

GENERAL POLICY GUIDELINES RELATING TO INDIAN VISA

1 Possession of travel documents

In terms of the provisions in the Passport (Entry into India) Act, 1920, and the Rules made thereunder, every foreigner entering India must be in possession of a valid national passport or any other internationally recognised travel document establishing his/her nationality and identity and bearing - (a) his/ her photograph, and (b) a valid visa for India granted by an authorised Indian representative abroad (except to the extent mentioned in paras 2, 4 and 5 below).

2 Identity documents required for citizens of Nepal and Bhutan for travelling to India

- (A) A citizen of Nepal or Bhutan entering India by land or air over the Nepal or the Bhutan border does not require a passport or visa for entry into India. However, he/she should be in possession of any of the following identity documents -
- (i) Nepalese/ Bhutanese Passport; or
 - (ii) Nepalese/ Bhutanese Citizenship Certificate; or
 - (iii) Voter Identification Card issued by the Election Commission of Nepal/ Bhutan; or
 - (iv) Limited validity photo-identity certificate issued by Nepalese Mission/ Royal Bhutanese Mission in India when deemed necessary.
 - (v) For children between age group of 10-18 years, photo ID issued by the Principal of the School, if accompanied by parents having valid travel documents. No such document is required for children below the age group of 10 years.
- (B) A citizen of Nepal or Bhutan must be in possession of a Passport when entering India from a place other than Nepal/ Bhutan.
- (C) A citizen of Nepal or Bhutan must have a visa for India if he/she is entering India from China, Macau, Hong Kong, Pakistan and Maldives.
- (D) If a citizen of Nepal or Bhutan visits India on valid Nepalese/ Bhutanese passport, he/ she may not be allowed to proceed to any third country from India, unless he/ she obtains a 'No objection Certificate' from the Embassy of Nepal/ Royal Bhutanese Mission in India.

3 A photograph is necessary irrespective of age i.e. even for minor children below 15 years of age, if their name is included in the passport of either of their parents.

4 Minor children whose names are entered in their parent's passport must obtain a valid Indian visa for travel to India.

Note: Children above the age of 16 years must possess a separate valid national passport, to travel to India. Children who have arrived on their parent's passport must obtain a separate passport when they attain the age of 16 years while in India.

5 Application for grant of visa

An applicant for a visa shall have to submit an application on the on-line system in the standard visa application form. For this purpose, the applicants may log on

to <https://indianvisaonline.gov.in> . The foreigner should be present within the jurisdiction of the Indian Mission/ Post concerned at the time of making an application and grant of visa.

6 Period of validity of passport and visa

Passport should have at least six months validity at the time of making application for grant of visa. It should have at least two blank pages for stamping by the Immigration Officer. The validity of all visas will commence from the date of issue of visa.

7 Application from non-residents

A foreigner can apply for any type of visa (including Employment/ Business Visa) from a country other than the country of his origin/ domicile. However, in such cases, visa will be granted only after consulting the Indian Mission concerned in the country of origin/ domicile of the foreigner.

8 Fee for visa

Fee for the grant of a visa will be charged in local currency in accordance with the instructions issued by the Ministry of External Affairs from time to time. Except in cases where a visa is cancelled, visa fee shall not be refunded. In cases where a visa has not been utilised within its validity period, the fee realised is not refundable.

9 Categories of visa

Main categories of visa being granted to a foreign national and sub-categories of visa are given in **Appendix-I**.

10 Activities permitted on a visa

Foreign nationals shall be required to strictly adhere to the purpose of visit declared while submitting the visa application. However, a foreign national (other than a Pakistani national) coming to India on any type of visa will be allowed to avail activities permitted under Tourist Visa.

11 For all visa related services within India like registration, extension of visa, exit permission etc., application is to be submitted online to the Foreigners Regional Registration Officer (FRRO)/ Foreigners Registration Officer (FRO) concerned. For this purpose, please visit <https://indianfrro.gov.in>

12 Conversion of e-visa/ Visa-on-Arrival/ Tourist Visa/ Employment Visa/ Business Visa/ Student Visa/ Research Visa to Entry visa

If a foreign national on e-visa/ Visa-on-Arrival/ Tourist Visa/ Employment Visa/ Business Visa/ Student Visa/ Research Visa marries an Indian national/ Person of Indian Origin/ OCI cardholder during the validity of his/her Visa, his/ her visa may be converted to Entry ['X-2'] Visa by FRRO/ FRO concerned.

13 Procedure to be adopted in case a foreigner on Tourist/ Employment/Business/ Student/ Research Visa falls ill after coming to India

If such a visa holder is suffering from a minor medical condition which does not require hospitalization and prolonged treatment, then he/ she will be allowed to take treatment. Further, in case of sudden illness which requires continuous treatment of less than 180 days or the stay stipulation period prescribed on the visa, the foreigner can take permission for treatment from

FRRO/ FRO concerned by submitting a medical certificate from a government / ICMR (Indian Council of Medical Research)/ NABH (National Accreditation Board for Hospitals & Healthcare Providers)/ MCI (Medical Council of India)/ CGHS (Central Government Health Scheme) recognized hospital. FRRO/ FRO concerned will issue a 'Medical Permit' without converting the Visa to a Medical Visa. Conversion to Medical Visa will be required only if the treatment exceeds 180 days or the stay stipulation period prescribed on the visa.

14 Conversion of visa of Person of Indian Origin to Entry Visa

e-visa/ Visa-on-Arrival/ Tourist Visa/ Employment Visa/ Business Visa/ Student Visa/ Research Visa of Persons of Indian Origin, who are otherwise entitled for Entry Visa, may be converted to Entry ['X-1'] Visa by FRRO/ FRO concerned.

15 Restriction on engaging in tabligh activities

Foreign nationals granted any type of visa and OCI cardholders shall not be permitted to engage themselves in tabligh work. There will be no restriction in visiting religious places and attending normal religious activities like attending religious discourses. However, preaching religious ideologies, making speeches in religious places, distribution of audio or visual display/ pamphlets pertaining to religious ideologies, spreading conversion etc. will not be allowed.

16 Issue of short duration visa to foreign nationals already holding longer duration visa

In the event of a foreign national availing short duration visas such as Conference Visa, Transit visa, e-Visa and Visa-on-Arrival while already having a long duration visa for India like multiple entry Tourist/ Business/ Employment/ Student/ Research Visas, the long duration visas will not get cancelled. In such cases, the long duration visa will be kept on hold for the period of the short duration visa.

