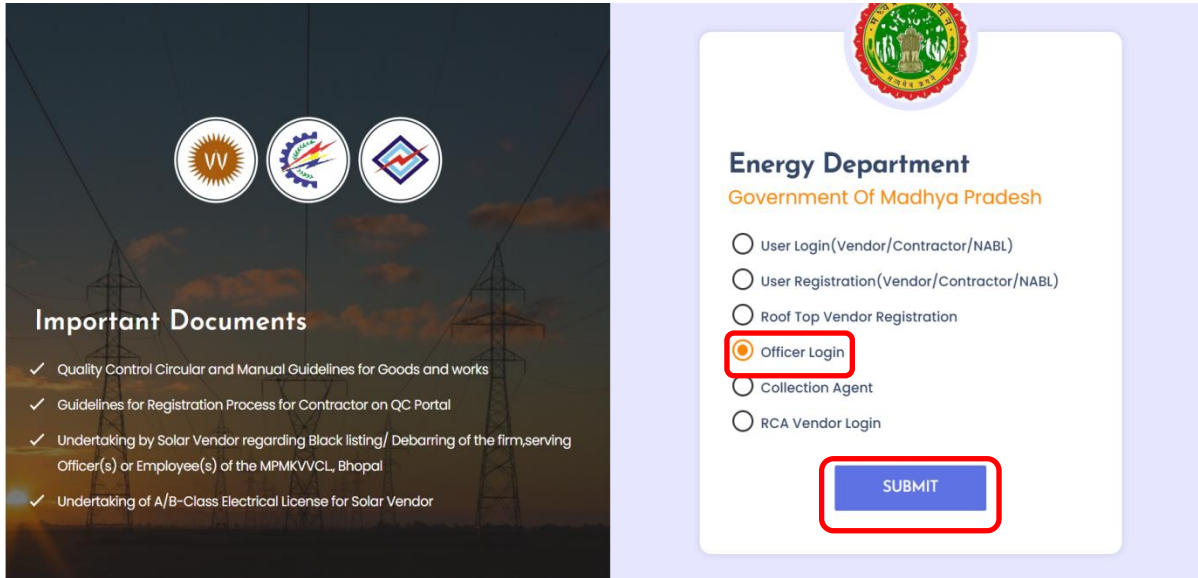


## SOP for work order approver

1) For approval of work order approver officer will login by their valid credentials,

Click on the [url:- https://qcportal.mpcz.in/](https://qcportal.mpcz.in/) for log in page and go for officer log on and click on submit button.



**Important Documents**

- ✓ Quality Control Circular and Manual Guidelines for Goods and works
- ✓ Guidelines for Registration Process for Contractor on QC Portal
- ✓ Undertaking by Solar Vendor regarding Black listing/ Debarring of the firm, serving Officer(s) or Employee(s) of the MPMKVCL, Bhopal
- ✓ Undertaking of A/B-Class Electrical License for Solar Vendor

**Energy Department**  
Government Of Madhya Pradesh

☐ User Login(Vendor/Contractor/NABL)

☐ User Registration(Vendor/Contractor/NABL)

