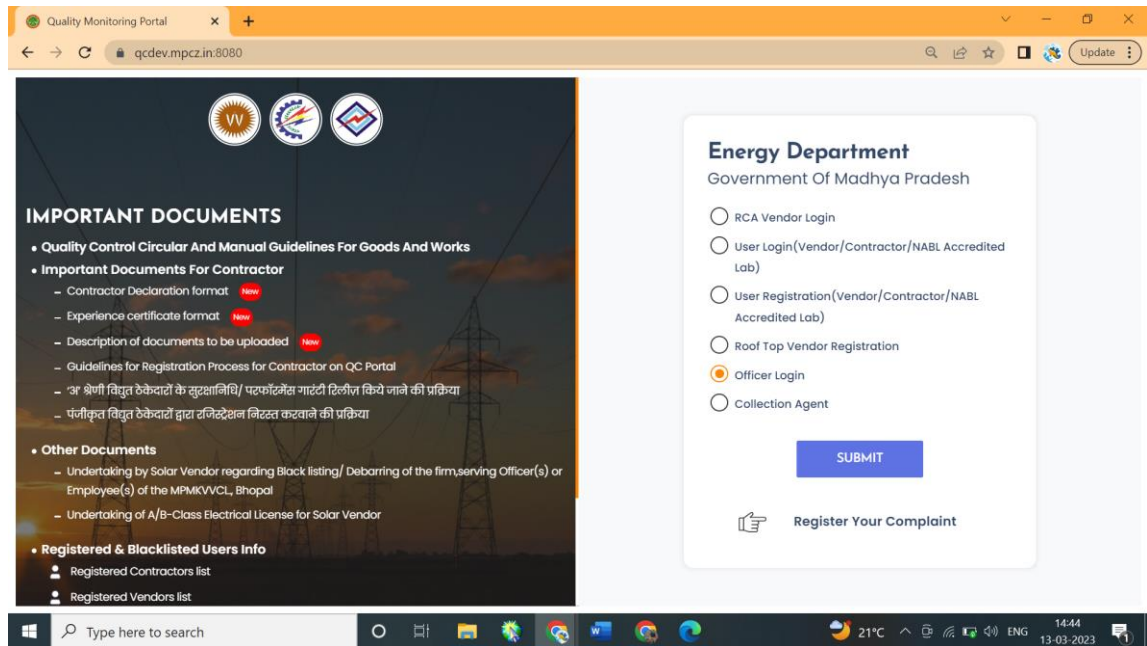
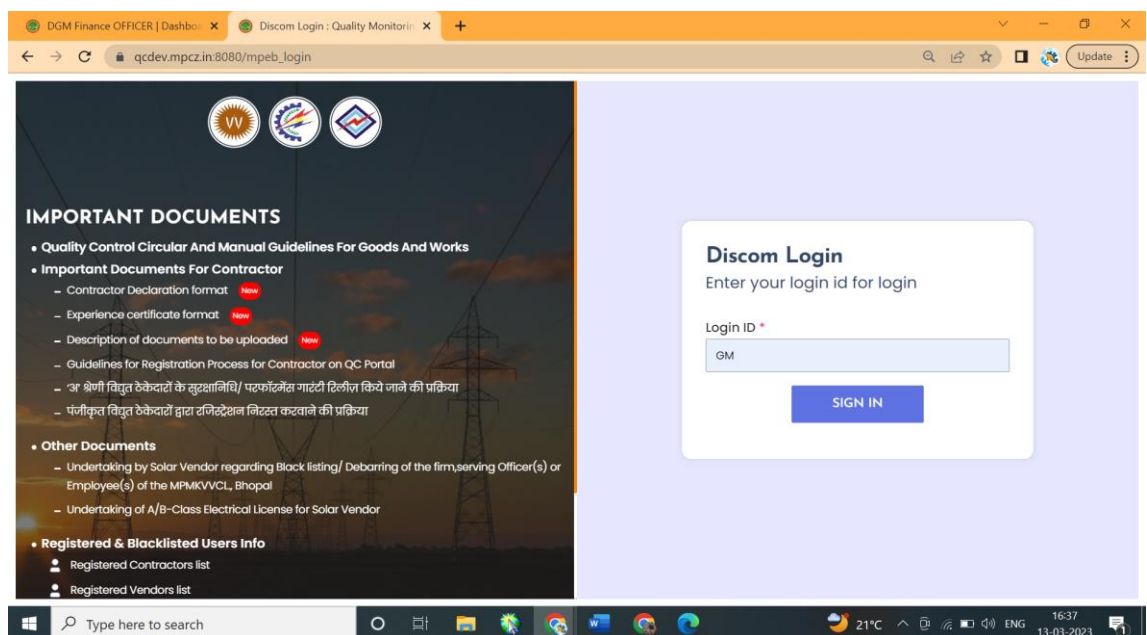


