

✔ **Congratulations! You passed!**
Grade received 100% To pass 80% or higher

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1. Data analysts use which of the following functions to quickly perform calculations in a spreadsheet? Select all that apply.

1 / 1 point

☒ MIN✔ **Correct**

AVERAGE, MIN, and SUM are functions used to quickly perform calculations in a spreadsheet.

☒ SUM✔ **Correct**

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☒ AVERAGE☒ AVERAGE✔ **Correct**

AVERAGE, MIN, and SUM are functions used to quickly perform calculations in a spreadsheet.

☐ MASS

2. What is the term for a preset command in a spreadsheet?

1 / 1 point

☒ Function☐ Quotient☐ Cell☐ Range✔ **Correct**

A preset command in a spreadsheet is called a function.

3. You are working with spreadsheet data about a cross-country relay race. Each runner's times are located in cells H2 through H28. To find the runner with the slowest time, what is the correct function?

1 / 1 point

☐ =MIN(H2:H28)☐ =HIGH(H2:H28)☐ =LOW(H2:H28)☒ =MAX(H2:H28)✔ **Correct**

The function is =MAX(H2:H28). The largest numeric value corresponds to the slowest time in the race. MAX returns the largest numeric value from a range of cells. And H2:H28 is the specified range.