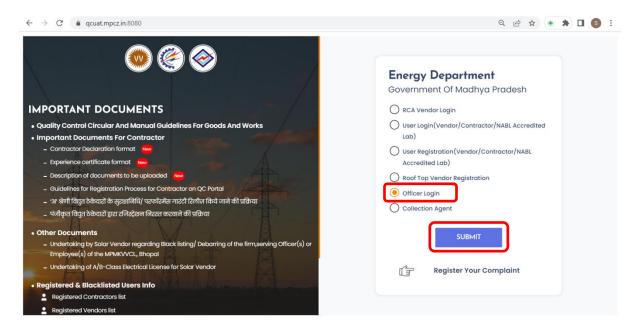
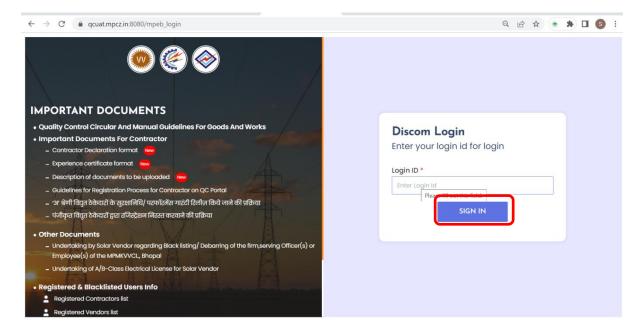
SOP For Inspecting officer and CGM QC for final Step of PDI

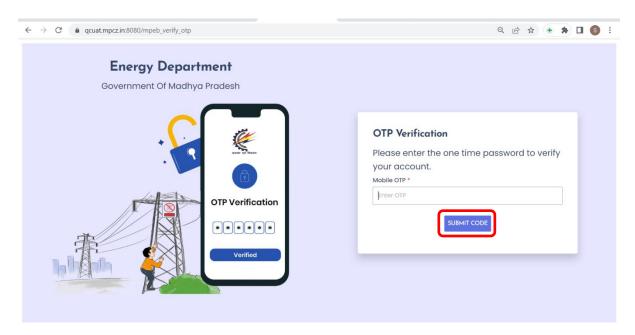
1. After Getting the PDI done from mobile application inspecting officer will log in to upload PDI report. To log in choose Officer Login and than click on SUBMIT button



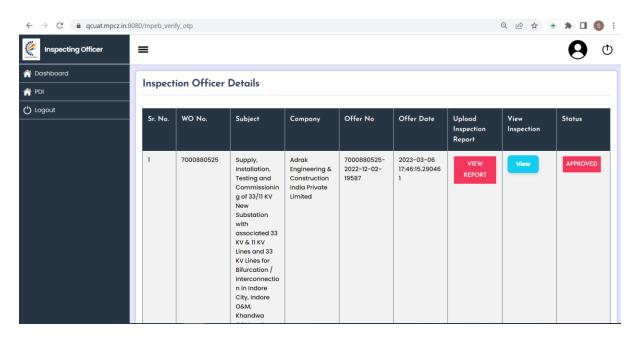
2. Enter the Login ID and click on SIGN IN



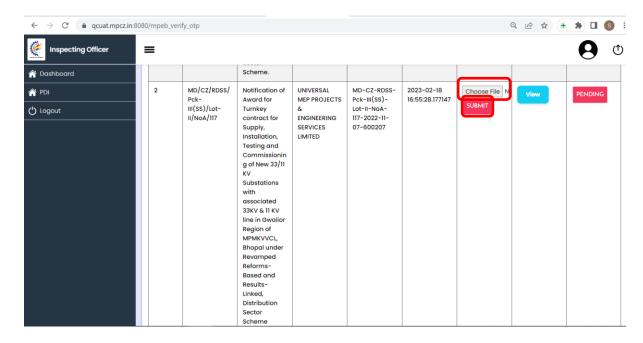
3.Enter the valid OTP and click on SUBMIT CODE



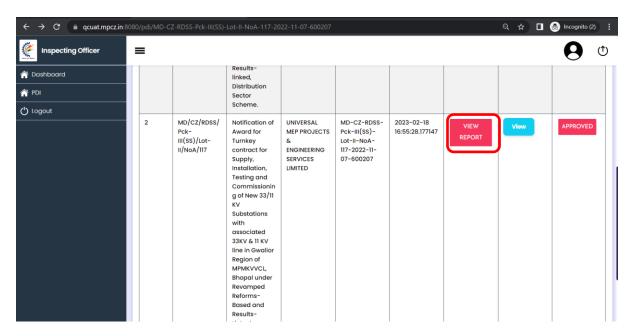
4. After log in dashboard will get open click on PDI from side bar you can see the list of all PDI.