17 Dock Entry Permit to foreigners visiting the dock area in the seaports

Foreigners must take NOC (No Objection Certificate) from the FRRO/ FRO concerned at the respective seaport to enter the dock area as the port premise is a notified Prohibited Place. In such circumstances, the local shipping agents should make a request to the FRRO/ FRO concerned to issue "No Objection Certificate".. Such Dock Entry Permit will be issued by the Port authorities only on the basis of NOC from the FRRO/ FRO concerned.

18 Persons arriving from Yellow Fever (YF) endemic countries

Persons arriving from Yellow Fever (YF) endemic countries_(or if he/she has visited any Yellow Fever (YF) endemic country during past 6 days) will be required to possess a valid certificate of Yellow Fever vaccination from an authorized vaccination centre. The validity period of an international certificate of vaccination for yellow fever is lifelong beginning 10 days after vaccination.

At present, the following countries are regarded as yellow fever infected: -

AFRICA: Angola, Benin, Burkina Faso, Burundi, Cameroon, Central African Republic, Chad, Congo, Cote d' Ivoire, Democratic Republic of Congo, Equatorial Guinea, Ethiopia, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Liberia, Mali, Mauritania, Niger, Nigeria, Rwanda, Senegal, Sierra Leone, Sudan, South Sudan, Togo, Uganda (30 countries).

AMERICA: Argentina, Bolivia, Brazil, Colombia, Ecuador, French Guyana, Guyana, Suriname, Trinidad (Trinidad only), Venezuela, Panama, Paraguay, Peru (13 countries).

19 Persons arriving from a country which is having public health risk

If a person is arriving from a country which is having public health risk with regard to any condition which has been declared as public health emergency of international concern (PHEIC) by WHO DG, then he/ she may be required to undergo medical screening or additional measures as decided by the Ministry of Health and Family Welfare.

20 Identity documents required for Indian Citizens travelling to Nepal

A citizen of India entering Nepal by land or air does not require a passport or visa for entry. However, while travelling by air between India and Nepal, he/she is required to be in possession of any of the following identity documents –

- (i) Valid National Passport; or
- (ii) Photo Identity card issued by the Government of India/State Govt./UT Administration in India to their employees or Election ID card issued by the Election Commission of India; or
- (iii) Emergency certificate issued by the Embassy of India, Kathmandu; or
- (iv) Identity Certificate issued by Embassy of India, Kathmandu.
- (v) Persons in the age group of above 65 yrs and below 15 years would be exempted from the requirement of approved identity documents mentioned at Sl.No.(i), (ii), (iii) or (iv). However, they must have some document with a photograph to confirm their age and identity such as PAN card, Driving licence, CGHS card, Ration card etc.
- (vi) Children between the age group of 15 to 18 years may be allowed to travel between India and Nepal on the strength of the Identity Certificate issued by the Principal of the School.
- (vii) In case of a family (family means husband, wife, minor children and parents) traveling together, the approved identification documents at sl.no.(i), (ii), (iii) or (iv) would not be insisted upon from all the family members if one of the adult members of the family has in his/ her possession any one of the prescribed identification documents at sl.no.(i), (ii), (iii) or (iv) above. The other family members must, however, have some proof of their identity with a photograph and their relationship as a family viz., CGHS Card, Ration Card, Driving license, ID card issued by School/College etc.

Categories and sub-categories of Visa

S. No.	Main category of visa	Sub-categories	Description	Remarks
1	e-Visa	e-TV	e-Tourist Visa	A foreign national may undertake recreation, sight seeing, casual visit to meet friends or relatives and attending a short term yoga programme
		e-BV	e-Business Visa	A foreign national may visit for Business purposes
		e-Med V	e-Medical Visa	A foreign national may undertake medical treatment including treatment under Indian systems of medicine.
2	Transit Visa	TR	Transit Visa	For travelling through India to a destination outside India
3	Tourist Visa	T-1	Tourist Visa for individual tourists	-
		T-2	Tourist Visa for group tourists	For group tourists as part of organized tour including tourist coming by chartered flights
		T-3	For Cruise tourism	For foreign nationals coming on cruise tourism
4	Medical Visa	MED	For all foreign nationals coming on Medical Visa	-
5	Medical Attendant Visa	MED X	For foreign nationals coming as Medical Attendants	-
6	Business Visa	B-1	Business Visitor coming to attend business meetings, technical meetings etc. for a short period	-.
		B-2	Business Visitor from small and medium business	For all such business visitors from small and medium business [with turnover upto Rs.10 crore] who are required to visit India frequently in connection with their business activities.
		B-3	Business Visitor from large business	For all such business visitors from large business [with turnover of Rs.10 crore and above] who are required to visit India frequently in connection with their business activities.
		B-4	Business Visa for Investors	For those who are eligible for Business Visa in terms of the eligibility conditions prescribed for Permanent Residency Status.

		B-5	Crew of non-scheduled airlines chartered flights operated by such airlines and Special flights.	-
		B-6	Foreign academicians/ experts covered under GIAN	-
		B-7	Foreign nationals who are partners in the business and/ or functioning as Directors of the company	-
		B-8	Other Miscellaneous categories eligible for Business Visa not covered by above sub-categories	-
		B-Sports	Foreign nationals who are engaged in commercial sports events in India on contract (including coaches) with remuneration.	-
		B-1 X B-2 X B-3 X B-4 X	For dependents of Business Visa holders	Depending on the type of Business Visa granted, the dependents may be granted B-1 X, B-2 X, B-3 X and B-4 X visa.
7	Employment Visa	E-1	Short term remunerative employment up to 6 months	-
		E-2	Long term remunerative employment beyond 6 months	-
		E-3	For Intra-company transferee	-
		E-4	For honorary work with NGOs	-
		E-5	Staff/ Faculty in South Asian University and Nalanda University	-
		E-1 X E-2 X E-3 X E-4 X E-5 X	For dependents of Employment Visa holders	Depending on the type of Employment Visa granted, the dependents may be granted E-1 X, E-2 X, E-3 X, E-4 X and E-5 X visa.
8.	Project Visa	P	For those coming to execute projects in Steel and Power sectors with sector specific numerical ceilings	-
		P-X	Dependents of Project Visa holders	-
9	Intern Visa	I-1	Intern under French VIE programme	-

