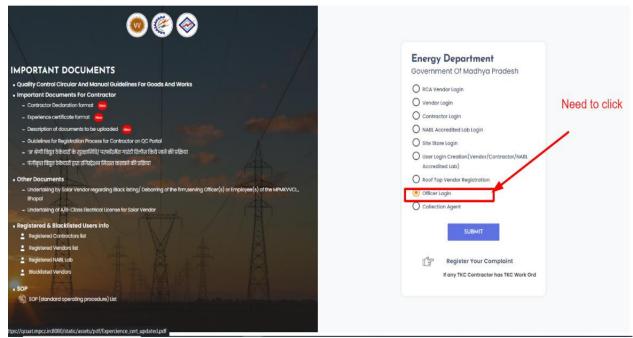
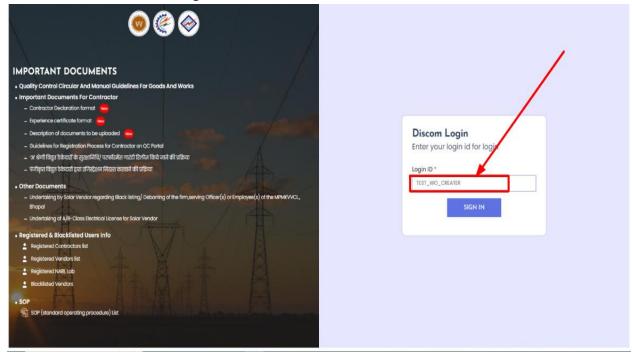
New FQP (Field Quality Plan) Intimation, Observation & its Completion

Work Order Creater login

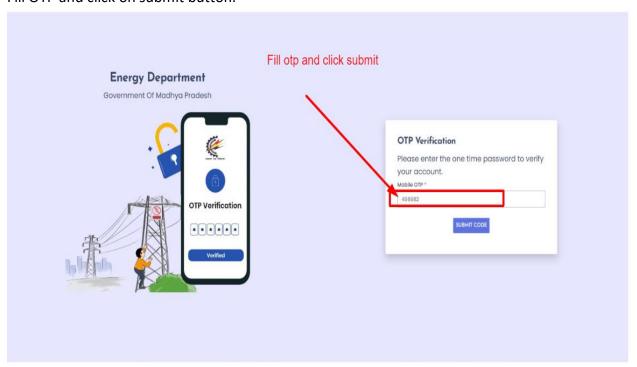
1. To generate task go to QC Portal (https://qcportal.mpcz.in) and click on officer login.



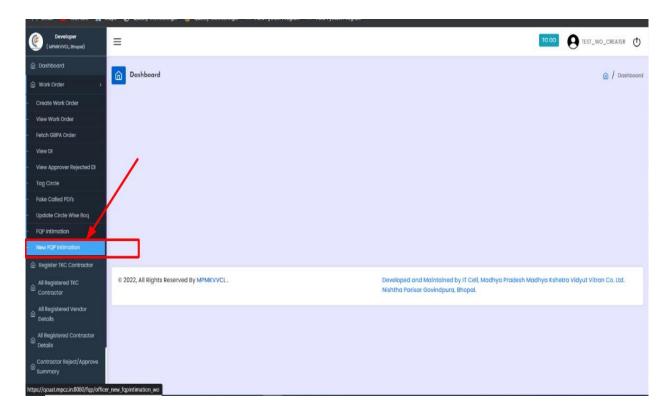
2. Enter the work order creater login id and submit.



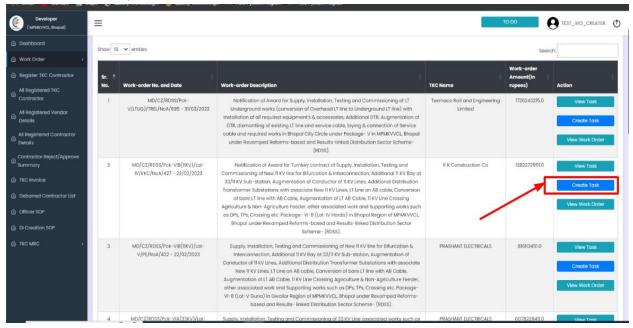
3. Fill OTP and click on submit button.



