

✔ **Congratulations! You passed!**

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1. Fill in the blank: In spreadsheets, data analysts begin _____ with an equal sign (=).

1 / 1 point

- ☐ numbers
- ☐ charts
- ☐ cells
- ☒ formulas

✔ **Correct**
In spreadsheets, data analysts begin formulas with an equal sign (=).

2. What do data analysts use to label the type of data contained in each column in a spreadsheet?

1 / 1 point

- ☒ Attributes
- ☐ Menus
- ☐ Tables
- ☐ Headings

✔ **Correct**
To label the type of data contained in each column in a spreadsheet, data analysts use attributes.

3. A data analyst could use spreadsheets to achieve which of the following tasks?

1 / 1 point

- ☒ Predict next quarter's sales
- ☐ Motivate employees
- ☐ Build code for a new app
- ☐ Write reports

✔ **Correct**
A spreadsheet could be used to predict next quarter's sales.

4. Which of the following statements describes a key difference between formulas and functions?

1 / 1 point

- ☒ Formulas are written by the user, and functions are already defined.
- ☐ Formulas contain words and numbers, and functions contain numbers only.
- ☐ Formulas are used in graphs, and functions are not.
- ☐ Formulas span two or more cells, and functions exist in only one cell.

✔ **Correct**
Formulas are written by the user, and functions are already defined.

5. In the function =MAX(A1:A12), what does A1:A12 represent?

1 / 1 point

- ☐ The operator
- ☒ The range
- ☐ The formula
- ☐ The maximum

 **Correct**

In the function, A1:A12 represents the range. A range is a collection of two or more cells.

6. What is the correct spreadsheet formula for multiplying cell K3 times cell K8?

1 / 1 point

- ☐ =K3xK8
- ☐ =K3/K8
- ☒ =K3*K8
- ☐ =K3^K8

 **Correct**

The correct spreadsheet formula for multiplying cell K3 times cell K8 is =K3*K8. The asterisk (*) is the operator for multiplication.

7. Fill in the blank: Putting data into context helps data analysts eliminate _____.

1 / 1 point

- ☒ bias
- ☐ fairness
- ☐ intolerance
- ☐ labels

 **Correct**

Putting data into context helps data analysts eliminate bias.

8. A data analyst might use descriptive column headers in order to achieve what goal?

1 / 1 point

- ☒ Add context to their data
- ☐ Filter the data
- ☐ Protect the spreadsheet
- ☐ Alphabetize the spreadsheet data

 **Correct**

A data analyst might use descriptive column headers in order to add context to the data.