		I-2	Intern with business house, including those sponsored by AIESEC	For all those coming for internship in Business houses earning some remuneration including those sponsored by AIESEC.
		I-3	Intern with NGOs and Educational Institutions including those sponsored by AIESEC	For all those coming for internship with NGOs and Educational Institutions including those sponsored by AIESEC.
		I-4	Intern with Foreign Media Organizations/ Indian Media Organizations in India	-
10	Films Visa	F	For foreign nationals coming for shooting of a feature film/ reality TV show and/ or commercial TV serials.	-
11	Student Visa	S-1	For studies in regular courses in India in Colleges/ Universities etc. imparting higher education	-
		S-2	For School education	-
		S-3	Provisional Student Visa	-
		S-4	For studies in short term courses	For studies in short term courses.
		S-5	For studies in Yoga, Vedic Culture and Indian Systems of Music and dance and for Buddhist studies	-
		S-6	For those coming under Student Exchange Programme in terms of Agreements with various countries including trainees at a designated civilian or defence establishment	-
		S-7	For students of South Asian University and Nalanda University	-
		S-8	For Theological Studies and for Missionary students	-
		S-1 X S-6 X	For dependents of those coming under S-1, and S-6 visas.	For dependents of those coming under S-1 and S-6 Visas. In respect of other category visas, no dependent visa will be granted.
12	Research Visa	R-1	Research scholar at a recognized Indian Institution	-
		R-2	Visiting faculty at recognized Indian Institution	-

		R-3	Research Scholar on a bilateral exchange programme	-
		R-4	Members of Botanical, Scientific, Anthropological etc. expeditions	-
		R-1 X R-2 X R-3 X	Dependents of holders of Research Visa.	For dependents of Research Visa holders depending on the type of Research Visa.
13	Conference Visa	C-1	For participants of conferences organized by Government authorities including Public Sector Undertakings, Autonomous bodies under Government	-
		C-2	For participants of conferences organized by non-Governmental agencies/ organizations	-
14	Mountaineering Visa	MX	For foreign nationals coming for Mountaineering expeditions	-
15	Missionary Visa	M-1	For Missionary/ Religious worker of approved organizations	-
		M-1 X	For dependents of Missionary/ Religious worker of approved organizations	-
16	Journalist Visa	J-1	Foreign audio-visual or print media journalists accredited in India	-
		J-2	Audio-visual or print media journalists visiting India	-
		J-3	Foreign nationals coming for shooting of advertisement/ documentary films etc.	-
		J-T	Journalist visiting India for tourism purpose	-
		J- 1X	Dependents of foreign audio- visual or print media journalists accredited in India	-
17	Entry Visa	X- 1	For Persons of Indian Origin who do not possess OCI card	-
		X-2	Foreign nationals married to Indian Citizen/ Persons of Indian Origin/ OCI cardholder and their children (other than those who are	-

			registered as OCI cardholder)	
		X-3	For those coming to join Auroville Foundation or Missionaries of Charity or Aurobindo Ashram, Puducherry or similar approved organizations	-
		X-4	For those who own property in India	-
		X-5	Diplomats/ Officials on a personal (Non-official) visit to India	-
		X-5 D	Ordinary passport holding dependents of diplomats/ officials assigned to India (including in the UN and Non-UN International organizations).	-
		X- Misc.	For purposes which are not covered by any other visa category	-
		X-SP	For Sports Persons	-
18	Diplomatic Visa	D-1	Diplomats assigned in India (on Diplomatic Passport only)	-
		D-2	Diplomat on a visit to India for meetings and other official purposes (on Diplomatic passport only)	-
		D-3	Diplomats assigned to Non-UN International Organization (such as ADB, ICRISAT, ICRC etc.) in India	-
		D-1 X D-2 X D-3 X	For dependents of Diplomats depending upon the type of Diplomatic Visa	-
19	Official Visa	O-1	Non-diplomatic official assigned to a diplomatic Mission in India (On Official/ Service/ Special Passport only)	-
		O-2	Non-diplomatic official on a visit to India for official purpose	-
		O-1 X	Dependent of Non-diplomatic official assigned in India (on Official/ Service/ Special Passport)	-

		O-2 X	Dependent of non-diplomatic official visiting India for official purpose (on Official/ Service passport only)	-
20	UN Diplomat Visa	UD-1	UN Diplomat assigned to India	-
		UD-2	UN Diplomat on a visit to India	-
		UD- 1 X	Dependent of UN Diplomat assigned to India	-
		UD-2 X	Dependent of UN Diplomat on a visit to India	-
21	UN Official Visa	UO-1	UN Non-Diplomatic official assigned to India	-
		UO-2	UN Non-Diplomatic official on a visit to India	-
		UO-1 X	Dependent of UN Non-diplomatic official assigned to India (including ordinary passport holders)	-
		UO-2 X	Dependent of UN Non-diplomatic official on a visit to India	-
22	Pakistan Specific Visas	V	Visitor Visa	-
		PG-1	Pilgrim Visa (under Religious Protocol)	-
		PG-2	Group Pilgrim Visa for minority communities in Pakistan	-
23	Bangladesh Specific Visa	X- Double Entry	Double Entry Visa	For those coming to India to apply for visa to foreign missions accredited to both India and Bangladesh.
24	Visa on Arrival	VA	Double entry visa for 60 days (being offered to Japanese Nationals)	-

Note : The applicant will apply for the broad category of visa and the granting officer will decide exact sub-category.

Employment Visas - Required and Additional Documents

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Required Documents for all Employment visa applications.

These are requirements for **all** applicants.

- Application summary form
- Passports
- 2 X passport photographs
- Proof of visa fee payment/fee exemption
- Previous passports
- [Biometrics](#) (if required)
- If you are resident in a country outside of the country which issued your passport or travel document, you must submit
 - a full colour copy of your residence permission (If you have a residence card you must photocopy both sides)
- Documentation on Previous Visa Refusals, Other immigration Issues (including deportation, overstaying) and Criminal Convictions
- If your travel path involves other countries, you must show that you have the necessary visas in your passport for those countries. If you do not, you must explain why
- Medical/ Travel Insurance.
- Application Letter

You must submit a signed letter of application which includes:

 - **Your full contact details**
 - Your reason for wanting to come to Ireland
 - Details of any members of your family who are currently in Ireland, or any other EU Member State
 - Details of how long you intend to stay in Ireland,
 - Details of where you intend to stay while you are in Ireland, and
 - An undertaking that you will:
 - Observe the conditions of your visa

- That you will not become a burden on the State
 - That you will leave the State on the expiry of your permission to remain.
- Evidence of your personal circumstances

You may need to provide evidence of your circumstances in your home country. For example, if you are married you should provide your marriage certificate. If you have children, you should provide their birth certificates with the application.

Please note if you find that you cannot submit a document requested above you should provide an explanation as to why you cannot provide it, and any other documents for consideration by the Visa Officer.

Additional Documents for type of visa

Depending on the type of visa you are applying for you will need to supply the following documents in addition to the required documents.

Employment (on the basis of an Employment Permit issued by DETE)

1. You will need to provide your employment permit.
 - Critical Skills Employment Permit
 - General Employment Permit
 - Intra-Company Transfer Employment Permit
 - Contract for Services Employment Permit
 - Exchange Agreement Employment permit
 - Internship Employment Permit
 - Sports & Cultural Employment Permit.
2. You will need to provide a copy of your contract of employment.
 - You will need to provide a **Letter from employer in Ireland** confirming the details of the job you will take up
 - The salary you will be paid
 - If the employer is providing you with accommodation, details of the accommodation.