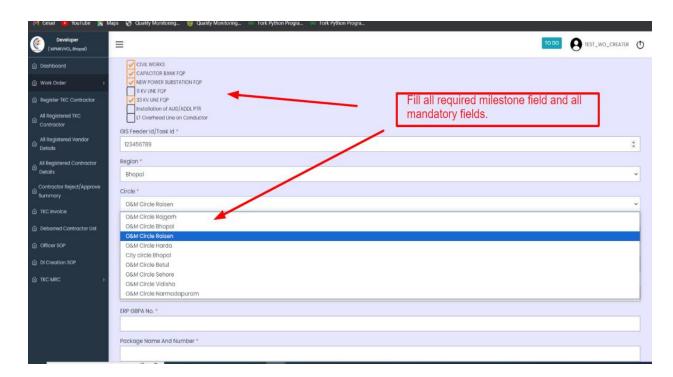
4. Click on "New FQP intimation" responsibility.



5. After click "New FQP intimation" button, Work order & TKC wise list will appear then click on "Create Task" for required Work order/ TKC.

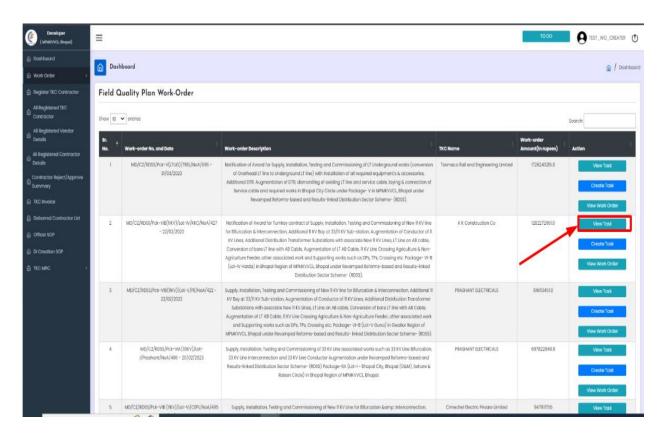


6. After clicking "Create Task" below mentioned window will open & fill all the required fields like, region, circle, division, task id, substation/feeder name, milestone, ERP estimate no., GBPA no. etc. and then click on submit button to create task.

