

# Srishti Rawat

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Project Coordinator with over 5 years of experience supporting cross-functional teams, tracking delivery milestones, and driving process improvements across technology and operations. Skilled in stakeholder management, issue resolution, and performance reporting. Known for building strong relationships with both technical teams and business leaders, ensuring that project goals, timelines, and service expectations are consistently met.

## Work Experience:

**Reply**

Dec 2021-Oct 2024

**Consultant**

- Managed multiple technical initiatives by coordinating work across engineering, operations, and quality assurance teams to ensure on-time delivery and alignment with business goals
- Acted as a liaison between technical leads, business teams, and leadership to communicate progress, address risks, and resolve roadblocks efficiently
- Organized project schedules, tracked milestones, and monitored deliverables to ensure compliance with requirements and quality standards
- Prepared executive-level performance and status reports, visual dashboards, and presentations for leadership and stakeholder reviews
- Facilitated issue triage and resolution by collaborating with technical specialists, documenting outcomes, and maintaining accountability for closure
- Supported the analysis of workflows and proposed process improvements to streamline cross-team communication and reduce rework
- Assisted with scope definition and post-release validation to ensure deliverables met operational expectations
- Contributed to continuous improvement initiatives by identifying opportunities for better documentation, version control, and feedback collection

**University of Illinois Foundation**

May 2020-Aug 2020

**Summer Technology Intern**

- Conducted exploratory analysis on millions of donor and financial records to identify meaningful patterns and inform early segmentation direction.
- Designed initial analytical approaches for estimating donor capacity and strengthening data-driven strategy, leading independent research efforts throughout the internship.
- Developed and tested internal segmentation concepts that demonstrated potential to reduce reliance on external vendors and improve long-term research capability.
- Engaged with fundraising and cross-functional stakeholders to gather reporting needs, align on analytical objectives, and communicate insights clearly.

**Accenture**

Sep 2017-June 2019

**Analyst**

- Supported requirement gathering, documentation, and analysis for process improvement and system enhancement initiatives across multiple client engagements
- Collaborated with cross-functional and client teams to identify operational gaps, gather feedback, and assist in implementing actionable solutions
- Assisted in developing reports and dashboards to track key metrics and support project evaluation and decision-making

## Technical Skills:

**Process Modeling:** Visio, Lucidchart, Miro

**Project Management & Agile Tools:** Jira, Confluence, Asana

**Data Analytics & Visualization:** Excel, Power BI, Tableau

**CRMs:** Microsoft Dynamics 365 & Power Apps, Salesforce

## Education:

**Masters in Information Management** | University of Illinois, Urbana-Champaign

2021

**Bachelors in Computer Science and Engineering** | GGSIP University

2017