3. Evidence of qualifications and previous work experience must be submitted in support of the visa application. Examples in which experience and qualifications could potentially be demonstrated include:

- Your 3 most recent payslips
- Regular salary payments to your personal bank account
- Employment letter from your current employer
- Personal tax statements
- Professional certificates
- Training certificates and so on.

4. Finances

You must submit

- Evidence of your finances
- Evidence that you have sufficient funds to cover your costs
- 6 months bank statements.

Employment - Scientific Researcher (on the basis of having obtained a Hosting Agreement)

1. A clear colour copy of your **Hosting Agreement** with the accredited research organisation
2. A clear copy of your **contract of employment** (if issued by the research organisation)

3. Finances

You must submit

- Evidence of your finances
- Evidence that you have sufficient funds to cover your costs
- 6 months bank statements with your application.

Employment – Van Der Elst

1. A Letter from your employer in the sending EU Member State which states:
 - That you are legally resident and employed in the EU Member State where the employer is based
 - That you are coming to Ireland to provide services on the company's behalf

- That you will be returning to the sending EU Member State following completion of the project in Ireland
 - The details of the contract (duration should be specified)
 - The name and contact details for the Irish based company.
2. A Letter from the Irish based host company which gives:
- Details of the contract (duration should be specified) and reasons why the employee is required).
3. Evidence of your right to reside and work in the sending EU Member State and of permission to return there following the end of the contract in Ireland. (Evidence of your residence permission, for example if you have a residence card, provide a clear colour copy of the front and back of the card).

If you cannot submit a document requested you should provide an explanation as to why you cannot provide it, and any other documents for consideration by the Visa Officer.



Checklist for a *Business or Conference / Event* visa

1 Application and applicant details

AVATS reference number:		Current passport number:	
First name / Given name:		VFS VAC location:	
Surname / Family name:		Submission date:	

2 Summary

A short stay business visa allows you to travel to Ireland for up to 90 days for business purposes, such as attending meetings, negotiating or signing agreements/ contracts. If you are travelling to Ireland for work outside of these categories, then you are restricted to a stay of 14 days.¹ A conference/event visa allows you to travel to Ireland for up to 90 days to attend a conference, symposium or other event.

The holder of business or conference / event visas cannot work in any way (paid or unpaid) for more than 14 days or rely on Irish public services, for example public hospitals.

3 Document checklist

The following documents are required when applying for a visa; however, the Embassy of Ireland, and the Irish Immigration Service, reserve the right to seek additional documents as appropriate to the application:

#	Category	Sub-category	Comments	For use by VFS only		
				Submitted?		LIDPro container
				Yes	No	
1.1	Application form, VFS receipt and completed checklist	AVATS application summary form	<i>The online completed form must be printed, signed and dated by the applicant.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Visa application form
1.2		Payment receipt and checklist	<i>If applying through VFS you must provide a printed copy of your VFS payment receipt, showing the same visa application number (IRLXXXXXXX) as per 1.1. You must also supply this completed checklist.</i>	<input type="checkbox"/>	<input type="checkbox"/>	
2.1	Identity documents	Passport photos	<i>Two photos meeting the following requirements: https://www.irishimmigration.ie/photograph-rules-for-visa-applications/</i>	<input type="checkbox"/>	<input type="checkbox"/>	-
2.2		Current passport	<i>Must be valid for at least six months after the date you plan to leave Ireland.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Travel documents submitted
2.3		Copies of previous passport(s)	Photocopies only of the biographic pages and all stamps/visas from any previous passports. Blank pages do not need to be copied. Details of any lost or missing passports should be mentioned in 3.1.	<input type="checkbox"/>	<input type="checkbox"/>	Applicants Previous Passport(s)
3.1	Purpose of visit	Application letter	<i>Outline the reasons for travelling and your planned itinerary. State whether you have any family members of friends in Ireland or the United Kingdom, and if so list their details.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Main Sponsor's Other Supporting Evidence
4.1	Invitation to Ireland	Travelling for business	<i>Provide an invitation letter from the company in Ireland – on headed paper – stating the activities you will undertake in the State, the duration of your visit and who will cover the cost of the trip. The letter must be signed by a responsible staff member resident in Ireland and include their name, designation, Irish phone number and email address.</i>	<input type="checkbox"/>	<input type="checkbox"/>	
4.2		Travelling for a conference or event	<i>Provide a letter from the conference or event organiser in Ireland, confirming your registration at the conference/event. If you are attending a public conference or event, you must provide your booking showing registration fees have been paid.</i>	<input type="checkbox"/>	<input type="checkbox"/>	

¹ <https://www.irishimmigration.ie/coming-to-work-in-ireland/what-are-my-options-for-working-in-ireland/coming-to-work-for-less-than-90-days/short-stay-business-visa/#rules>



#	Category	Sub-category	Comments	For use by VFS only		
				Submitted?		LIDPro container
				Yes	No	
5.1	Obligation to return to your home country	Employed or self employed	Employed: Provide an up-to-date signed letter from your employer, on headed paper with full contact details, confirming your employment, your reasons for travel to Ireland, the activities you will undertake in Ireland, the duration of time you will be in Ireland and confirm who is covering the costs of the trip. Self-employed: Provide a letter from your accountant/tax consultant/lawyer, confirming the nature of your employment, your last three barcoded income tax return acknowledgment forms, and the most recent six month bank statement for your company accounts. You must also provide details of your accommodation in Ireland.	<input type="checkbox"/>	<input type="checkbox"/>	Applicant's Employment Documents
5.2		Studying	Provide an original, up-to-date signed letter from your place of education, on headed paper with full contact details, noting the nature of your studies, and when they are due to end.	<input type="checkbox"/>	<input type="checkbox"/>	
5.3		Retired or unemployed and not in education	If you are retired or unemployed and not in fulltime studies, you can submit evidence of any property you own or rent as your obligation to return home. Please include the title deed and/or tenancy agreement.	<input type="checkbox"/>	<input type="checkbox"/>	
6.1	Visa refusals	If you have previous visa refusals for any country	Provide a letter detailing the refusals (country, reason for travel, dates, reasons for refusal etc.). You must also provide the refusal letter from the issuing country. If unavailable, explain why.	<input type="checkbox"/>	<input type="checkbox"/>	Other / Miscellaneous Documents
7.1	Accompanying family members	-	Accompanying family members should apply for a standard Visitor visa.	-	-	-

4 Additional VFS comments²

5 Applicant declaration

I, the applicant, understand that a decision will be made based on the above documents that I have submitted. ☒

VAC officer signature:

Applicant signature:

Date of signatures:

² Where documents are not provided or any particular issues arise at the VAC, please outline here.



