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| Wong shi yan  Address: Blk 442 #06-482 Fajar Road S (670442) · Phone: +65 93860650  Email: [shiyan.wong1311@gmail.com](mailto:shiyan.wong1311@gmail.com) |

# Education

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| Singapore Institute of TechnologyBachelor of Engineering with Honours in Information and Communication Technology (Software Engineering), Sept 2018 – PresentNgee Ann PolytechnicDiploma in Information Technology, Apr 2015 – Apr 2018*Graduating GPA 3.2081/4.0*  * **Capstone Project**    + Worked with another peer to develop Education & Career Guidance Portal (ECG) base on its context and coding to provide guidance for students in planning for their future career path.   + Documented project implementation on ECG portal so that future students can enhance the portal. * **UX Project**   + Worked with three other peers on a selected industry to describe an organization and their IT systems which required a revamp of UX.   + Developed a prototype for the organization using two key stages of the UXD Life cycle (Conceptualism and Development processes). * Awarded Certificate of Completion for Overseas Immersion Programme in Beijing, 2017. * Awarded Completion of Salesforce Administration Certificate – Essentials for New Admins Salesforce, 2017. |
| ITE College WestHigher Nitec in Information Technology, Apr 2013 – Mar 2015*Graduating GPA 3.754/4.0*Awarded Edusave Award for Achievement, Good Leadership and Service (Eagles), 2015.Awarded Director’s List for Academic Year 2013/2014.Awarded 2nd prize for Smart Healthcare Apps Challenge Storyboarding by Samsung, 2014.Awarded Participation in the Overseas Student Exchange Programme in South Korea, 2013.  * **WAD Project**   + Created a tourism website to provide insightful information about different country’s attractions and cultures. |

# TECHNICAL SKILLS

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| Able to program in Java, Python, PHP, Visual Basic, ASP. NET, HTML, CSS, SQLProficient in Microsoft Word, PowerPoint, ExcelDocumentation – able to create a user guide/report for a new application/program |

# COURSEWORK

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| User ExperienceDatabase DesignCustomer Relationship ManagementProject Management | Object-Oriented Analysis DesignWeb Application DevelopmentBusiness Process Modelling and Development |

# experience

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| GroWorld Learning Pte LtdChildcare Teacher, 24 Mar 2018 – 26 June 2018Prepared academic tuitions’ materials for Primary English and Primary 4/6 Chinese to ease teachings during lessons.Conducted bag-check for Primary 1 and 2 to supervise their homework progression. Make sure that teachers will not complain to parents regards to their child’s homework.Communication skills and patience is required to tutor primary school students. |
| DHL E-commerce Regional OfficeHuman Resource Intern, 15 June 2017 – Sept 2017Assisted hiring managers to create a job description document for new hires so that the Talent Acquisition Specialist can adequately understand the needs of the managers, and the requirements/expectations of the job.Performed a comprehensive targeted search for candidates via different recruiting platforms so that the Talent Acquisition Specialist can shortlist candidates for interview.Salesforce Administrator Intern, Mar 2017 – 15 June 2017Created Salesforce tip sheets; User Unsuccessful Login and Search & Account Owner Search to help Sales personnel and new employees understand how features work, thus, reducing the number of IT tickets raised for such a problem.Conducted User Acceptance Testing (UAT) for Implementation Alert function in the salesforce platform to make sure that it is error-free before going live. |

# COMMUNICATION/soft SKILLS

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| Fluent with both English and Chinese written/verbally.Good listener with a remarkable ability to understand instructions while paying attention to detail.Persevere in the face of difficulty and obstacles that slow down the process or threaten to derail it completely.Suppress negative emotions associated with impatience such as anger, frustration, and restlessness |  |

# interests/hobbits

### Reading Chinese Novels

### Singing songs

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