAME	SCHEDULE DESCRIPTION
	Sch-023	Distribution box for 25 KVA transformer & LT Dead End Clamp for L.T.A.B Cable

Below the table, there are input fields for 'Schedule Name' and 'Schedule Description'. The 'Add More' button is highlighted with a red box.

13. Click on “Next” button after adding all the schedule to go to next page.

The screenshot shows the 'Create Purchase Order' form. The 'SCHEDULE DETAILS' section contains a table with the following data:

SR. NO	SCHEDULE NAME	SCHEDULE DESCRIPTION
1	Sch-023	Distribution box for 25 KVA transformer & LT Dead End Clamp for L.T.A.B Cable

Below the table, there are input fields for 'Schedule Name' and 'Schedule Description'. The 'Next' button is highlighted with a red box.

14. Enter details of officers you want to send the PO hard copy, enter “CopyName” in text box and click on “Add more” button to insert the record.

The screenshot shows the 'Create Purchase Order' form. The 'COPY DETAILS' section contains a table with two columns: 'Sr. No' and 'Copy To'. Below the table is a text box labeled 'Copy Name *'. An 'Add More' button is located at the bottom right of the form.

The screenshot shows the 'Create Purchase Order' form. The 'COPY DETAILS' section contains a table with two columns: 'Sr. No' and 'Copy To'. Below the table is a text box labeled 'Copy Name *' containing the text 'CGM'. An 'Add More' button is located at the bottom right of the form, highlighted with a red box.

15. Added record will appear on page, if you want to add more copy to: details, enter “Copy Name” in text box and click on “Add More” button to insert another record, else click on “Create PO” button to generate the PO.

i. After adding all the Copy to: details, click on “Create PO” button to generate the PO.

The screenshot shows the 'Create Purchase Order' form. The 'COPY DETAILS' section contains a table with two columns: 'Sr. No' and 'Copy To'. The table has one row with '1' in the 'Sr. No' column and 'CGM' in the 'Copy To' column. Below the table is a text box labeled 'Copy Name *'. At the bottom right of the form, there are two buttons: 'Add More' and 'Create PO', both highlighted with red boxes.

16. After that PO will be generated with entered details.

DEVELOPER

Dashboard

Purchase Order

Create Purchase Order

View Purchase Order

GTP

Bank Details

Bank Guarantee

Offered Material

All Approved PO

Create DI


View DI

CIS(Invoices)

Officer SOP

Create Purchase Order

Dashboard



M.P.MADHYA KSHETRA VIDYUT VITARAN COMPANY LIMITED
(Government of M. P. Undertaking)
Regd. Office: Nishtha Parisar, Govindpura Bhopal 462023
' 0755-2601300, Ext-501, Website portal.mpcz.in
CIN NUMBER: U40109MP2002SGC015119

No. MD/MK/04/P-IV/852 /6397

Dated:- Aug. 9, 2023

To,

Lan Engineering & Technologies
Address :- B-07 & I7 Sector -83 Noida-201305, Uttar Pradesh B-07 & I7 Sector -83 Noida-201305, Uttar Pradesh Gautam Buddha Nagar Uttar Pradesh 201305
Email :- deepakvirwal@lanengineering.in

Sub :- Purchase Order for supply of Distribution box for 25 KVA transformer/LT Dead End Clamp for LT.A.B Cable, 25 KVA Conventional Distribution Transformers and Cable against this office Tender Specification No. M D/MK/04/852 Opened on 09.08.2023

Terms & Conditions

Delivery:
The bidder shall require to complete the delivery in 4 installments. The first Lot/ installation shall be supplied within 60 days from the date of issue of order (including the date of issue of purchase order send through mail) and subsequent Lot (s) within next 45 days thereafter as under.

DEVELOPER

Dashboard

Purchase Order

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GTP

Bank Details

Bank Guarantee

Offered Material

All Approved PO

Create DI

View DI

CIS(Invoices)

Officer SOP

Material Information

Sr No.	Material Specification	Item Code	Unit	Quantity	Unit F.O.R Destination Price Excluding GST (In Rs)	Total Tax(In %)	Total Value Of Order including GST
1	Distribution box for 25 KVA transformer	M-020102I	NOS	28.0	4390.0	8.0	132753.6
2	LT Dead End Clamp for LT.A.B Cable	M-040422I	Meter	34.74	7830.0	18.0	320976.76

Encl. As above

Schedule No.	Schedule Description
Sch-023	Distribution box for 25 KVA transformer & LT Dead End Clamp for LT.A.B Cable

Copy to :-

1	CGM
---	-----

CHIEF GENERAL MANAGER-BHOPAL
O/o MPMKVVCL, Bhopal

CHIEF GENERAL MANAGER
O/o MPMKVVCL, Bhopal

View PO


Send To Approval

17. On clicking the Create Purchase Order button, the Purchase Order will be created and a new page will open, which will contain the details of the Purchase Order.
- Scroll down and click on “send to Approval”, then it has been “sent for approval”.
 - If you want to delete the purchase order, don't click “Send To Approval”.