Checklist for an *Employment* visa

1 Application and applicant details

AVATS reference number:		Current passport number:	
First name / Given name:		VFS VAC location:	
Surname / Family name:		Submission date:	

2 Summary

If you wish to work in Ireland, you need to have an appropriate working permission. Working permissions include various employment permits, issued by the Department of Enterprise, Tourism and Employment, atypical working scheme permissions, issued by the Department of Justice or hosting agreements for scientific researchers. If you are working in Ireland for 90 days or less, you must apply for a short stay (C) visa. If working for over 90 days you must apply for a long stay (D) visa. Further information on working in Ireland is available online: <https://www.irishimmigration.ie/coming-to-work-in-ireland/>.

3 Document checklist

The following documents are required when applying for a visa; however, the Embassy of Ireland, and the Irish Immigration Service, reserve the right to seek additional documents as appropriate to the application:

#	Category	Sub-category	Comments	For use by VFS only		
				Submitted?		LIDPro container
				Yes	No	
1.1	Application form, VFS receipt and completed checklist	AVATS application form	<i>The online completed form must be printed, signed and dated by the applicant.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Visa application form
1.2		Payment receipt and checklist	<i>If applying through VFS you must provide a printed copy of your VFS payment receipt, showing the same visa application number (IRLXXXXXXX) as per 1.1. You must also supply this completed checklist.</i>	<input type="checkbox"/>	<input type="checkbox"/>	
2.1	Identity documents	Passport photos	<i>Two photos meeting the following requirements: https://www.irishimmigration.ie/photograph-rules-for-visa-applications/</i>	<input type="checkbox"/>	<input type="checkbox"/>	-
2.2		Current passport	<i>Must be valid for at least 12 months after the date of arrival in Ireland.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Travel documents submitted
2.3		Copies of previous passport(s)	Photocopies only of the biographic pages and all stamps/visas from any previous passports. Blank pages do not need to be copied. Details of any lost or missing passports should be mentioned in 3.1.	<input type="checkbox"/>	<input type="checkbox"/>	Applicants Previous Passport(s)
3.1	Purpose of travel	Application letter	<i>Outline the reasons for travelling to Ireland. State whether you have any family members or friends in Ireland or the United Kingdom, and if so list their details.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Visa application form
4.1	Permission to work in Ireland	Employment permit holders	<i>Provide the employment permit and your employment permit application form. You must also provide a letter from the Irish employer confirming your hiring, and a copy of your contract showing your roles, responsibilities and remuneration.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Evidence of Link to Reference / Sponsor.
4.2		Atypical permission holders	<i>Provide the atypical working scheme letter of approval, issued by the Department of Justice. You must also provide a letter from the Irish employer confirming your hiring, the nature of your employment and a copy of your contract. Additional requirements may apply depending on what activities you will be undertaking in Ireland.¹</i>	<input type="checkbox"/>	<input type="checkbox"/>	
4.3		Scientific researchers	<i>Provide the hosting agreement, obtained through your research organisation in Ireland. You must also provide a letter from the Irish employer confirming your hiring, and a copy of your contract.</i>	<input type="checkbox"/>	<input type="checkbox"/>	

¹ <https://www.irishimmigration.ie/coming-to-work-in-ireland/what-are-my-work-visa-options/>.



#	Category	Sub-category	Comments	For use by VFS only		
				Submitted?		LIDPro container
				Yes	No	
5.1	Evidence of your qualification or work experience	-	Provide evidence of your qualifications and previous work experience in the appropriate field. Such evidence could include letters from current and previous employers, recent payslips, professional certificates or qualifications.	<input type="checkbox"/>	<input type="checkbox"/>	Applicant's Employment Documents
6.1	Financial evidence	Bank statement	You must provide an up-to-date bank statement, showing what money has been paid into and out of the account over the last six months, and showing sufficient funds to cover your costs. Additional information is online. ²	<input type="checkbox"/>	<input type="checkbox"/>	Applicants Financial evidence
7.1	Criminal history check	Police clearance certificates	You must provide a police clearance certificate (PCC) for any country where you held residence permission (including Ireland or the United Kingdom) in the five years prior to your application. For country of current residence PCCs should be dated within six months of application. For countries of previous residence, within six month of departure.	<input type="checkbox"/>	<input type="checkbox"/>	Other / Miscellaneous Documents
8.1	Visa refusals	If you have previous visa refusals for any country	Provide a letter detailing the refusals (country, reason for travel, dates, reasons for refusal etc.). You must also provide the refusal letter from the issuing country. If unavailable, explain why.	<input type="checkbox"/>	<input type="checkbox"/>	Other / Miscellaneous Documents
9.1	Accompanying family members	-	Accompanying family members should apply for a standard Join family visa, if they will be residing with you in Ireland. Information on who can join their family members in Ireland is available online: https://www.irishimmigration.ie/coming-to-join-family-in-ireland/ .	-	-	-
10.1	Medical insurance	-	Evidence of medical or travel insurance does not need to be provided with your application; however, if a visa issues, it must be produced on arrival in Ireland.	-	-	-

4 Additional VFS comments³

5 Applicant declaration

I, the applicant, understand that a decision will be made based on the above documents that I have submitted.



VAC officer
signature:

Applicant
signature:

Date of
signatures:

² <https://www.irishimmigration.ie/coming-to-work-in-ireland/what-are-my-work-visa-options/applying-for-a-long-stay-employment-visa/employment-visa/#Required>.

³ Where documents are not provided or any particular issues arise at the VAC, please outline here.