GM Officers SOP For Contractor

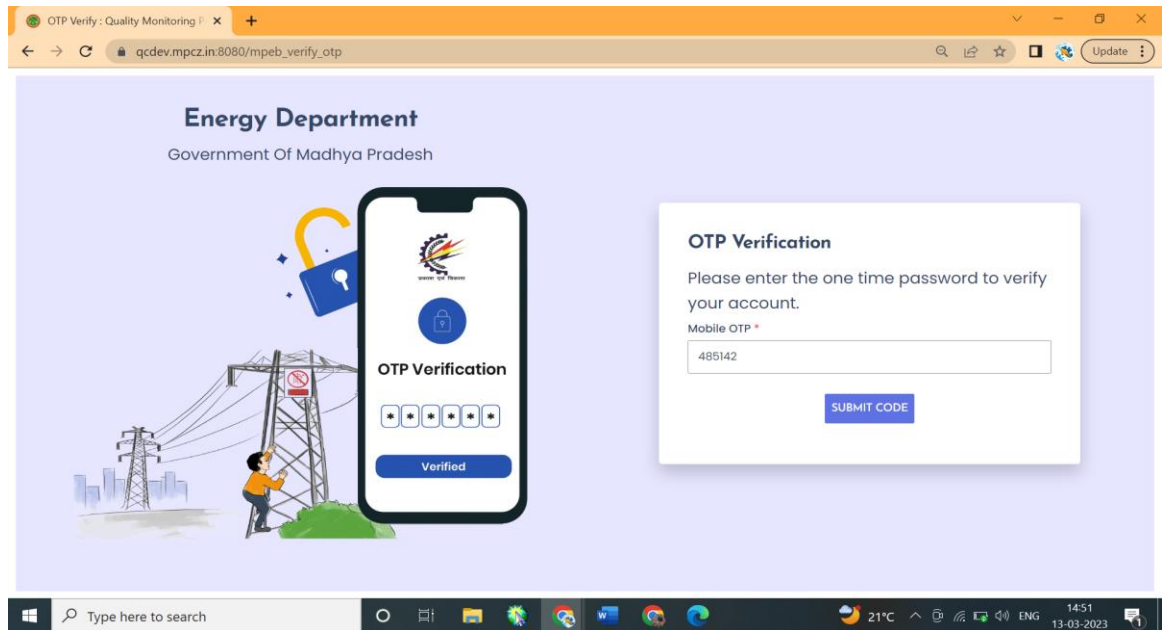
- 1 Open Website <https://qcportal.mpcz.in>-> **Officer Login**
-> Submit



