COSMIN SIMION

Instructional Designer

Microsoft

Starting date: Oct 2017

Job responsabilities

Performing needs analysis to scope work required for assigned projects based on product specs and other support materials.

Efficiently working with SMEs to extract informations required to develop training for the Microsoft Support Engineering Teams.

Creating training assets from raw technical information.

Developing learning objectives to achieve business needs.

Mining deep technical content in order to extract relevant information to meet learning objectives.

Being responsible of both Design and Content Development stages of the eLearning projects that are going to outcome complex training sessions for the Engineering Departments.

Being responsible with maintaining and updating the courses based on the Business Needs and Product updates.

Facilitating the team understanding about what and how needs to be done by using Scrum as a work methodology.

Skill set

Soft Skills:
Problem Solving, Teamwork, Strong Interpersonal Skills, Driven to success.

Hard Skills:
Project Management, Team Leadership.
Publishing and Authoring Tools (Articulate Storyline 2, Articulate Storyline 3, Lectora Publisher)
LMS environments administration and maintanance (Moodle, Totara Learning, SuccessFactors)
Programming Languages (ECMAScript).
Adobe Photoshop, Adobe Illustrator, Indesign, Sketch.
CAD/CAM Software Products (AutoCad).

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