☐ Roof Top Vendor Registration

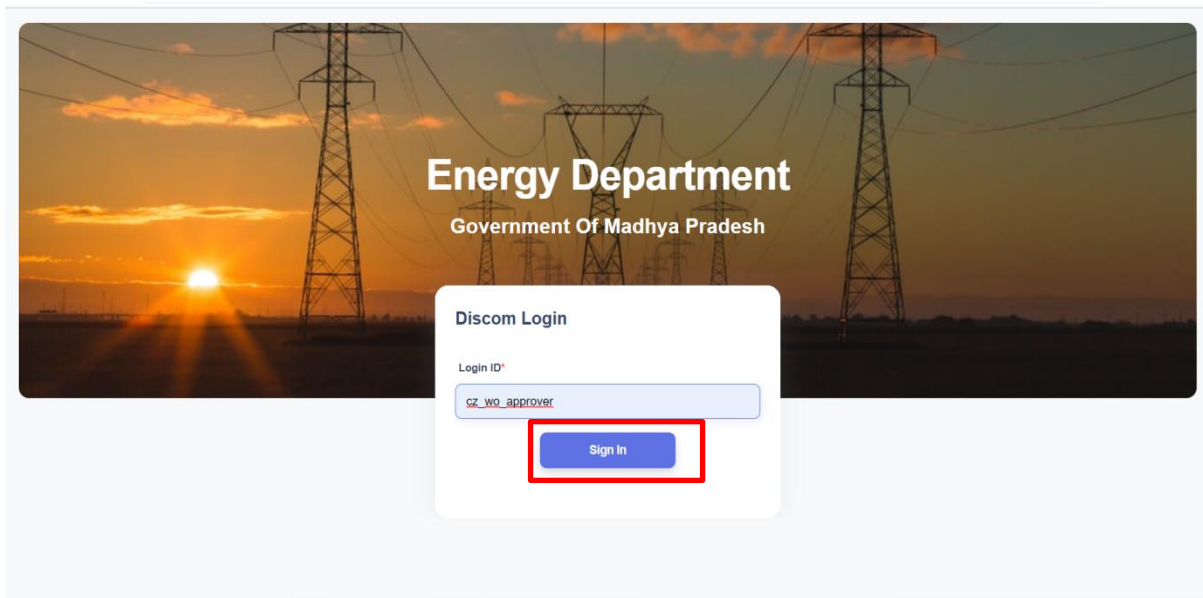
☒ Officer Login

☐ Collection Agent

☐ RCA Vendor Login

**SUBMIT**

Enter log in ID and click on sign in .



**Energy Department**  
Government Of Madhya Pradesh

**Discom Login**

Login ID\*

cz\_wo\_approver

**Sign In**

2)OTP verification window will open ,enter valid otp.



Click on submit code.

3) Users dashboard will open



4) Click on view work order



5) Click on view WO/download

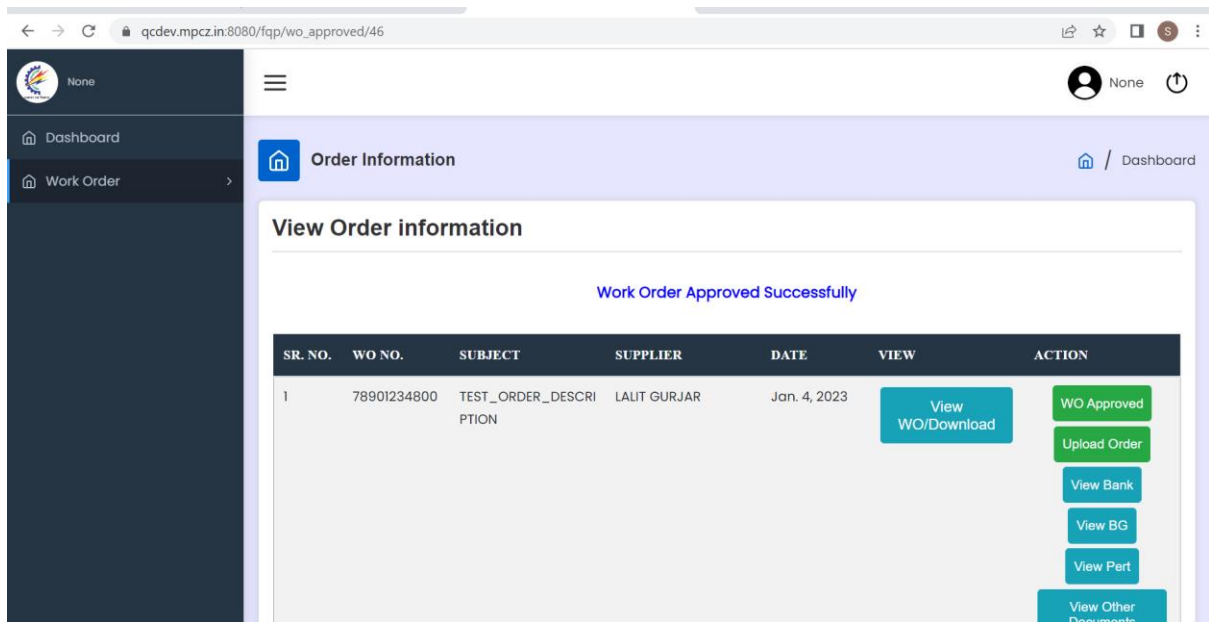
The screenshot shows a web application interface for viewing order information. The browser address bar displays `qcdev.mpcz.in:8080/fqp/work_order`. The left sidebar contains a menu with 'Dashboard' and 'Work Order'. The main content area is titled 'Order Information' and 'View Order information'. It features a table with the following data:

