

<b>Subject Code: HS1L007</b>	<b>Name: English for learning and Communications</b>	<b>L-T-P-C: 2-0-2-3</b>
<b>Prerequisite:</b> None		
<p><b>Theory</b></p> <p>Vocabulary (Synonyms, Antonyms, Homonyms, Homophones); Grammar (Articles, Preposition, Conjunctions, Verb, Adverbs, Adjectives, Nouns and Pronouns, Tenses, Singular/Plural); Punctuation; Common Errors; Paragraph and Essay writing, Email writing, Phonetics, Just a Minute, Notice, Agenda and Minutes of Meeting Basics of Communication (Definition, Models, Types); Nonverbal Communication; Barriers of Communication Select Prose and Poetry texts: 3 Poems, 2 short stories and 1 essay</p> <p><b>Text Books:</b></p> <ol style="list-style-type: none"> <li>1. Oxford Practical English Usage by Michael Swan , 2016</li> <li>2. Effective Technical Communication by M. Ashraf Rizvi, 2018</li> <li>3. Developing Communication Skills by Krishna Mohan and Meera Banerji , 2019</li> </ol> <p><b>Reference Books:</b></p> <ol style="list-style-type: none"> <li>1. Author Name, "Title", Publisher Name, Edition, Year</li> </ol>		