Checklist for a *Join family* visa

1 Application and applicant details

AVATS reference number:		Current passport number:	
First name / Given name:		VFS VAC location:	
Surname / Family name:		Submission date:	

2 Summary

Whether you can join a family member in Ireland, and what documents are required, will depend on the status of your sponsor in Ireland and your relationship to them. **Before applying, applicants and sponsors must meet both residency and financial requirements, which are outlined in sections 16 and 17 of the family reunification (FRU) policy document.**¹

3 Document checklist

The Embassy of Ireland, and the Irish Immigration Service, reserve the right to seek additional documents as appropriate to the application:

#	Category	Sub-category	Comments	For use by VFS only		
				Submitted?		LIDPro container
				Yes	No	
1.1	Application form, VFS receipt and completed checklist	AVATS application form	<i>The online completed form must be printed, signed and dated by the applicant.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Visa application form
1.2		Payment receipt and checklist	<i>If applying through VFS you must provide a printed copy of your VFS payment receipt, showing the same visa application number (IRLXXXXXXX) as per 1.1. You must also supply this completed checklist.</i>	<input type="checkbox"/>	<input type="checkbox"/>	
2.1	Identity documents	Passport photos	<i>Two photos meeting the following requirements: https://www.irishimmigration.ie/photograph-rules-for-visa-applications/</i>	<input type="checkbox"/>	<input type="checkbox"/>	-
2.2		Current passport	<i>Must be valid for at least 12 months after the date of arrival in Ireland.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Travel docs. submitted
2.3		Copies of previous passport(s)	Photocopies only of the biographic pages and all stamps/visas from any previous passports. Blank pages do not need to be copied. Details of any lost or missing passports should be mentioned in 3.1.	<input type="checkbox"/>	<input type="checkbox"/>	Applicants Previous Passport(s)
3.1	Purpose of travel	Application letter	<i>Outline the reasons for travelling.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Visa app. form
4.1	Evidence of relationship to your sponsor (if the relationship to your sponsor is not included, please visit the Irish Immigration website for further information)	Invitation letter from sponsor	<i>A signed letter from your sponsor, confirming their sponsorship, outlining their residency status, employment status, financial status, whether they are in receipt of social benefits and their relationship history with the visa applicant.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Evidence of Link to Reference / Sponsor
4.2		Proof of visitation	Copies of stamps/visas in the sponsor's passport(s) showing travel to the applicant, specifically for significant events, such as marriages, child conception etc.	<input type="checkbox"/>	<input type="checkbox"/>	
4.3		Spouse	<i>Evidence of your marriage registration/ceremony, attested by the Ministry of External or Foreign Affairs of the country of issuance. If you, or your spouse, were previously married you must provide legal divorce documents.</i>	<input type="checkbox"/>	<input type="checkbox"/>	
4.4		Unmarried partner	<i>Evidence required for de facto partners as per the Irish Immigration website: https://www.irishimmigration.ie/coming-to-join-family-in-ireland/</i>	<input type="checkbox"/>	<input type="checkbox"/>	
4.5		Children of the sponsor under 18	<i>Birth certificate attested by the Ministry of External or Foreign Affairs of the country of issuance. For children not born of the sponsor, you must provide legal adoption papers or meet the step-child criteria under section 13.6 of the policy document.¹</i>	<input type="checkbox"/>	<input type="checkbox"/>	
4.6		Children of the sponsor 18 to 23	<i>In addition to the birth certificate, as outlined above, you must also provide evidence that the child will be in fulltime education in Ireland, as per section 13.2(a) of the FRU policy document. Provide an offer letter from an Irish Higher Education Institution, showing fee payments to secure the placement.</i>	<input type="checkbox"/>	<input type="checkbox"/>	

¹ <https://www.irishimmigration.ie/wp-content/uploads/2021/04/Policy-document-on-Non-EEA-family-reunification.pdf>.



#	Category	Sub-category	Comments	For use by VFS only		
				Submitted?		LIDPro container
				Yes	No	
5.1	Sponsor's residential eligibility (see section 16 of the FRU policy document)	All sponsors	Provide a copy of the sponsor's in-date passport and Irish Residence Permit (if applicable).	<input type="checkbox"/>	<input type="checkbox"/>	Sponsor(s) Passports
5.2		Category A and B sponsors	Category A sponsor: If the sponsor has not yet travelled to Ireland, provide evidence of their Category A status, as per section 16.4 of the FRU policy document (e.g. critical skills permit, etc.). If they are already in Ireland, provide a copy of their employment permit and in-date Irish Residence Permit. Category B sponsor: Provide a copy of the sponsor's in-date Irish Residence Permit and all previous employment permits held (if applicable).	<input type="checkbox"/>	<input type="checkbox"/>	Sponsor(s) Passports
6.1	Sponsor's financial eligibility (see section 17 of the FRU policy document)	Irish sponsor	The sponsor must show evidence of €40,000, gross, in cumulative earnings over the three years prior to application. ²	<input type="checkbox"/>	<input type="checkbox"/>	Main Sponsor's Financial Evidence
6.2		Category A sponsor	There is no financial criteria on Category A sponsors, as their migration to Ireland is promoted as part of Government policy. See 17.3 of the FRU policy document.	<input type="checkbox"/>	<input type="checkbox"/>	
6.3		Category B sponsor	The sponsor must show ¹ gross earnings (before tax) of at least €30,000 in each of the two years prior to visa application . If sponsoring children , the sponsor must instead show net earnings (after tax), at the relevant Working Family Payment threshold ³ in each of the two years prior to visa application . See section 17.4 and 17.6 of the FRU policy document. Where the sponsor has resided in Ireland for less than two years, evidence of earnings accrued prior to entry to Ireland can be considered, once provided.	<input type="checkbox"/>	<input type="checkbox"/>	
7.1	Criminal history check	Police clearance certificates	You must provide a police clearance certificate (PCC) for any country where you held residence permission (including Ireland or the United Kingdom) in the five years prior to your application. For country of current residence PCCs should be dated within six months of application. For countries of previous residence, within six month of departure.	<input type="checkbox"/>	<input type="checkbox"/>	Other / Miscellaneous Documents
8.1	Visa refusals	Previous visa refusals	Provide a letter detailing the refusals (country, reason for travel, dates, reasons for refusal etc.). You must also provide the refusal letter from the issuing country. If unavailable, explain why.	<input type="checkbox"/>	<input type="checkbox"/>	Other / Misc. Docs
9.1	Consent for applicants under 18	Letter of consent	You must submit a letter signed by the legal guardians stating whom the child is travelling with and that all legal guardians consent to this. If dual consent is not possible, sole custody documents must be provided. ⁴	<input type="checkbox"/>	<input type="checkbox"/>	Evidence of Link to Reference Sponsor
9.2		Birth certificate	A birth certificate must be supplied.	<input type="checkbox"/>	<input type="checkbox"/>	
9.3		Parental identity	A photocopy of the legal guardian's passports or national identity cards that clearly shows their signatures.	<input type="checkbox"/>	<input type="checkbox"/>	Sponsor(s) passports

4 Additional VFS comments⁵

5 Applicant declaration

I, the applicant, understand that a decision will be made based on the above documents that I have submitted. ☒

VAC officer signature:

Applicant signature:

Date of signatures:

² Evidence includes Revenue *Employment Detail Summary* forms and *Statement of Liability* forms, bank statements, contracts, letters from employers, payslips etc.

³ <https://www.gov.ie/en/service/08bb21-working-family-payment/#rate-of-payment>.

⁴ See Appendix B of the aforementioned FRU policy document.

⁵ Where documents are not provided or any particular issues arise at the VAC, please outline here.