SR. NO.	WO NO.	SUBJECT	SUPPLIER	DATE	VIEW	ACTION
1	78901234800	TEST_ORDER_DESCRPTION	LALIT GURJAR	Jan. 4, 2023	<a href="#">View WO/Download</a>	<a href="#">Not Approve</a> <a href="#">Upload Digital Order</a> <a href="#">View Bank</a> <a href="#">View BG</a> <a href="#">View Pert</a> <a href="#">View Other Documents</a>

6) click on Approve

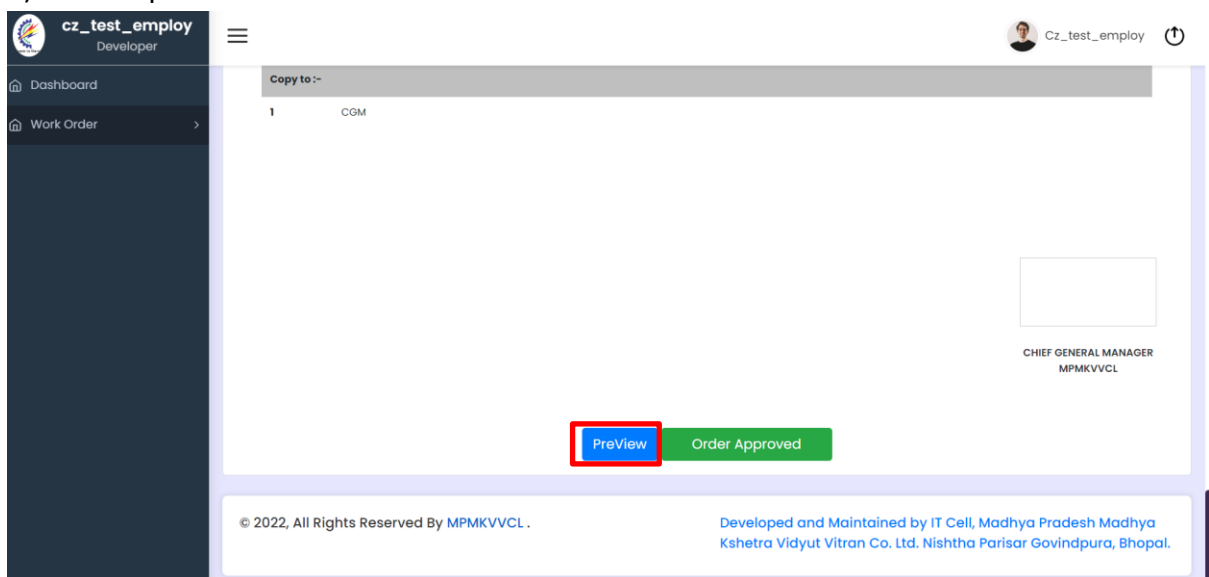
The screenshot shows the 'Approver View Work Order' page. The browser address bar displays `qcdev.mpcz.in:8080/fqp/approver_view_work_order/2`. The left sidebar contains a menu with 'Dashboard' and 'Work Order'. The main content area shows a 'Copy to:-' section with a list of users. At the bottom, there are two buttons: 'PreView' and 'Approve'. A red box highlights the 'Approve' button.

7) Not approve label will change into WO approved



Click on view WO/Download order button

8) Click on preview button



Print that order.

9) Click on upload order button page will open for uploading.

None  
(MPMKVVCL,  
Bhopal)

Dashboard  
Work Order

### View Order information


SR. NO.	WO NO.	SUBJECT	SUPPLIER	DATE	ACTION	STATUS
1	121212	WERT	Surbhi Jain	Oct. 1, 2022	<a href="#">View WO/Download</a>	<a href="#">WO Approved</a> <a href="#">Upload Order</a> <a href="#">View Agreement Copy</a> <a href="#">Approve Bank Info</a> <a href="#">BG Approval</a> <a href="#">Approve LOC</a> <a href="#">Approve Pert</a> <a href="#">Approve Vendor</a>

