



Ramanujan Academy

CBSE	
CG Board	
ISC	

RULES AND REGULATIONS OF THE INSTITUTE

1. *Fee must be paid in two Installments. First at the time of admission and the next after the completion of the two Months.*
2. *Fee Once Paid will not be refunded under any circumstances.*
3. *Venue and Timings of classes may be changed as per Director's Convenience.*
4. *Arrival should not be more than Five minutes before the starting of the class, and departure must be within Five minutes after the class.*
5. *Suitable parking area is provided where vehicle should be kept with proper lock and other safety devices. But parking is strictly on "Owner's Risk."*
6. *Director has right to publish the results and photograph of the Students who performs well in Board or competitive exams.*
7. *Director is not responsible for "Non-Participation" of the Student in the class/absence from the classes or Failure of the students in Board / Comp. Exams.*
8. *Use of Mobile Phones, i-pods & other related devices in the classroom is strictly prohibited.*
9. *Admission may be cancelled due to Misconduct, Misbehavior, long absence, or Non Payment of fee or violation of any of the above rules.*
10. *The students must maintain Discipline & Decorum of the Class Room.*
11. *Director has right to cancel the admission of a student without giving any reason or explanation.*

-DECLARATION -

I hereby declare that all particular stated above is true to the best of my knowledge and belief.
I have read and understood the rules and regulations of the institute mentioned above and I Promise to abide by them.

Date :

Signature of Guardian / Parent

For Office use only

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Authorized Signatory