← → C

qcuat.mpcz.in:8080/po/po_view/260

Q ☆ 🖨 ⚙

 DEVELOPER

TEST_PO_APPROVER

Dashboard

Purchase Order

Create Purchase Order

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All Approved PO

Create DI

View DI

CIS(Invoices)

Officer SOP

Material Information

Sr No.	Material Specification	Item Code	Unit	Quantity	Unit F.O.R Destination Price Excluding GST(In Rs)	Total Tax(In %)	Total Value Of Order Including GST
1	Distribution box for 25 KVA transformer	M-0201021	NOS	28.0	4390.0	8.0	132753.6
2	LT Dead End Clamp for LT.A.B Cable	M-0404221	Meter	34.74	7830.0	18.0	320976.76

Encl. As above

Schedule No.	Schedule Description
Sch-023	Distribution box for 25 KVA transformer & LT Dead End Clamp for LT.A.B Cable

Copy to :-

CHIEF GENERAL MANAGER-BHOPAL
O/o MPMKVCL, Bhopal

1	CGM
---	-----

CHIEF GENERAL MANAGER
O/o MPMKVCL, Bhopal

View PO Send To Approval

18. PO Delete Process

- On the left side bar click on the “View Purchase Order” to view all purchase orders created details.
- Searching from the side bar PO no/Vendor name and clicking on the “Delete” button in the view PO, the Purchase order will be deleted.
- PO deleted using “Delete” button before send to Approval, after “Approval” PO cannot be deleted.

qcuat.mpcz.in:8080/procurement_previous_po

TEST_PO_APPROVER

Dashboard

All Purchase Order

Show 10 entries

Sr. No.	PO Number	Vendor Name	PO Date	PO Subject	View PO	Action
1	6397	Lan Engineering & Technologies	Aug. 9, 2023	Purchase Order for supply of Distribution box for 25 KVA transformer/LT Dead End Clamp for L.T.A.B Cable, 25 KVA Conventional Distribution Transformers and Cable against this office Tender Specification No. MD/MK/04/852 Opened on 09.08.2023	Delete	PO Ready For Approval Status
2	132313	Samridhhi Industries	Aug. 18, 2023	order for supply of	Delete	PO Ready For Approval Status
3	74	Century Infrapower Private limited	July 20, 2023	Purchase Order for supply of BIS Certified Level-III (Old)/ Level-II (New), 315 KVA Conventional Distribution Transformers against this office Tender Specification No. MD/MK/04/912 Opened on 06.06.2023	View Approved PO	PO Sent Status
4	236669	Century Infrapower Private limited	Dec. 26, 2022	Purchase Order for supply of BIS Certified Level-III (Old)/ Level-II (New), 200 KVA Conventional Distribution Transformers against this office Tender Specification No. MD/MK/04/813 Opened on 29.11.2022.	View Approved PO	PO Sent Status

After clicking on the “Delete” button confirmation message will display, if you click on “ok” button. PO will be deleted.

qcuat.mpcz.in:8080/procurement_previous_po

TEST_PO_APPROVER

Dashboard

All Purchase Order

Show 10 entries

qcuat.mpcz.in:8080 says
Are you sure you want to delete this PO ?

OK Cancel

Sr. No.	PO Number	Vendor Name	PO Date	PO Subject	View PO	Action
1	6397	Lan Engineering & Technologies	Aug. 9, 2023	Purchase Order for supply of Distribution box for 25 KVA transformer/LT Dead End Clamp for L.T.A.B Cable, 25 KVA Conventional Distribution Transformers and Cable against this office Tender Specification No. MD/MK/04/852 Opened on 09.08.2023	Delete	PO Ready For Approval Status
2	132313	Samridhhi Industries	Aug. 18, 2023	order for supply of	Delete	PO Ready For Approval Status
3	74	Century Infrapower Private limited	July 20, 2023	Purchase Order for supply of BIS Certified Level-III (Old)/ Level-II (New), 315 KVA Conventional Distribution Transformers against this office Tender Specification No. MD/MK/04/912 Opened on 06.06.2023	View Approved PO	PO Sent Status
4	236669	Century Infrapower Private limited	Dec. 26, 2022	Purchase Order for supply of BIS Certified Level-III (Old)/ Level-II (New), 200 KVA Conventional Distribution Transformers against this office Tender Specification No. MD/MK/04/813 Opened on 29.11.2022.	View Approved PO	PO Sent Status