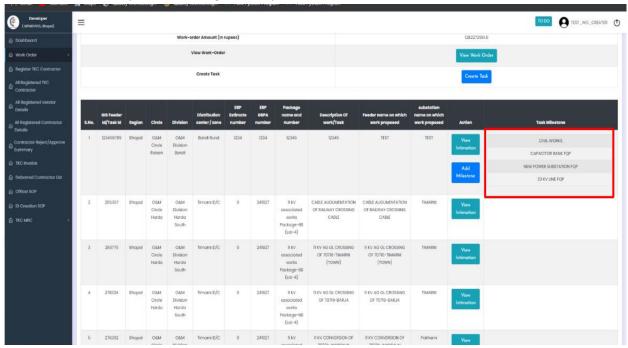




7. The created task will be shown under "View Task" button, to show click on that button.

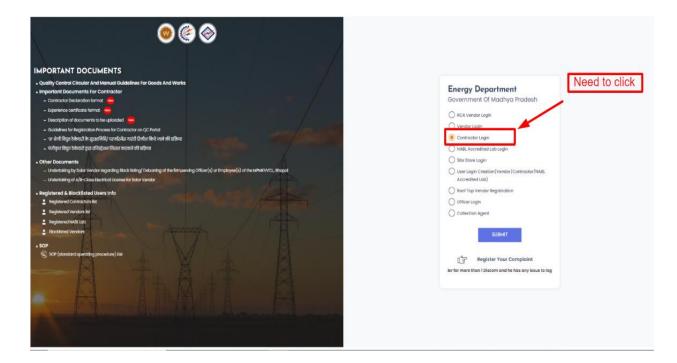


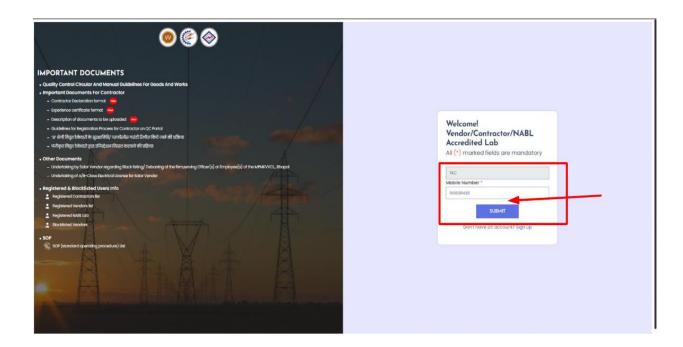
8. Milestones of respective task will show right side of the page as mentioned below. Now created tasks will show to respective TKCs against respective Work Order.



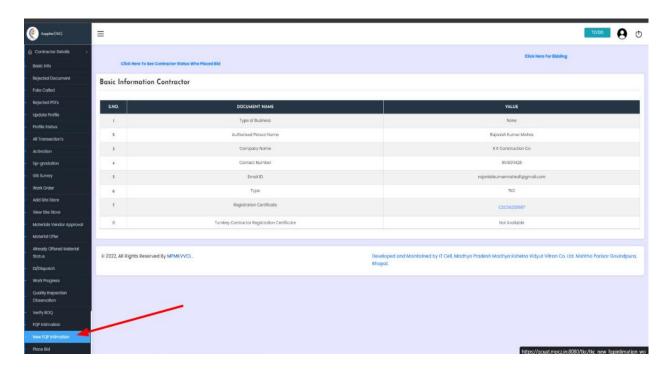
TKC login

9. TKC can checked created Tasks & generate FQP intimation for required milestone. To login in QC Portal, click on "Contractor login", select "TKC" and enter registered mobile no. and submit.

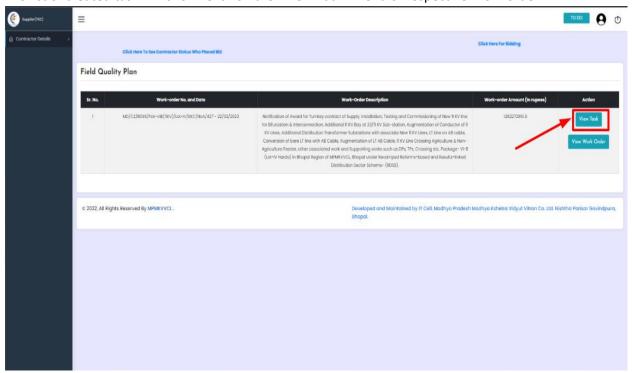




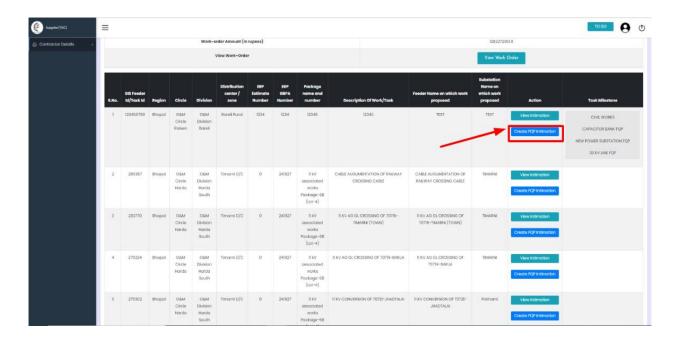
10. To view task, click on "New FQP intimation" responsibility as shown left side.