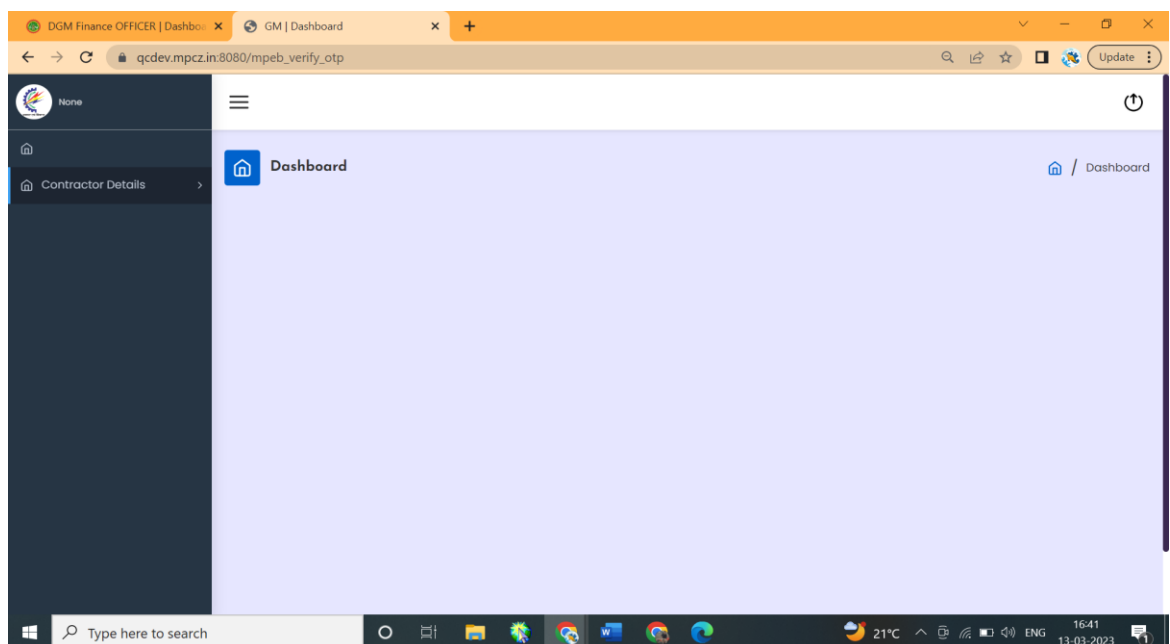
- 2 Login Using Officer ID-> Submit



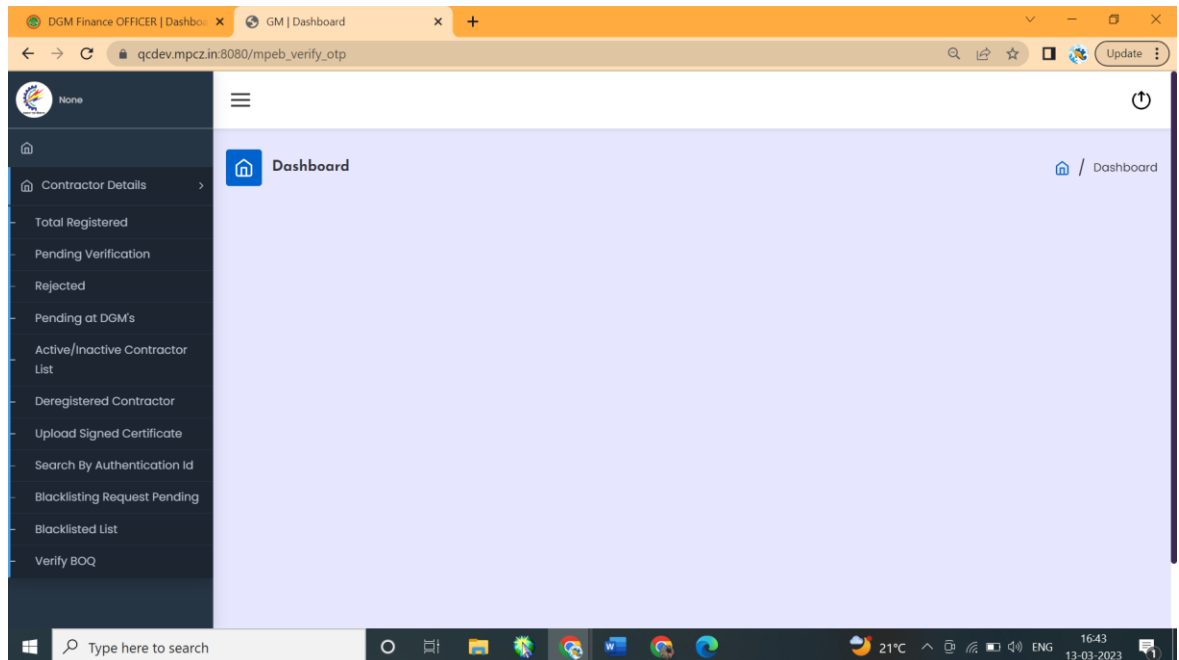
3 Enter OTP Received on Registered Mobile ->Submit Code



