



EMILIO AGUINALDO COLLEGE CAVITE

Gov. D. Mangubat Ave., Brgy. Burol Main, City of Dasmariñas, Cavite 4114, Philippines
Tel. Nos. (046) 416-4339/41 www.eac.edu.ph



DATE : **NOVEMBER 25 & 27, 2024**

TO : **ALL FACULTY AND INSTRUCTORS**

FROM : **SCHOOL OF ENGINEERING AND TECHNOLOGY STUDENT COUNCIL**

RE : **EXCUSE LETTER FOR ALL SET STUDENT**

Dear Faculty and Instructors,

Good day!

This letter is to formally inform you that all students from the *School of Engineering and Technology (SET)* will be excused from their regular classes and activities on *November 25 and 27, 2024*. This is in line with their active participation in the *SET Days Celebration*, which will be held on the aforementioned dates at Emilio Aguinaldo College – Cavite.

This annual event is an integral part of the SET calendar, aimed at fostering academic collaboration, teamwork, and camaraderie among the students, as well as highlighting their contributions to the institution. Their attendance and participation are vital for the success of the planned activities and events.

We greatly appreciate your understanding and support for this initiative. Should you require further information or clarification, please do not hesitate to reach out to us through [contact information].

Thank you for your kind consideration.

Best Regards,


Joshua Earron S. Villareal

President, School of Engineering and Technology Student Council

Reviewed by:


ENGR. VERNON E. AVILA

Adviser, School of Engineering and Technology Student Council

Endorsed by:


ENGR. AMELIA M. NATIVIDAD

Dean, School of Engineering and Technology



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