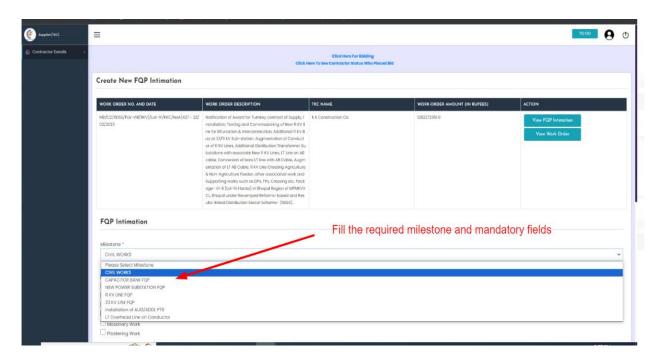
11. The list of created task will show. Click on the "View Task" menu of respective Work order.



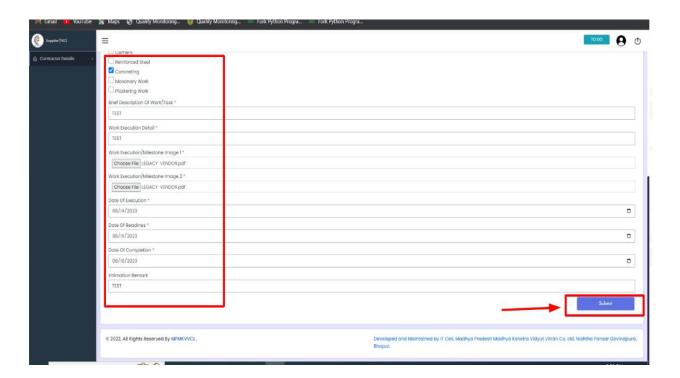
12. The different tasks will show with respect to task id, substation/feeder name, region, circle, division name etc. Click on "Create FQP intimation" button for creating FQP intimation for respective task id.



13. Fill the details of milestone and required mandatory fields.



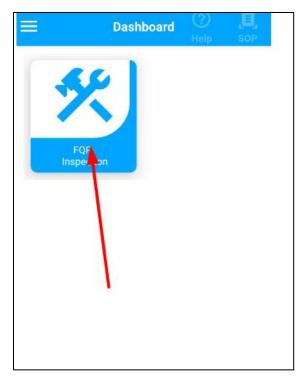
14. After fill all mandatory field and click on submit button.



15. After intimation of FQP, the details will show on FQP mobile App to DGM (STC/O&M), GM (City/O&M), PMA of respective circle for doing inspection. They can login in mobile app with their credentials and submit button.



16. After login, click on "FQP Inspection".



17. Click on pending inspection list .



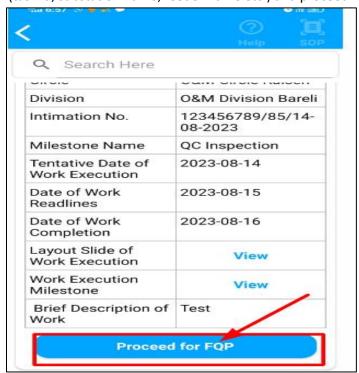
18. After click on pending list, showing the details of TKC/ work order wise created FQP intimations.



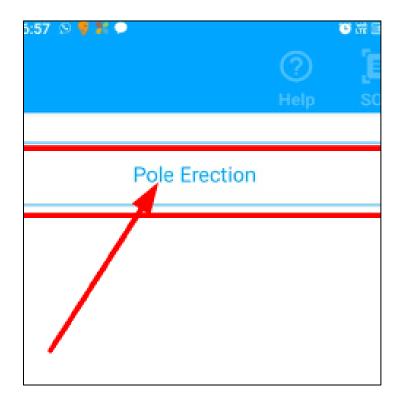
19. Click on proceed for required intimation button.