4 GM Dashboard Open -> Side Bar Showing in Left Side

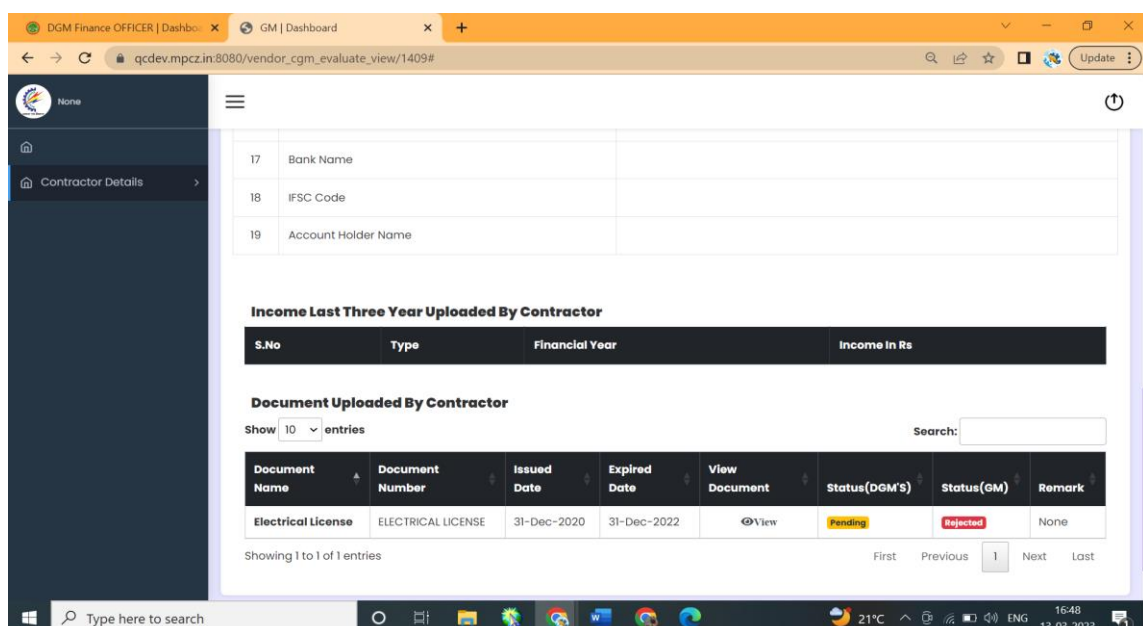


5 Contractor Details -> Open Side bar

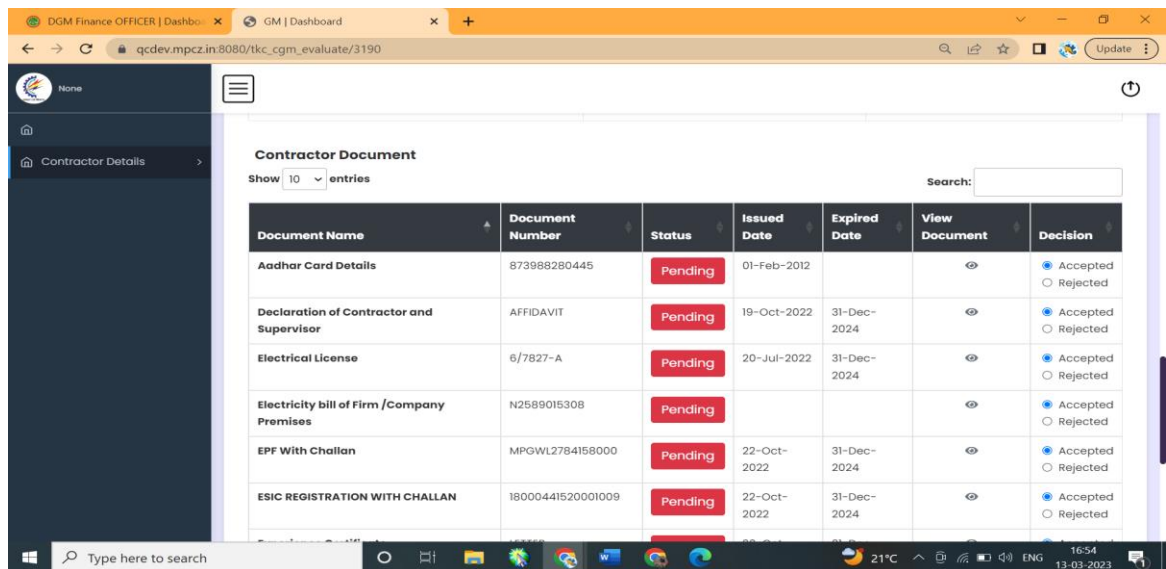


6 Total Registered -> All Registered Contractor Details

- View -> View -> Contractor All Information , Company Address, Documents
- DGM's Status, Status of GM and Remark



