

## PERFORMANCE APPRAISAL REPORT

Appraisal Date:

### Employee Information

Employee Name:	Alexa Edwards
Employee Code:	EMP-011
Department:	N/A
Designation:	N/A
Appraisal Period:	Yearly

### Overall Performance Rating

**4.0/5**

Excellent

### Manager's Comments

Approved

### Employee's Comments

No comments provided



**Alexa Edwards**

Employee Signature

Date: \_\_\_\_\_

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**HR Manager**

Manager/Supervisor

Date:

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