Shomari Pope

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March 1, 2016

Dear Hiring Manager/Human Resources Dept:

As a Purchaser with 5+ years of experience, I am currently exploring opportunities in the web developing and programming industry at the entry-level position. I gratefully submit my resume and letter of interest for you, and would like to speak with you about the possibility of joining the team as an entry level web developer.

My previous experience working as Purchasing Manager, for Mobile Defenders, gave me relevant technological experience. I have an excellent track record of fast learning and delivering results. My 10+ years expertise in 12V electronics and technology application make me a great addition to your team. Here are some of my professional highlights:

- * Web Development Purchasing
- * Database Management

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Mobile Installation Director

* * Store/Garage Management

Attached please find my resume, which contains additional information regarding the education, skills and experience I have to offer. I'd be happy to provide greater detail about my skills and experience during an interview. Please call me at your earliest convenience.

Thank you for taking the time to consider my application. I would love the opportunity to learn more about your company, and to further discuss how I may contribute to your continued success. Thank you, again, for your consideration.

Best regards,

Sincerely, Shomari Pope 517-348-8153 shomaripope@gmail.com

SHOMARI POPE

East Lansing, MI ♦ 517.348.8153 ♦ Shomaripope@gmail.com

Web Developer / Purchasing Manager / Mobile Communications Technician

Web Development with focus in HTML, CSS, and JavaScript. Purchasing and product/project management. Mobile Communications expert with exceptional interpersonal skills and creative instincts with leadership skills that deliver results

Web Development/Design | Purchasing & Store Management | Technical Knowledge | Value Creator

Detail-oriented web developer and marketing strategist who works with high integrity and possesses comprehensive skills in programming and web development (HTML, CSS, JavaScript, PHP, C++). Proficient in marketing analysis and research, interpersonal communications, improving marketing initiatives and improving business relationships. Creative strategist with an intense work ethic and drive who encourages a high-performance culture companywide.

- ♦ Web Development
- ♦ Database Management
- ♦ Project Management
- ♦ Business Strategy/analysis
- ♦ Strategic Marketing
- ◆ Cross-Functional Leadership ◆ Purchasing
- Event Management
- ♦ Account Management

Professional Highlights

Obtained basic and advanced MECP certification. Obtained ASE Certification. Custom designs featured in Rides and Lowrider Magazine Managed front office for print shop

Professional Performance

Purchasing Manager

Mobile Defenders (Cell Phone Parts Supplier), Grand Rapids, MI (2013—2015)

Utilized, employed, and improved the sourcing methods, practices, and procedures currently in place. Performed clerical duties, assisted with inventory control, and logistics. Supported in obtaining an uninterrupted flow of materials, supplies and services as required to operate and fill customer orders on-time. Lead the reconciliation of all supply chain interactions (invoices, on-time delivery, order acknowledgements, etc.). Facilitated and managed the procurement and planning of all international materials. Conducted analysis of costs and potential areas of waste with goal of reductions in cost, lead time, inefficiency, etc. Generated integrated and measured improvements to our supply chain in respect to waste elimination, cost reductions, lead time improvements, and innovation. Ensured alignment of the business and sourcing strategies through the fostering of a communication and supplier integration plan. Tracked inventory turns, measured inventory accuracy and implemented improvement procedures. Assisted in database management and web development activities.

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Corporate/Small Business Account Manager and Communications Consultant Sprint PCS, Lansing, MI (2010—2013)

Business Account Development/Analysis | Communications Consultant | Technical Solutions |

Directed accounts and managed relationships with industry contracts in communications, government and technology industries. Worked with a variety of clients on development of business accounts and account viability analysis. Expanded market territory and developed new clients and increased brand recognition. Established relationships with local and national businesses developing marketing and network strategy for consumer goods in advertising and newspapers. Led marketing and networking efforts for clients—developed communications and account analysis. Hired interns and networking coordinators—delegated tasks, handled personnel issues, and led on-boarding and training efforts. Led marketing and networking efforts for clients—developed communications and account analysis.

MOBILE INSTALLATION DIRECTOR AND STORE MANAGER |

Mickey Shorr Mobile Electronics, Lansing/Jackson/Grand Rapids, MI (2000—20010, 2015)

Sales and Installation Management | Resource Management | Employee Management/Supervision |

Developed, sold, and installed mobile electronics and communications equipment. Networked extensively with a variety of small businesses and local government agencies to build successful business to business relationships. Contracted new clients and developed new and more efficient operations procedures. Headed storewide employee event planning and team building. Also:

- Implemented marketing strategies that more than doubled the sales and installation revenue.
- ♦ Managed and delegated tasks for 30 people in facilities and other support areas Best Buy staff to assist in coordination of event details.
- Worked cross-functionally with store director on hiring, planned employee and skill training
- Directed office space and sales floor renovations and interiors.
- ♦ Spearheaded the revenue and installation goals of the team and staff—created and implemented communications and marketing materials, including publications and media relations.

OFFICE MANAGER FOR ORCA SCREEN PRINTING INC.

- ♦ General office support liaising with staff, suppliers and clients.
- ♦ Delegating tasks to junior employees.
- ♦ Attending meetings with senior management.
- ♦ Using a range of software packages: Dreamweaver, Excel, PowerPoint, Access, WebMatrix...

Education

Aquinas College–Education Computer Information Systems University of Illinois at Chicago–Kinesiology Lansing Community College–Social Sciences/Arts Education

Awards & Recognition:

*Nationally ranked gymnast *6x USA Gymnastics State Champion *3X USA Gymnastics Champion *USA Gymnastics silver medalist on pommel horse *4X State/Regional/AAU All American.*5X AAU National Champion where the prestigious Joel Ferrell Award was awarded *Governor's Counsel Award