7 Pending Verification -> All Pending Contractors Detail



Contractor Document

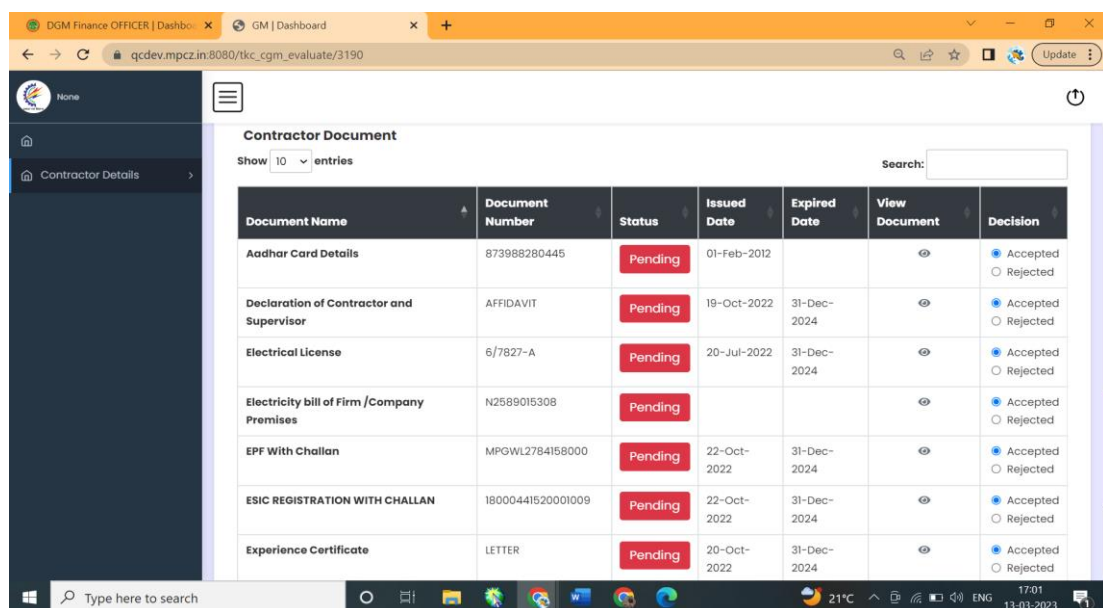
Show 10 entries

Search:

| Document Name | Document Number | Status | Issued Date | Expired Date | View Document | Decision |
|--|-------------------|---------|-------------|--------------|---------------|---|
| Aadhar Card Details | 873988280445 | Pending | 01-Feb-2012 | | | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| Declaration of Contractor and Supervisor | AFFIDAVIT | Pending | 19-Oct-2022 | 31-Dec-2024 | | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| Electrical License | 6/7827-A | Pending | 20-Jul-2022 | 31-Dec-2024 | | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| Electricity bill of Firm /Company Premises | N2589015308 | Pending | | | | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| EPF With Challan | MPGWL2784158000 | Pending | 22-Oct-2022 | 31-Dec-2024 | | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| ESIC REGISTRATION WITH CHALLAN | 18000441520001009 | Pending | 22-Oct-2022 | 31-Dec-2024 | | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |

8 Pending Verification -> Showing All Pending Verification Contractor Details for Approved.

- View documents -> Showing Document Uploaded By Contractor for Approval .
- Status -> After Check Document, Decision -> Accepted or Rejected , Write Remark for Contractor Understanding of Rejected Documents.