Checklist for a *Study* visa

1 Application and applicant details

AVATS reference number:		Current passport number:	
First name / Given name:		VFS VAC location:	
Surname / Family name:		Submission date:	

2 Summary information

If you want to study in Ireland for longer than 90 days, you must choose a course from the *Interim List of Eligible Programmes* (ILEP), which includes English Language programmes lasting at least 25 weeks, Higher Education programmes (from level 6 to 10 on the National Framework of Qualifications), Professional Awards and Foundation programmes. The ILEP is available online <https://www.irishimmigration.ie/coming-to-study-in-ireland/what-are-my-study-options/a-third-level-course-or-a-language-course/#eligiblecourses>.

3 Document checklist

The following documents are required when applying for a visa; however, the Embassy of Ireland, and the Irish Immigration Service, reserve the right to seek additional documents as appropriate to the application:

#	Category	Sub-category	Comments	For use by VFS only		
				Submitted?		LIDPro container
				Yes	No	
1.1	Application form, VFS receipt and completed checklist	AVATS application form	The online completed form must be printed, signed and dated by the applicant.	<input type="checkbox"/>	<input type="checkbox"/>	Visa application form
1.2		Payment receipt and checklist	If applying through VFS you must provide a printed copy of your VFS payment receipt, showing the same visa application number (IRLXXXXXXX) as per 1.1. You must also supply this completed checklist.	<input type="checkbox"/>	<input type="checkbox"/>	
2.1	Identity documents	Passport photos	Two photos meeting the following requirements: https://www.irishimmigration.ie/photograph-rules-for-visa-applications/	<input type="checkbox"/>	<input type="checkbox"/>	-
2.2		Current passport	Must be valid for at least 12 months after the date of arrival in Ireland.	<input type="checkbox"/>	<input type="checkbox"/>	Travel documents submitted
2.3		Copies of previous passport(s)	Photocopies only of the biographic pages and all stamps/visas from any previous passports. Blank pages do not need to be copied. Details of any lost or missing passports should be mentioned in 3.1.	<input type="checkbox"/>	<input type="checkbox"/>	Applicants Previous Passport(s)
3.1	Purpose of travel	Application letter	Outline the reasons for travelling. State whether you have any family members of friends in Ireland or the United Kingdom, and if so list their details.	<input type="checkbox"/>	<input type="checkbox"/>	Visa application form
4.1	Letter of acceptance	A valid offer to study a course listed on the ILEP	Provide a letter from the HEI confirming your unconditional placement on an eligible course of study in Ireland. The letter should confirm that you have been accepted and enrolled on a course of full-time education, involving a minimum of 15 hours organised daytime tuition each week, give details of the course that you will be studying, the fees payable, the amount of fees that you have paid and whether your provider has taken out medical insurance on your behalf, if applicable.	<input type="checkbox"/>	<input type="checkbox"/>	Applicant's Planned Irish Education
5.1	Proof of fee payments	Confirmation from HEI that requisite fees have been paid	Provide evidence that you have paid the requisite fees at time of visa application. Where the course fees are less than €6,000, you must pay fees in full to the college before to applying for your visa. Where the course fees are more than €6,000, you must pay at least this amount before applying for your visa. Evidence of this should be visible in your letter of acceptance. This minimum amount is an Immigration requirement. However, your course provider may ask for full payment of fees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Applicant's Planned Irish Education



#	Category	Sub-category	Comments	For use by VFS only		
				Submitted?		LIDPro container
				Yes	No	
5.2		Electronic transfer of funds (ETFs)	You must provide copies of ETFs to the Irish Bank of the HEI, showing the beneficiary's name, address, bank details and the same details for sender or a valid receipt showing that the course fees have been lodged to an approved student fees payment service. For example, the electronic fee payment service offered by Pay to Study, formerly known as International Student Payments Service (ISPS).	<input type="checkbox"/>	<input type="checkbox"/>	Applicant's Planned Irish Education
6.1	Ability to undertake the chosen course	Previous educational qualifications (inc. DigiLocker)	You must provide evidence that you have the ability to all follow your chosen course. This must include all qualification awards ¹ and individual semester mark sheets. Where possible, applicants from India should also submit DigiLocker versions of their qualifications alongside originals.	<input type="checkbox"/>	<input type="checkbox"/>	Applicant's Qualifications / Education History
6.2		English language certification	Provide a certificate from an accepted test provider to show you have the required English language ability: https://www.irishimmigration.ie/coming-to-study-in-ireland/english-language-requirements-for-study-visas/ .	<input type="checkbox"/>	<input type="checkbox"/>	
6.3		Employment history	If applicable, provide evidence of your employment history since leaving fulltime education. Evidence should include up-to-date letters from your current employer, recent payslips, letters of resignation from previous employers etc.	<input type="checkbox"/>	<input type="checkbox"/>	Applicant's Employment Documents
7.1	Finances	Personal finances	An overview of the finances you must show is available online: https://www.irishimmigration.ie/coming-to-study-in-ireland/what-are-my-study-options/a-fee-paying-private-primary-or-secondary-school/information-on-student-finances/ . You must provide personal bank statements.	<input type="checkbox"/>	<input type="checkbox"/>	Applicant's Financial Evidence
7.2		Sponsored finances	For any sponsors, you must provide signed letters of sponsorship and copies of their national identity documents. Gold valuations, chit funds and volatile funds (crypto or market-linked funds) are not accepted. Funds should be liquid and in verifiable bank accounts.	<input type="checkbox"/>	<input type="checkbox"/>	Appropriate 'Sponsor' containers
7.3		Financial summary form (FSF)	The FSF attempts to help you understand and summarise your financial requirements: https://www.irishimmigration.ie/coming-to-study-in-ireland/what-are-my-study-visa-options/how-to-apply-for-long-term-study-visa/#guide .	<input type="checkbox"/>	<input type="checkbox"/>	Applicant's Financial Evidence
8.1	Medical insurance	Private medical insurance	Private Medical Insurance cover is required. ²	<input type="checkbox"/>	<input type="checkbox"/>	Other / Miscellaneous Documents
8.1	Criminal history check	Police clearance certificates	You must provide a police clearance certificate (PCC) for any country where you held residence permission (including Ireland or the United Kingdom) in the five years prior to your application. For country of current residence PCCs should be dated within six months of application. For countries of previous residence, within six month of departure.	<input type="checkbox"/>	<input type="checkbox"/>	Other / Miscellaneous Documents
9.1	Visa refusals	Previous visa refusals	Provide a letter detailing any refusals (country, reason for travel, dates, reasons for refusal etc.) and the refusal letters from the issuing country. If unavailable, explain why.	<input type="checkbox"/>	<input type="checkbox"/>	Other / Miscellaneous Documents

4 Additional VFS comments³

5 Applicant declaration

I, the applicant, understand that a decision will be made based on the above documents that I have submitted. ☒

VAC officer signature:

Applicant signature:

Date of signatures:

¹ Secondary level qualifications are only required when you are applying for a level 7 or 8 bachelor degree in Ireland.

