 Deerwalk Institute of Technology

School of Computer Science and Information Technology

Leave Application Form

Student’s Name: ${name} Batch: ${batch} Roll No. : ${rollno}

Contact No.: ${contNo}

Leave Start Date: ${staDate} (mm/dd/yy)

Leave End Date: ${endDate} (mm/dd/yy)

Reason for Leave:

${reason}

Assignments or tests or quizzes due within the leave period if any:

|  |  |  |  |
| --- | --- | --- | --- |
| Subject | Teacher | Due Date | Assignments |
|  |  |  |  |
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|  |  |  |  |

Approved/Disapproved

Reason for Disapproval:

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By: …………………………………………….

Designation: ……………………………… Signature: ………………………………….