Contractor Document

Show 10 entries

Search:

| Document Name | Document Number | Status | Issued Date | Expired Date | View Document | Decision |
|--|-------------------|---------|-------------|--------------|---------------|---|
| Aadhar Card Details | 873988280445 | Pending | 01-Feb-2012 | | | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| Declaration of Contractor and Supervisor | AFFIDAVIT | Pending | 19-Oct-2022 | 31-Dec-2024 | | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| Electrical License | 6/7827-A | Pending | 20-Jul-2022 | 31-Dec-2024 | | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| Electricity bill of Firm /Company Premises | N2589015308 | Pending | | | | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| EPF With Challan | MPGWL2784158000 | Pending | 22-Oct-2022 | 31-Dec-2024 | | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| ESIC REGISTRATION WITH CHALLAN | 18000441520001009 | Pending | 22-Oct-2022 | 31-Dec-2024 | | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| Experience Certificate | LETTER | Pending | 20-Oct-2022 | 31-Dec-2024 | | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |

9. After Check All Documents and Accepted-> Submit

The screenshot shows the 'DGM Finance OFFICER | Dashboard' interface. The left sidebar contains a menu with 'Home' and 'Contractor Details'. The main content area displays a table of documents with columns for document type, ID, status, and dates. All documents are marked as 'Pending'. At the bottom right, there is a 'Submit' button.

| Document Type | ID | Status | Registration Date | Expiry Date | Action |
|--|-------------------|---------|-------------------|-------------|---|
| EPF With Challan | MPGWL2784158000 | Pending | 22-Oct-2022 | 31-Dec-2024 | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| ESIC REGISTRATION WITH CHALLAN | 18000441520001009 | Pending | 22-Oct-2022 | 31-Dec-2024 | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| Experience Certificate | LETTER | Pending | 20-Oct-2022 | 31-Dec-2024 | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| GST With Challan | 23CABPR7720MIZH | Pending | 07-Oct-2022 | 31-Dec-2024 | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| Gumasta/Firm Registration/DIC/MSME Certificate | RAJU KUSHWAH | Pending | 22-Oct-2022 | 31-Dec-2024 | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |
| ITR Of Last Three Year | 726124920151022 | Pending | 15-Oct-2022 | 31-Dec-2024 | <input checked="" type="radio"/> Accepted <input type="radio"/> Rejected |

Showing 1 to 10 of 12 entries

First Previous 1 2 Next Last

Submit

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10 Rejected -> Showing All Rejected Contractor Details

- Action -> View Details -> User Basic Data and Documents Pending Status and Status of DGM's Remark.

The screenshot shows the 'DGM (Works) OFFICER | Dashboard' interface. The left sidebar contains a menu with 'Dashboard', 'Vendor', 'Contractor', 'All Contractor', 'Approved', 'Pending Verification', 'Document Rejected', 'Rejected', 'Status', 'New Material Vendor', 'Deregistered Contractor', 'Blacklisted', and 'Logout'. The main content area displays a table titled 'All Pending Rejected Vendor' with columns for S.No., Name Of Company, Name Of Authorized Person, Registration Date, Email, Contact Number, and Action. Each row has a 'View Details' link in the Action column.

| S.No. | Name Of Company | Name Of Authorized Person | Registration Date | Email | Contact Number | Action |
|-------|---------------------------|---------------------------|-------------------|------------------------------|----------------|------------------------------|
| 1 | M/s. Vishwajeet lomte | Mr Ashok Kumar Kar | 12-Oct-2022 | ashokekar.vicap@gmail.com | 9552578110 | View Details |
| 2 | Ms Chandresh Cables Ltd | Mr Himanshu Balar | 06-Oct-2022 | himanshu@avocab.com | 9624300000 | View Details |
| 3 | TEST_VENDOR_PVT_LTD | NAGESH TIWARI | 09-Mar-2023 | sonu.mpcz@gmail.com | 7415511217 | View Details |
| 4 | TESTVENDORPVTLTD | vendor | 07-Mar-2023 | sonu.raghuwanshi05@gmail.com | 9644701022 | View Details |
| 5 | MAHIMA TECH INTRA PVT.LTD | Shubhendra | 10-Mar-2023 | shubhamvishwa.mpcz@gmail.com | 7987901846 | View Details |
| 6 | AWNISH TECH INTRA PVT.LTD | Awnish | 10-Mar-2023 | shubhamvishwa.mpcz@gmail.com | 7987506546 | View Details |