cz\_test\_employ  
Developer

Dashboard  
Work Order

### Order Information

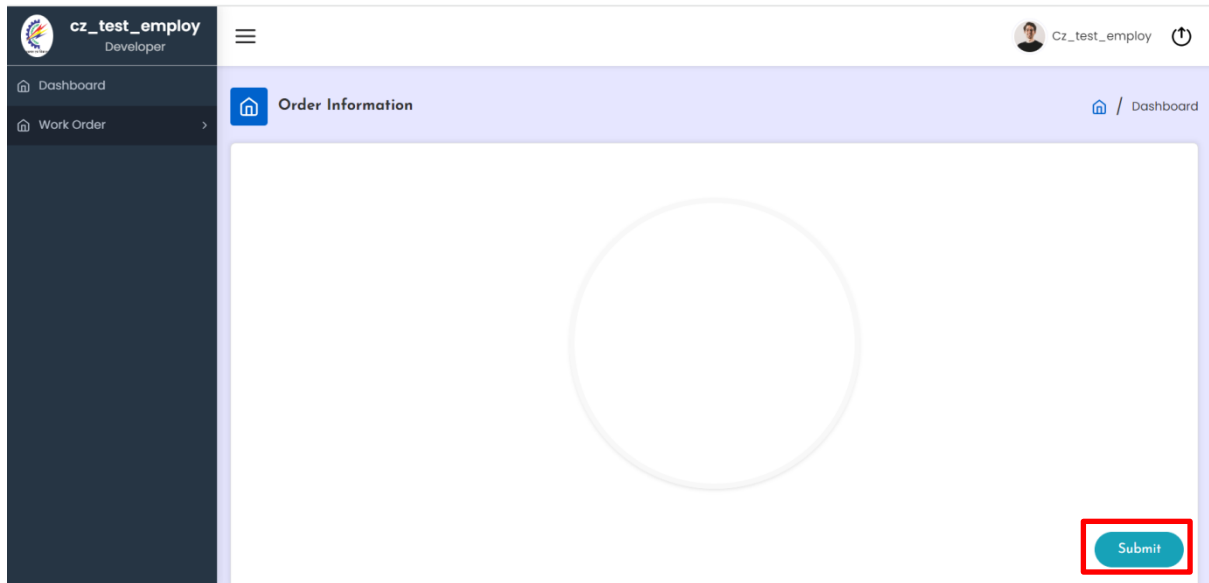
Dashboard



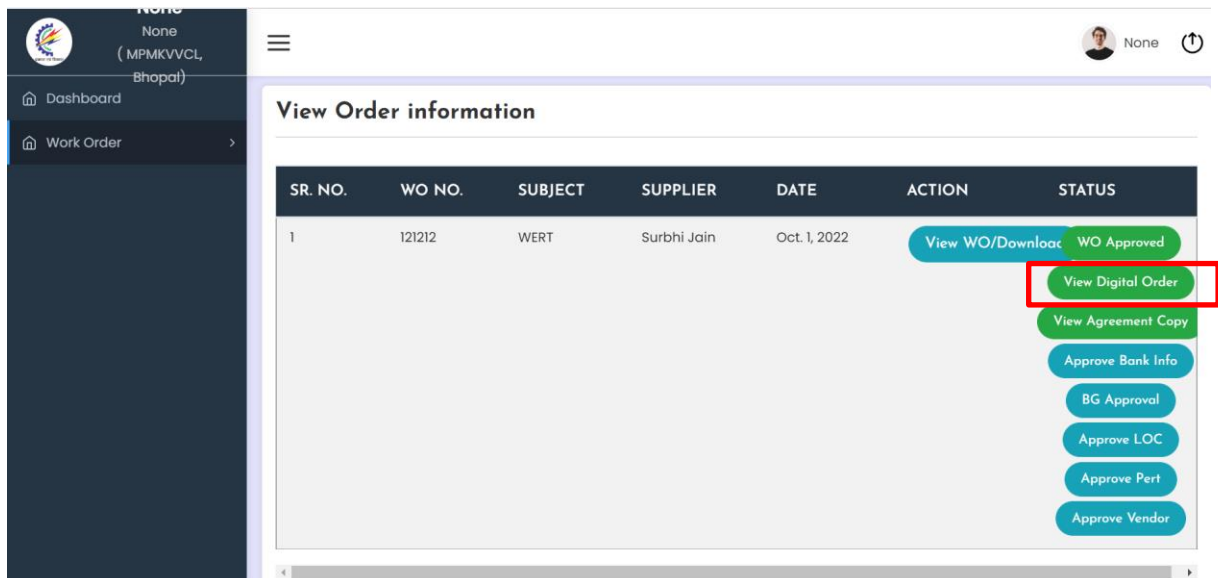
[Submit](#)