20. Check all detail (task id, substation name, feeder name etc.) and proceed for required FQP.

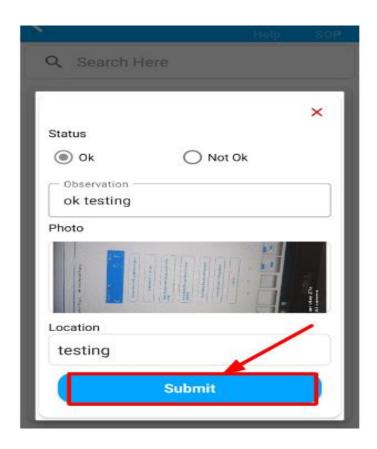


21. After this, show respective milestones & further sub milestones that have selected by TKC during FQP intimation and click on respective milestone.

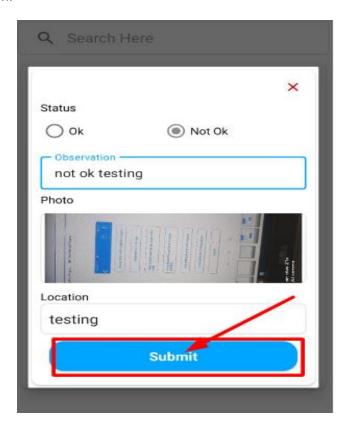




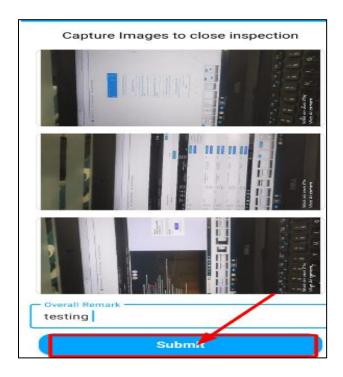
22. Check respective check points and if the it is found correct then click "Ok", otherwise click on "Not Ok", mention observation, location, take one Photo & submit. Lat & long will show in dashboard.



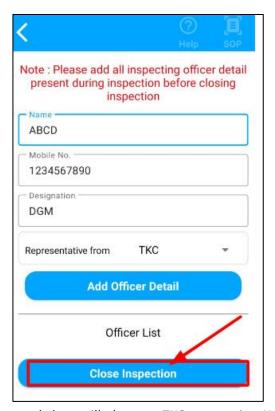
23. If information is found wrong, then select "Not Ok", fills observation, location, takes one photo and click on "submit" button.



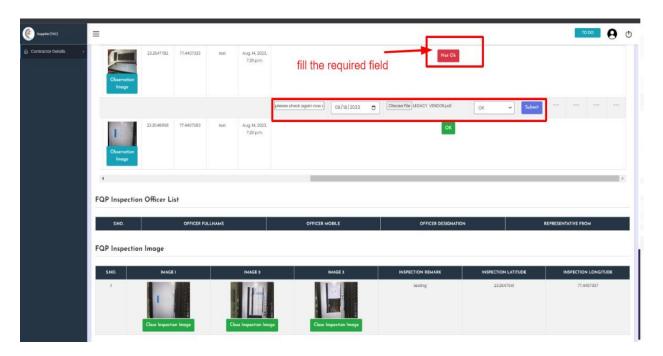
24. At the last of inspection, take three photos, fill the final observation & click on submit button and close the inspection.



Also can enter officers details that were present during inspection



25. The FQP inspected data will show to TKC, respective Nodal (DGM-STC/O&M), PMA, WO (Work Order) Creater & WO approver. For "Not Ok" case, TKC will rectify & intimate the same in front of "Not Ok" observation and same will show to Nodal officer. (Note: FQP inspection is compulsory to be done by Nodal officer & PMA)



26. These details will show on DGM STC or O&M for verify & approval. After completed FQP inspection the button will show to Nodal officer to send data for EMB, by clicking on which data will be pushed for performing EMB process.

