

Documents required for scholarship application.

Parental Income Certificate (for the Financial Year 2024-25) issued by a Competent Authority. Please note:

- a) The date of issuance of income certificate should be **on or after 1st April 2025**. The Income certificate **should be valid as of 31st March 2026**.
- b) Parental Income Certificate (for the Financial Year 2024-25) issued by a Competent Authority. The list of “INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/UNION TERRITORIES” is mentioned below as Annexure I .

INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/ UNION TERRITORIES

| Sr.no . | State / Union Territory | Income certificate Issuing Authority |
|----------------|-----------------------------------|---|
| 1 | Andaman & Nicobar | Tahsildar |
| 2 | Andhra Pradesh | Tahsildar / Deputy Tahsildar |
| 3 | Arunachal Pradesh | District Magistrate & Collector |
| 4 | Assam | Revenue Circle Officers |
| 5 | Bihar | Circle Officer Of Circle Office |
| 6 | Chandigarh | Sub Divisional Magistrates |
| 7 | Chattisgarh | Naib Tahsildar |
| 8 | Dadra & Nagar Haveli, Daman & Diu | Mamlatdar, Daman and Mamlatdar,Diu |
| 9 | Delhi | SDM of Govt. of NCT of Delhi /Tahsildar |
| 10 | Goa | Mamlatdar of all Talukas |
| 11 | Gujarat | District Collector /Deputy Collector/ Asstt. Collector/ Prant Officer /Mamlatdar |
| 12 | Haryana | CRO (Tahsildar/ Naib Tahsildar concerned) |
| 13 | Himachal Pradesh | Tahsildar of Revenue Department |
| 14 | Jammu & Kashmir | Sub Divisional Magistrate (not below the rank of Tahsildar) |
| 15 | Jharkhand | Sub Divisional Officer in each District |
| 16 | Karnataka | Tahsildar/ Deputy Tahsildar |
| 17 | Kerala | Village Officers |
| 18 | Ladakh | Naibat / Naib Tahsildar/ Tahsildar |
| 19 | Lakshadweep | Deputy Collectors in Agatti and Minicoy and SDOs in there remaining Island |
| 20 | Madhya Pradesh | Tahsildar/ Naib Tahsildar |
| 21 | Maharashtra | Tahsildar/ Nayab Tahsildar |
| 22 | Manipur | District Authorities i.c DC/ ADC/ SDO (not below the rank of SDO/ SDM) |
| 23 | Meghalaya | Employer in case of Govt. employee and by the MP/ MLA/ DC/ SDO Civil in case of others. |
| 24 | Mizoram | District Magistrate or any other officers authorized by District Magistrate |
| 25 | Nagaland | Dy. Commissioners, Addl. Dy. Commissioners and Sub-Divisional Officers (C) |
| 26 | Odisha | Revenue Officers |
| 27 | Punjab | CRO (Tahsildar/ Naib Tahsildar concerned) |
| 28 | Pondicherry | Tahsildar, Deputy Tahsildar |
| 29 | Rajasthan | Tahsildar/ Notary (to certify the documents given by the applicant. Refer Government of Rajasthan Order No. प. 13(34) राज./ग्रुप - 1/2012 dated |

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| | | 09.08.2012 |
| 30 | Sikkim | Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.) |
| 31 | Tamil Nadu | Zonal Deputy Tahsildar |
| 32 | Telangana | Tahsildar / Deputy Tahsildar |
| 33 | Tripura | Deputy Commissioner of Respective Districts, SDM, DCM, DC, SDTWO and DTWO |
| 34 | Uttar Pradesh | Tahsildar |
| 35 | Uttaranchal | Tahsildar/ SDM/ City Magistrate |
| 36 | West Bengal | <ul style="list-style-type: none"> 1. District Magistrate or Addl .Dist Magistrate - District Level 2. Sub-Divisional Officer of the concerned - Sub Divisional Level 3. Block Development Officer of the concerned Blocks - Block Level 4. The Collector, Kolkata - Kolkata Municipal Corporation 5. The Collector, Kolkata - Student residing within Civil Jurisdiction of Hon'ble High Court, Kolkata 6. Concerned District Magistrate or any other Officers Authorised by the District Magistrate of the respective District i.e South 24 Paraganas and North 24 parganas - Other areas covered in Kolkata Police are concerned i.e areas over which collector,Kolkata does not exercise jurisdiction. |