19. Click on “VIEW PO” button to view/print the PO. click on save button to save “PO” or Print “PO”.

← → ↻ 🔒 qcuat.mpcz.in:8080/po/po_view/260 🔍 📄 ⌵ 🌙 ⋮

DEVELOPER

TEST_PO_APPROVER

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 Offered Material
 All Approved PO
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 Officer SOP

Material Information

Sr No.	Material Specification	Item Code	Unit	Quantity	Unit F.O.R Destination Price Excluding GST(In Rs)	Total Tax(In %)	Total Value Of Order Including GST
1	Distribution box for 25 KVA transformer	M-0201021	NOS	28.0	4390.0	8.0	132753.6
2	LT Dead End Clamp for L.T.A.B Cable	M-0404221	Motor	34.74	7830.0	18.0	320976.76

Encl. As above

Schedule No.	Schedule Description
Sch-023	Distribution box for 25 KVA transformer & LT Dead End Clamp for L.T.A.B Cable

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1	CGM
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O/o MPMKVCL, Bhopal

CHIEF GENERAL MANAGER
O/o MPMKVCL, Bhopal

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← → ↻ 🔒 qcuat.mpcz.in:8080/po/po_view/260 🔍 📄 ⌵ 🌙 ⋮

Sub :- Purchase Order for supply of

Terms & Conditions

Delivery:
The bidder shall require to complete the

Acceptance Of Material (Random Testing)
Testing of the transformer selected at random from the supplies made to the Area Stores shall be done in the following manner for verification of technical details, using 1% sample material and deliver on or before approved S/LT drawings and technical specification of the order.
In case lot comprises of more than 100

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Print 2 pages

Destination Save as PDF

Pages All

Pages per sheet 1

Margins Default

Options ☒ Headers and footers ☐ Background graphics

Save Cancel

852 Opened on 09.08.2023

thereafter as under.

the order.

Total Value Of Order Including GST

132753.6
320976.76

GENERAL MANAGER-BHOPAL
PMKVCL, Bhopal

20. Click on the “SEND TO APPROVAL” button to forward the PO to the Approver for final approval.

- After “SEND TO APPROVAL”. You cannot download or View PO. So, before click on “SEND TO APPROVAL” download or Print PO.

Material Information

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Encl. As above

Schedule No.	Schedule Description
Sch-023	Distribution box for 25 KVA transformer & LT Dead End Clamp for LT.A.B Cable

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1 CGM

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O/o MPMKVCL, Bhopal

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After clicking on the “Send To Approval” button confirmation message will display, click on “ok” button. PO will be “Send to Approver”.

Material Information

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Encl. As above

Schedule No.	Schedule Description
Sch-023	Distribution box for 25 KVA transformer & LT Dead End Clamp for LT.A.B Cable

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O/o MPMKVCL, Bhopal




1 CGM

CHIEF GENERAL MANAGER
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View PO Send To Approval

21. Click on “View Purchase Order” option on left side bar to display the list of all PO created, click on “status” button to view “Purchase Order”.

← → ↻ [qcut.mpcz.in:8080/po/send_to_approval/260](#) 🔍 📄 ☆ 🖨️ ⌵

   ⌚

[Dashboard](#) [Purchase Order](#) > [Create Purchase Order](#) [View Purchase Order](#) [GTP](#) [Bank Details](#) [Bank Guarantee](#) [Offered Material](#) [All Approved PO](#) [Create DI](#) [View DI](#) [CIS\(Invoices\)](#) [Officer SOP](#)

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All Purchase Order

Purchase order created and send for approval successfully

Show entries Search:

Sr. No.	PO Number	Vendor Name	PO Date	PO Subject	View PO	Action
1	8212023	R.R. Ispat (A Unit Of Godawari power And Ispat limited)	Aug. 21, 2023	TEST PO PROCESS	Delete	PO Ready For Approval Status
2	6397	Lan Engineering & Technologies	Aug. 9, 2023	Purchase Order for supply of Distribution box for 25 KVA transformer/LT Dead End Clamp for L.T.A.B Cable, 25 KVA Conventional Distribution Transformers and Cable against this office Tender Specification No. MD/MK/04/852 Opened on 09.08.2023	Draft PO	PO Sent Status
3	132313	Samriddhi Industries	Aug. 18, 2023	order for supply of	Delete	PO Ready For Approval Status
4	74	Century Infrapower Private limited	July 20, 2023	Purchase Order for supply of BIS Certified Level-III (Old)/ Level-II (New), 315 KVA Conventional Distribution Transformers against this office Tender Specification No. MD/MK/04/912 Opened on 06.06.2023	View Approved PO	PO Sent Status