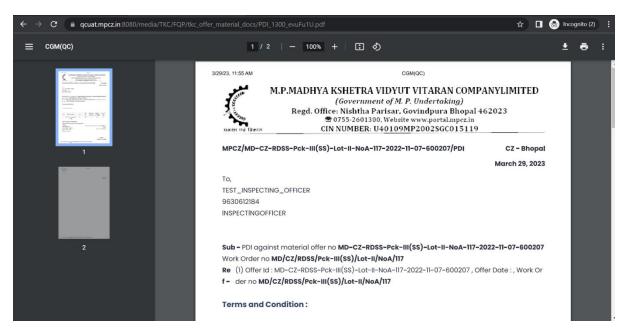


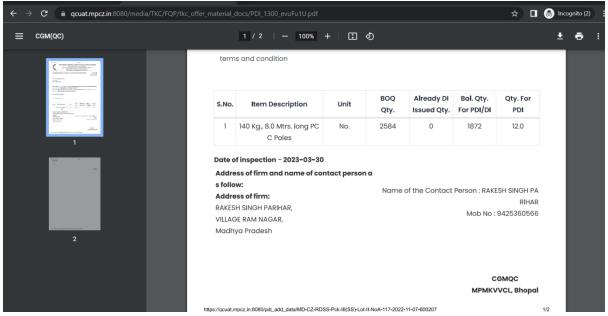
5. Click to choose file to upload the file and click on submit button

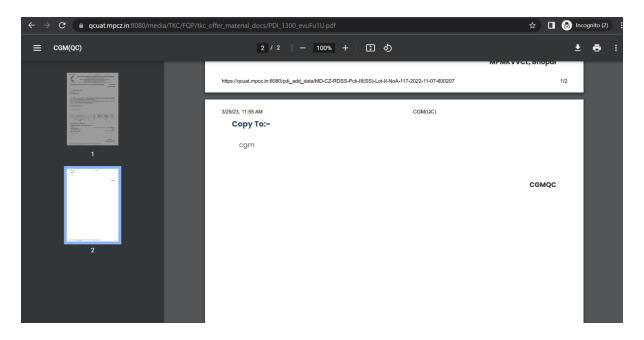


6. To view report click o view report wich was uploaded by officer

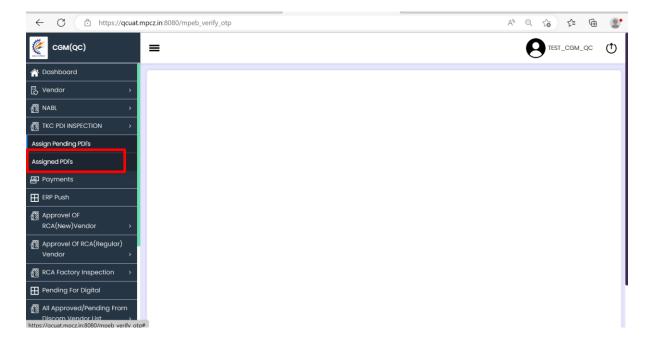




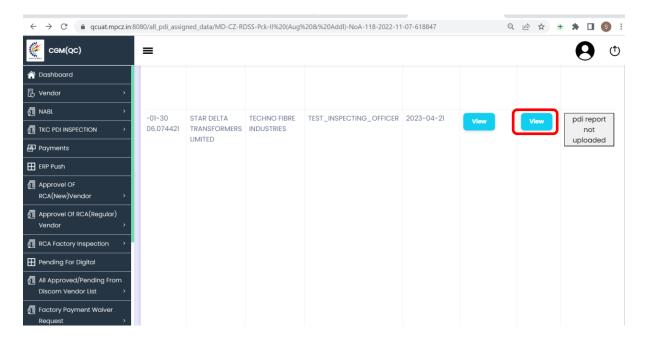




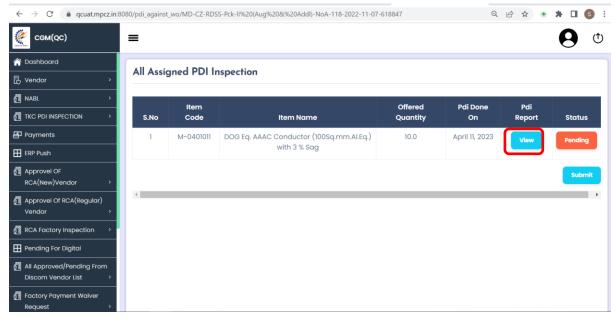
7. After report uploaded by inspecting officer CGM officer will log in than click on Assigned PDI's from Side bar