https://qcdev.mpcz.in:8080/vendor_dgm_work_pending_resubmit

11. Pending at DGM's -> All Approved Contractor Details

- DGM(W&P) Status
- DGM (Finance) Status
- Contractor All Details and Documents With Remarks of DGM's

| Name Of Company | Name of Authorized Person | Valid Up To | Registration Date | Contractor Class | Contact Number | View | DGM(W&P) Status | DGM(Finance) Status |
|---|---------------------------|-------------|-------------------|------------------|----------------|----------------------|-----------------|---------------------|
| Aadi Electricals | Mahesh Kumar Gupta | | 25-May-2022 | A3 | 9755846308 | View | Rejected | Rejected |
| MAA SHARDA ELECTRICA AND KRISHI SEWA KENDRA | RISHI PARMAR | | 13-Jun-2022 | A3 | 9926673889 | View | Rejected | Rejected |
| GOURAV ENGINEERS | SUNIL KUMAR SONARE | | 13-Jun-2022 | A3 | 9993846319 | View | Rejected | Rejected |
| KAMAL SINGH CHAUHAN | KAMAL SINGH CHAUHAN | 31-Dec-2022 | 13-Jun-2022 | A3 | 9826773551 | View | Rejected | Rejected |
| SHRI DEVDHAM ENTERPRISES | SHELENDRA KUMAR | 31-Dec-2023 | 13-Jun-2022 | A1 (With OYT) | 9926242046 | View | Approve | Rejected |

12 Active/ Inactive Contractor List -> All Contractors Active / Inactive Status with Certificate

| Valid Up To | Status | Firm/Company Name | Authorised Person Name | Contact Number | Date of Approval | View Certificate |
|-------------|----------|----------------------------------|------------------------|----------------|--------------------------|----------------------|
| 31-Dec-2024 | Active | A and C Infra | Rohit Chaturvedi | 9179731622 | None | View |
| 31-Dec-2022 | Inactive | A K GUPTA AND COMPANY | SHRIKANT GUPTA | 9893700687 | None | View |
| 31-Dec-2022 | Inactive | A N F CONTRACTOR | SYED NAVED ALI | 7772886044 | None | View |
| 31-Dec-2020 | Inactive | A T Electricals | Tarang khajuriya | 9755042535 | None | View |
| 31-Dec-2021 | Inactive | A U ENTERPRISES | AKHILESH PATEL | 9926078725 | None | View |
| 31-Dec-2022 | Inactive | AABA ENGINEERING AND CONSULTANCY | JAISHREE INGLE | 9522874777 | None | View |
| 18-Jul-2024 | Active | ABC | Sunny | 8966042277 | March 6, 2023, 5:20 p.m. | View |

13 Deregistered Contractor -> View Order Information

View Order information

Show 10 entries Search:

| S.NO. | Discom | Registration Number | Firm/Company Name | Authorised Person Name | Contact Number | Status |
|----------------------------|--------|---------------------|-------------------|------------------------|----------------|--------|
| No data available in table | | | | | | |

Showing 0 to 0 of 0 entries First Previous Next Last

14 Upload Signed Certificate -> Applications Pending For Certificate Upload

- Contractor Detail
- Download Upload Certificate -> for Signed Certificate Uploading

Applications pending for certificate upload

Search:

| Company | Name of Authorized Person | Contractor Class | Registration Date | Certificate No. | Contact Number | Download/Upload certificate |
|---------------|---------------------------|------------------|-------------------|-----------------|----------------|-----------------------------|
| LECTRICALS | GANESHARAM | A1 (With OYT) | 16-May-2022 | CZB2022080446 | 9643831953 | Upload signed certificate |
| IA CONTRACTOR | RAJESH SHARMA | A4 | 13-Jun-2022 | CZC201804294511 | 7225812108 | Upload signed certificate |
| SHARMA | ARUN SHARMA | A3 | 13-Jun-2022 | CZC20160526340 | 9893802913 | Upload signed certificate |
| I Enterprises | Mr Manoj Shrimal | A3 | 13-Jun-2022 | CZC202002297108 | 9406588333 | Upload signed certificate |
| ENTERPRISES | RISHI DUBEY | A3 | 13-Jun-2022 | CZC20160912792 | 9425039875 | Upload signed certificate |

15 Search By Authentication ID -> All Contractor Data

The screenshot shows a web application interface for a contractor management system. The page title is "All Contractor". It features a search bar and a table with 10 columns: S.NO., Discom, Firm/Company Name, Authorised Person Name, Contact Number, Registration Number, Active/Inactive, Valid Up To, View Certificate, and Document. The table is currently empty, displaying "No data available in table". The interface includes a sidebar with "Contractor Details" and a top navigation bar with "Dashboard".