² <https://www.irishimmigration.ie/coming-to-study-in-ireland/what-are-my-study-options/a-fee-paying-private-primary-or-secondary-school/private-medical-insurance/>.

³ Where documents are not provided or any particular issues arise at the VAC, please outline here.

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Checklist for a Visitor visa

1 Application and applicant details

AVATS reference number:		Current passport number:	
First name / Given name:		VFS VAC location:	
Surname / Family name:		Submission date:	

2 Summary

A short stay, 'C' class, visit visa allows you to travel to Ireland, for a maximum of 90 days (in any 180 day period), for tourism, to visit family or friends, to study, to get married or for medical treatment. This visa does not allow permit work (paid or unpaid) of any kind or use any publicly funded services. Further information, including information on travel/medical insurance, is available online:

<https://www.irishimmigration.ie/coming-to-visit-ireland/>.

3 Document checklist

The following documents are required when applying for a visa; however, the Embassy of Ireland, and the Irish Immigration Service, reserve the right to seek additional documents as appropriate to the application:

#	Category	Sub-category	Comments	For use by VFS only		
				Submitted?		LIDPro container
				Yes	No	
1.1	Application form, VFS receipt and completed checklist	AVATS application summary form	<i>The online completed form must be printed, signed and dated by the applicant.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Visa application form
1.2		Payment receipt and checklist	<i>If applying through VFS you must provide a printed copy of your VFS payment receipt, showing the same visa application number (IRLXXXXXXX) as per 1.1. You must also supply this completed checklist.</i>	<input type="checkbox"/>	<input type="checkbox"/>	
2.1	Identity documents	Passport photos	<i>Two photos meeting the following requirements: https://www.irishimmigration.ie/photograph-rules-for-visa-applications/</i>	<input type="checkbox"/>	<input type="checkbox"/>	-
2.2		Current passport	<i>Must be valid for at least six months after the date you plan to leave Ireland.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Travel documents submitted
2.3		Copies of previous passport(s)	Photocopies only of the biographic pages and all stamps/visas from any previous passports. Blank pages do not need to be copied. Details of any lost or missing passports should be mentioned in 3.1.	<input type="checkbox"/>	<input type="checkbox"/>	Applicants Previous Passport(s)
3.1	Purpose of visit	Application letter	<i>Outline the reasons for travelling and your planned itinerary. State whether you have any family members or friends in Ireland or the United Kingdom, and if so list their details.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Visa application form
3.2		Travelling for tourism	<i>If not visiting friends or family, lease provide evidence of accommodation bookings in Ireland and an itinerary for your visit.</i>	<input type="checkbox"/>	<input type="checkbox"/>	
3.3		Visiting family or friends	<i>Provide a signed letter of invitation from a reference in Ireland, a copy of the reference's passport and a copy of their Irish residence Permit (IRP), if applicable.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Evidence of Link to Reference / Sponsor
3.4		Studying for less than 90 days	<i>If you plan to study for 90 days or less, include information about your study plan as per the Irish immigration website: https://www.irishimmigration.ie/coming-to-study-in-ireland/what-are-my-study-visa-options/how-to-apply-for-a-short-c-visit-study-visa/</i>	<input type="checkbox"/>	<input type="checkbox"/>	Evidence of Link to Reference / Sponsor
3.5		Marrying / medical treatment	<i>If marrying or availing of private medical procedures please read the specific requirements, as per the URL in 3.4.</i>	<input type="checkbox"/>	<input type="checkbox"/>	Evidence of Link to Reference / Sponsor



#	Category	Sub-category	Comments	For use by VFS only		
				Submitted?		LIDPro container
				Yes	No	
4.1	Obligation to return to your home country	Employed or self employed	Employed: Provide an up-to-date signed letter from your employer, on headed paper with full contact details, confirming your employment and that you will return to the position. Self-employed: Provide your GST documents, a letter from your accountant/tax consultant/lawyer confirming the nature of your employment, your last three barcoded income tax return acknowledgment forms, and the most recent six month bank statement for your company accounts.	<input type="checkbox"/>	<input type="checkbox"/>	Applicants Employment Documents
4.2		Studying	Provide an original, up-to-date signed letter from your place of education, on headed paper with full contact details, noting the nature of your studies, and when they are due to end.	<input type="checkbox"/>	<input type="checkbox"/>	Applicant's Qualifications / Education History
4.3		Retired or unemployed and not in education	If you are retired or unemployed and not in fulltime studies, you can submit evidence of any property you own or rent as your obligation to return home. Please include the title deed and/or tenancy agreement.	<input type="checkbox"/>	<input type="checkbox"/>	Other / Miscellaneous Documents
5.1	Financial evidence	Self-financing	Provide an up-to-date bank statement, covering the most recent six month period, showing adequate funds for travel.	<input type="checkbox"/>	<input type="checkbox"/>	Applicants Financial evidence
5.2		Sponsored finances	Provide the sponsor's up-to-date bank statement covering the most recent six month period, a letter from them confirming the sponsorship and a copy of a valid national identify document.	<input type="checkbox"/>	<input type="checkbox"/>	Main sponsors financial Evidence
6.1	Visa refusals	If you have previous visa refusals for any country	Provide a letter detailing the refusals (country, reason for travel, dates, reasons for refusal etc.). You must also provide the refusal letter from the issuing country. If unavailable, explain why.	<input type="checkbox"/>	<input type="checkbox"/>	Other / Miscellaneous Documents
7.1	Visitors under the age of 18	Letter of consent	You must submit a letter signed by the legal guardians stating whom the child is travelling with and that all legal guardians consent to this. If dual consent is not possible, sole custody documents must be provided.	<input type="checkbox"/>	<input type="checkbox"/>	Evidence of Link to Reference Sponsor
7.2		Birth certificate	A birth certificate must be supplied.	<input type="checkbox"/>	<input type="checkbox"/>	
7.3		Parental identity	A photocopy of the legal guardian's passports or national identity cards that clearly shows their signatures.	<input type="checkbox"/>	<input type="checkbox"/>	Sponsor(s) passports

4 Additional VFS comments¹

5 Applicant declaration

I, the applicant, understand that a decision will be made based on the above documents that I have submitted. ☒

VAC officer signature:

Applicant signature:

Date of signatures:

¹ Where documents are not provided or any particular issues arise at the VAC, please outline here.