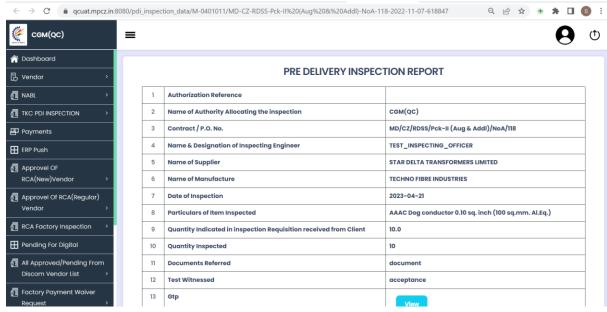
8. Click on view to accept the PDI from CGM side



9. After clicking on view list will display click on view



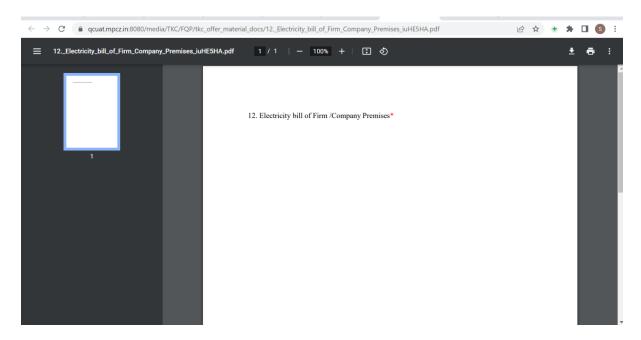
10. PDI report will display and all the information which was entered in mobile application



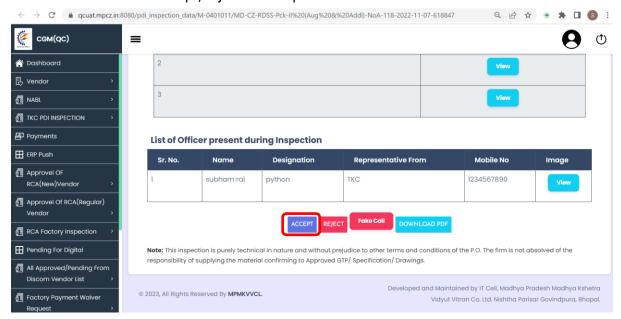
11. Click on View link to see report which was uploaded by the Inspecting officer



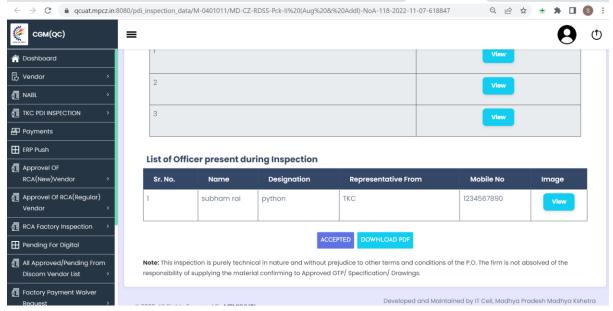
12. Report Uploaded by Inpecting Officer



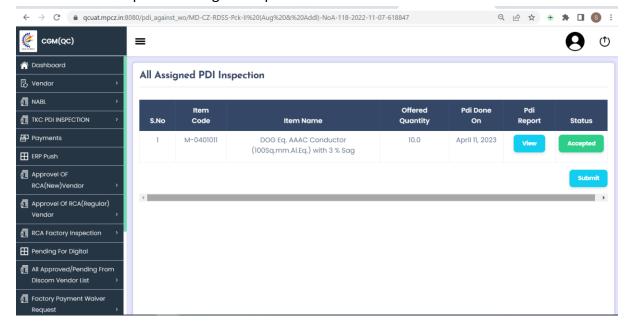
13. After that click on Accept/reject to accept the final PDI



13. After clicking on Accept status will get changed into accepted



14. After that PDI process will get completed



NOTE

After this work order creator office will do the further process for creation of DI