16 Blacklisting Request Pending -> All Pending Blacklisted Contractor Details

- View -> View Details

The screenshot shows a web application interface for a contractor management system. The page title is "All Pending Blacklisted Contractor". It features a search bar and a table with 4 columns: Serial Number, Name Of Company, Blacklisted Type, and View. The table contains 4 entries, each with a "View Details" button. The interface includes a sidebar with "Contractor Details" and a top navigation bar with "Dashboard".

| Serial Number | Name Of Company | Blacklisted Type | View |
|---------------|--------------------------------|------------------|------------------------------|
| 1 | RANVEER SINGH YADAV CONTRACTOR | temporary | View Details |
| 2 | MEHER SERVICES | permanent | View Details |
| 3 | TestNetpvtltd | permanent | View Details |
| 4 | HARIRAM | permanent | View Details |

17 Blacklisted List -> Blacklisted Contractor

- Blacklisted Contractor Details

The screenshot shows a web application interface for a 'Blacklisted Contractor'. The browser address bar displays 'qcdev.mpcz.in:8080/blacklisted_gm_all'. The left sidebar contains a menu with options like 'Contractor Details', 'Total Registered', 'Pending Verification', 'Rejected', 'Pending at DGM's', 'Active/Inactive Contractor List', 'Deregistered Contractor', 'Upload Signed Certificate', 'Search By Authentication Id', 'Blacklisting Request Pending', 'Blacklisted List', and 'Verify BOQ'. The main content area is titled 'Blacklisted Contractor' and features a table with the following data:

| S.NO. | AUTHENTICATION/REGISTRATION ID | REGISTERED COMPANY | AUTHORISED PERSON | GST | PAN CARD NUMBER | CLASS | MOBILE NUMBER | BLACKLISTED TYPE | BLACKLISTED UP-TO | VIEW DOCUMENT |
|-------|--------------------------------|--------------------|-------------------|--------------------|-----------------|---------------|---------------|------------------|-------------------|----------------------|
| 1 | CZB2022080446 | AKASH ELECTRICALS | GANESHARAM | 23BI ZPG 5934 PIZE | BIZPG593 4P | AI (With OYT) | 96438319 53 | temporary | Dec. 31, 2022 | View |

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18 Verify BOQ -> Update Order Information

- Verify BOQ

The screenshot shows a web application interface for 'Verify BOQ'. The browser address bar displays 'qcdev.mpcz.in:8080/gm_verify_boq_list'. The left sidebar is similar to the previous one but includes a 'None' option at the top. The main content area is titled 'Order Information' and 'Update Order information'. It includes a 'Show 10 entries' dropdown and a search bar. Below is a table with the following data:

| SR. NO. | WO NO. | SUBJECT | SUPPLIER | DATE | VERIFY BOQ |
|---------|-------------|-------------------|------------------------|---------------|----------------------------|
| 1 | WO_1010 | ORDER_DESCRIPTION | ROOP KISHOR JAIN | Feb. 27, 2023 | Verify BOQ |
| 2 | WO_05 | TEST_ORDER_05 | ROOP KISHOR JAIN | March 2, 2023 | Verify BOQ |
| 3 | WO_TEST_101 | test_order_101 | ROOP KISHOR JAIN | Feb. 1, 2023 | Verify BOQ |
| 4 | WO_TEST_82 | Order_82 | MR ASHISH LITORIYA | Jan. 30, 2023 | Verify BOQ |
| 5 | WO_Test_12 | ORDER_DES_TEST | SHIVAM RICHHARIYA | Jan. 30, 2023 | Verify BOQ |
| 6 | WO_DEMO_10 | TEST_DESCRIPTION | UMESH SINGH RAGHUWANSH | Jan. 30, 2023 | Verify BOQ |