Upload the document


10) After choosing the file click on submit button





11) Now you can see your details by clicking on view digital order button





12) you can view certificate by clicking on view digiter order



**cz\_test\_employ**  
 Developer  
 ( MPMKVCL)





 Cz\_test\_employ

 Dashboard
  Work Order

 Create Work Order
 

 / Dashboard




**M.P.MADHYA KSHETRA VIDYUT VITARAN COMPANY LIMITED**  
 (Government of M. P. Undertaking)  
 Regd. Office: Nishtha Parisar, Govindpura Bhopal 462023  
 ' 0755-2601300, Ext-501, Website portal.mpcz.in  
 CIN NUMBER: U40109MP2002SGC015119


---


**Turnkey Contract Details Report for Contract Number 4067**



12/4067 Date : 8-Sep-2022


Contract Number :	4067	Contract Effective Date :	Sept. 2, 2022
Contract Date :	Sept. 22, 2022	Scheme Name :	REVAMPED DISTRIBUTION SECTOR
Scheme Code :	180		SCHEME(RDSS)



**cz\_test\_employ**  
 Developer  
 ( MPMKVCL)




 Cz\_test\_employ

 Dashboard
  Work Order

 Create Work Order
 

 / Dashboard

Quotation No :	112	Contractor Name :	TEST CONTRACTOR BY YASHWANT
Contract Offer Number :	34	Contractor Site :	TEST CONTRACTOR BY YASHWANT
Contract Offer Date :	Sept. 12, 2022	Contractor Address :	HIG 214 D SECTOR AYODHYA NAGAR BHOPAL MADHYA PRADESH Pincode:462041

Communication :

Phone: 6232913174


Email: yash.want.mpcz@gmail.com


**Order Description :** ORDER NO.MD/EZ/CGM/RDSS/CB/NoA/480 jabalpur,dated: 02.09.2022 Award of contract for supply,installation,testing and commissioning of capacitor bank in mppkvcl,jabalpur company area under RDSS


Drive innovation by empowering your teams with E2E tests that don't break and run at-scale in the cloud.



**Contract Prices**


S.No	Items in Package	Amount (In Rs.)
------	------------------	-----------------



**cz\_test\_employ**  
 Developer  
 ( MPMKVCL)




 Cz\_test\_employ

 Dashboard
  Work Order

 Create Work Order
 

 / Dashboard

Stage	Completion Period		Completion Date	Contract Amt (%)	Stage Amount	Remarks
	Months	Days				

**BG Details**

BG Number	BG Type	Completion Date	Issue Date	Expiry Date	Amount	Status
-----------	---------	-----------------	------------	-------------	--------	--------

**LC Details**

LC Number	Issue Date	Expiry Date	LC Amount	Status
-----------	------------	-------------	-----------	--------

**List of Schedule : Supply**

Sch. No.	Description	Unit	Qty	Unit price (Excl Tax) (in Rupees)
1	2	3	4	5
ADB3-3A	33 KV LINE ON PCC POLES WITH AAA DOG CONDUCTOR WITH MAXIMUM SPAN OF 70 METER.	KM	502	123754023

Dashboard

Work Order >

List of Schedule : Installation

Sch. No.	Description	Unit	Qty	Unit price (Excl Tax) (in Rupees)
1	2	3	4	5
ADB3-3A	33 KV LINE ON PCC POLES WITH AAA DOG CONDUCTOR WITH MAXIMUM SPAN OF 70 METER.	KM	502	11099001

Schedule Details (Supply) Item

Sch. No.	Particulars	Item Code	Unit	Qty	Material Cost	
					Ex-works Cost per unit Rs.	Total Rs.
1	2	3	4	5	6	7
ADB3-3A	ALUMINUM BINDING TAPE	I2113004	KM	52	419	21788.00
Grand Total						21788.00

Dashboard

Work Order >

List of Major Items of Plant and services

S. No.	Particular	Item Code	Unit	Qty	Ex-works Cost Per-Unit Rs.	Total Rs.
1	2	3	4	5	6	7
1	11KV DANGER BOARD WITH FIXING CLAMP	I2169007	KM	25852.0	15.5	400706.00
Grand Total						400706.00

List of Price Variable Items

S. No.	Particular	Item Code	Unit	Qty	Ex-works Cost Per-Unit Rs.	Total Rs.
1	2	3	4	5	6	7
1	33 KV 'V' CROSS-ARMS WITH BACK CLAMPS 75X75X6 MM GAL. ANGLE	I2144008	KM	37096.0	171.8	6373092.80
Grand Total						6373092.80

Copy to :-

1 CGM

**Note:-**

**After that further process will be done by contractor**